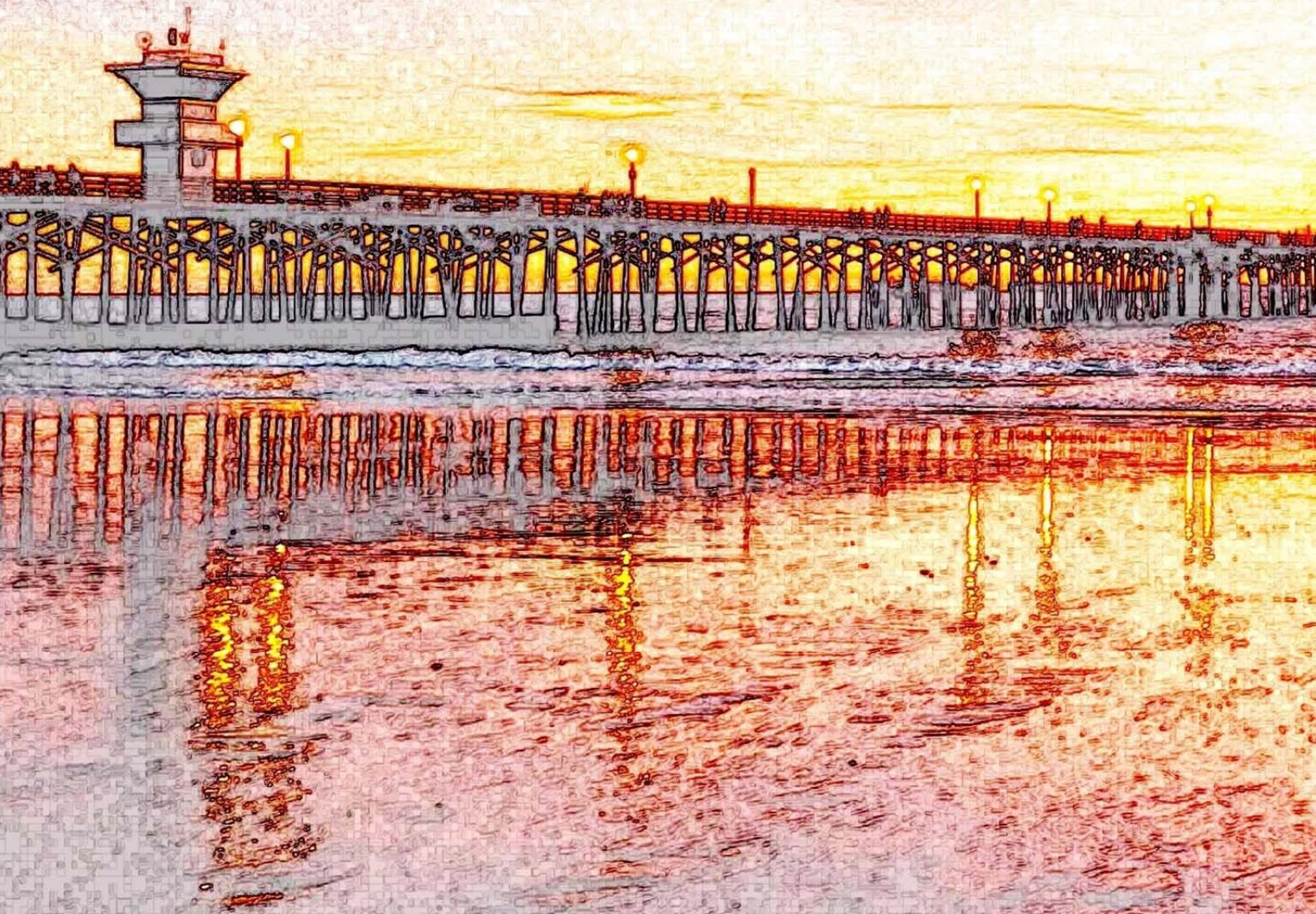


# CITY OF SEAL BEACH, California



**ADOPTED OPERATING &  
CAPITAL IMPROVEMENT BUDGET**  

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**FISCAL YEAR 2020-2021**



# CITY OF SEAL BEACH, California

## ADOPTED OPERATING AND CAPITAL IMPROVEMENT BUDGET FISCAL YEAR 2020-2021



Prepared by the Finance Department



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June 22, 2020

To the Honorable Mayor and Members of the City Council:

It is my pleasure to present to you the Operating and Capital Improvement Budget for the City of Seal Beach for the Fiscal Year 2020-21. This document implements the policy direction provided by the Mayor and City Council through your adopted Strategic Goals and serves as a financial plan for the continued improvement of the quality of life for Seal Beach residents, businesses and stakeholders.

The City of Seal Beach, along with cities across the nation, is facing unprecedented economic uncertainty as a result of the COVID-19 pandemic. In March 2020, Governor Newsom issued a stay-at-home order that inevitably changed everything including how we live our lives, our working environment, and the way we as public servants provide critical services to our community every day. What it didn't change was our resilience, our determination, and our commitment to the City, our residents, our business community, our families, and each other. Our priorities shifted in a matter of a few days to emergency preparedness and the protection of our community and our employees from the spread of COVID-19. This continues to remain a high priority today.

The COVID-19 pandemic hit in the middle of the budget development process, resulting in our need to reprioritize goals, objectives, and priorities, and therefore the need for deeper expenditure reductions. Our sales tax and transient occupancy tax receipts are seeing significant decreases of 13% and 37%, respectively. Even with these challenges, our focus has been to preserve and maintain the excellent level of service that our community has become accustomed to, and also maintain and preserve our staffing levels to provide those services. We are pleased to present to you a balanced budget for Fiscal Year 2020-21, without the use of reserves, during a worldwide public health crisis.

**CITYWIDE BUDGET HIGHLIGHTS**

The citywide Fiscal Year 2020-21 Operating and Capital Improvement Budget for the City of Seal Beach is **\$63,252,203** (including transfers out). The budget reflects the operating and capital activities of 37 funds across 11 departments and includes 112 full-time positions and 32.9 part-time positions (in full-time equivalents). The table below shows a summary of the estimated citywide revenues and expenditures for all funds.

Description	Amended Budget FY 2019-20	Adopted Budget FY 2020-21	\$ Increase/ (Decrease)	% Increase/ (Decrease)
Revenues	\$ 61,815,600	\$ 57,136,375	\$ (4,679,225)	-8%
Operating Expenditures	58,143,200	55,189,203	(2,953,997)	-5%
<b>Net Operating Surplus/(Deficit)</b>	<b>3,672,400</b>	<b>1,947,172</b>		
Capital Improvement Program	11,344,200	8,063,000	(3,281,200)	-29%
<b>Net Surplus/(Deficit)</b>	<b>\$ (7,671,800)</b>	<b>\$ (6,115,828)</b>		



Citywide revenues are estimated at \$57.1 million, an 8% decrease from the Amended Fiscal Year 2019-20 Budget. Other than the revenues impacted by COVID-19, the estimated revenue budget has been prepared based on projections received from the City's financial consultants or using the projected revenues for the last three fiscal years as a base. The base has been adjusted for known one-time events and then projected to increase or decrease based upon current economic conditions.

Citywide operating expenditures are estimated at \$55.2 million, a 5% decrease from the Amended Fiscal Year 2019-20 Budget. As previously mentioned, departments took deep cuts in operating expenditures in order to balance the budget. The personnel services portion of the Fiscal Year 2020-21 Budget has been prepared by projecting salaries and benefits by position and has been adjusted by 2% as provided for in the applicable Memoranda of Understanding for the following employee groups: Mid-Management and Confidential, Seal Beach Supervisors and Professionals Association, Orange County Employees Association; and Seal Beach Marine Safety Management Association; and 0.7% for the Executive Management employees representing CPI as of April 2020. The Police Officers Association and the Police Management Association contracts expire on June 30, 2020 and therefore a funding plan will be developed once the negotiations are complete. The maintenance and operations, and capital outlay/improvements portions of the Fiscal Year 2020-21 Budget, have been prepared by using historical data as a basis to estimate costs, which are then verified through a zero-based budgeting process. Once this baseline was created, departments determined where costs could be temporarily reduced to help balance the upcoming budget without the use of reserves. While the City plans to provide all services provided in previous years, there are no additional funds for ad-hoc requests and unanticipated costs. This is a lean budget that is intended to help the City temporarily adjust to the revenue declines caused by COVID-19, while preserving and maintaining the excellent level of service to the community.

## GENERAL FUND BUDGET HIGHLIGHTS

The Fiscal Year 2020-21 General Fund Budget includes estimated revenues of \$34.7 million, operating expenditures of \$34.8 million and capital project expenditures of \$3.0 million. The revenues projected for the next year are conservatively estimated to reflect the current state of the economy. This represents a balanced budget with the exception of a COVID-19 temporary business reopening support program that was approved by the City Council on June 8, 2020, which authorized the Finance Director to incorporate the program into the Fiscal Year 2020-21 Budget using reserves. These are one-time costs and will not continue beyond Fiscal Year 2020-21. The table below shows a summary of the estimated revenues and expenditures for the General Fund.

Description	Amended Budget FY 2019-20	Adopted Budget FY 2020-21	\$ Increase/ (Decrease)	% Increase/ (Decrease)
Revenues	\$ 35,676,400	\$ 34,692,700	\$ (983,700)	-3%
Operating Expenditures	37,804,300	34,820,700	(2,983,600)	-8%
<b>Net Operating Surplus/(Deficit)</b>	<b>(2,127,900)</b>	<b>(128,000)</b>		
Transfer Out - CIP	3,416,700	2,987,600	(429,100)	-13%
<b>Net Surplus/(Deficit)</b>	<b>\$ (5,544,600)</b>	<b>\$ (3,115,600)</b>		

## CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is included as part of the Fiscal Year 2020-21 Operating and Capital Improvement Budget. This program identifies specific projects that are planned for construction in the city. Improvements to the water, sewer, buildings, streets, and other facilities are discussed in the project information sheets in the Capital Improvement Program section of the budget. During Fiscal Year 2020-21, the Public Works Department is expected to spend approximately \$8.1 million on capital projects. In addition, approximately \$4.9 million is being carried over from the Fiscal Year 2019-20 appropriations. The projects that are funded using the General Fund total \$1.9 million, which is funded out of reserves. Funding capital projects from reserves is a standard practice in the City of Seal Beach.

## ACKNOWLEDGEMENT

The Executive Management Team of the City deserves special recognition for their diligent efforts in developing realistic revenue and expenditure projections that continue to meet the needs of the community. The City of Seal Beach is supported by a lean, accountable, effective, and well-managed team of professionals focused on the needs of the community. The City extends a special thank you to the staff in the Finance Department for their commitment in completing the budget amid these unprecedented times. Their leadership, dedication, long hours, and necessary teamwork required to bring this budget to completion is greatly appreciated.

## CONCLUSION

The Fiscal Year 2020-21 Operating and Capital Improvement Budget incorporates recommendations from our professional City staff that are responsive to the City Council's core priority of providing, and preserving, quality services to the residents of Seal Beach. The budget has been prepared in concurrence with the City Council's fiscal policies and is based upon Federal, State, and City Council mandates.

In that regard, we continue to be prudent and conservative in our approach to budgeting, and will continue to monitor the fiscal impacts of COVID-19, providing financial updates to City Council more frequently than previously done, to ensure we are prudent in adjusting revenues and expenditures accordingly. We are strongly committed to our community and are making every effort to achieve operational efficiencies and cost reductions. In doing so, we believe that our residents will continue to receive an exceptional level of service that will serve to enhance their quality of life.

Respectfully submitted,



Jill R. Ingram  
City Manager





# City of Seal Beach

## CITY COUNCIL

### STRATEGIC OBJECTIVES

1

#### FISCAL SUSTAINABILITY

1. Develop a 3-5 year general fund financial forecast to inform Council regarding the financial condition of the City as part of the annual budget
2. Study the feasibility of reducing the City's pension liability and other long-term debt obligations, including an analysis of issuing pension obligation bonds (POB)
3. Review revenue generated from Measure BB, history of expenditures, and spending plan going forward

2

#### ORGANIZATIONAL CULTURE

4. Assess the existing phone system, identify deficiencies and solicit proposals for replacement
5. Develop an IT Master Plan and Needs Assessment, to include the identification of software improvements
6. Prepare and present assessment of City's development review and permitting process and identify possible process improvements

3

#### COMMUNITY OUTREACH AND CAPITAL PROJECTS

7. Improve communication with the community through enhanced use of social media and other outlets
8. Compile results of community outreach from stakeholder committee and schedule a presentation for Council on preliminary scope, project cost and options to finance the Community Pool
9. Stakeholder committee to undertake community outreach; Staff to solicit and present design concept for Downtown street/sidewalk enhancements
10. Engage community in a discussion about whether or not to allow a restaurant at the end of the Pier

CITY COUNCIL



Schelly Sustarsic  
Mayor  
DISTRICT 4



Joe Kalmick  
Mayor Pro Tem  
DISTRICT 1



Thomas Moore  
Council Member  
DISTRICT 2



Mike Varipapa  
Council Member  
DISTRICT 3



Sandra Massa-Lavitt  
Council Member  
DISTRICT 5

EXECUTIVE OFFICERS

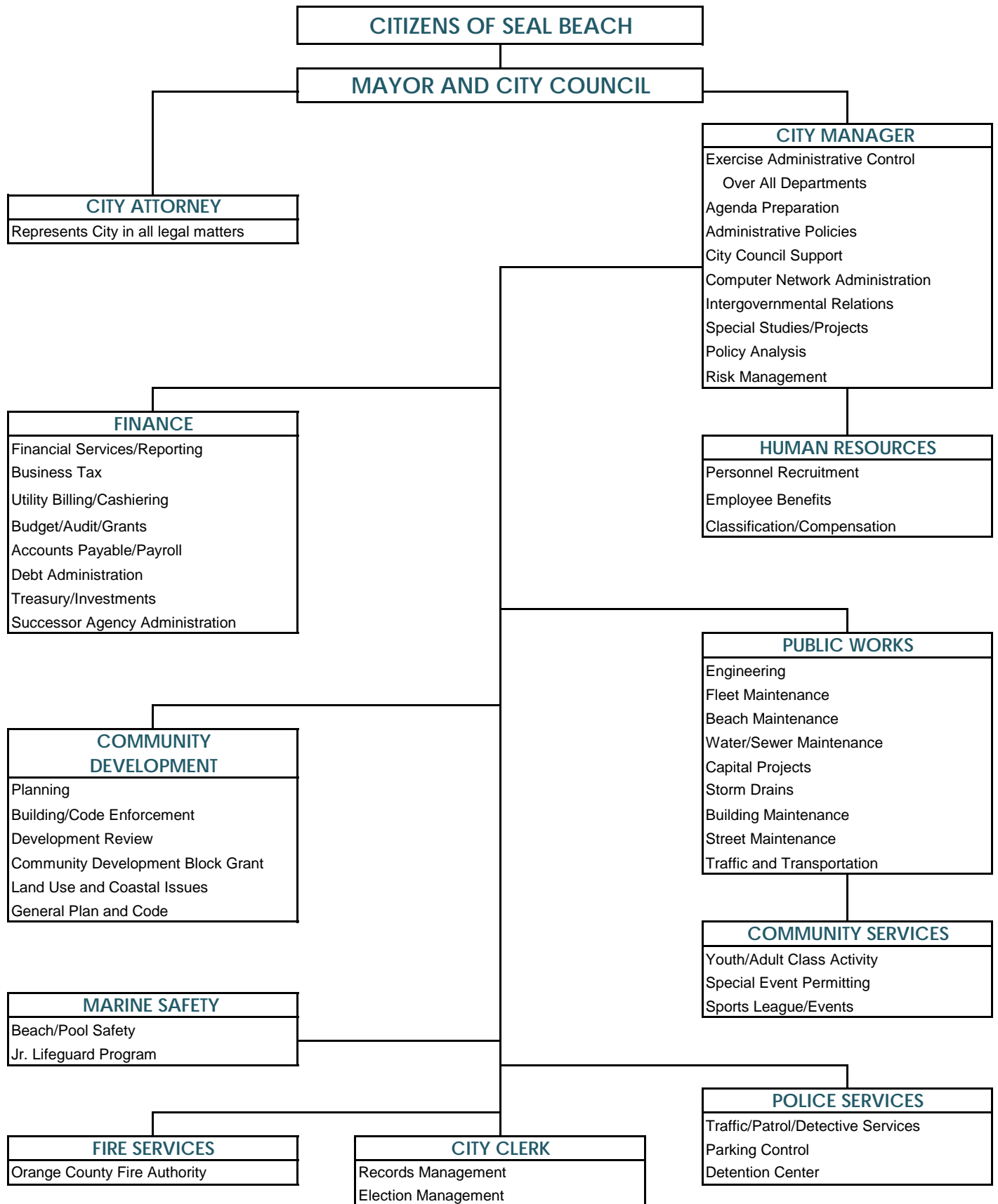
Jill R. Ingram, City Manager  
Craig A. Steele, City Attorney

EXECUTIVE TEAM

Patrick Gallegos, Assistant City Manager  
Phil Gonshak, Police Chief  
Steve Myrter, Director of Public Works  
Joe Bailey, Marine Safety Chief

Kelly Telford, Director of Finance/City Treasurer  
Les Johnson, Director of Community Dev.  
Gloria D. Harper, City Clerk





## RESOLUTION NUMBER 7048

**A RESOLUTION OF THE SEAL BEACH CITY COUNCIL ADOPTING THE FISCAL YEAR 2020-21 OPERATING AND CAPITAL IMPROVEMENT BUDGET, SETTING THE APPROPRIATION LIMIT FOR FISCAL YEAR 2020-21, APPROVING THE PREVIOUSLY ADOPTED FISCAL YEAR 2019-20 COST RECOVERY SCHEDULE TO BE USED FOR FISCAL YEAR 2020-21**

### RECITALS

- A. On May 28, 2020 and June 04, 2020, the City Council conducted budget workshops to provide an opportunity to the public to comment on the Proposed Fiscal Year 2020-21 Operating and Capital Improvement Budget.
- B. Pursuant to Seal Beach City Charter Article X, the City Council held a duly noticed public hearing on June 22, 2020 to consider adopting the Fiscal Year 2020-21 Operating and Capital Improvement Budget. Copies of the proposed budget have been available for inspection by the public in the City Clerk's Office and on the City's website at least 10 days prior to the public hearing.
- C. On November 6, 1979, the voters of California added Article XIII B to the State Constitution placing various limitations on the appropriations of the State and local governments. Article XIII B provides that the appropriations limit for the Fiscal Year 2020-21 shall not exceed the appropriations limit for the prior year adjusted for the change in the cost of living and the change in population. The proposed appropriations of \$23,713,400 does not exceed the appropriations limit for Fiscal Year 2020-21 of \$32,237,487, which has been adjusted for the change in the cost of living and the change in population.
- D. At the duly noticed workshops and the public hearing held on June 22, 2020, the City Council provided an opportunity for the public to comment on the Proposed Fiscal Year 2020-21 Operating and Capital Improvement Budget and the appropriations limit.

NOW THEREFORE, THE SEAL BEACH CITY COUNCIL DOES HEREBY RESOLVE:

SECTION 1. That certain document entitled "City of Seal Beach Fiscal Year 2020-2021 Operating and Capital Improvement Budget", a copy of which is on

file in the office of the City Clerk and available on the City's website at <https://www.sealbeachca.gov/Departments/Finance/Budget>, which may hereafter be amended by the Council, is hereby approved as the operating and capital improvement budget for the City of Seal Beach for the Fiscal Year 2020-21, beginning July 1, 2020 and ending June 30, 2021.

SECTION 2. Appropriations in the amount not to exceed \$63,252,203 are authorized for the purpose of carrying on the business of the City. The City Manager is hereby authorized to make appropriation transfers within and between any item, account, program, department or fund, in accordance with Fiscal Policy, as long as such transfers do not increase the adopted annual budget appropriations.

SECTION 3. The Operating Budget for Fiscal Year 2020-21 shall be considered amended upon the close of Fiscal Year 2019-20 to include and re-appropriate all encumbrances carried forward.

SECTION 4. The Capital Improvement Program Budget for Fiscal Year 2020-21 shall be considered amended upon the close of Fiscal Year 2019-20 to include the re-appropriated funds for all previously approved capital projects that have not been completed.

SECTION 5. The City Council hereby authorizes the City Manager to issue salary adjustments of 2% as provided in applicable Memoranda of Understanding, effective on July 1, 2020, for those employees in the following employee groups: Mid-Management and Confidential; Seal Beach Supervisors and Professionals Association; Orange County Employees Association; and Seal Beach Marine Safety Management Association; and a 0.7% salary adjustment for Executive Management employees representing CPI as of April 2020

SECTION 6. The City Council hereby approves the Financial and Budget policies in the Proposed Fiscal Year 2020-21 Operating and Capital Improvement Budget.

SECTION 7. Pursuant to Seal Beach Municipal Code Section 3.20.005, the City Council hereby authorizes the City Manager to delegate spending authority to Department Heads. Other than the Director of Public Works and the Director of Finance/City Treasurer this authority shall not exceed \$15,000 per purchase or contract. For the Director of Public Works the limit is established per the City's Charter Section 1010. For the Director of Finance/City Treasurer, other than for Finance Department expenditures which is set at \$15,000, there is additional authority to authorize purchases for City Departments up to the City Manager's established contract signing authority.



SECTION 8. The City Council hereby establishes an appropriations limit of \$32,237,487 for fiscal year 2020-21, in full compliance with Article XIII B of the State Constitution.

SECTION 9. The City Council hereby authorizes and re-adopts the Cost Recovery Schedule approved on June 24, 2019 as a part of Resolution 6929 to be used without amendment for Fiscal Year 2020-21.

PASSED, APPROVED, AND ADOPTED by the Seal Beach City Council at a regular meeting held on 22<sup>nd</sup> day of June 2020 by the following vote:

AYES: Council Members: Kalmick, Massa-Lavitt, Moore, Sustarsic, Varipapa

NOES: Council Members: None

ABSENT: Council Members: None

ABSTAIN: Council Members: None

*Schelly Sustarsic*

Schelly Sustarsic, Mayor

ATTEST:

  
Gloria D. Harper, City Clerk



STATE OF CALIFORNIA }  
COUNTY OF ORANGE } SS  
CITY OF SEAL BEACH }

I, Gloria D. Harper, City Clerk of the City of Seal Beach, do hereby certify that the foregoing resolution is the original copy of Resolution 7048 on file in the office of the City Clerk, passed, approved, and adopted by the Seal Beach City Council at a regular meeting held on 22<sup>nd</sup> day of June 2020.



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Gloria D. Harper, City Clerk

The annual budget sets forth the resources and appropriations for the fiscal year and provides the legal authority for expenditures and a means for control of city operations throughout the fiscal year. The City Charter requires that a budget for the fiscal year be adopted by June 30<sup>th</sup> of each year.

The budget is a financial plan that serves as a communication tool that encompasses the City's goals, direction and financial resources which shows how taxpayer dollars are being spent. The budget document:

- Determines the City programs and services being provided to the community
- Details expenditure requirements by City department and program
- Details the estimated revenues available to meet expenditure requirements

The annual budget demonstrates the City's accountability to its residents, businesses and the community-at-large.

## BUDGET PROCESS

### Operating Budget

The budget process provides departments the opportunity to justify departmental needs, to propose changes in services, and to recommend revisions in organizational structure and work methods. It also enables the City Manager to review these aspects and make appropriate recommendations to the City Council.

The City uses zero-based budgeting for all accounts, programs and departments. Zero-based budgeting is a method of budgeting in which all proposed expenditures must be justified each year. Departments prepare their budget requests in January and February. Each department then meets with the Finance Department and the City Manager to discuss their requests for the coming fiscal year. Subsequent to the meetings with the departments, the Finance Department works in conjunction with the other departments to implement budget balancing measures to establish the level of services to be rendered with the available resources.

### Capital Improvement Program (CIP) Budget

The CIP budget is a 5-year planning tool that details planned capital projects for the current budget year and the next five years. Capital projects are broken down by category including: beach and pier, building and facilities, parks, sewer, storm drain, streets and transportation and water. Appropriations are only approved by City Council for the current fiscal year. The remaining fiscal years will be approved by City Council during later budgetary cycles. The CIP budget also includes a summary of unfunded projects which are crucial to identifying and planning for the future needs of the City.

The goal of the CIP is to effectively manage the City's physical assets by delivering capital projects that meet schedule, stay within budget, and minimize the impact to the public.

### Preparation of Preliminary Budget and Budget Adoption

Once the budget numbers are finalized, the Finance Department prepares the Proposed Operating and Capital Budget document. The City holds a minimum of one study session in May to present the Proposed Operating and Capital Budget to the City Council and provides the opportunity for the community to comment. The Finance Department incorporates any changes requested by City Council in a revised Proposed Operating and Capital Budget which is presented to City Council for adoption in June.

A summarized timeline of the City's budget process is below.





## BASIS OF BUDGETING

The modified accrual basis of accounting is used by all General, Special Revenue, Debt Service and Capital Project Funds. This means that revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when liabilities are incurred, except that principal and interest payments on long-term debt are recognized as expenditures when due. The accrual basis of accounting is utilized by all Enterprise and Internal Service Funds. This means that revenues are recorded when earned and that expenses are recorded at the time liabilities are incurred.

The City's basis for budgeting is consistent with accounting principles generally accepted in the United States of America and with the City's financial statements as presented in the Comprehensive Annual Financial Report (CAFR) with the following exceptions:

- Capital expenditures within the Enterprise Funds and Internal Service Funds are recorded as assets on an accounting basis but are shown as expenditures on a budgetary basis.
- Depreciation of capital assets and amortization of various deferred charges are recorded on an accounting basis only. These charges are not reflected in the budget document.
- Principal payments on long-term debt within the Enterprise Funds and Internal Service Funds are applied to the outstanding liability on an accounting basis but are shown as expenditures on a budgetary basis.
- Continued/carryover appropriations approved by City Council at the beginning of the fiscal year are added to the City's Budget but are not included in the budget document or original budget submission to City Council.

## NAVIGATING THE BUDGET DOCUMENT

The budget is organized into the following sections:

### Budget Message

This section includes the City Manager's Budget Message which is addressed to the City Council. It provides a general overview of the annual operating and capital improvement program budget. It also includes the City Council's Strategic Goals which directs the budget development process.

### General Information

This section includes the city leadership, organizational chart, the guide to the budget, and financial and budget policies.

### Budget Summaries

This section provides a budget overview of financial analyses such as the beginning and ending fund balances, charts and graphs of revenues and appropriations, revenue details/narratives with historical trends, a summary of appropriations and transfers by different criteria, and a summary of personnel changes by department. This section also includes summarized budgetary information for the General Fund.

### Department Budgets

This section divides the document by department. It starts with the City Council. The reader will find a narrative of the department including objectives, and performance measures. This section also provides the financial data of each department including multi-year comparisons of expenditures sorted in several ways –by program, by funding source and by expenditure category.

## Capital Improvement Program

This section provides financial status of the ongoing capital improvement projects which will not be completed prior to the end of the fiscal year, therefore their unspent appropriations will roll over into FY 2020-21. It also includes a summary of the capital improvement projects planned for the year by category and by funding source, and project detail forms that include their descriptions, funding sources, and the estimated cost of each project. This section also includes a five-year capital improvement project schedule and a summary of unfunded projects.

## Special Assessment Districts

This section provides financial information for the Street Lighting Assessment District and the various Community Facility Districts. It also provides a description of geographic area in which the real estate is enhanced due to these restricted funds.

## Successor Agency

This section provides a description and calculation of financial information for the dissolved Seal Beach Redevelopment Agency submitted annually to the California Department of Finance for approval in the form of the Recognized Obligation Payment Schedule (ROPS).

## Appendix

This section includes a brief history of the City; miscellaneous statistics (such as date of incorporation, form of government, population, etc.); glossary of budget terms; descriptions of funds and accounts (the funds are listed by fund type: Governmental Funds (includes the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds); Proprietary Fund; and Internal Service Fund); allocation of all positions within the City; ten year trend; and various statistical data about the City's debt obligations.

## Cost Recovery Schedule

The cost recovery schedule is adopted on an annual basis and sets forth the established fees and charges for goods, services, and facilities provided by the City.

The City's budget development is shaped by several financial and budget policies. These policies ensure the organization's consistency, transparency and responsibility from year to year. This section identifies some of the financial policies developed by the Director of Finance/Treasurer and City Manager which are used to guide the development of the annual budget. The policies described below are, in most cases, summaries of the City Charter or Council Policy language. This list is not exhaustive and as policies are modified or adopted, they will be incorporated into future budget publications.

## BALANCED BUDGET AND USE OF ONE-TIME REVENUE

The City has adopted a Balanced Budget Fiscal Policy to ensure that the City's budgets are consistent with Government Finance Officers Association (GFOA) recommendations. GFOA recommends that governments adopt a policy that defines a balanced budget, commits to ensuring a balanced budget is maintained to provide the best possible services to taxpayers, and provides disclosure when the City deviates from a balanced budget.

The City's policy is to adopt an annual budget that is structurally balanced at an individual fund level. A budget is structurally balanced when ongoing revenues equal ongoing expenditures, and limited duration or one-time revenues are only used for limited duration or one-time costs. This means current operating expenditures are financed with current revenues. When developing a balanced budget, the following elements must be considered:

- The City's reserve policies for individual funds (e.g., General Fund, Water and Sewer) must be taken into consideration to achieve or maintain an individual fund's reserve target;
- If a structural imbalance occurs or one-time revenues are used, the budget will include a plan to bring revenues and expenditures into structural balance; and
- Appropriated revenues may include transfers from fund balances where such fund balance is expected to exist by the end of the fiscal year preceding the year of the adopted budget, and contingent upon meeting the minimum reserve requirements.

## RESERVE FUND POLICY

### Background

Appropriate reserves are a key attribute of a financially stable organization and are an important component of the City of Seal Beach's (the "City") overall financial health. Strong reserves position an organization to weather significant economic downturns more effectively, manage the consequences of outside agency actions that may result in revenue reductions, and address unexpected emergencies. Establishing a formalized Reserve Policy will serve as the policy framework to enable the City to meet its financial commitments and address unexpected future events in a fiscally prudent manner.

The City considered a number of factors when establishing the Reserve Policy (the "Policy"), including the Government Finance Officers Association (GFOA) Best Management Practices, previously established Financial and Budget Policies, as well as the City's current and historical risk profile and financial condition.

### Purpose

The purpose of the Reserve Policy is to build upon the City's established Financial and Budget Policies and to document the City's approach to establishing and maintaining strong General Fund reserves. The guidelines set forth will better enable the City to mitigate various risks, which could result in a shortfall of available money to meet basic services and needs of the City. Examples of risks include natural disasters, such as earthquakes, storms, floods, or unexpected shortfalls in revenue sources, such as property taxes and sales tax.

This policy is designed to:

1. Identify funds for which reserves should be established and maintained.
2. Establish target reserve levels and methodology for determining levels.
3. Establish criteria for the use of reserves and mechanisms to replenish reserves.



## Reserve Fund Policy

Reserve balances will be reviewed on an annual basis at, or near, the end of the fiscal year to ensure compliance with this Policy. In the event that the reserves exceed the established targets, excess monies can be transferred annually to the Capital Reserve. On an as-needed basis, money from the Capital Reserve can be used to supplement the Disaster/Hazard Mitigation Reserve to cover any shortfalls created by a public emergency or natural disaster.

### *Unassigned General Fund Balance:*

The City's policy is to maintain an unassigned General Fund balance of a minimum of 20% and a maximum of 25% of operating expenditures to maintain the City's credit worthiness and cash flow requirements. Unassigned fund balance refers to the portion of the fund balance that is not obligated to assigned funds, thus making it available for use as previously identified.

The General Fund's unassigned fund balance is maintained to provide for:

- Contingencies for unforeseen operating or capital needs.
- Economic uncertainties, local disasters, and other financial hardships or downturns in the local or national economy.
- Cash flow requirements.

The purpose of this reserve is to provide budgetary stabilization and not serve as an alternate funding source for new programs and ongoing operating expenditures. Recommendations to appropriate from the Unassigned General Fund Balance will be brought forward by the City Manager and will require approval by a majority of the City Council. In the event this reserve is reduced below the amount established by this Policy, the City Council shall prepare a plan as promptly as conditions warrant to replenish the balance to the policy level.

### *Assigned General Fund Balance:*

Assigned General Fund balance is the obligation of funds due to policy implementation. The City will maintain the following reserve categories of assigned general fund balance.

#### Disaster/Hazard Mitigation Reserve

A Disaster/Hazard Mitigation Reserve will be maintained for the purpose of sustaining General Fund operations in the case of a public emergency such as a natural disaster or other unforeseen catastrophic event. The Disaster/Hazard Mitigation Reserve will not be accessed to meet operating shortfalls or to fund new programs or personnel. This reserve may be expended only if an event is declared to be a public emergency by the City Manager and confirmed by a majority vote of the City Council, when such expenditures are necessary to ensure the safety of the City's residents and their property. The target level for this reserve is 10% of the General Fund operating expenditures.

#### Fiscal Policy Reserve

The GFOA recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures. The City will establish a Fiscal Policy Reserve to mitigate financial and service delivery risk due to unexpected revenue shortfalls or unanticipated critical expenditures. The purpose of this reserve is to provide budgetary stabilization and not serve as an alternative funding source for new programs and ongoing operating expenditures. It is for one-time needs and expenditures identified in the budget and not ongoing structural challenges. The City will aim to maintain a minimum balance in the Fiscal Policy Reserve equal to approximately three months' worth of the City's General Fund operating expenditures. This minimum level will be recalculated each year according to the newly adopted budget and will be increased by the Consumer Price Index (CPI) generally used by the City to adjust contracts.

Recommendations to appropriate from the Fiscal Policy Reserve will be brought forward by the City Manager and will require approval by a majority of the City Council. In the event this reserve is reduced below the amount established by this Policy, the City Council shall prepare a plan as promptly as conditions warrant to replenish the balance to the policy level.

## Vehicle and Equipment Replacement Reserve

The City will maintain a Vehicle and Equipment Replacement Reserve, set up as an internal service fund, to provide for the timely replacement of vehicles and capital equipment with an individual replacement cost of \$15,000 or more. The annual contribution to this reserve will generally be based on the annual use allowance, which is determined based on the estimated life of the vehicle, or equipment and its original purchase cost. The City will endeavor to maintain a minimum amount of \$500,000 in this reserve. A minimum of \$310,000 of this reserve will be assigned for vehicle replacement and the remainder will be allocated to equipment replacement.

## Technology Equipment Replacement Reserve

As a subset of the Vehicle and Equipment Replacement Reserve, the City will maintain a Technology Equipment Replacement Reserve for the replacement of technological equipment, endeavoring to maintain a minimum amount of \$150,000 in this reserve.

## Capital Reserve

The City will strive to maintain a minimum target balance of \$5 million in the Capital Reserve. The Capital Reserve will consist of the following two sub-accounts:

### Capital Improvement Reserve

As part of the annual budget process, the City adopts a 5-year Capital Improvement Plan (CIP) budget. The City will establish a Capital Projects Reserve and will strive to maintain a minimum target balance in that reserve equal to 25% of the 5-year CIP budget.

The City Manager will recommend projects to be funded during the annual budget process. As projects are approved, funds will be appropriated from available revenues, this reserve, or from the Unassigned General Fund balance.

### Tidelands Improvement Reserve

The City will also establish a reserve for the Tidelands Fund. The Tidelands Fund is required by the State of California to account for all revenues and expenditures related to the beach and pier operations in the City (lifeguard, pier and beach operations). The City will establish a minimum target balance for this reserve equal to 25% of the 5-year CIP budget for the Tidelands Fund.

Fund balances and projected improvement projects will be reviewed by staff and the City Council during the presentation and approval of the annual budget.

## Conclusion

Maintaining, regularly updating, and adhering to an appropriately constructed reserve policy is a good business practice recognized by the Government Finance Officers Association, and is among the factors considered by credit rating agencies and the investment community when assessing the credit-worthiness of an organization. The City recognizes that the Reserve Policy is a cornerstone of an organization's fiscal health. As such, an annual review of the Reserve Policy will be performed and any changes to the Reserve Policy will be brought forward for City Council consideration and approval.

## **REVENUE MANAGEMENT**

The City will strive to maintain a diversified and stable revenue base to protect it from short-term fluctuations in any one revenue source, with a focus on optimizing existing revenue sources and developing potential new revenue sources. Revenue estimates will be based on realistic assumptions and should be estimated conservatively using information provided by the State and other governmental agencies, consultants specializing in their field, historical trends and other relevant information available.

To the extent possible, revenues are associated with operating programs. Fees and charges for services will be evaluated and adjusted regularly through a documented evaluation and review process. The City's objective in setting fees and charges for services is to achieve an appropriate level of cost recovery for services based on the annual cost and fee study, that are not provided to, or do not benefit, the community at large.

## User Fee Cost Recovery Goals

Fees will be reviewed and updated on an ongoing basis to ensure that they keep pace with changes in the cost-of-living as well as changes in methods or levels of service delivery. User fees are fees for services that are exclusively provided by the City and cannot exceed the cost of the service provided.

The City has established a policy for evaluating and setting user fees and cost recovery levels. The full text of the City's User Fee and Cost Recovery Policy is available at the Finance Department's website.

## EXPENDITURE MANAGEMENT

### Budgetary Control

The level of control exists at the program level. Annual budgets are set at the individual account level by program and fund. Department Heads are responsible for budget monitoring and ensuring the overall program budget is not exceeded.

### Continued/Carryover Appropriations

All unexpended or unencumbered appropriations are cancelled at the end of the fiscal year, except for appropriations for capital projects that are required for the completion of the approved project. Other encumbered funds from the previous fiscal year are carried over to the current fiscal year through a list of continued appropriations. The City has established a review process that allows a department to submit justification the carryover of encumbered funds. Once submitted, the Finance Department reviews the requested carryover to ensure only one-time contracts or purchase orders are rolled over. Only Finance Department approved items are carried over. These continuing appropriations are not included in the budget document.

### Budget Transfers

A budget transfer is a reallocation of funds from one expenditure account to another. Budget transfers do not change the overall budget within a fund. Departments can initiate budget transfers by submitting a request to the Finance Department. After review and concurrence by the Finance Department, the budget transfer request will be sent to the Finance Director for approval. The City Manager is authorized to transfer appropriations within and between programs and departments, as long as such transfers do not increase the adopted annual budget appropriations.

Transfer of appropriations between funds and increased appropriations are considered budget amendments and must be authorized by the City Council. City Council approval is required for all transfers from unappropriated fund balances.

### Budget Amendments

After the budget is adopted, it is sometimes necessary to amend the budget or provide for the appropriation or transfer of additional funds. Supplemental appropriations are necessary to provide additional spending authority to meet unexpected events that impact operations or capital projects. If the need for a supplemental appropriation arises, the department will prepare a staff report requesting a supplemental appropriation for City Council consideration. If approved, a budget amendment will be prepared by the Finance Department and entered into the Amended Budget.

### Mid-Year Budget Review

On an annual basis, the Finance Department will provide the City Council with a budget to actual status of revenues and expenditures as of December of each year. This presentation will be provided as soon as practical when the December actual information is available.



## CAPITAL IMPROVEMENT MANAGEMENT

The purpose of the Capital Improvement Plan (CIP) is to systematically plan, schedule, and finance capital projects to ensure cost-effectiveness as well as conformance with established policies. The CIP is a five-year plan organized into the same functional groups used for the operating programs. The CIP will reflect a balance between capital replacement projects that repair, replace, or enhance existing facilities, equipment or infrastructure, and capital facility projects that significantly expand or add to the City's existing fixed assets.

Construction projects and equipment purchases (excluding vehicles) whose cost exceeds \$10,000 or extend the life of the project or equipment five years or more will be included in the CIP. Minor capital outlays of less than \$10,000 will be included with the operating program budgets. Projects and equipment purchases with total costs exceeding \$5,000 will be included as part of the City's capital assets for accounting reporting purposes.

## INVESTMENT POLICY

In accordance with the City Charter and under authority granted by the City Council, the Finance Director is designated the responsibilities of the Treasurer and is responsible for investing the unexpended cash in the City Treasury. The City's investment program is managed in conformance with federal, state, and other legal requirements, including California Government Code Sections 16429.1-16429.4, 53600-53609, and 53630-53686.

The City's Investment Policy is updated and approved by City Council on an annual basis to ensure the effective and judicious fiscal and investment management of the City's funds. The City's portfolio is designed and managed in a manner that provides a market rate of return consistent with the public trust and the prioritized objectives of safety, liquidity, and yield. The full text of the City's Investment Policy is available at the Finance Department's website.

## DEBT POLICY

The California Constitution requires that long-term debt pledged by the full faith and credit of the City can only be approved by voter referendum. Per State of California statute, the City's debt limit is set at 15% of total adjusted assessed valuation of all real and personal property within the City. This limit applies to debt supported by taxes. The full text of the City's Debt Management Policy is available at the Finance Department's website.

The City carries bonded debt secured by specific revenue sources and Lease Revenue Bonds secured by interests in City assets as well as capital leases and loans. The Finance Department actively monitors the City's debt portfolio to ensure that adequate revenues exist to service debt and to identify opportunities to reduce debt service costs.

## HUMAN RESOURCE MANAGEMENT

The budget will fully appropriate the resources needed for authorized full-time positions and part-time positions. All full-time positions must be approved by City Council. Part-time employees will generally augment regular City staffing as extra-help employees, seasonal employees, contract employees, interns, and work-study assistants. The City Manager and Department Heads will encourage the use of part-time rather than full-time employees to meet peak workload requirements, fill interim vacancies, and accomplish tasks where less than full-time, year-round staffing is required. The use of part-time employees by a department must be approved by the City Manager based on the review and recommendation of Human Resources.

Independent contractors are not considered City employees. Independent contractors are used for a) Short-term, peak workload assignments to be accomplished through the use of personnel contracted through an outside temporary employment agency (OEA); and b) construction of public works projects and delivery of operating, maintenance or specialized professional services not routinely performed by City Employees. Contract awards will be guided by the City's purchasing policies and procedures.

## OVERHEAD COST ALLOCATION PLAN

An overhead cost allocation plan summarizes, in writing, the methods and procedures the City uses to allocate costs to grants and programs. When determining an appropriate base for allocating costs, the City includes the relative benefits received, the materiality of the cost, and the amount of time and cost to perform the allocation. The full schedule of the City's Overhead Cost Allocation Plan is available at the Finance Department's website. A summary of the Position Allocation Plan is included in the Appendix.

## APPROPRIATION (GANN) LIMIT

Proposition 4 or the "Gann Initiative" was passed in November 1979 and Article 13-B was added to the California Constitution. For state and local governments, the initiative mandates that the total annual spending limit for a fiscal year cannot exceed the spending limit for the prior fiscal year. This limitation is adjusted for the change in cost of living and population, except as outlined in the government code. The initiative requires that the City Council establish its spending limit each year by resolution.

The Appropriations Limit is calculated by determining appropriations financed by proceeds of taxes in the 1978/79 base year and adjusting the limit each subsequent year for changes in the cost of living and population. This Appropriation Limit is the maximum limit of proceeds from taxes the City may collect or spend each year. Appropriations financed by proceeds of taxes are limited to actual revenues collected if they are lower than the limit. The Appropriations Limit may be amended at any time during the fiscal year to reflect new data.

The City's Appropriation Limit Calculation is included in the Appendix.

## ANNUAL REPORTING

In accordance with the City Charter, the City will contract for an annual audit by a qualified independent certified public accountant. The City will use generally accepted accounting principles in preparing its annual financial statements, and will strive to meet the requirements of the GFOA's Award for Excellence in Financial Reporting program. The City will issue the audited financial statements within one hundred twenty (120) days after the end of the fiscal year, unless such time shall be extended by City Council.



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# SUMMARY OF PROJECTED FUND BALANCES

FUND	Projected Fund Balances July 1, 2020	Adopted Revenues	Adopted Transfers In
<b>GENERAL FUND</b>			
General Fund - 001	\$ 19,674,000	\$ 34,612,700	\$ 80,000
<b>SPECIAL REVENUE FUNDS</b>			
Street Lighting Assessment District - 002	-	141,700	70,100
Special Projects - 004	4,699,000	437,700	-
Waste Management Act - 005	311,000	127,200	-
Supplemental Law Enforcement - 009	155,000	155,700	-
Detention Center - 010	23,000	14,000	-
State Asset Forfeiture - 011	3,000	100	-
Air Quality Improvement - 012	1,000	30,000	-
Federal Asset Forfeiture - 013	124,000	258,500	-
Park Improvement - 016	16,000	-	-
Tidelands - 034	-	1,471,800	910,300
SB1 RMRA - 039	310,000	432,421	-
Gas Tax - 040	1,082,000	605,751	-
Measure M2 - 042	904,000	410,000	-
Parking In-Lieu - 048	213,000	12,000	-
Traffic Impact - 049	170,000	2,000	-
Seal Beach Cable - 050	417,000	104,000	-
Community Development Block Grant - 072	10,000	180,000	-
Police Grants - 075	(59,000)	321,700	-
Citywide Grants - 080	497,000	1,305,000	-
CARES Act - 081	-	562,803	-
<b>DEBT SERVICE</b>			
Pension Obligation Debt Service - 027	-	-	-
Fire Station Debt Service - 028	640,000	400	475,200
<b>CAPITAL PROJECT</b>			
Capital Improvement Projects - 045	-	-	2,987,600
<b>PROPRIETARY FUND*</b>			
Water Operations - 017	-	3,293,400	2,044,200
Water Capital Improvement - 019	21,913,000	1,376,000	-
Sewer Operations - 043	-	739,000	902,200
Sewer Capital Improvement - 044	24,817,000	1,951,000	-
<b>INTERNAL SERVICE FUND*</b>			
Vehicle Replacement - 021	1,072,000	50,000	-
<b>SPECIAL ASSESSMENT DISTRICTS</b>			
CFD Landscape Maintenance District 2002-01 - 201	553,000	168,700	-
CFD Heron Pointe - Refund 2015 - 206	299,000	270,900	-
CFD Pacific Gateway - Refund 2016 - 207	774,000	498,600	-
CFD Heron Pointe - 2015 Admin Exp - 208	62,000	-	15,000
CFD Pacific Gateway - 2016 Land/Admin - 209	95,000	58,000	25,000
<b>SUCCESSOR AGENCY*</b>			
Retirement Fund - Riverfront - 300	-	-	-
Retirement Fund - Debt Service - 302	66,000	-	-
Retirement Obligation - 304	816,000	35,700	-
<b>TOTAL ALL FUNDS</b>	<b>\$ 79,657,000</b>	<b>\$ 49,626,775</b>	<b>\$ 7,509,600</b>

\* These funds are account for on the accrual basis of accounting. Therefore, fund balance includes the value of long-term assets and liabilities.



# FY 2020-2021

Total Adopted Revenues	Adopted Operating Expenditures	Adopted Capital Expenditures	Adopted Transfers Out	Total Adopted Expenditures	Projected Fund Balances June 30, 2021
\$ 34,692,700	\$ 33,365,100	\$ -	\$ 4,443,200	\$ 37,808,300	\$ 16,558,400
211,800	211,800	-	-	211,800	-
437,700	448,700	-	-	448,700	4,688,000
127,200	307,100	-	-	307,100	131,100
155,700	129,100	-	-	129,100	181,600
14,000	20,000	-	-	20,000	17,000
100	2,900	-	-	2,900	200
30,000	31,000	-	-	31,000	-
258,500	212,000	-	-	212,000	170,500
-	-	-	-	-	16,000
2,382,100	2,382,100	-	-	2,382,100	-
432,421	-	400,000	-	400,000	342,421
605,751	1,800	670,000	30,000	701,800	985,951
410,000	-	500,000	-	500,000	814,000
12,000	-	-	-	-	225,000
2,000	-	-	-	-	172,000
104,000	75,000	-	-	75,000	446,000
180,000	180,000	-	-	180,000	10,000
321,700	321,700	-	-	321,700	(59,000)
1,305,000	-	1,305,000	-	1,305,000	497,000
562,803	562,803	-	-	562,803	-
-	-	-	-	-	-
475,600	475,600	-	-	475,600	640,000
2,987,600	-	1,928,000	-	1,928,000	1,059,600
5,337,600	5,337,600	-	-	5,337,600	-
1,376,000	105,700	2,710,000	2,044,200	4,859,900	18,429,100
1,641,200	1,641,200	-	-	1,641,200	-
1,951,000	542,600	550,000	902,200	1,994,800	24,773,200
50,000	-	-	-	-	1,122,000
168,700	121,400	-	13,000	134,400	587,300
270,900	279,500	-	15,000	294,500	275,400
498,600	579,200	-	25,000	604,200	668,400
15,000	8,100	-	11,000	19,100	57,900
83,000	109,400	-	26,000	135,400	42,600
-	-	-	-	-	-
-	192,500	-	-	192,500	(126,500)
35,700	35,700	-	-	35,700	816,000
<b>\$ 57,136,375</b>	<b>\$ 47,679,603</b>	<b>\$ 8,063,000</b>	<b>\$ 7,509,600</b>	<b>\$ 63,252,203</b>	<b>\$ 73,541,172</b>

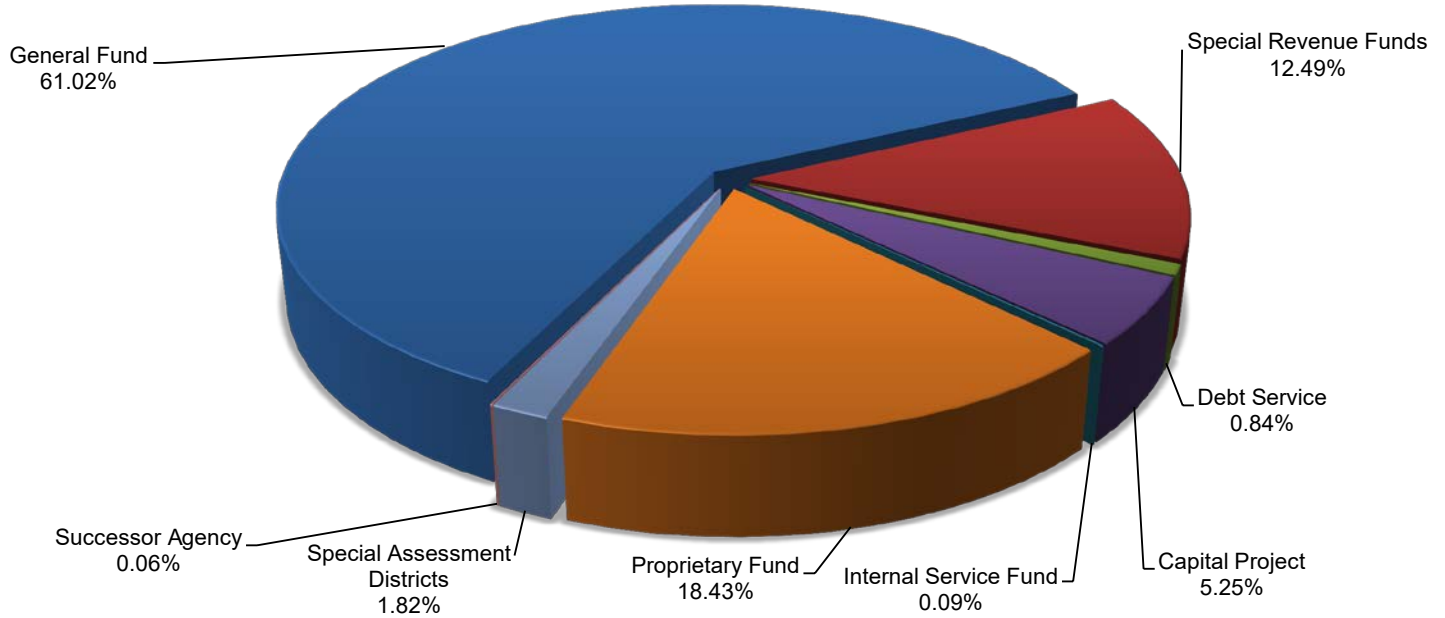


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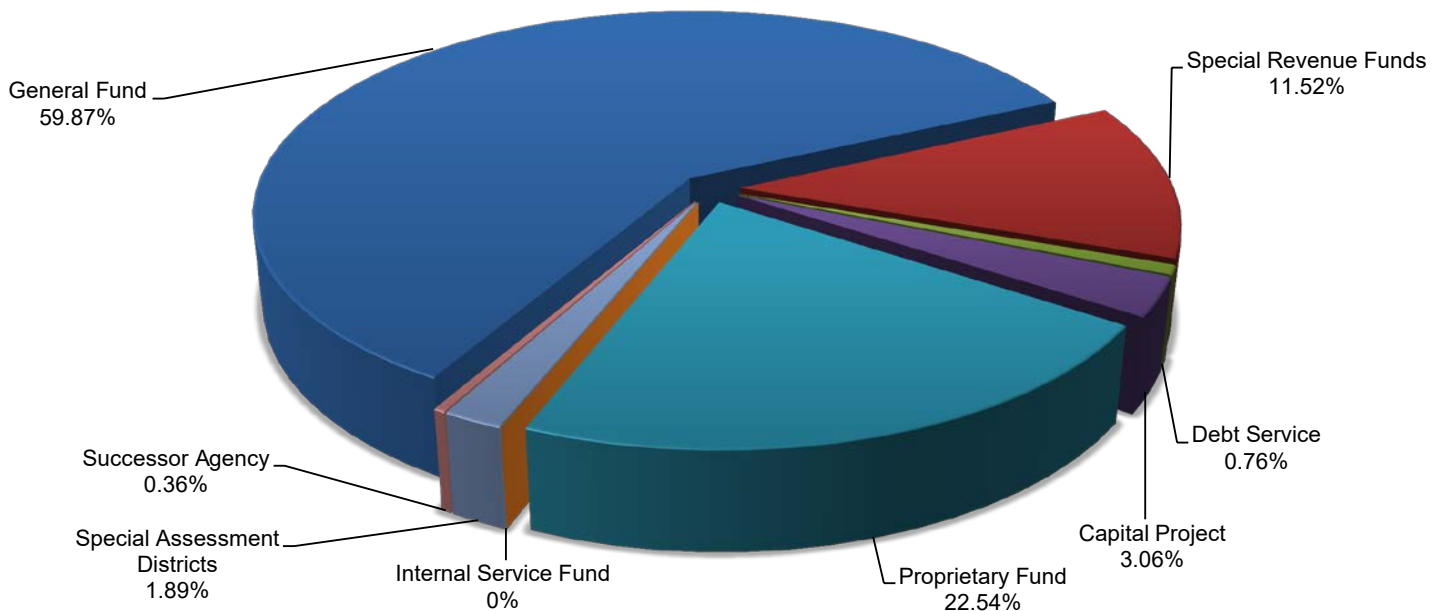
# SUMMARY OF REVENUES AND APPROPRIATIONS | FY 2020-2021

## BY FUND TYPE - ALL FUNDS

**Revenues and Transfers In  
FY 2020-21 - \$57,136,375**



**Operating, Capital and Transfers Out  
FY 2020-21 - \$63,252,203**



# SUMMARY OF TOTAL REVENUES

# FY 2020-2021

## BY FUND - ALL FUNDS

Description	Actual	Amended	Estimated	Adopted
	FY 2018-19	Budget FY 2019-20	Actual FY 2019-20	Budget FY 2020-21
<b>General Fund - 001</b>	<b>\$ 32,149,103</b>	<b>\$ 35,676,400</b>	<b>\$ 35,237,100</b>	<b>\$ 34,692,700</b>
<b>SPECIAL REVENUE FUNDS</b>				
Street Lighting Assessment District - 002	\$ 195,413	\$ 206,400	\$ 205,800	\$ 211,800
Special Projects - 004	2,221,123	279,700	1,831,000	437,700
Waste Management Act - 005	169,143	127,200	122,000	127,200
Supplemental Law Enforcement - 009	150,787	140,700	155,700	155,700
Detention Center - 010	8,680	10,500	19,000	14,000
State Asset Forfeiture - 011	58	100	100	100
Air Quality Improvement - 012	33,765	30,000	30,000	30,000
Federal Asset Forfeiture - 013	35,054	259,000	402,000	258,500
Park Improvement - 016	317	-	100	-
Tidelands - 034	8,229,740	2,988,700	2,956,900	2,382,100
SB1 RMRA - 039	533,843	414,800	419,111	432,421
Gas Tax - 040	507,297	694,300	598,462	605,751
Measure M2 - 042	460,340	394,000	390,000	410,000
Parking In-Lieu - 048	10,829	12,000	12,000	12,000
Traffic Impact - 049	3,141	2,000	2,000	2,000
Seal Beach Cable - 050	127,800	104,000	104,000	104,000
Community Development Block Grant - 072	180,000	180,000	180,000	180,000
Police Grants - 075	32,933	233,000	183,000	321,700
Citywide Grants - 080	114,370	925,000	438,800	1,305,000
CARES Act - 081	-	-	-	562,803
<b>Total Special Revenue Funds</b>	<b>\$ 13,014,633</b>	<b>\$ 7,001,400</b>	<b>\$ 8,049,973</b>	<b>\$ 7,552,775</b>
<b>DEBT SERVICE</b>				
Pension Obligation Debt Service - 027	\$ 1,211,007	\$ 3,000	\$ 3,000	\$ -
Fire Station Debt Service - 028	518,416	491,200	491,600	475,600
<b>Total Debt Service</b>	<b>\$ 1,729,423</b>	<b>\$ 494,200</b>	<b>\$ 494,600</b>	<b>\$ 475,600</b>
<b>CAPITAL PROJECT</b>				
Capital Improvement Projects - 045	<b>\$ 7,107,919</b>	<b>\$ 6,994,700</b>	<b>\$ 4,824,600</b>	<b>\$ 2,987,600</b>
<b>PROPRIETARY FUND</b>				
Water Operations - 017	\$ 3,465,415	\$ 3,701,000	\$ 6,289,107	\$ 5,337,600
Water Capital Improvement - 019	1,554,453	1,376,000	1,275,800	1,376,000
Sewer Operations - 043	1,064,373	1,504,500	4,163,375	1,641,200
Sewer Capital Improvement - 044	2,288,948	1,951,000	1,946,000	1,951,000
<b>Total Proprietary Fund</b>	<b>\$ 8,373,189</b>	<b>\$ 8,532,500</b>	<b>\$ 13,674,282</b>	<b>\$ 10,305,800</b>
<b>INTERNAL SERVICE FUND</b>				
Vehicle Replacement - 021	\$ 13,661	\$ 310,000	\$ 360,000	\$ 50,000
<b>Total Internal Service Fund</b>	<b>\$ 13,661</b>	<b>\$ 310,000</b>	<b>\$ 360,000</b>	<b>\$ 50,000</b>

# SUMMARY OF TOTAL REVENUES

FY 2020-2021

## BY FUND - ALL FUNDS

Description	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>Special Assessment Districts</b>				
CFD Landscape Maintenance District 2002-01 - 201	\$ 185,994	\$ 168,700	\$ 170,700	\$ 168,700
CFD Heron Point - Refund 2015 - 206	270,262	270,900	270,900	270,900
CFD Pacific Gateway - Refund 2016 - 207	532,299	498,600	498,100	498,600
CFD Heron Pointe - 2015 Admin Exp - 208	15,000	15,000	15,000	15,000
CFD Pacific Gateway - 2016 Land/Admin - 209	89,836	83,000	83,000	83,000
<b>Total Assessment Districts</b>	<b>\$ 1,093,391</b>	<b>\$ 1,036,200</b>	<b>\$ 1,037,700</b>	<b>\$ 1,036,200</b>
<b>Successor Agency</b>				
Retirement Fund Debt Service - 302	\$ 674,077	\$ 670,200	\$ 743,800	\$ -
Retirement Obligation Fund - 304	1,198,647	1,100,000	1,282,000	35,700
<b>Total Successor Agency</b>	<b>\$ 1,872,724</b>	<b>\$ 1,770,200</b>	<b>\$ 2,025,800</b>	<b>\$ 35,700</b>
<b>Total Revenues All Funds</b>	<b>\$ 65,354,043</b>	<b>\$ 61,815,600</b>	<b>\$ 65,704,055</b>	<b>\$ 57,136,375</b>



# SUMMARY OF TOTAL APPROPRIATIONS | FY 2020-2021

## BY FUND - ALL FUNDS

Description	Actual	Amended	Estimated	Adopted
	FY 2018-19	Budget FY 2019-20	Actual FY 2019-20	Budget FY 2020-21
<b>GENERAL FUND - 001</b>	<b>\$ 37,804,339</b>	<b>\$ 37,804,300</b>	<b>\$ 33,998,900</b>	<b>\$ 37,808,300</b>
<b>SPECIAL REVENUE FUNDS</b>				
Street Lighting Assessment District - 002	\$ 195,413	\$ 206,400	\$ 205,800	\$ 211,800
Special Projects - 004	215,361	513,100	165,600	448,700
Waste Management Act - 005	217,427	407,500	271,700	307,100
Supplemental Law Enforcement - 009	88,151	121,200	128,000	129,100
Detention Center - 010	7,458	20,000	15,000	20,000
State Asset Forfeiture - 011	-	2,700	-	2,900
Air Quality Improvement - 012	33,231	31,200	37,554	31,000
Federal Asset Forfeiture - 013	207,348	262,300	229,800	212,000
Park Improvement - 016	-	16,700	1,000	-
Tidelands - 034	8,247,258	2,988,700	2,939,500	2,382,100
SB1 RMRA - 039	214,528	550,000	550,000	400,000
Gas Tax - 040	296,823	646,800	216,800	701,800
Measure M2 - 042	207,094	1,588,000	778,400	500,000
Traffic Impact - 049	(270)	-	-	-
Seal Beach Cable - 050	97,282	114,500	80,600	75,000
Community Development Block Grant - 072	180,000	180,000	180,000	180,000
Police Grants - 075	108,740	232,300	135,300	321,700
Citywide Grants - 080	107,046	925,000	220,100	1,305,000
CARES Act - 081	-	-	-	562,803
<b>Total Special Revenue Funds</b>	<b>\$ 10,422,890</b>	<b>\$ 8,806,400</b>	<b>\$ 6,155,154</b>	<b>\$ 7,791,003</b>
<b>DEBT SERVICE</b>				
Pension Obligation Debt Service - 027	\$ 1,307,203	\$ 3,000	\$ 17,600	\$ -
Fire Station Debt Service - 028	508,753	491,200	491,200	475,600
<b>Total Debt Service</b>	<b>\$ 1,815,956</b>	<b>\$ 494,200</b>	<b>\$ 508,800</b>	<b>\$ 475,600</b>
<b>CAPITAL PROJECT</b>				
Capital Improvement Projects - 045	<b>\$ 1,734,252</b>	<b>\$ 7,146,400</b>	<b>\$ 4,550,500</b>	<b>\$ 1,928,000</b>
<b>PROPRIETARY FUND</b>				
Water Operations - 017	\$ 4,789,858	\$ 5,416,500	\$ 5,064,500	\$ 5,337,600
Water Capital - 019	451,794	3,075,500	3,318,207	4,859,900
Sewer Operations - 043	1,667,511	1,509,100	1,326,400	1,641,200
Sewer Capital - 044	1,253,362	2,611,500	3,844,575	1,994,800
<b>Total Proprietary Fund</b>	<b>\$ 8,162,525</b>	<b>\$ 12,612,600</b>	<b>\$ 13,553,682</b>	<b>\$ 13,833,500</b>
<b>INTERNAL SERVICE FUND</b>				
Vehicle Replacement - 021	\$ 800,981	\$ 356,800	\$ 656,800	\$ -
<b>Total Internal Service Fund</b>	<b>\$ 800,981</b>	<b>\$ 356,800</b>	<b>\$ 656,800</b>	<b>\$ -</b>

# SUMMARY OF TOTAL APPROPRIATIONS | FY 2020-2021

## BY FUND - ALL FUNDS

Description	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>SPECIAL ASSESSMENT DISTRICTS</b>				
CFD Landscape Maintenance District 2002-01 - 201	\$ 133,895	\$ 126,200	\$ 128,135	\$ 134,400
CFD Heron Pointe - Refund 2015 - 206	259,368	299,200	299,200	294,500
CFD Pacific Gateway - Refund 2016 - 207	508,581	518,800	518,800	604,200
CFD Heron Pointe - 2015 Admin Exp - 208	18,678	19,100	19,100	19,100
CFD Pacific Gateway - 2016 Land/Admin - 209	103,868	121,700	119,600	135,400
<b>Total Special Assessment Districts</b>	<b>\$ 1,024,390</b>	<b>\$ 1,085,000</b>	<b>\$ 1,084,835</b>	<b>\$ 1,187,600</b>
<b>SUCCESSOR AGENCY</b>				
Retirement Fund - Riverfront - 300	\$ 3,580	\$ -	\$ -	\$ -
Retirement Fund - Debt Service - 302	79,121	65,200	65,200	192,500
Retirement Obligation - 304	1,041,098	1,116,500	1,115,921	35,700
<b>Total Successor Agency</b>	<b>\$ 1,123,799</b>	<b>\$ 1,181,700</b>	<b>\$ 1,181,121</b>	<b>\$ 228,200</b>
<b>Total Appropriation All Funds</b>	<b>\$ 62,889,132</b>	<b>\$ 69,487,400</b>	<b>\$ 61,689,792</b>	<b>\$ 63,252,203</b>

# REVENUE DETAIL

# FY 2020-2021

## BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>GENERAL FUND</b>					
<b>General Fund - 001</b>					
<b>Taxes</b>					
Property Taxes Secured	001-000-30001	\$ 7,659,450	\$ 8,045,700	\$ 8,021,100	\$ 8,518,000
Property Taxes Unsecured	001-000-30002	236,844	242,000	236,700	294,300
Homeowners Exemption	001-000-30003	42,823	43,000	42,500	43,400
Secured/Unsecured Prior Year	001-000-30004	46,645	55,000	46,900	47,000
Property Tax - Other	001-000-30005	467,278	425,000	425,000	425,000
Supplemental Tax Secure/Unsecu	001-000-30006	223,131	200,000	150,000	100,000
Prop. Tax-In Lieu VLF	001-000-30009	2,692,762	2,810,000	2,862,800	2,946,000
Property Tax Transfers	001-000-30013	112,601	120,000	95,900	80,000
Sales/Use Tax	001-000-30016	4,168,746	4,200,000	3,695,000	3,670,000
Transactions/Use Tax - Meas. BB	001-000-30019	1,083,640	4,712,500	4,603,000	4,798,000
Public Safety Sales Tax	001-000-30023	293,878	270,000	269,700	260,000
Utility Users Tax	001-000-30015	4,061,031	4,175,000	4,120,000	4,120,000
Transient Occupancy Tax	001-000-30014	1,631,445	1,585,000	1,170,000	1,005,000
Electric Franchise Fees	001-000-30100	260,382	260,400	260,400	260,000
Natural Gas Franchise Fees	001-000-30110	35,889	35,900	35,900	40,000
Pipeline Franchise Fees	001-000-30120	79,858	75,000	75,000	75,000
Cable TV Franchise Fees	001-000-30130	501,363	500,000	500,000	500,000
Refuse Franchise Fees	001-051-30140	220,282	152,500	184,000	184,000
Business License Tax	001-000-30215	458,208	505,000	480,000	520,000
Excise Tax	001-000-30011	150	2,300	1,500	200
Barrel Tax	001-000-30012	227,828	212,000	193,800	193,800
<b>Total Taxes</b>		<b>\$ 24,504,234</b>	<b>\$ 28,626,300</b>	<b>\$ 27,469,200</b>	<b>\$ 28,079,700</b>
<b>Licenses and Permits</b>					
Animal License	001-000-30200	\$ 53,427	\$ 50,000	\$ 50,000	\$ 50,000
Building Permits	001-000-30210	439,634	330,000	400,000	400,000
Contractor Licenses	001-000-30220	187,259	180,000	140,000	180,000
Electrical Permits	001-000-30230	40,556	25,000	25,000	25,000
Film Location Permits	001-000-30235	1,200	3,000	1,000	1,000
Oil Production Licenses	001-000-30240	13,140	12,100	12,500	12,700
Other Permits	001-000-30250	26,444	20,000	25,000	25,000
Plumbing Permits	001-000-30255	61,742	40,000	42,000	40,000
Issuance Permits	001-000-30256	69,070	52,000	62,000	55,000
Parking Permits	001-025-30245	231,976	245,000	135,000	200,000
<b>Total Licenses and Permits</b>		<b>\$ 1,124,448</b>	<b>\$ 957,100</b>	<b>\$ 892,500</b>	<b>\$ 988,700</b>
<b>Intergovernmental</b>					
Motor Vehicle In-lieu	001-000-30500	\$ 12,473	\$ 12,500	\$ 19,800	\$ 10,000
Waste Disposal	001-000-30978	72,757	-	-	65,000
Other Agency Revenues	001-000-30980	6,151	3,100	6,200	6,200
POST Reimbursement	001-000-30981	33	4,500	-	-
Senior Bus Program - OCTA	001-016-30990	72,605	72,000	72,000	72,000
Other Agency Revenues	001-021-30980	63,819	-	7,300	-
POST Reimbursement	001-022-30981	27,066	7,000	6,800	7,000
POST Reimbursement	001-023-30981	-	500	-	500
Inmate Fee from Other Agencies	001-024-30841	12,900	203,000	200,000	200,000
Other Agency Reimbursement	001-024-30980	2,889	4,700	4,700	6,600
<b>Total Intergovernmental</b>		<b>\$ 270,693</b>	<b>\$ 307,300</b>	<b>\$ 316,800</b>	<b>\$ 367,300</b>

# REVENUE DETAIL

# FY 2020-2021

## BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>GENERAL FUND, CONTINUED</b>					
<b>Charges for Services</b>					
Leisure Program Fees	001-000-30610	\$ (11,294)	\$ -	\$ -	\$ -
Recreation Service Charges	001-000-30640	10,716	4,000	5,000	5,000
Reimb. For Miscellaneous Service:	001-000-30700	48,052	105,900	51,000	51,000
Alarm Fees	001-000-30800	43,152	32,000	40,000	40,000
Planning Fees	001-000-30820	50,480	25,000	30,000	35,000
Plan Check Fees	001-000-30825	217,971	180,000	180,000	215,000
Film Location Fees	001-000-30835	3,475	2,000	3,500	3,500
Transportation Permit Fees	001-000-30837	2,720	2,500	3,000	2,500
Bus Shelter Advertising	001-000-30900	25,200	46,600	46,800	47,600
Returned Check Fee	001-000-30935	375	500	400	500
Sale Printed Material	001-000-30945	13,654	10,000	10,900	10,000
Sale Printed Material - CIP only	001-000-30946	50	100	100	100
Special Events	001-000-30955	4,291	5,000	5,000	5,000
Admin Fee - Constr/Demo	001-000-30961	10,665	10,000	3,000	5,000
Charging Station Revenues	001-000-30992	6,468	4,500	3,900	4,500
Election Fees	001-013-30810	2,862	-	-	300
Senior Nutrition Transportation	001-016-30993	7,758	6,300	6,300	6,300
Traffic Report - electronic	001-023-30946	4,326	6,000	7,000	5,000
Reimb. For Miscellaneous Service:	001-024-30700	3,491	-	(900)	-
Application Fee - Inmate DC	001-024-30801	5,338	5,000	6,000	5,000
Inmate Self Pay	001-024-30842	241,688	320,000	175,000	261,000
Booking Fees	001-024-30843	10,755	12,000	7,000	10,000
Parking Meters	001-025-30430	84,748	100,000	65,400	85,000
Plan Check Code Compliance	001-030-30313	3,194	4,000	5,500	5,000
Plan Check Energy Code Compliance	001-030-30314	8,235	8,000	8,300	8,000
Administrative Citation	001-031-30311	1,400	2,000	500	1,000
Special Services Fee	001-031-30874	6,024	5,000	6,000	5,000
DPW Permit Application Fees	001-042-30801	10,504	9,500	12,000	10,000
Engineering Inspection Fee	001-042-30815	5,700	10,000	1,000	1,000
Engineering Plan Check	001-042-30825	22,055	15,000	30,000	25,000
Engineering Permit Fee	001-042-30873	3,650	3,000	5,000	4,000
Street Sweeping Svcs	001-044-30720	52,916	54,000	53,700	54,000
Tree Trimming Services	001-049-30730	37,995	39,000	38,600	39,000
Reimb. Misc. Services	001-051-30700	30,821	-	50,000	50,000
Refuse Svcs	001-051-30740	1,260,483	1,320,500	1,320,500	1,320,500
Sport Fees	001-071-30650	16,865	15,000	12,000	13,000
Recreation Facilities Rent	001-072-30600	139,584	135,000	100,000	120,000
Leisure Program Fees	001-072-30610	230,844	230,000	105,000	190,000
Recreation Cleaning Fees	001-072-30690	10,010	8,000	7,500	9,100
Recreation Facilities Rent	001-073-30600	1,191	7,000	400	300
Rec/Lap Swim Passes	001-073-30620	50,536	68,000	36,000	30,000
Swimming Lessons	001-073-30630	44,662	60,000	27,000	20,000
Swimming Pool Rentals	001-073-30665	4,454	3,000	3,000	1,200
Tennis Center Services	001-074-30645	197,328	200,000	160,000	185,000
Pro Shop Sales	001-074-30646	8,567	10,000	5,000	10,000
<b>Total Charges for Services</b>		<b>\$ 2,933,959</b>	<b>\$ 3,083,400</b>	<b>\$ 2,635,400</b>	<b>\$ 2,898,400</b>

# REVENUE DETAIL

FY 2020-2021

## BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>GENERAL FUND, CONTINUED</b>					
<b>Fines and Forfeitures</b>					
Municipal Code Violations	001-000-30310	\$ 6,003	\$ 20,000	\$ 10,000	\$ 10,000
Vehicle Code Violations	001-000-30325	120,785	90,000	110,000	110,000
Unclaimed Property	001-000-30963	366	500	11,600	500
Parking Citations	001-025-30315	818,894	1,300,000	1,000,000	1,100,000
<b>Total Fines and Forfeitures</b>		<b>\$ 946,048</b>	<b>\$ 1,410,500</b>	<b>\$ 1,131,600</b>	<b>\$ 1,220,500</b>
<b>Use of Money and Property</b>					
Interest on Investments	001-000-30420	\$ 431,623	\$ 425,000	\$ 425,000	\$ 275,000
Other interest income	001-000-30421	328	-	-	-
Unrealized Gain/Loss on Invest	001-000-30423	928,977	-	-	-
Rental of Property	001-000-30455	71,944	60,000	70,000	70,000
Rental of Telecomm. Property	001-000-30457	202,487	200,000	210,000	210,000
Rental of Property - Ironwood	001-043-30455	37,200	38,400	38,400	38,400
<b>Total Use of Money and Property</b>		<b>\$ 1,672,559</b>	<b>\$ 723,400</b>	<b>\$ 743,400</b>	<b>\$ 593,400</b>
<b>Other Revenues</b>					
Fuel Royalties	001-000-30435	\$ 20,948	\$ 20,000	\$ 19,000	\$ 20,000
Cash Over/Short	001-000-30910	(153)	-	(400)	-
Damaged Property	001-000-30920	5,306	500	1,100	500
Sale of Surplus Property	001-000-30940	2,382	5,000	5,000	5,000
Miscellaneous Revenue	001-000-30960	17,365	20,000	10,000	10,000
Donated Revenue	001-000-30962	-	-	3,000	-
Liability Insurance Reimb	001-000-30970	107,030	-	1,447,800	-
Sewer Overhead	001-000-31660	54,000	54,000	54,000	54,000
Water Overhead	001-000-31662	324,500	324,500	324,500	324,500
Prior Year Revenues	001-019-30977	1,605	-	-	-
DUI Cost Recovery	001-022-30300	-	1,000	-	-
Subpoena Fee	001-022-30701	15	2,000	100	100
Other Permits	001-023-30250	-	100	100	100
Citation Sign Off	001-023-30312	310	300	300	300
Vehicle Release	001-023-30947	32,445	26,000	50,000	50,000
Misc. Revenues	001-023-30960	-	-	3,700	-
Donation- 5k/10k	001-024-30960	9	-	-	-
Subpoena Fees	001-030-30701	150	-	200	-
Misc. Revenues	001-072-30960	150	-	200	200
<b>Total Other Revenues:</b>		<b>\$ 566,062</b>	<b>\$ 453,400</b>	<b>\$ 1,918,600</b>	<b>\$ 464,700</b>
<b>Transfers</b>					
Transfers In - Operations	001-000-31502	\$ 131,100	\$ 115,000	\$ 129,600	\$ 80,000
<b>Total Transfers</b>		<b>\$ 131,100</b>	<b>\$ 115,000</b>	<b>\$ 129,600</b>	<b>\$ 80,000</b>
<b>Total General Fund - 001</b>		<b>\$ 32,149,103</b>	<b>\$ 35,676,400</b>	<b>\$ 35,237,100</b>	<b>\$ 34,692,700</b>



# REVENUE DETAIL

# FY 2020-2021

## BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>SPECIAL REVENUE FUNDS</b>					
<b>Street Lighting Assessment District - 002</b>					
Property Taxes Secured	002-000-30001	\$ 140,068	\$ 141,000	\$ 141,000	\$ 141,000
Secured/Unsecured Prior Year	002-000-30004	310	500	500	500
Property Tax Other	002-000-30005	106	200	200	200
Transfer In - Operations	002-000-31502	54,929	64,700	64,100	70,100
<b>Total Street Lighting - 002</b>		<b>\$ 195,413</b>	<b>\$ 206,400</b>	<b>\$ 205,800</b>	<b>\$ 211,800</b>
<b>Special Projects - 004</b>					
AB109	004-223-39503	2,563	1,700	1,700	1,700
Joint Land Use Study	004-230-39501	288,371	157,000	-	-
Third Party Testing	004-230-39502	4,300	6,000	3,000	5,000
Plan Archival - Building	004-231-39500	9,896	6,000	7,000	6,000
General Plan - Building	004-231-39501	63,363	45,000	60,000	50,000
GIS - Building	004-231-39502	47,528	35,000	45,000	35,000
Technical Training	004-231-39504	2,291	2,000	2,000	2,000
Automation	004-231-39505	3,641	3,000	5,000	3,000
Business License ADA Fee	004-231-39506	9,856	5,000	5,000	5,000
Plan Archival - Engineering	004-242-39500	-	-	-	1,000
Engineering Plan Check - I405	004-242-39501	-	10,000	-	310,000
Resource/recycling/recovery	004-242-39502	13,960	-	-	-
I-405 Litigation	004-242-39504	1,687,520	-	1,687,500	-
Benches - Public Works Yard	004-244-39500	5,594	7,000	12,800	7,000
Tree Replacement - Public Works	004-249-39500	400	2,000	2,000	2,000
Smart Controller	004-249-39501	81,840	-	-	-
Run Seal Beach Grant (5k/10k)	004-270-39503	-	-	-	10,000
<b>Total Special Projects - 004</b>		<b>\$ 2,221,123</b>	<b>\$ 279,700</b>	<b>\$ 1,831,000</b>	<b>\$ 437,700</b>
<b>Waste Management Act - 005</b>					
Interest on Investment	005-000-30420	\$ 9,143	\$ 7,200	\$ 2,000	\$ 7,200
ACT Implementation Fee	005-011-30141	160,000	120,000	120,000	120,000
<b>Total Waste Management Act - 005</b>		<b>\$ 169,143</b>	<b>\$ 127,200</b>	<b>\$ 122,000</b>	<b>\$ 127,200</b>
<b>Supplemental Law Enforcement - 009</b>					
Interest on Investments	009-000-30420	\$ 2,040	\$ 700	\$ 700	\$ 700
Grant Reimbursement	009-000-39075	148,747	140,000	155,000	155,000
<b>Total Supplemental Law Enforcement - 009</b>		<b>\$ 150,787</b>	<b>\$ 140,700</b>	<b>\$ 155,700</b>	<b>\$ 155,700</b>
<b>Detention Center - 010</b>					
Commissary	010-000-30400	\$ 7,378	\$ 10,000	\$ 14,000	\$ 10,000
Other Revenue	010-000-30960	1,302	500	5,000	4,000
<b>Total Detention Center - 010</b>		<b>\$ 8,680</b>	<b>\$ 10,500</b>	<b>\$ 19,000</b>	<b>\$ 14,000</b>
<b>State Asset Forfeiture - 011</b>					
Interest on Investments	011-000-30420	\$ 58	\$ 100	\$ 100	\$ 100
<b>Total State Asset Forfeiture - 011</b>		<b>\$ 58</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>

# REVENUE DETAIL

# FY 2020-2021

## BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>SPECIAL REVENUE FUNDS, CONTINUED</b>					
<b>Air Quality Improvement - 012</b>					
Interest on Investments	012-000-30420	\$ 62	\$ -	\$ -	\$ -
AB2766 Revenues	012-000-35000	33,703	30,000	30,000	30,000
<b>Total Air Quality Improvement - 012</b>		<b>\$ 33,765</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>Federal Asset Forfeiture - 013</b>					
Interest on Investments	013-000-30420	\$ 309	\$ 1,000	\$ 500	\$ 500
Reimb. Misc Svcs	013-000-30700	-	8,000	1,500	8,000
Asset Forfeiture	013-000-30990	34,745	250,000	400,000	250,000
<b>Total Federal Asset Forfeiture - 013</b>		<b>\$ 35,054</b>	<b>\$ 259,000</b>	<b>\$ 402,000</b>	<b>\$ 258,500</b>
<b>Park Improvement - 016</b>					
Interest on Investments	016-000-30420	\$ 317	\$ -	\$ 100	\$ -
<b>Total Park Improvement - 016</b>		<b>\$ 317</b>	<b>\$ -</b>	<b>\$ 100</b>	<b>\$ -</b>
<b>Tidelands - 034</b>					
Off-Street Parking	034-000-30425	\$ 864,924	\$ 872,500	\$ 872,500	\$ 875,400
Reimb Miscellaneous Services	034-000-30700	9,981	10,000	1,000	1,000
Film Location Fees	034-000-30835	2,800	2,000	2,100	2,300
Adopt A Highway	034-000-30959	3,125	6,300	-	6,300
Reimb. Misc Revenues	034-000-30960	260	-	-	-
Other Agency Revenue	034-000-30980	30,728	57,000	30,000	57,000
Transfer In - CIP	034-000-31500	5,736,790	433,000	433,000	-
Transfer In - Operations	034-000-31502	1,032,587	1,020,800	1,290,300	910,300
Landing Fees	034-000-31600	231,396	240,300	240,300	240,300
Junior Lifeguard Fees	034-000-31700	192,359	190,500	25,000	190,500
Recreation Facilities Rent	034-072-30600	2,600	2,000	1,100	2,000
Leisure Program Fees	034-072-30610	120,427	92,000	61,000	95,000
Special Events	034-072-30955	1,763	2,000	600	2,000
Rental of Property	034-863-30455	-	60,300	-	-
<b>Total Tidelands - 034</b>		<b>\$ 8,229,740</b>	<b>\$ 2,988,700</b>	<b>\$ 2,956,900</b>	<b>\$ 2,382,100</b>
<b>SB1 RMRA - 039</b>					
Interest on Investments	039-000-30420	\$ 4,589	\$ 1,500	\$ 1,500	\$ 1,500
Road Maintenance Rehab	039-000-32536	529,254	413,300	417,611	430,921
<b>Total SB1 RMRA - 039</b>		<b>\$ 533,843</b>	<b>\$ 414,800</b>	<b>\$ 419,111</b>	<b>\$ 432,421</b>
<b>Gas Tax - 040</b>					
Interest on Investments	040-000-30420	\$ 11,188	\$ 5,000	\$ 5,000	\$ 5,000
Gas Tax 2103	040-000-32499	77,870	221,600	184,480	211,848
Gas Tax 2105	040-000-32500	132,402	144,600	128,003	132,901
Gas Tax 2106	040-000-32525	90,674	97,800	86,910	90,121
Gas Tax 2107	040-000-32530	165,861	190,000	159,881	159,881
Gas Tax 2107.5	040-000-32535	-	6,000	6,000	6,000
TCRF Loan Repayment	040-000-32536	29,302	29,300	28,188	-
<b>Total Gas Tax - 040</b>		<b>\$ 507,297</b>	<b>\$ 694,300</b>	<b>\$ 598,462</b>	<b>\$ 605,751</b>

# REVENUE DETAIL

# FY 2020-2021

## BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>SPECIAL REVENUE FUNDS, CONTINUED</b>					
<b>Measure M2 - 042</b>					
Interest on Investments	042-000-30420	\$ 23,122	\$ 10,000	\$ 10,000	\$ 10,000
Senior Mobility Program (SMP)	042-000-30990	540	4,000	-	-
Local Fairshare	042-000-33500	436,678	380,000	380,000	400,000
<b>Total Measure M2 - 042</b>		<b>\$ 460,340</b>	<b>\$ 394,000</b>	<b>\$ 390,000</b>	<b>\$ 410,000</b>
<b>Parking In-Lieu - 048</b>					
Parking-In-Lieu	048-000-30865	\$ 10,829	\$ 12,000	\$ 12,000	\$ 12,000
<b>Total Parking In-Lieu - 048</b>		<b>\$ 10,829</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>
<b>Traffic Impact - 049</b>					
Interest on Investments	049-000-30420	\$ 3,141	\$ 2,000	\$ 2,000	\$ 2,000
<b>Total Traffic Impact - 049</b>		<b>\$ 3,141</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
<b>Seal Beach Cable - 050</b>					
PEG Fees Publ Access, Edu, Gov	050-000-30131	\$ 120,470	\$ 100,000	\$ 100,000	\$ 100,000
Interest on Investments	050-000-30420	7,330	4,000	4,000	4,000
<b>Total Seal Beach Cable - 050</b>		<b>\$ 127,800</b>	<b>\$ 104,000</b>	<b>\$ 104,000</b>	<b>\$ 104,000</b>
<b>Community Development Block Grant - 072</b>					
Other Agency Revenue	072-000-30988	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
<b>Total Community Development Block Grant - 072</b>		<b>\$ 180,000</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>
<b>Police Grants - 075</b>					
Grant Reimb - BPV	075-442-30975	\$ -	\$ 8,000	\$ 8,000	\$ 5,000
Grant Reimb - BSCC Grant	075-469-30975	-	-	-	77,900
Grant Reimb - DUI	075-472-30975	-	60,000	40,000	58,600
Grant Reimb - ABC	075-473-30975	32,933	45,000	15,000	46,000
Grant Reimb - Tobacco Grant	075-474-30975	-	120,000	120,000	134,200
<b>Total Police Grants - 075</b>		<b>\$ 32,933</b>	<b>\$ 233,000</b>	<b>\$ 183,000</b>	<b>\$ 321,700</b>
<b>Citywide Grants - 080</b>					
Grant Reimb - Local Costal Plan	080-300-30975	\$ -	\$ -	\$ -	\$ 50,000
Grant Reimb - OCTA	080-361-30975	77,600	695,000	124,000	550,000
Grant Reimb - Prop 68	080-368-30975	-	-	-	200,000
Grant Reimb - BCI - OCTA	080-364-30975	-	-	48,000	-
Grant Reimb - BCI - CALTRANS	080-365-30975	36,770	-	36,800	505,000
Grant Reimb - OCTA Co-Op	080-366-30975	-	230,000	230,000	-
<b>Total Citywide Grants - 080</b>		<b>\$ 114,370</b>	<b>\$ 925,000</b>	<b>\$ 438,800</b>	<b>\$ 1,305,000</b>
<b>CARES Act - 081</b>					
Intergovernmental	081-000-30980	\$ -	\$ -	\$ -	\$ 562,803
<b>Total CARES Act - 081</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 562,803</b>

# REVENUE DETAIL

# FY 2020-2021

## BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>DEBT SERVICE</b>					
<b>Pension Obligation Debt Service - 027</b>					
Interest on Investment	027-000-30420	\$ 8,835	\$ -	\$ -	\$ -
Transfer In - Operations	027-000-31502	1,202,172	3,000	3,000	-
<b>Total Pension Obligation Debt Service - 027</b>		<b>\$ 1,211,007</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ -</b>
<b>Fire Station Debt Service - 028</b>					
Interest on Investments	028-000-30420	\$ 11,325	\$ -	\$ 400	\$ 400
Transfer In - Operations	028-000-31502	507,091	491,200	491,200	475,200
<b>Total Fire Station Debt Service - 028</b>		<b>\$ 518,416</b>	<b>\$ 491,200</b>	<b>\$ 491,600</b>	<b>\$ 475,600</b>
<b>CAPITAL PROJECT</b>					
<b>Capital Improvement Projects - 045</b>					
Transfer In	045-000-31500	\$ 7,107,919	\$ 6,994,700	\$ 4,824,600	\$ 2,987,600
<b>Total Capital Improvement Projects - 045</b>		<b>\$ 7,107,919</b>	<b>\$ 6,994,700</b>	<b>\$ 4,824,600</b>	<b>\$ 2,987,600</b>
<b>PROPRIETARY FUND</b>					
<b>Water Operations - 017</b>					
Interest on Investments	017-000-30420	\$ 11,304	\$ 20,000	\$ 20,000	\$ 20,000
Engineering Inspection Fee	017-000-30815	-	-	-	2,000
Miscellaneous Revenue	017-000-30960	4,050	1,000	2,800	1,000
Unclaimed Refund Checks	017-000-30964	1,859	-	2,000	-
Transfer in - Operation	017-000-31502	-	409,000	2,993,407	2,044,200
Water Revenue	017-000-34000	2,301,696	2,075,000	2,075,000	2,075,000
Residential Water	017-000-35000	985,751	1,032,000	1,032,000	1,032,000
Commercial Water	017-000-35020	47,842	54,000	54,000	54,000
Water Turn On Fee	017-000-35500	5,500	4,000	4,000	4,000
Late Charge	017-000-35510	38,672	40,900	40,900	40,900
Door Tag Fee	017-000-35520	360	500	500	500
Water Meters	017-000-35530	2,571	1,000	1,000	1,000
Fire Service	017-000-35590	62,240	62,800	62,000	62,000
Fire Water Flow Test	017-000-35591	3,570	800	1,500	1,000
<b>Total Water Operations - 017</b>		<b>\$ 3,465,415</b>	<b>\$ 3,701,000</b>	<b>\$ 6,289,107</b>	<b>\$ 5,337,600</b>
<b>Water Capital Improvement - 019</b>					
Interest on Investments	019-000-30420	\$ 157,290	\$ 75,000	\$ 75,000	\$ 75,000
Water Connection Fee	019-000-35042	22,211	101,000	800	101,000
Water Capital Charge	019-000-37000	1,374,952	1,200,000	1,200,000	1,200,000
<b>Total Water Capital Improvement - 019</b>		<b>\$ 1,554,453</b>	<b>\$ 1,376,000</b>	<b>\$ 1,275,800</b>	<b>\$ 1,376,000</b>
<b>Sewer Operations - 043</b>					
Interest on Investments	043-000-30420	\$ 1,157	\$ 2,000	\$ 2,000	\$ 2,000
F.O.G. Discharge Permit Fee	043-000-30725	28,130	27,000	27,000	27,000
Engineering Inspection Fees	043-000-30815	484	-	500	-
Sale of Material - CIP only	043-000-30946	34	-	-	-
Transfer In - Operation	043-000-31502	341,670	765,500	3,423,875	902,200
Sewer Fees	043-000-36000	692,898	710,000	710,000	710,000
<b>Total Sewer Operations - 043</b>		<b>\$ 1,064,373</b>	<b>\$ 1,504,500</b>	<b>\$ 4,163,375</b>	<b>\$ 1,641,200</b>

# REVENUE DETAIL

FY 2020-2021

## BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PROPRIETARY FUND, CONTINUED</b>					
<b>Sewer Capital Improvement - 044</b>					
Interest on Investments	044-000-30420	\$ 156,286	\$ 90,000	\$ 90,000	\$ 90,000
Sewer Connection Fee	044-000-35042	14,671	61,000	56,000	61,000
Sewer Capital Charge	044-000-37150	2,117,991	1,800,000	1,800,000	1,800,000
<b>Total Sewer Capital Improvement - 044</b>		<b>\$ 2,288,948</b>	<b>\$ 1,951,000</b>	<b>\$ 1,946,000</b>	<b>\$ 1,951,000</b>
<b>INTERNAL SERVICE FUND</b>					
<b>Vehicle Replacement - 021</b>					
Sales of Surplus Property	021-000-30940	\$ 13,661	\$ -	\$ 50,000	\$ 50,000
Transfer In - Operations	021-000-31502	-	310,000	310,000	-
<b>Total Vehicle Replacement - 021</b>		<b>\$ 13,661</b>	<b>\$ 310,000</b>	<b>\$ 360,000</b>	<b>\$ 50,000</b>
<b>SPECIAL ASSESSMENT DISTRICTS</b>					
<b>CFD Landscape Maintenance District 2002-01 - 201</b>					
Property Taxes Secured	201-000-30001	\$ 177,218	\$ 166,700	\$ 166,700	\$ 166,700
Interest on Investments	201-000-30420	8,776	2,000	4,000	2,000
<b>Total CFD Landscape Maintenance District 2002-01</b>		<b>\$ 185,994</b>	<b>\$ 168,700</b>	<b>\$ 170,700</b>	<b>\$ 168,700</b>
<b>CFD Heron Pointe - Refund 2015 - 206</b>					
Property Taxes Secured	206-000-30001	\$ 263,241	\$ 269,900	\$ 269,900	\$ 269,900
Interest on Investments	206-000-30420	7,021	1,000	1,000	1,000
<b>Total CFD Heron Pointe - Refund 2015 - 206</b>		<b>\$ 270,262</b>	<b>\$ 270,900</b>	<b>\$ 270,900</b>	<b>\$ 270,900</b>
<b>CFD Pacific Gateway - Refund 2016 - 207</b>					
Secured Property Tax	207-000-30001	\$ 515,224	\$ 498,100	\$ 498,100	\$ 498,100
Interest on Investments	207-000-30420	17,075	500	500	500
<b>Total CFD Pacific Gateway - Refund 2016 - 207</b>		<b>\$ 532,299</b>	<b>\$ 498,600</b>	<b>\$ 498,100</b>	<b>\$ 498,600</b>
<b>CFD Heron Pointe - 2015 Admin Exp - 208</b>					
Transfer In - Special Tax Transfer	208-000-30300	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
<b>Total Heron Pointe - 2015 Admin Exp - 208</b>		<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
<b>CFD Pacific Gateway - 2016 Land/Admin - 209</b>					
Secured Property Tax	209-470-30001	\$ 64,836	\$ 58,000	\$ 58,000	\$ 58,000
Transfer In - Special Tax Transfer	209-480-30300	25,000	25,000	25,000	25,000
<b>Total CFD Pacific Gateway - 2016 Land/Admin - 209</b>		<b>\$ 89,836</b>	<b>\$ 83,000</b>	<b>\$ 83,000</b>	<b>\$ 83,000</b>
<b>SUCCESSOR AGENCY</b>					
<b>Retirement Fund - Debt Service - 302</b>					
Interest on Investment	302-000-30420	\$ 15,280	\$ -	\$ -	\$ -
Transfers In - Operations	302-000-31502	658,797	670,200	743,800	-
<b>Total Retirement Fund - Debt Service - 302</b>		<b>\$ 674,077</b>	<b>\$ 670,200</b>	<b>\$ 743,800</b>	<b>\$ -</b>



# REVENUE DETAIL

FY 2020-2021

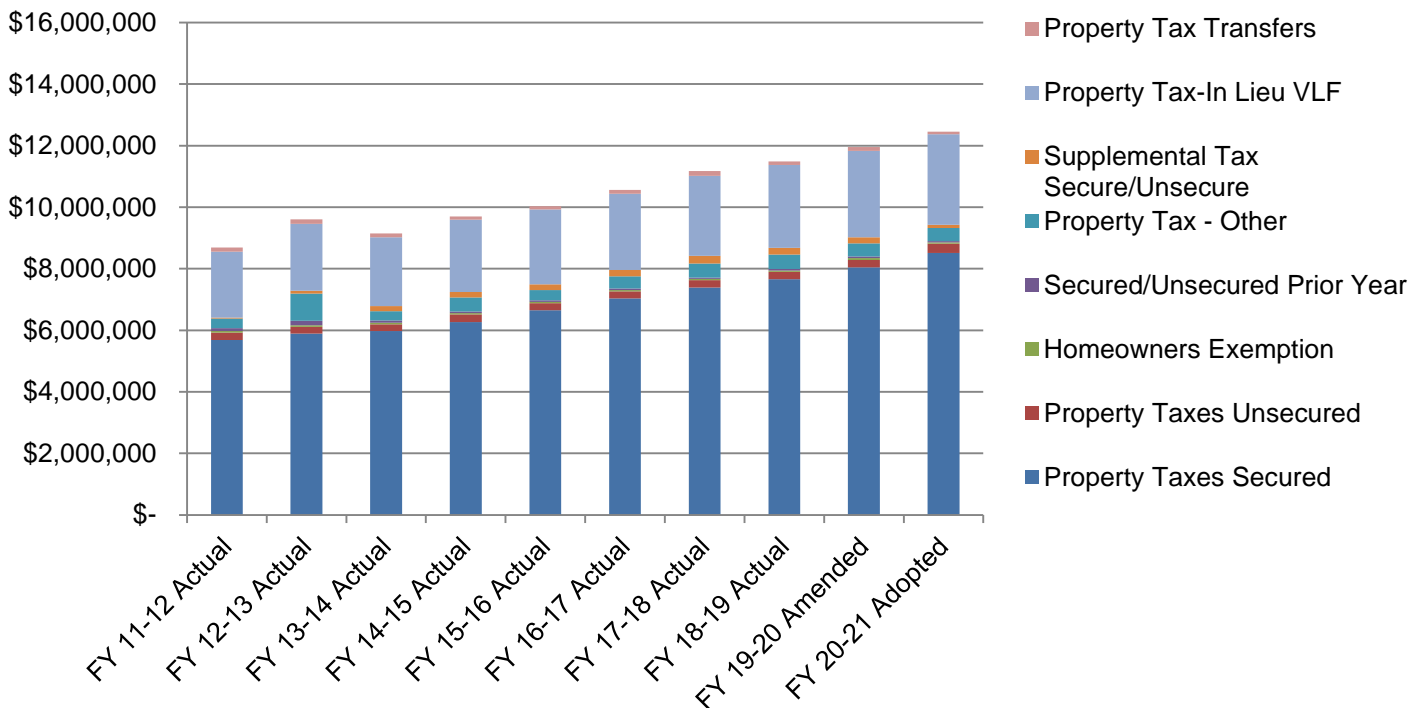
## BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>SUCCESSOR AGENCY, CONTINUED</b>					
<b>Retirement Obligation - 304</b>					
SA Tax Increment	304-000-30018	\$ 1,198,637	\$ 1,100,000	\$ 1,282,000	\$ 35,700
Interest On Investments	304-000-30420	9	-	-	-
Unrealized Gain/Loss on Invest.	304-000-30423	1	-	-	-
<b>Total Retirement Obligation - 304</b>		<b>\$ 1,198,647</b>	<b>\$ 1,100,000</b>	<b>\$ 1,282,000</b>	<b>\$ 35,700</b>
<b>Total Revenue of All Funds</b>		<b>\$ 65,354,043</b>	<b>\$ 61,815,600</b>	<b>\$ 65,704,055</b>	<b>\$ 57,136,375</b>

Property Taxes account for \$12.5 million or 35.9% of Fiscal Year 2020-21 General Fund revenues which results a \$513,000 increase compared to the Amended Fiscal Year 2019-20 Budget. It represents Seal Beach’s largest revenue source for the General Fund. Property tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (moveable property) located in Seal Beach. Properties are distinguished as secured and unsecured (property for which the value of the lien is not sufficient to assure payment of the tax). In 1978, the California voters adopted Proposition 13 that changed the definition of taxable value for all real property in the state. Proposition 13 defines the taxable value of real property as factored base year value or market value on lien date (January 1<sup>st</sup>), whichever is lower. The base year value of property acquired before March 1, 1975 is the 1975 assessed value and the base year value of property acquired on or after March 1, 1975 is usually the market value when the property was transferred and/or purchased. The factored base year value of properties that have not changed ownership since the prior January 1<sup>st</sup> is calculated by adding the value of any new construction and the Consumer Price Index (CPI) increase but no more than 2% per year.

Included in Property Taxes, other than secured, are unsecured property taxes, supplemental assessments, homeowner’s exemption, property tax in-lieu of vehicle license fees, and various other property taxes including those related to penalties and interest.

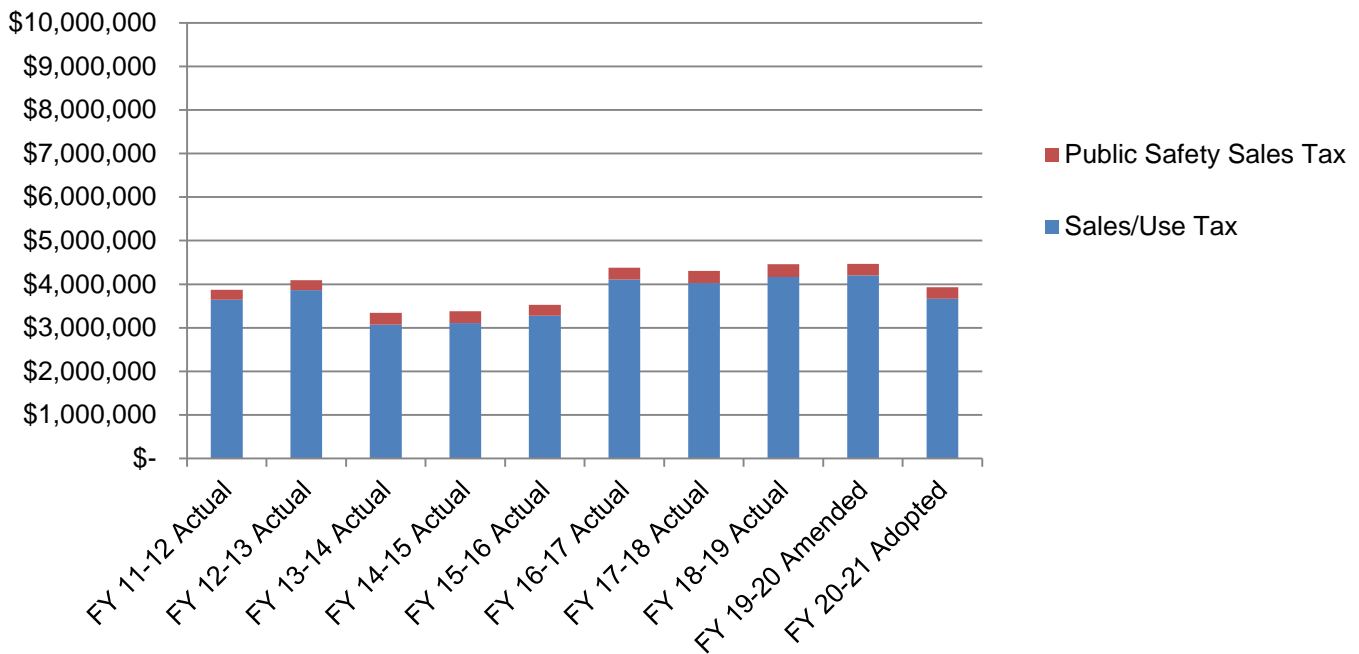
**Budget Assumptions** – As the below information illustrates, property taxes continue to be a stable revenue source for the City. The projection for FY 2020-2021 shows an increase in expected revenue. The reason for the increase is that in FY 2020-2021 additional property taxes are expected to be received as a result of continued strength in the local real estate market, but at a slower rate than the previous fiscal year. The housing market has fully recovered from the great recession in many urban and coastal areas, including Seal Beach in the first half of FY 2019-2020. Unfortunately in the second half of FY 2019-2020, the world was hit with a pandemic from COVID-19 which ultimately halted home sales. While home sales have dropped dramatically during the pandemic, home prices stayed about the same or suffered a slight decrease. This makes sense when it is harder for prices to change when there are few transactions. The 2019 median price of a home in the City was \$871,000 as of December 2019.



Sales and Use Tax accounts for \$3.7 million or 11% of Fiscal Year 2020-21 General Fund revenues which results a \$530,000 decrease compared to the Amended Fiscal Year 2019-20 Budget. Collectively with transaction and use tax, it represents Seal Beach’s second largest revenue source for the General Fund. The sales tax rate is 7.75%. The City receives 1% of all sales and use tax collected. All goods sold within the City are subject to sales tax except non-prepared food and prescription drugs. The sales and use tax rate at the City is broken down as follows:

State General Fund	3.94%
<b>City of Seal Beach General Fund</b>	<b>1.00%</b>
Countywide Transportation Tax	0.25%
County Mental Health	1.56%
Public Safety Augmentation Fund (Prop 172)	0.50%
County Transaction Tax (Measure M)	0.50%
<b>Total Rate</b>	<b>7.75%</b>

**Budget Assumptions** – Estimated revenues for Sales and Use Tax for Fiscal Year 2019-20 and projections for Fiscal Year 2020-21 were based on information prepared by Hinderliter, de Llamas and Associates, a consulting firm that specializes in sales and use tax analysis conducted using sales tax information provided to them by the California Department of Tax and Fee Administration (CDTFA). Since the City of Seal Beach does not have major brick and mortar stores or automobile dealerships, sales tax revenue has been relatively flat. Due to the COVID-19 pandemic incident, the City is projecting a decrease even with the U.S. Supreme Court decision regarding South Dakota v. Wayfair Inc. which requires businesses with no physical presence in the State to collect sales tax and remit it to the CDTFA. A portion of this results in sales tax revenue for the City’s General Fund. With COVID-19 resulting in nonessential businesses to close to the public and increase in unemployment due to lower consumer spending has resulted in a decrease of sales tax revenue for the City. Economists are expecting the decline in the US economy to last for up to 12-24 months until a vaccine for COVID-19 is developed, which may result in a decrease in sales and use tax to the City into FY 2021-22.



# TRANSACTION AND USE TAX

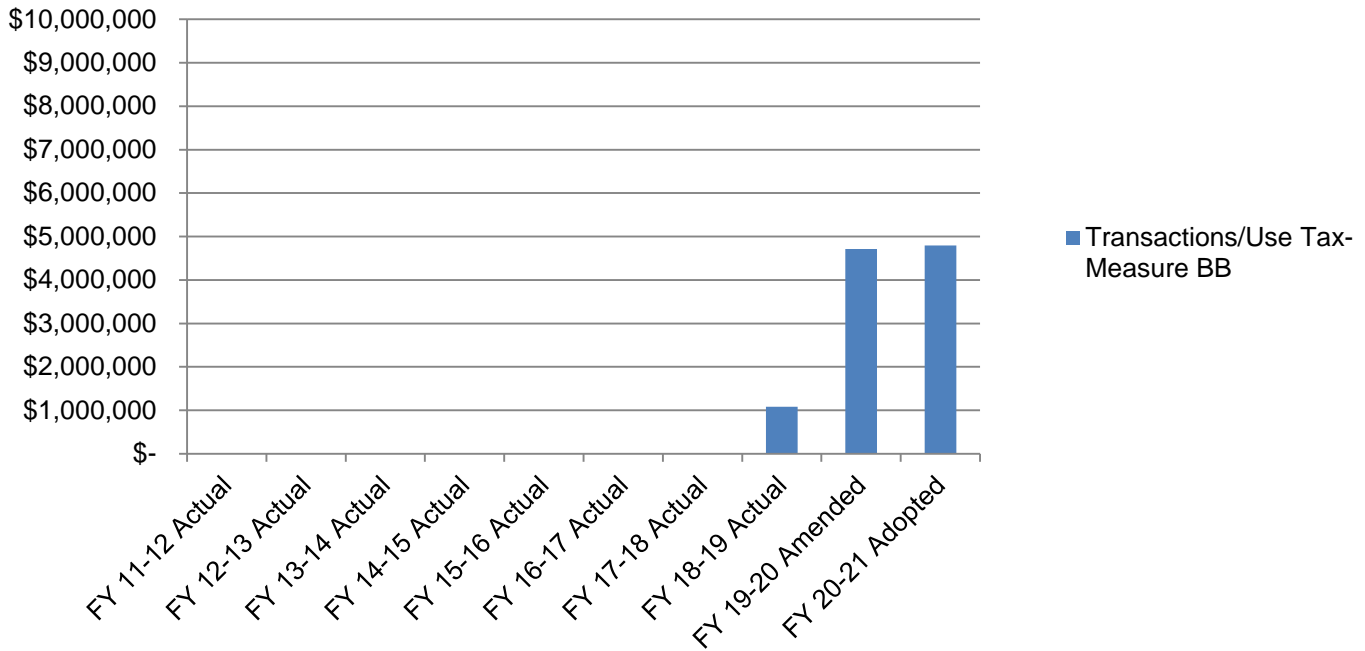
FY 2020-2021

Transaction and Use Tax accounts for \$4.8 million or 14% of Fiscal Year 2020-21 General Fund revenues which results in an \$85,500 increase compared to the Amended Fiscal Year 2019-20 Budget. Collectively with sales and use tax, it represents Seal Beach’s second largest revenue source for the General Fund. This revenue source was created by the voters in November 2018, when the residents of Seal Beach passed a 1% Transactions and Use, commonly known as Measure BB. With the passage of the ballot measure the City now receives an additional 1% tax collected on transactions that originate in the City of Seal Beach.

The Transaction and Use Tax has been used to support City services since it was first levied. The schedule below shows the detailed use of these funds.

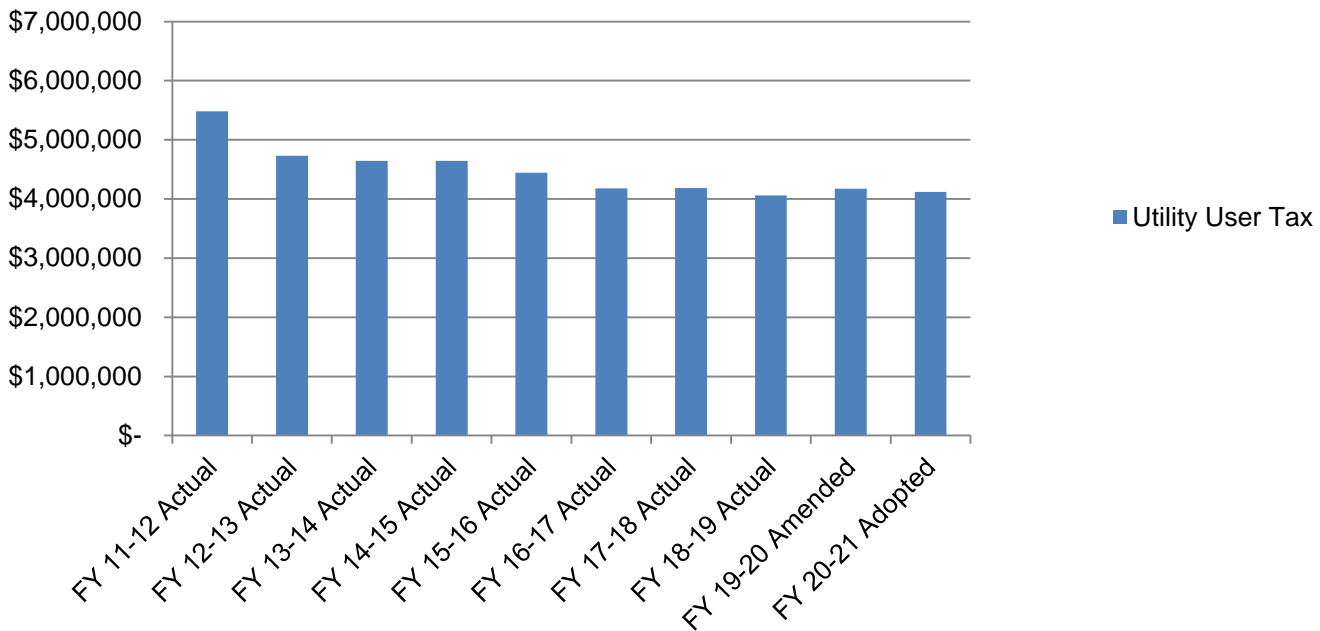
	<b>Amended Budget FY 2019-20</b>	<b>Adopted Budget FY 2020-21</b>
<b>Revenues:</b>	\$ 4,603,000	\$ 4,798,000
<b>Appropriations:</b>		
Personnel (5 Officers)	(874,000)	(933,500)
Management Analyst (PD - Reclass)	(56,600)	(61,900)
Fire Services	(302,800)	(596,900)
PD Information Technology (CIP BG2005)	(820,000)	-
Lifeguard Headquarters and Tower (CIP)	(160,000)	-
Police Department	(727,000)	(909,300)
Vehicles (Police Department)	(209,800)	-
Marine Safety Department	(168,900)	(108,800)
IT Services Citywide (CIP BG2002)	(208,700)	-
Staffing: (CD Dir., Exec. Asst., Mgmt Analyst, Mech., and Maint. Srvc Sup.)	(546,100)	(576,800)
Maintaining Essential Services		
Street Sweeping Contract	-	(50,000)
Landscaping Contract	-	(270,000)
City Facility Maintenance	-	(295,000)
Tree Trimming	(100,000)	(185,000)
Pressure Washing	(60,000)	(120,000)
Park Maintenance	-	(190,000)
CDBG Consultant	-	(34,000)
Senior Transportation Program	-	(168,800)
IT Projects	-	(283,080)
<b>Total Appropriations</b>	<b>\$ (4,233,900)</b>	<b>\$ (4,783,080)</b>
<b>Estimated Surplus</b>	<b>\$ 369,100</b>	<b>\$ 14,920</b>

**Budget Assumptions** – Estimated revenues for Transaction and Use Tax for Fiscal Year 2019-20 and projections for Fiscal Year 2020-21 were based on information prepared by Hinderliter, de Llamas and Associates (HdL), a consulting firm that specializes in sales and use tax analysis conducted using sales tax information provided to them by the California Department of Tax and Fee Administration (CDTFA). Based on the analysis performed by HdL, the Transaction and Use Tax is not expected to be impacted by COVID-19 in the same way that the Sales and Use Tax is because of how it is levied at the point of sale.



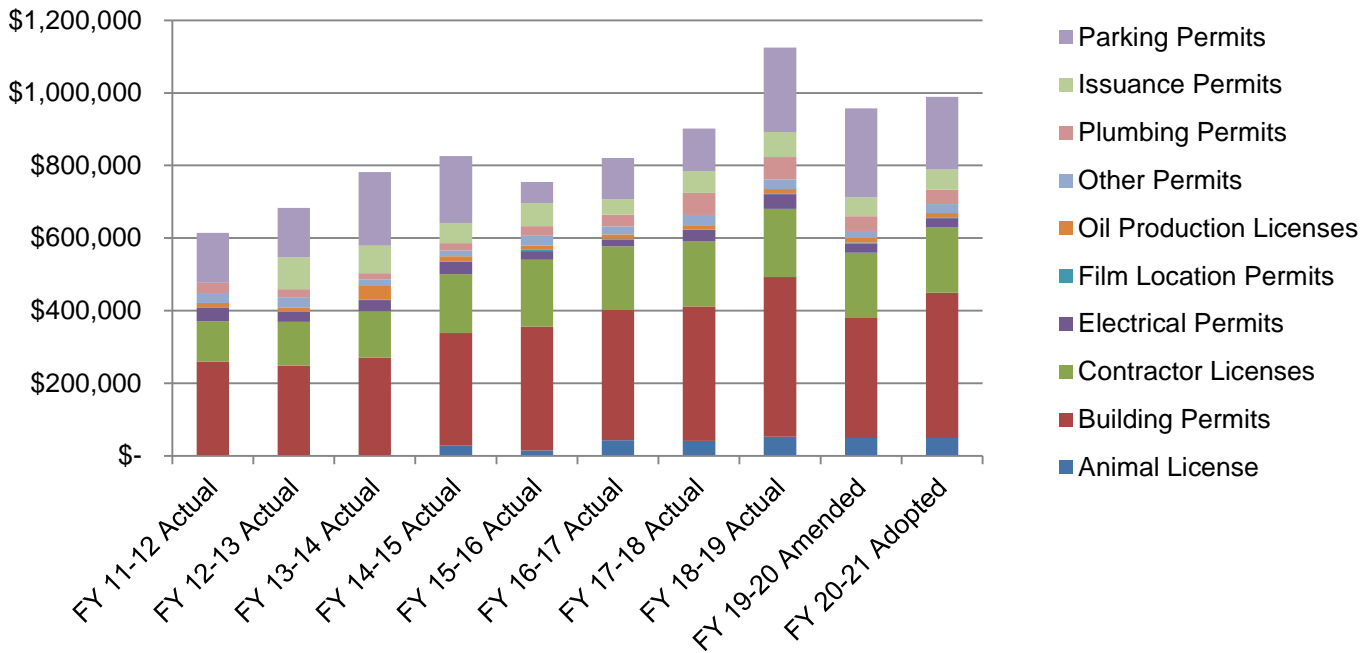
Utility Users Tax (UUT) accounts for \$4.1 million or 11.9% of Fiscal Year 2020-21 Budget. It represents Seal Beach's third largest revenue source for the General Fund. The Utility Users Tax rate is charged to customers of electric, natural gas, and telecommunications companies to raise revenue for general governmental purposes of the City. The Utility Users Tax rate, which was lowered by the voters in 2014, is currently 10% of the customer's applicable monthly charges. Beginning in January 2016 retailers that sell pre-paid wireless plans were required to collect the UUT at the point of sale. The rate for pre-paid wireless is capped at 9%. The utility companies collect the taxes and remit them to the City.

**Budget Assumptions** – The chart below illustrates the Utility Users Tax revenues continue to be a relatively stable and predictable revenue source. The City has a senior citizen exemption program for the Utility Users Tax. For the current fiscal year the revenue is expected to have a minimal decrease from the prior fiscal year.



Licenses and Permits account for \$988,700 or 2.8% of Fiscal Year 2020-21 General Fund revenues which results in an increase of \$316,000 compared to Amended Fiscal Year 2019-20 Budget. Licenses and permits are issued for either regulatory or cost recover purposes, to applicants who conduct business activities within the City. Majority categories are building permits, contractor licenses, and parking permits.

**Budget Assumptions** – The chart below illustrates the Licenses and Permits for Amended Fiscal Year 2019-20 Budget decrease significantly compared to the Fiscal Year 2018-19 Actual Revenue receipts. The City is expecting a slight increase in revenues for Fiscal Year 2020-21 projections due to increase of building permits but offset by a slight decrease of parking permits.





## FRANCHISE FEES

Franchise fees are imposed on various public utilities and account for \$1.1 million or 3.1% of Fiscal Year 2020-21 General Fund revenues which results in a slight increase of \$360,000 compared to the Amended Fiscal Year 2019-20 Budget. The franchise grants the public utilities the right to use public property for system infrastructure such as lines and pipes. It also grants exclusive rights to provide cable television within the City.

## TRANSIENT OCCUPANCY TAX

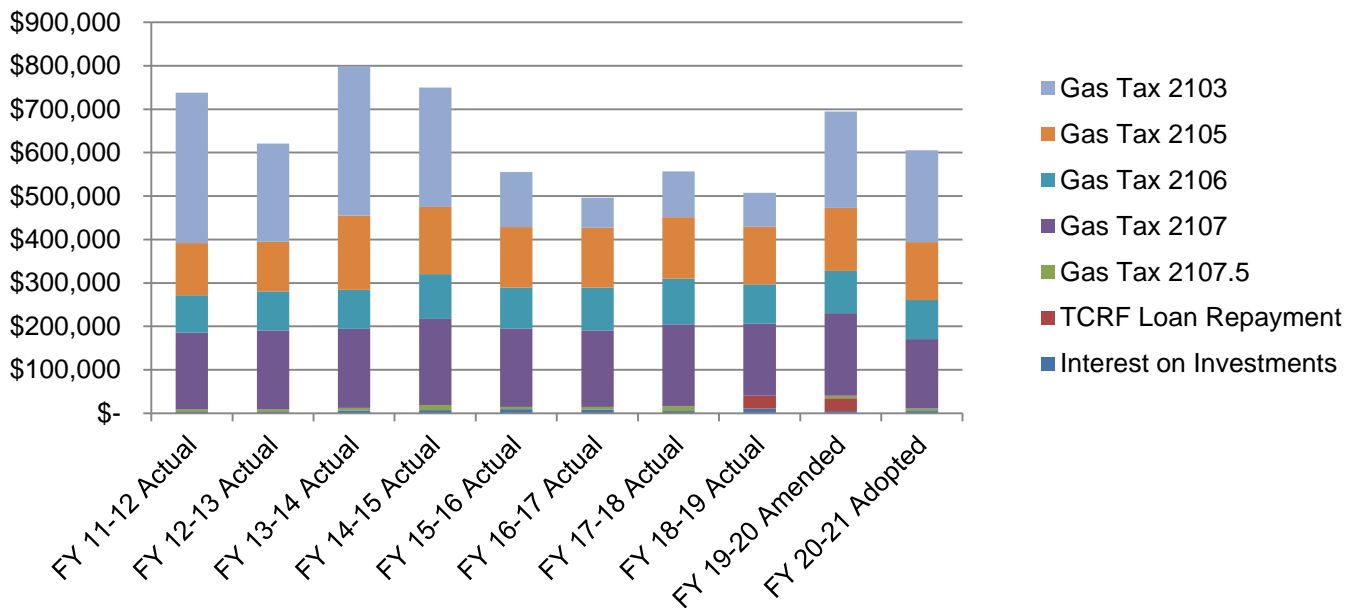
Transient Occupancy Tax (TOT) (i.e. Hotel Bed Tax) accounts for \$1.0 million or 2.9% of Fiscal Year 2020-21 General Fund revenues which results in a decrease of \$580,000 compared to Amended Fiscal Year 2019-20 Budget. The approved rate for Transient Occupancy Tax is 12% and over the last several years this source of revenue has recovered and stabilized. However, in Fiscal Year 2020-21, there is an expected decline due to the economic impacts of COVID-19.

## CHARGES FOR SERVICES

Charges for Services account for \$2.9 million or 8.4% of Fiscal Year 2020-21 General Fund revenues which results in a decrease of \$185,000 compared to the Amended Fiscal Year 2019-20 Budget. Charges for services are used to recover costs of programs for specific end users. Programs provided through Community Services are typically subsidized by the General Fund to encourage participation.

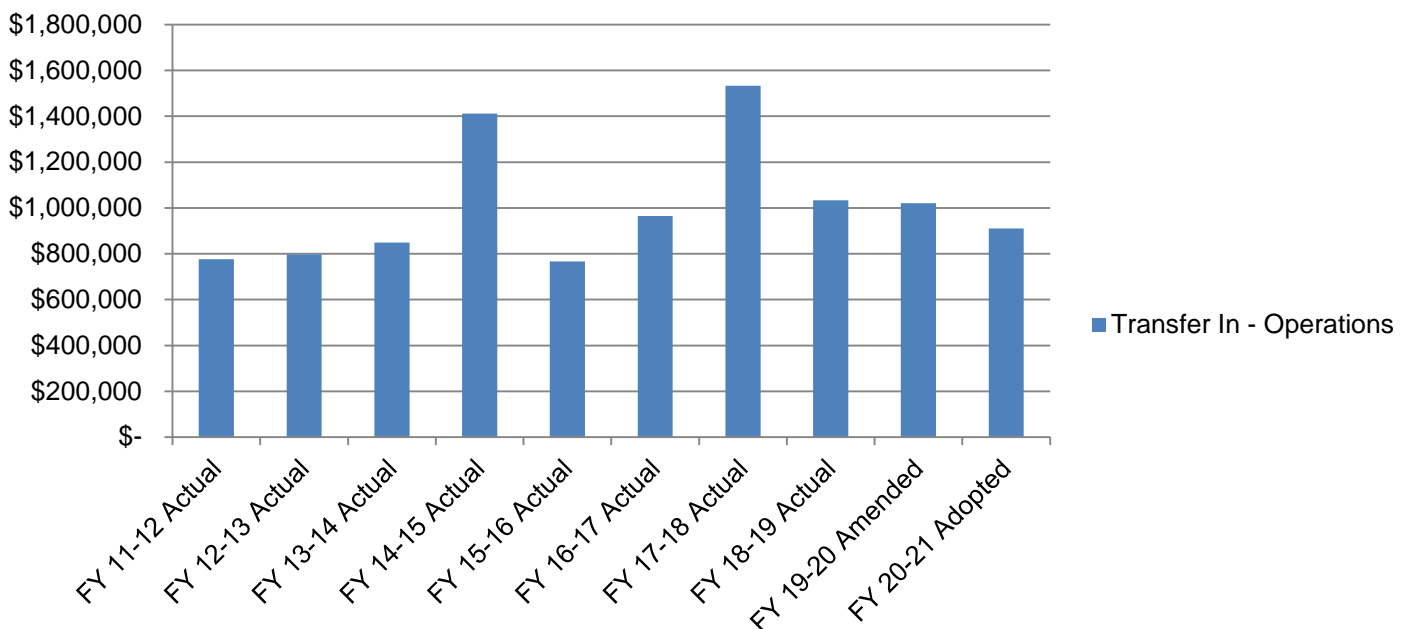
## STATE GAS TAX

The State of California collects 41.7¢ per gallon as of November 1, 2018 for vehicle fuel which is allocated to the State, Counties and Cities. The City allocation is distributed based on population. The Road Repair and Accountability Act of 2017 created the Road Maintenance and Rehabilitation Program (RMRA) to address deferred maintenance on highways, local streets and roadway systems. The program is funded by a per-gallon motor fuel excise taxes that is adjusted annually for inflation.



## TIDELANDS BEACH FUND – TRANSFER IN – GENERAL FUND SUBSIDY

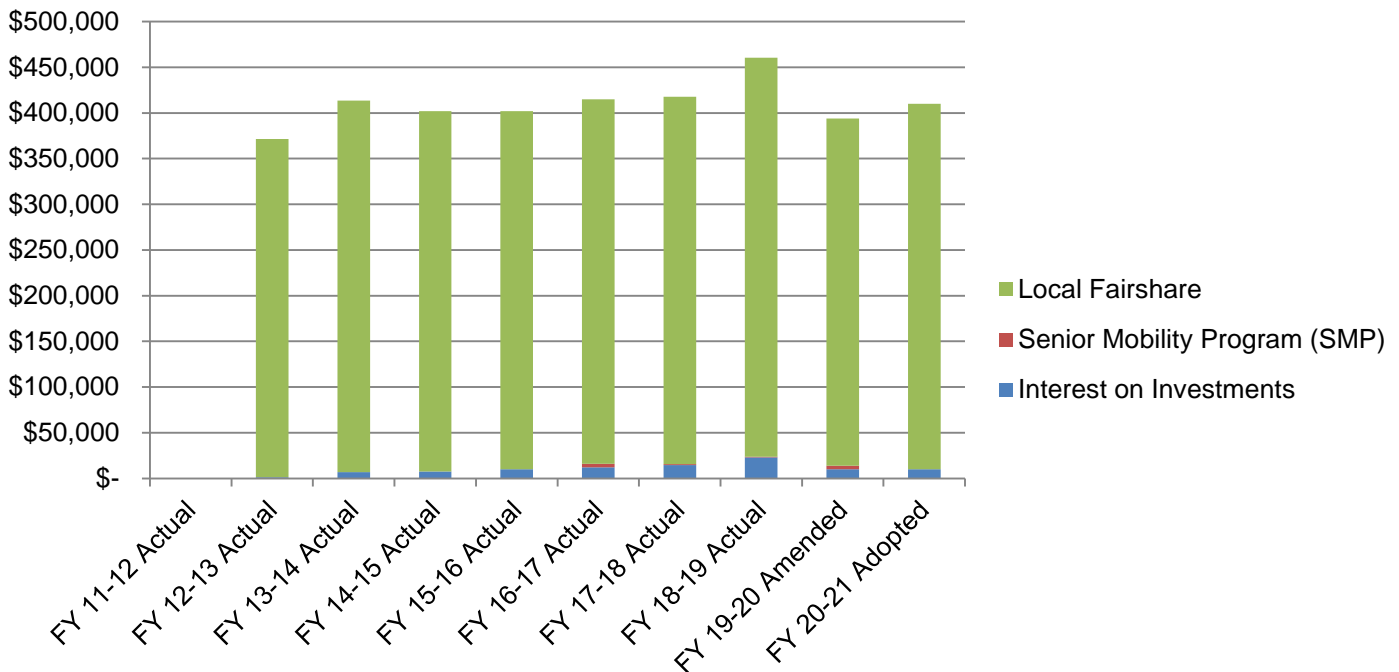
The Tidelands Beach Fund is required by the State of California and is used to account for all revenues derived from beach and pier operations in the City. Typically, the revenues generated at the beach and pier, such as beach parking revenues, and property rental do not fully cover the cost of operations. As a result, the Tidelands Beach Fund is generally subsidized by the General Fund as illustrated in the following graph.



## MEASURE M2

The Measure M “Local Turnback” revenues are part of the ½ cent sales tax increase approved by voters November 6, 1990 which would provide transportation funding through 2011. In November 2006, voters approved the continuation of the ½ cent sales tax through 2041. These funds can only be expended on street and highway improvements. The allocation of the ½ cent sales tax is based on the City’s population and on the City’s “Maintenance of Effort” and/or the minimum amount of General Fund funds expended on street and sidewalk maintenance. Each year the City must file a “Maintenance of Effort” report with the Orange County Transportation Authority (OCTA). The report itemizes the estimated expenses the City will spend with General Fund dollars on streets, storm drains and sidewalk repairs that include supplies, and salaries and benefits, and compares that figure with the County’s benchmark figure of minimum expenditures for street maintenance. The City’s “Maintenance of Effort” benchmark figure is \$551,208. Failure to reach the \$551,208 will affect the amount of Measure M2 - Local Fairshare and Gas Tax revenues the City receives.

The City anticipates receipt of \$400,000 from Measure M2 – Local Fairshare revenues for Fiscal Year 2020-21.



## WATER REVENUES

The City’s Water Rate Schedule is tiered and based on consumption and meter size. Revenues for the Water Operations Fund are projected to be \$3.3 million, excluding transfers in, for Fiscal Year 2020-21. Water Capital Fund revenues are projected to be \$1.4 million.

## SEWER REVENUES

The Sewer Fees are also tiered. Revenues for the Sewer Operations Fund are projected to be \$739,000, excluding transfer in, for Fiscal Year 2020-21. Sewer Capital Fund revenues are projected to be \$1.9 million.

# SUMMARY OF APPROPRIATIONS

# FY 2020-2021

## BY DEPARTMENT/BY CATEGORY (INCLUDES CIP) - ALL FUNDS

Department/Category	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>City Council</b>				
Personnel Services	\$ 33,754	\$ 33,300	\$ 33,300	\$ 33,300
Maintenance and Operations	57,560	149,300	132,500	94,000
Capital Outlay	-	-	-	-
<b>Total City Council</b>	<b>\$ 91,314</b>	<b>\$ 182,600</b>	<b>\$ 165,800</b>	<b>\$ 127,300</b>
<b>City Manager</b>				
Personnel Services	\$ 669,974	\$ 795,600	\$ 668,100	\$ 868,100
Maintenance and Operations	3,726,462	4,275,800	3,913,000	4,236,800
Capital Outlay	-	-	-	-
<b>Total City Manager</b>	<b>\$ 4,396,436</b>	<b>\$ 5,071,400</b>	<b>\$ 4,581,100</b>	<b>\$ 5,104,900</b>
<b>City Clerk</b>				
Personnel Services	\$ 280,855	\$ 275,900	\$ 256,600	\$ 285,800
Maintenance and Operations	95,599	40,100	33,000	31,100
Capital Outlay	-	-	-	-
<b>Total City Clerk</b>	<b>\$ 376,454</b>	<b>\$ 316,000</b>	<b>\$ 289,600</b>	<b>\$ 316,900</b>
<b>City Attorney</b>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	471,702	492,000	362,000	436,000
Capital Outlay	-	-	-	-
<b>Total City Attorney</b>	<b>\$ 471,702</b>	<b>\$ 492,000</b>	<b>\$ 362,000</b>	<b>\$ 436,000</b>
<b>Finance</b>				
Personnel Services	\$ 613,954	\$ 675,200	\$ 632,400	\$ 673,200
Maintenance and Operations	134,655	169,300	146,500	167,500
Capital Outlay	-	-	-	-
<b>Total Finance</b>	<b>\$ 748,609</b>	<b>\$ 844,500</b>	<b>\$ 778,900</b>	<b>\$ 840,700</b>
<b>Non-Departmental*</b>				
Personnel Services	\$ 875,577	\$ 858,600	\$ 859,656	\$ 886,900
Maintenance and Operations	11,438,229	8,029,400	5,916,000	6,329,300
Capital Outlay	-	-	-	-
<b>Total Non-Departmental</b>	<b>\$ 12,313,806</b>	<b>\$ 8,888,000</b>	<b>\$ 6,775,656</b>	<b>\$ 7,216,200</b>
<b>Police</b>				
Personnel Services	\$ 9,881,304	\$ 11,286,600	\$ 10,735,800	\$ 11,548,900
Maintenance and Operations	3,070,270	2,143,800	2,061,200	2,177,400
Capital Outlay	7,500	12,500	12,600	7,500
<b>Total Police</b>	<b>\$ 12,959,074</b>	<b>\$ 13,442,900</b>	<b>\$ 12,809,600</b>	<b>\$ 13,733,800</b>

# SUMMARY OF APPROPRIATIONS

# FY 2020-2021

## BY DEPARTMENT/BY CATEGORY (INCLUDES CIP) - ALL FUNDS

Department/Category	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>Fire Services</b>				
Personnel Services	\$ 328,738	\$ 322,000	\$ 322,000	\$ 354,500
Maintenance and Operations	5,967,894	6,259,900	6,259,900	6,493,900
Capital Outlay	-	-	-	-
<b>Total Fire Services</b>	<b>\$ 6,296,632</b>	<b>\$ 6,581,900</b>	<b>\$ 6,581,900</b>	<b>\$ 6,848,400</b>
<b>Community Development</b>				
Personnel Services	\$ 574,823	\$ 1,029,000	\$ 639,700	\$ 1,089,500
Maintenance and Operations	644,378	651,300	596,300	1,062,603
Capital Outlay	-	-	-	-
<b>Total Community Development</b>	<b>\$ 1,219,201</b>	<b>\$ 1,680,300</b>	<b>\$ 1,236,000</b>	<b>\$ 2,152,103</b>
<b>Public Works</b>				
Personnel Services	\$ 3,511,078	\$ 4,245,400	\$ 3,972,500	\$ 4,308,100
Maintenance and Operations	8,576,603	8,451,100	13,675,736	11,015,400
Capital Outlay	8,649,830	15,973,400	7,650,300	8,063,000
<b>Total Public Works</b>	<b>\$ 20,737,511</b>	<b>\$ 28,669,900</b>	<b>\$ 25,298,536</b>	<b>\$ 23,386,500</b>
<b>Community Services</b>				
Personnel Services	\$ 406,538	\$ 429,200	\$ 354,800	\$ 458,000
Maintenance and Operations	883,728	1,048,900	762,300	870,300
Capital Outlay	-	-	-	-
<b>Total Community Services</b>	<b>\$ 1,290,266</b>	<b>\$ 1,478,100</b>	<b>\$ 1,117,100</b>	<b>\$ 1,328,300</b>
<b>Marine Safety</b>				
Personnel Services	\$ 1,397,396	\$ 1,474,000	\$ 1,388,800	\$ 1,554,900
Maintenance and Operations	243,932	308,800	247,800	206,200
Capital Outlay	346,799	57,000	57,000	-
<b>Total Marine Safety</b>	<b>\$ 1,988,127</b>	<b>\$ 1,839,800</b>	<b>\$ 1,693,600</b>	<b>\$ 1,761,100</b>
<b>TOTAL APPROPRIATIONS - ALL FUNDS</b>				
Personnel Services	\$ 18,573,991	\$ 21,424,800	\$ 19,863,656	\$ 22,061,200
Maintenance and Operations	35,311,012	32,019,700	34,106,236	33,120,503
Capital Outlay	9,004,129	16,042,900	7,719,900	8,070,500
<b>TOTAL APPROPRIATIONS - ALL FUNDS</b>	<b>\$ 62,889,132</b>	<b>\$ 69,487,400</b>	<b>\$ 61,689,792</b>	<b>\$ 63,252,203</b>

\*For purposes of this schedule, Special Assessment Districts and Successor Agency has been included in Non-Departmental

# SUMMARY OF APPROPRIATIONS

## BY DEPARTMENT/BY FUND (INCLUDES CIP)

Fund	City Council	City Manager	City Clerk	City Attorney	Finance	Non-Departmental
<b>GENERAL FUND</b>						
General Fund - 001	\$ 127,300	\$ 4,797,800	\$ 316,900	\$ 436,000	\$ 840,700	\$ 5,725,400
<b>SPECIAL REVENUE FUNDS</b>						
Street Lighting Assessment District- 002	-	-	-	-	-	-
Special Projects - 004	-	-	-	-	-	-
Waste Management Act - 005	-	307,100	-	-	-	-
Supplemental Law Enforcement - 009	-	-	-	-	-	-
Detention Center - 010	-	-	-	-	-	-
State Asset Forfeiture - 011	-	-	-	-	-	-
Air Quality Improvement - 012	-	-	-	-	-	-
Federal Asset Forfeiture - 013	-	-	-	-	-	-
Park Improvement - 016	-	-	-	-	-	-
Tidelands - 034	-	-	-	-	-	-
SB1 RMRA - 039	-	-	-	-	-	-
Gas Tax - 040	-	-	-	-	-	-
Measure M2 - 042	-	-	-	-	-	-
Trust and Agency -046	-	-	-	-	-	-
Parking In-Lieu - 048	-	-	-	-	-	-
Traffic Impact - 049	-	-	-	-	-	-
Seal Beach Cable - 050	-	-	-	-	-	75,000
Community Dev. Block Grant - 072	-	-	-	-	-	-
Police Grants - 075	-	-	-	-	-	-
Citywide Grants - 080	-	-	-	-	-	-
CARES Act - 081	-	-	-	-	-	-
<b>DEBT SERVICE FUNDS</b>						
Pension Obligation Debt Service - 027	-	-	-	-	-	-
Fire Station Debt Service - 028	-	-	-	-	-	-
<b>CAPITAL PROJECT</b>						
Capital Improvement Projects - 045	-	-	-	-	-	-
<b>PROPRIETARY FUND</b>						
Water Operations - 017	-	-	-	-	-	-
Water Capital Improvement - 019	-	-	-	-	-	-
Sewer Operations - 043	-	-	-	-	-	-
Sewer Capital Improvement - 044	-	-	-	-	-	-
<b>INTERNAL SERVICE FUND</b>						
Vehicle Replacement - 021	-	-	-	-	-	-
<b>SPECIAL ASSESSMENT DISTRICTS</b>						
CFD Landscape Maint. Dist. 2002-01 - 201	-	-	-	-	-	134,400
CFD Heron Pointe - Refund 2015 - 206	-	-	-	-	-	294,500
CFD Pacific Gateway - Refund 2016 -207	-	-	-	-	-	604,200
CFD Heron Pointe - 2015 Admin Exp - 208	-	-	-	-	-	19,100
CFD Pacific Gtwy - 2016 Land/Admin - 209	-	-	-	-	-	135,400
<b>SUCCESSOR AGENCY</b>						
Retirement Fund - Debt Service - 302	-	-	-	-	-	192,500
Retirement Obligation - 304	-	-	-	-	-	35,700
<b>TOTAL ALL FUNDS</b>	<b>\$ 127,300</b>	<b>\$ 5,104,900</b>	<b>\$ 316,900</b>	<b>\$ 436,000</b>	<b>\$ 840,700</b>	<b>\$ 7,216,200</b>

\*For purposes of this schedule, Special Assessment Districts and Successor Agency has been included in Non-Departmental

# FY 2020-2021

Police	Fire	Community Development	Public Works	Community Services	Marine Safety	Capital Improvement Project	Total
\$ 12,974,400	\$ 6,372,800	\$ 1,345,800	\$ 3,424,400	\$ 1,256,300	\$ 190,500	\$ -	\$ 37,808,300
-	-	-	211,800	-	-	-	211,800
73,700	-	63,500	311,000	-	500	-	448,700
-	-	-	-	-	-	-	307,100
129,100	-	-	-	-	-	-	129,100
20,000	-	-	-	-	-	-	20,000
2,900	-	-	-	-	-	-	2,900
-	-	-	31,000	-	-	-	31,000
212,000	-	-	-	-	-	-	212,000
-	-	-	-	-	-	-	-
-	-	-	740,000	72,000	1,570,100	-	2,382,100
-	-	-	-	-	-	400,000	400,000
-	-	-	31,800	-	-	670,000	701,800
-	-	-	-	-	-	500,000	500,000
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	75,000
-	-	180,000	-	-	-	-	180,000
321,700	-	-	-	-	-	-	321,700
-	-	-	-	-	-	1,305,000	1,305,000
-	-	562,803	-	-	-	-	562,803
-	-	-	-	-	-	-	-
-	475,600	-	-	-	-	-	475,600
-	-	-	-	-	-	1,928,000	1,928,000
-	-	-	5,337,600	-	-	-	5,337,600
-	-	-	2,149,900	-	-	2,710,000	4,859,900
-	-	-	1,641,200	-	-	-	1,641,200
-	-	-	1,444,800	-	-	550,000	1,994,800
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	134,400
-	-	-	-	-	-	-	294,500
-	-	-	-	-	-	-	604,200
-	-	-	-	-	-	-	19,100
-	-	-	-	-	-	-	135,400
-	-	-	-	-	-	-	192,500
-	-	-	-	-	-	-	35,700
\$ 13,733,800	\$ 6,848,400	\$ 2,152,103	\$ 15,323,500	\$ 1,328,300	\$ 1,761,100	\$ 8,063,000	\$ 63,252,203



# SUMMARY OF APPROPRIATIONS

# FY 2020-2021

## BY ACCOUNT (INCLUDES CIP)

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	40001	\$ 9,506,683	\$ 11,323,500	\$ 10,314,400	\$ 11,508,300
Special Pay	40002	18,958	16,000	15,200	11,000
Over-Time PT	40002	15,022	18,000	19,900	21,500
Over-Time	40003	753,985	814,900	721,600	888,200
Part-time	40004	1,413,020	1,335,300	1,198,100	1,275,300
Holiday Pay	40005	266,124	347,900	237,500	329,200
Junior Lifeguard Salaries	40006	72,411	93,000	93,000	98,600
Tuition Reimbursement	40007	30,705	27,500	20,900	31,500
Auto Allowance	40008	6,000	6,000	7,100	6,000
Cell Phone Allowance	40009	24,602	24,600	25,200	23,600
Deferred Compensation-Cafeteria	40010	47,519	-	-	-
Deferred Compensation	40011	116,375	139,900	119,700	141,900
PERS Retirement	40012	3,353,883	4,219,400	4,039,594	4,445,000
PARS Retirement	40013	17,140	18,600	15,900	18,000
Medical Insurance	40014	1,937,649	2,207,100	1,958,400	2,258,800
AFLAC Insurance-Cafeteria	40015	8,444	9,000	13,700	15,500
Medicare Insurance	40017	184,065	212,200	193,527	217,400
Life and Disability	40018	84,394	93,500	82,800	95,200
FICA	40019	293	100	100	100
Uniform Allowance	40020	44,425	48,600	48,800	50,400
Annual Education	40021	131,494	137,400	141,500	157,200
Flexible Spending - Cafeteria	40022	5,890	3,100	7,900	9,400
Cafeteria Taxable	40023	69,427	109,900	126,700	129,300
Comptime Buy/payout	40026	42,090	27,000	45,800	55,300
Vacation Buy/Payout	40027	263,151	116,300	262,500	178,000
Sick Payout	40028	111,466	-	46,700	-
Unemployment	40030	(125)	-	400	-
Health and Wellness Program	40032	4,627	6,300	18,435	20,000
Medical Waiver	40033	43,740	69,700	77,000	76,500
Retiree Health Savings	40034	534	-	11,300	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>18,573,991</b>	<b>21,424,800</b>	<b>19,863,656</b>	<b>22,061,200</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	40100	92,973	123,500	100,400	122,300
Council Discretionary - Dist. 1	40101	-	20,000	20,000	10,000
Council Discretionary - Dist. 2	40102	15,076	20,000	20,000	10,000
Council Discretionary - Dist. 3	40103	(532)	20,000	20,000	10,000
Council Discretionary - Dist. 4	40104	-	20,000	20,000	10,000
Council Discretionary - Dist. 5	40105	20,069	20,000	20,000	10,000
Public/Legal Notices	40200	4,029	10,200	3,500	4,500
Printing	40201	47,768	50,000	48,000	10,000
Memberships and Dues	40300	43,644	71,400	55,500	73,200
Training and Meetings	40400	87,318	185,000	95,800	175,200
Office and Technology Resources	40500	77,952	218,800	100,000	218,800
Bldg/Material/Supplies	40550	8,850	18,000	10,000	13,000
Marine Maintenance/Fuel Lifeguard	40600	13,761	16,000	16,000	16,000

# SUMMARY OF APPROPRIATIONS

# FY 2020-2021

## BY ACCOUNT (INCLUDES CIP)

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS (CONTINUED)</b>					
Equipment and Materials	40700	482,390	656,500	564,900	676,200
Materials & Supplies Jr Lifeguard	40701	37,159	43,800	41,000	20,000
Special Departmental	40800	409,384	436,000	455,300	442,900
Street Sweeping	40801	114,976	171,000	155,000	180,000
Special Exp. - Chamber of Comm	40802	5,800	6,000	5,800	6,000
Prior Year Expense	40803	97,511	-	200	-
Vehicles Leasing	40804	-	800	-	800
Special Departmental - Jr Lifeguard	40806	39,227	50,600	45,000	-
Promotional	40900	8,000	8,000	8,000	8,000
Depreciation	40900	1,882,814	-	300,000	-
Bldg/Ground Materials	40950	13,454	23,300	13,500	19,400
Telephone	41000	138,795	137,200	144,500	153,600
Cable Television	41009	3,583	3,800	3,800	3,900
Gas	41010	30,487	33,900	29,500	31,800
Electricity	41020	625,510	611,100	604,700	617,200
Citywide Special Projects	41500	187,361	513,100	165,600	448,700
Rental/Lease Equip	42000	109,283	127,500	113,700	130,900
Water Services	43750	19,113	23,000	21,000	23,000
Contract Professional	44000	10,600,591	6,182,300	5,906,254	6,061,300
Special Expense	44001	46,009	3,000	-	702,803
Overhead	44050	378,500	378,500	378,500	378,500
Intergovernmental	45000	2,897,705	9,125,900	8,852,400	9,397,400
Low/Mod Housing 20% Set Aside	45050	180,000	-	-	-
Housing Authority - Allowance Exp	45051	150,000	180,000	180,000	-
West Comm	46000	832,496	862,600	862,600	863,000
Transfer Out - CIP	47000	6,330,670	3,446,700	1,171,700	2,987,600
Project/Admin. Allowance Exp	47001	27,596	-	-	-
Transfer Out - Operation	47002	3,928,349	3,499,400	9,022,682	4,482,000
Transfer Out - Vehicle Replacement	47010	-	310,000	310,000	-
Special Tax Transfer	47100	40,000	40,000	40,000	40,000
Amortization	47600	12,070	12,100	12,100	-
Principal Payments	47888	2,119,905	1,109,900	1,109,900	1,515,600
Extraordinary Gain/Loss	47889	3,788	-	-	-
Interest Payments	47999	787,397	794,700	794,700	748,300
Gen. Liab. Admn.	49500	812,966	1,055,700	1,069,800	1,077,100
Property Insurance Premium	49501	282,869	290,200	292,900	300,000
Work Comp Admn.	49600	792,644	598,200	540,000	685,500
RWG - Monthly Retainer	49700	246,000	246,000	246,000	246,000
RWG - Litigation Services	49710	4,248	115,000	22,800	115,000
DRL - General Prosecution	49721	20,046	20,000	10,000	10,000
RWG - Police Services	49730	-	-	-	5,000
RWG - Other Attorney Services	49777	143,969	40,000	68,200	40,000
RWG - Personnel Matters	49778	23,755	21,000	10,000	-
RWG - Special Counsel	49779	-	-	-	-
LCW - Personnel Matters	49782	33,684	50,000	5,000	20,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>35,311,012</b>	<b>32,019,700</b>	<b>34,106,236</b>	<b>33,120,503</b>

# SUMMARY OF APPROPRIATIONS

FY 2020-2021

## BY ACCOUNT (INCLUDES CIP)

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>CAPITAL OUTLAY</b>					
Furniture and Fixtures	48010	-	-	-	-
Vehicles	48075	199,497	457,300	457,400	7,500
Capital Projects	49605	8,804,632	15,585,600	7,262,500	8,063,000
<b>TOTAL CAPITAL OUTLAY</b>		9,004,129	16,042,900	7,719,900	8,070,500
<b>TOTAL EXPENDITURES</b>		\$ 62,889,132	\$ 69,487,400	\$ 61,689,792	\$ 63,252,203

# TRANSFERS IN/OUT

FY 2020-2021

Fund Description	Account Number	Transfer In	Transfer Out	Purpose
Capital Improvement Project Fund	045-000-31500	\$ 1,059,600	\$ -	Ongoing Capital Improvement Projects
Capital Improvement Project Fund	045-000-31500	1,928,000	-	FY 2020-21 Capital Improvement Program
General Fund	001-080-47000	-	1,059,600	Ongoing Capital Improvement Projects
General Fund	001-080-47000	-	1,928,000	FY 2020-21 Capital Improvement Program
<b>TOTAL:</b>		<b>2,987,600</b>	<b>2,987,600</b>	
CFD Heron Pointe - Fund	208-000-30300	15,000	-	Overhead and Admin Costs
CFD Heron Pointe 2002-01 Fund	206-460-47100	-	15,000	Overhead and Admin Costs
CFD Pacific Gateway Fund	209-480-30300	25,000	-	Overhead and Admin Costs
CFD Pacific Gateway Fund	207-470-47100	-	25,000	Overhead and Admin Costs
<b>TOTAL:</b>		<b>40,000</b>	<b>40,000</b>	
General Fund	001-000-31502	80,000	-	Overhead and Admin Costs
Gas Tax Fund	040-090-47002	-	30,000	Admin costs transfer to General Fund
CFD Landscape Fund	201-450-47002	-	13,000	Admin costs transfer to General Fund
CFD Heron Pointe - Fund	208-460-47002	-	11,000	Admin costs transfer to General Fund
CFD Pacific Gateway Fund	209-470-47002	-	15,000	Admin costs transfer to General Fund
CFD Pacific Gateway Fund	209-480-47002	-	11,000	Admin costs transfer to General Fund
<b>TOTAL:</b>		<b>80,000</b>	<b>80,000</b>	
General Fund	001-080-47002	-	1,455,600	
Street Lighting District Fund	002-000-31502	70,100	-	Street Lighting District Debt Service
Fire Station Bond D/S Fund	028-000-31502	475,200	-	Fire Station Debt Service
Tidelands Beach Fund	034-000-31502	910,300	-	Tidelands Operations
<b>TOTAL:</b>		<b>1,455,600</b>	<b>1,455,600</b>	
Water Maint. & Operations Fund	017-000-31502	2,044,200	-	Operation cost transfer
Water Capital Improvement Fund	019-950-47002	-	2,044,200	Operation cost transfer
Sewer Maint. & Operations Fund	043-000-31502	902,200	-	Operation cost transfer
Sewer Capital Improvement Fund	044-975-47002	-	902,200	Operation cost transfer
<b>TOTAL:</b>		<b>2,946,400</b>	<b>2,946,400</b>	
<b>TOTAL (ALL FUNDS):</b>		<b>\$ 7,509,600</b>	<b>\$ 7,509,600</b>	



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# SUMMARY OF APPROPRIATIONS

# FY 2020-2021

## BY ACCOUNT (GENERAL FUND ONLY)

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	40001	\$ 7,172,367	\$ 8,606,000	\$ 7,807,000	\$ 8,776,300
Special Pay	40002	18,450	15,000	14,700	10,000
Over-Time PT	40002	809	500	3,600	500
Over-Time	40003	411,515	364,000	375,900	368,000
Part-time	40004	659,829	672,100	579,100	639,500
Holiday Pay	40005	258,206	339,700	232,800	321,400
Junior Lifeguard Salaries	40006	-	-	-	-
Tuition Reimbursement	40007	25,785	21,500	14,100	20,500
Auto Allowance	40008	4,073	3,900	5,000	3,900
Cell Phone Allowance	40009	18,707	18,700	17,900	18,000
Deferred Compensation-Cafeteria	40010	33,416	-	-	-
Deferred Compensation	40011	65,980	82,700	67,900	86,400
PERS Retirement	40012	2,869,175	3,486,000	3,331,300	3,724,600
PARS Retirement	40013	7,170	8,800	6,500	8,400
Medical Insurance	40014	1,646,313	1,820,600	1,639,300	1,849,500
AFLAC Insurance-Cafeteria	40015	7,417	7,800	12,200	14,200
Medicare Insurance	40017	131,976	152,500	139,100	156,700
Life and Disability	40018	62,945	70,400	62,200	71,600
FICA	40019	267	100	100	100
Uniform Allowance	40020	43,425	47,600	47,800	49,400
Annual Education	40021	127,686	132,900	137,000	152,700
Flexible Spending - Cafeteria	40022	5,351	2,900	4,100	5,200
Cafeteria Taxable	40023	52,761	79,900	92,900	95,900
Comptime Buy/payout	40026	31,847	24,200	35,800	53,000
Vacation Buy/Payout	40027	212,162	82,800	199,800	131,900
Sick Payout	40028	107,171	-	40,700	-
Unemployment	40030	(137)	-	200	-
Health and Wellness Program	40032	2,495	3,500	11,000	11,900
Medical Waiver	40033	31,623	50,500	59,000	72,700
Retiree Health Savings	40034	427	-	7,900	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>14,009,211</b>	<b>16,094,600</b>	<b>14,944,900</b>	<b>16,642,300</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	40100	60,133	77,700	64,700	69,200
Council Discretionary - Dist. 1	40101	-	20,000	20,000	10,000
Council Discretionary - Dist. 2	40102	15,076	20,000	20,000	10,000
Council Discretionary - Dist. 3	40103	(532)	20,000	20,000	10,000
Council Discretionary - Dist. 4	40104	-	20,000	20,000	10,000
Council Discretionary - Dist. 5	40105	20,069	20,000	20,000	10,000
Public/Legal Notices	40200	4,029	10,200	3,500	4,500

# SUMMARY OF APPROPRIATIONS

# FY 2020-2021

## BY ACCOUNT (GENERAL FUND ONLY)

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS (CONTINUED)</b>					
Printing	40201	47,768	50,000	48,000	10,000
Memberships and Dues	40300	40,282	58,200	46,300	53,100
Training and Meetings	40400	71,342	145,100	60,200	123,800
Office and Technology Resources	40500	77,952	218,800	100,000	218,800
Bldg/Material/Supplies	40550	8,850	18,000	10,000	13,000
Marine Maintenance/Fuel Lifeguard	40600	-	-	-	-
Equipment and Materials	40700	241,861	304,200	258,000	271,400
Materials & Supplies Jr Lifeguard	40701	-	-	-	-
Special Departmental	40800	354,132	392,100	341,900	349,400
Street Sweeping	40801	114,976	171,000	155,000	180,000
Special Exp. - Chamber of Comm	40802	5,800	6,000	5,800	6,000
Prior Year Expense	40803	66,918	-	200	-
Vehicles Leasing	40804	-	800	-	800
Special Departmental - Jr Lifeguard	40806	-	-	-	-
Promotional	40900	8,000	8,000	8,000	8,000
Depreciation	40900	-	-	-	-
Bldg/Ground Materials	40950	13,454	23,300	13,500	19,400
Telephone	41000	107,489	101,600	115,500	118,000
Cable Television	41009	3,583	3,800	3,800	3,900
Gas	41010	24,813	28,400	24,500	25,800
Electricity	41020	227,680	237,900	227,800	243,000
Citywide Special Projects	41500	-	-	-	-
Rental/Lease Equip	42000	109,283	127,500	113,700	130,900
Contract Professional	44000	9,486,414	4,580,000	4,459,400	4,512,600
Special Expense	44001	-	3,000	-	140,000
Overhead	44050	-	-	-	-
Intergovernmental	45000	591,580	6,426,700	6,432,800	6,710,300
West Comm	46000	832,496	862,600	862,600	863,000
Transfer Out - CIP	47000	6,345,434	3,416,700	1,166,100	2,987,600
Transfer Out - Operation	47002	2,456,754	1,487,700	1,753,600	1,455,600
Transfer Out - Vehicle Replacement	47010	-	-	-	-
Principal Payments	47888	71,905	74,400	74,400	76,900
Interest Payments	47999	19,906	17,400	17,400	14,900
Gen. Liab. Admn.	49500	812,966	1,055,700	1,069,800	1,077,100
Property Insurance Premium	49501	282,869	290,200	292,900	300,000
Work Comp Admn.	49600	792,644	598,200	540,000	685,500
RWG - Monthly Retainer	49700	246,000	246,000	246,000	246,000
RWG - Litigation Services	49710	4,248	115,000	22,800	115,000
DRL - General Prosecution	49721	20,046	20,000	10,000	10,000
RWG - Police Services	49730	-	-	-	5,000



# SUMMARY OF APPROPRIATIONS

FY 2020-2021

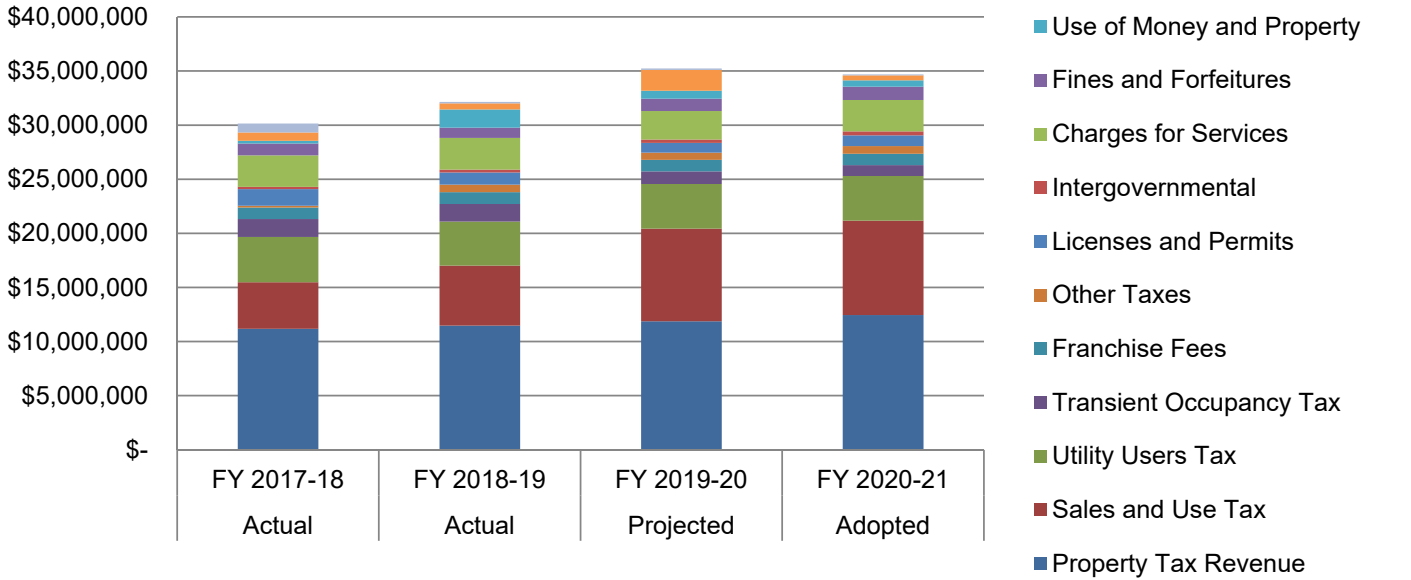
## BY ACCOUNT (GENERAL FUND ONLY)

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS (CONTINUED)</b>					
RWG - Other Attorney Services	49777	143,969	40,000	68,200	40,000
RWG - Personnel Matters	49778	23,755	21,000	10,000	-
RWG - Special Counsel	49779	-	-	-	-
LCW - Personnel Matters	49782	33,684	50,000	5,000	20,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>23,787,628</b>	<b>21,387,200</b>	<b>18,731,400</b>	<b>21,158,500</b>
<b>CAPITAL OUTLAY</b>					
Furniture and Fixtures	48010	7,500	12,500	12,600	7,500
Vehicles	48075	-	310,000	310,000	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>7,500</b>	<b>322,500</b>	<b>322,600</b>	<b>7,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 37,804,339</b>	<b>\$ 37,804,300</b>	<b>\$ 33,998,900</b>	<b>\$ 37,808,300</b>

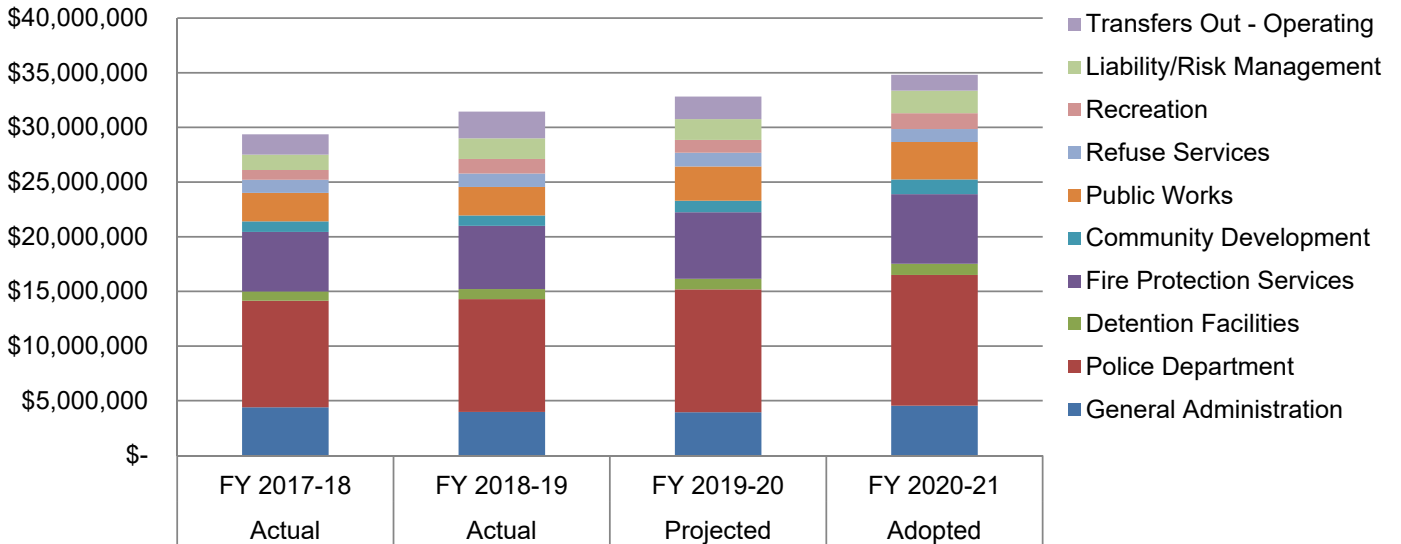
# SUMMARY OF REVENUES AND APPROPRIATIONS | FY 2020-2021

## GENERAL FUND

**Revenues and Transfers In  
FY 2020-21 - \$34,692,700**



**Operating, Capital and Transfers Out  
FY 2020-21 - \$37,808,300**



# GENERAL FUND - FUND BALANCE

# FY 2020-2021

	Actual FY 2017-18	Actual FY 2018-19	Projected FY 2019-20	Adopted FY 2020-21
<b>BEGINNING FUND BALANCE, July 1</b>	\$ 25,643,193	\$ 24,091,165	\$ 18,435,930	\$ 19,674,130
<b>REVENUES</b>				
Property Tax Revenue	11,180,196	11,481,534	11,880,900	12,453,700
Sales and Use Tax	4,303,619	5,546,264	8,567,700	8,728,000
Utility Users Tax	4,186,554	4,061,031	4,120,000	4,120,000
Transient Occupancy Tax	1,666,996	1,631,445	1,170,000	1,005,000
Franchise Fees	1,059,580	1,097,774	1,055,300	1,059,000
Other Taxes	163,277	686,186	675,300	714,000
Licenses and Permits	1,527,849	1,124,448	892,500	988,700
Intergovernmental	212,258	270,693	316,800	367,300
Charges for Services	2,920,717	2,933,959	2,635,400	2,898,400
Fines and Forfeitures	1,089,514	946,048	1,131,600	1,220,500
Use of Money and Property	254,200	1,672,559	743,400	593,400
Other Revenue	761,938	566,062	1,918,600	464,700
Transfers in from Other Funds	833,700	131,100	129,600	80,000
<b>Total Revenues</b>	<b>30,160,398</b>	<b>32,149,103</b>	<b>35,237,100</b>	<b>34,692,700</b>
<b>EXPENDITURES</b>				
<b>Operating Expenditures</b>				
General Administration	\$ 4,409,209	\$ 3,980,319	\$ 3,946,700	\$ 4,553,800
Police Department	9,737,687	10,323,915	11,241,700	11,961,200
Detention Facilities	854,136	916,259	968,500	1,013,200
Fire Protection Services	5,445,108	5,787,879	6,090,700	6,372,800
Community Development	961,253	943,299	1,052,500	1,345,800
Public Works	2,611,161	2,605,868	3,129,200	3,424,400
Refuse Services	1,192,860	1,236,387	1,255,700	1,184,500
Recreation	893,642	1,319,746	1,181,500	1,446,800
Liability/Risk Management	1,417,901	1,888,479	1,902,700	2,062,600
Transfers Out - Operating	1,845,068	2,456,754	2,063,600	1,455,600
<b>Total Operating Expenditures</b>	<b>29,368,025</b>	<b>31,458,905</b>	<b>32,832,800</b>	<b>34,820,700</b>
<b>Capital Expenditures</b>				
Transfers Out - Capital	2,344,401	6,345,433	1,166,100	2,987,600
<b>Total Capital Expenditures</b>	<b>2,344,401</b>	<b>6,345,433</b>	<b>1,166,100</b>	<b>2,987,600</b>
<b>Total Expenditures</b>	<b>31,712,426</b>	<b>37,804,338</b>	<b>33,998,900</b>	<b>37,808,300</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ (1,552,028)</b>	<b>\$ (5,655,235)</b>	<b>\$ 1,238,200</b>	<b>\$ (3,115,600)</b>
<b>ENDING FUND BALANCE, June 30</b>	<b>\$ 24,091,165</b>	<b>\$ 18,435,930</b>	<b>\$ 19,674,130</b>	<b>\$ 16,558,530</b>
<b>CLASSIFICATIONS OF FUND BALANCE</b>				
Assigned for:				
Fiscal Policy	\$ 7,589,839	\$ 7,638,498	\$ 8,208,200	\$ 6,964,140
College Park East Capital Projects	477,000	477,000	477,000	477,000
Pier Restaurant	-	-	-	1,447,800
Swimming Pool Capital Project	4,712,440	4,702,270	4,602,270	4,402,270
Economic Contingency	1,750,000	1,750,000	1,750,000	1,750,000
Street Improvement Projects	117,167	117,167	117,167	117,167
Buildings	57,450	43,250	18,300	18,300
Other	1,352,481	1,539,687	1,308,734	1,112,424
<b>Total Assigned</b>	<b>16,056,377</b>	<b>16,267,872</b>	<b>16,481,671</b>	<b>16,289,101</b>
Unassigned Fund Balance	8,034,788	2,168,058	3,192,459	269,429
<b>TOTAL FUND BALANCE</b>	<b>\$ 24,091,165</b>	<b>\$ 18,435,930</b>	<b>\$ 19,674,130</b>	<b>\$ 16,558,530</b>
<i>Unassigned FB as a % of Total Operating Exp</i>	27.4%	6.9%	9.7%	0.8%
<i>Fiscal Policy Reserve as a % of Total Operating Exp</i>	25.8%	24.3%	25.0%	20.0%

# PERSONNEL SUMMARY

# FY 2020-2021

POSITION	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>CITY COUNCIL</b>				
Council Member	5.00	5.00	5.00	5.00
<b>Total City Council</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>CITY MANAGER</b>				
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	2.00
Part-Time Employees (in FT equivalents)	-	0.73	0.73	-
<b>Total City Manager</b>	<b>4.00</b>	<b>4.73</b>	<b>4.73</b>	<b>5.00</b>
<b>CITY CLERK</b>				
City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00
Part-Time Employees (in FT equivalents)	0.50	0.73	0.73	0.75
<b>Total City Clerk</b>	<b>2.50</b>	<b>2.73</b>	<b>2.73</b>	<b>2.75</b>
<b>FINANCE</b>				
Director of Finance/City Treasurer	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00
Accounting Clerk	-	1.00	1.00	-
Accounting Technician	3.00	3.00	3.00	3.00
Finance Manager	1.00	1.00	1.00	1.00
Senior Account Technician	1.00	1.00	1.00	1.00
Part-Time Employees (in FT equivalents)	0.50	-	-	-
<b>Total Finance Department</b>	<b>7.50</b>	<b>8.00</b>	<b>8.00</b>	<b>7.00</b>
<b>POLICE</b>				
Police Chief	1.00	1.00	1.00	1.00
Accounting Technician	1.00	1.00	1.00	1.00
Community Services Officer	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Lead Community Services Officer	1.00	1.00	1.00	1.00
Management Analyst	-	-	-	1.00
Police Commander	2.00	2.00	2.00	2.00
Police Corporal	4.00	4.00	4.00	4.00
Police Officer	21.00	24.00	24.00	24.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Sergeant	7.00	7.00	7.00	7.00
Senior Community Services Officer	11.00	11.00	11.00	10.00
Part-Time Employees (in FT equivalents)	4.54	6.85	6.85	6.02
<b>Total Police Department</b>	<b>55.54</b>	<b>60.85</b>	<b>60.85</b>	<b>60.02</b>

# PERSONNEL SUMMARY

# FY 2020-2021

POSITION	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>COMMUNITY DEVELOPMENT</b>				
Director of Community Development	1.00	1.00	1.00	1.00
Assistant Planner	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	1.00
Senior Building Technician	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00
Part-Time Employees (in FT equivalents)	-	-	-	-
<b>Total Community Development</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>PUBLIC WORKS</b>				
Director of Public Works	1.00	1.00	1.00	1.00
Deputy Director of PW/City Engineer	1.00	1.00	1.00	1.00
Deputy Director of Public Works	1.00	1.00	1.00	1.00
Associate Engineer	1.00	1.00	1.00	1.00
Assistant Engineer	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00
Executive Assistant	2.00	2.00	2.00	2.00
Fleet Maintenance Program Manager	1.00	1.00	1.00	1.00
Maintenance Services Supervisor	2.00	2.00	2.00	2.00
Maintenance Worker	2.00	1.00	1.00	2.00
Mechanic	-	1.00	1.00	1.00
Senior Maintenance Worker	6.00	7.00	7.00	6.00
Senior Water Operator	1.00	1.00	1.00	1.00
Water Services Supervisor	1.00	1.00	1.00	1.00
Water Operator	4.00	4.00	4.00	4.00
Part-Time Employees (in FT equivalents)	7.55	6.49	6.49	6.00
<b>Total Public Works</b>	<b>32.55</b>	<b>32.49</b>	<b>32.49</b>	<b>32.00</b>
<b>COMMUNITY SERVICES</b>				
Recreation Manager	1.00	1.00	1.00	1.00
Community Services Coordinator	1.00	1.00	1.00	1.00
Part-Time Employees (in FT equivalents)	3.96	4.76	4.76	4.88
<b>Total Community Services</b>	<b>5.96</b>	<b>6.76</b>	<b>6.76</b>	<b>6.88</b>
<b>MARINE SAFETY</b>				
Marine Safety Chief	1.00	1.00	1.00	1.00
Marine Safety Lieutenant	1.00	1.00	1.00	1.00
Marine Safety Officer	2.00	2.00	2.00	2.00
Part-Time Employees (in FT equivalents)	15.96	15.15	15.15	15.25
<b>Total Marine Safety</b>	<b>19.96</b>	<b>19.15</b>	<b>19.15</b>	<b>19.25</b>
<b>TOTAL FULL-TIME EMPLOYEES</b>	<b>140.01</b>	<b>146.71</b>	<b>146.71</b>	<b>144.90</b>



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**MANAGING DEPARTMENT HEAD:** City Council

## MISSION STATEMENT

The City Council serves as the governing body that addresses the current and future needs of the City. Always mindful of the needs, interests, and concerns of the City's constituents, the Council will operate an open and responsive government, establishing City policies and legislation that promote the best interests of its citizens, businesses, community organizations, and visitors while keeping quality of life a priority. City Council also participates in a wide variety of community and regional activities and spends a considerable amount of time with residents, business owners, and community stakeholders.

## PRIMARY ACTIVITIES

### **City Council – 010**

The City Council reviews and sets policy on issues affecting the City; enacts laws and directs actions as required to provide for the general welfare of the community through programs, services, and activities; creates sustainable revenue for essential City services; provides policy guidance to City staff; adopts and monitors the annual operating and capital improvement budgets; makes appointments to vacancies on various commissions and committees; monitors legislative activity that has a financial impact on the City; provides City policy and input on local, state, and federal matters affecting Seal Beach.

## OBJECTIVES

- To provide policy leadership for the community and administration on issues affecting the health, safety, and welfare of Seal Beach.
- To ensure that the City maintains a sustainable revenue base to support essential City services.
- To allocate resources in accordance with the needs of the community while understanding that citizen expectations for services will continue to exceed the available funding.



Summary of Appropriations by Program

	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>City Council - 010</b>				
Personnel Services	\$ 33,754	\$ 33,300	\$ 33,300	\$ 33,300
Maintenance and Operations	57,560	149,300	132,500	94,000
Capital Outlay	-	-	-	-
Subtotal	91,314	182,600	165,800	127,300
<b>TOTAL</b>				
Personnel Services	33,754	33,300	33,300	33,300
Maintenance and Operations	57,560	149,300	132,500	94,000
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$ 91,314</b>	<b>\$ 182,600</b>	<b>\$ 165,800</b>	<b>\$ 127,300</b>
<b><u>EXPENDITURES BY FUND</u></b>				
001 General Fund	\$ 91,314	\$ 182,600	\$ 165,800	\$ 127,300
<b>TOTAL</b>	<b>\$ 91,314</b>	<b>\$ 182,600</b>	<b>\$ 165,800</b>	<b>\$ 127,300</b>

**PROGRAM:** 010 City Council  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Part-time	001-010-40004	\$ 32,670	\$ 32,400	\$ 32,400	\$ 32,400
PARS Retirement	001-010-40013	376	400	400	400
Medicare Insurance	001-010-40017	474	500	500	500
FICA	001-010-40019	234	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 33,754</b>	<b>\$ 33,300</b>	<b>\$ 33,300</b>	<b>\$ 33,300</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	001-010-40100	\$ 896	\$ 1,000	\$ 1,000	\$ 1,000
Council Discretionary - Dist. 1	001-010-40101	-	20,000	20,000	10,000
Council Discretionary - Dist. 2	001-010-40102	15,076	20,000	20,000	10,000
Council Discretionary - Dist. 3	001-010-40103	(532)	20,000	20,000	10,000
Council Discretionary - Dist. 4	001-010-40104	-	20,000	20,000	10,000
Council Discretionary - Dist. 5	001-010-40105	20,069	20,000	20,000	10,000
Memberships and Dues	001-010-40300	17,622	19,000	18,400	19,000
Training and Meetings	001-010-40400	3,699	12,500	2,100	11,000
Special Departmental	001-010-40800	730	6,800	1,000	3,000
Contract Professional	001-010-44000	-	10,000	10,000	10,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 57,560</b>	<b>\$ 149,300</b>	<b>\$ 132,500</b>	<b>\$ 94,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 91,314</b>	<b>\$ 182,600</b>	<b>\$ 165,800</b>	<b>\$ 127,300</b>

**Explanation of Significant Accounts:**

Memberships and Dues	001-010-40300	Southern California Association of Government, League California of Cities, Orange County Council of Governments, and Miscellaneous
Training and Meetings	001-010-40400	Meetings and training include, but not limited to annual training conferences, mileage, and general meetings of the City Council
Special Departmental	001-010-40800	Miscellaneous events
Contract Professional	001-010-44000	Consultant services

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Part-time	40004	\$ 32,670	\$ 32,400	\$ 32,400	\$ 32,400
PARS Retirement	40013	376	400	400	400
Medicare Insurance	40017	474	500	500	500
FICA	40019	234	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>33,754</b>	<b>33,300</b>	<b>33,300</b>	<b>33,300</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	40100	896	1,000	1,000	1,000
Council Discretionary - Dist. 1	40101	-	20,000	20,000	10,000
Council Discretionary - Dist. 2	40102	15,076	20,000	20,000	10,000
Council Discretionary - Dist. 3	40103	(532)	20,000	20,000	10,000
Council Discretionary - Dist. 4	40104	-	20,000	20,000	10,000
Council Discretionary - Dist. 5	40105	20,069	20,000	20,000	10,000
Memberships and Dues	40300	17,622	19,000	18,400	19,000
Training and Meetings	40400	3,699	12,500	2,100	11,000
Special Departmental	40800	730	6,800	1,000	3,000
Contract Professional	44000	-	10,000	10,000	10,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>57,560</b>	<b>149,300</b>	<b>132,500</b>	<b>94,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 91,314</b>	<b>\$ 182,600</b>	<b>\$ 165,800</b>	<b>\$ 127,300</b>

**MANAGING DEPARTMENT HEAD:** City Manager

## MISSION STATEMENT

Appointed by the City Council, the City Manager serves as the chief administrative officer of the City, responsible for providing effective municipal services in accordance with City Council Policies, the Municipal Code, and provisions of the City Charter. The City Manager enforces all municipal laws and regulations for the benefit of the community, providing oversight of the overall planning of City programs, administration of the City's Risk Management program including public liability insurance and workers' compensation insurance the Information Technology program which is responsible for the operations, maintenance, deployment, and utilization of all City computers.

## PRIMARY ACTIVITIES

### **City Manager – 011**

The City Manager's Office provides the administration of municipal services by effectively directing all City activities, finances, and personnel. Contract administration, risk management, legislation, and lobbyist activities, public information, personnel services, City Council agenda preparation, website operation, ocean water quality issues, grant applications, franchise agreement management, property management, and workers compensation administration are direct functions of this office.

### **Human Resources – 014**

Human Resources provides the full range of traditional and core human resources services that include: recruitment and selection, classification and compensation systems, employee development and training, and labor/employee relations. Responsibilities include: administration of group health and welfare benefits and retirement plans for active employees and retirees; evaluates and makes recommendations to improve benefits, such as utilizing wellness programs; oversees flexible spending accounts and long-term disability insurance; oversees required/optional industrial medical examinations; and the Employee Assistance Program (EAP).

### **Risk Management – 018**

The City's Risk Management Program includes administration of the City's insurance programs through use of a joint powers insurance authority as well as the coordination of claims processing between the City and the Authority. Responsibilities include: administration of comprehensive loss prevention programs that incorporate current practices and philosophies most effective in preventing injuries, liabilities and damage to City equipment, vehicles, and materials; identifying and minimizing exposures that could result in financial loss to the City and to provide City representation in claims litigation. Worker's compensation insurance reflects cost of insurance premiums, claims administration and claims settlement. Public liability covers insurance costs, claims administration and claims settlement for any liability incurred against the City.

### **Information Systems – 020**

Information Systems is responsible for network administration; software development and installation; maintenance of hardware and software, including upgrade and replacement; and the support and oversight of all technology-related products and services for all departments, including the Police Department. Information Systems is a contracted service with Synoptek IT Services. Information Systems manages the networking resources of the City; and also operates and monitors computer equipment in support of both Public Safety and general City services. The City's IT contract provider also coordinate systems implementations, maintenance, and processing solutions for ad hoc data processing requests in networked client-server and internet environments.

## Refuse – 051

Refuse services provide residents with weekly trash collection, implementation of Source Reduction and Recycling Element and Household Hazardous Waste Element programs.

## Centennial – 211

Special projects for the Centennial program.

## OJECTIVES

- Enforce all laws and ordinances as prescribed in the City Charter and the Municipal Code
- Promote the efficient administration of all City departments
- Formulate and submit recommended actions concerning policy issues to City Council.
- Improve service delivery to residents in a cost-effective manner
- Ensure that the City Budget is balanced, providing for a healthy reserve as prescribed by City Council policy and to identify future sources of revenues for unfunded necessities of the City
- Ensure that the City’s interests are effectively represented in decisions made by other governmental agencies
- Protect the City’s assets through cost-effective risk management services
- Protect public and employee safety
- Recommend changes to all departments to remove City from possible liability
- Stay current in knowledge of principles, practices, and methods of safety and loss prevention as well as state and federal laws relating to health and safety, including CAL/OSHA
- Provide City insurance coverage without interruption and to ensure that all City agreements provide for adequate liability and worker’s compensation coverage
- Provide effective services to all City employees regards to information system needs.
- Advise and implement computer software and equipment for the City to continue to serve the citizens of the City of Seal Beach

## PERFORMANCE MEASURES

	<b>Actual FY 2018-19</b>	<b>Estimated FY 2019-20</b>	<b>Adopted FY 2020-21</b>
Number of job applicants processed	416	179	200
Number of recruitments processed	19	10	10
Help Desk requests resolved	5,220	4,322	4,300

## Summary of Appropriations by Program

	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>EXPENDITURES BY PROGRAM</b>				
<b>City Manager - 011</b>				
Personnel Services	\$ 540,994	\$ 660,800	\$ 530,800	\$ 724,100
Maintenance and Operations	29,932	211,800	118,100	118,000
Capital Outlay	-	-	-	-
Subtotal	570,926	872,600	648,900	842,100
<b>Human Resources - 014</b>				
Personnel Services	128,980	134,800	137,300	144,000
Maintenance and Operations	47,085	90,800	48,700	73,800
Capital Outlay	-	-	-	-
Subtotal	176,065	225,600	186,000	217,800
<b>Risk Management - 018</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	1,888,479	1,944,100	1,902,700	2,062,600
Capital Outlay	-	-	-	-
Subtotal	1,888,479	1,944,100	1,902,700	2,062,600
<b>Information Systems - 020</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	524,579	797,900	587,800	797,900
Capital Outlay	-	-	-	-
Subtotal	524,579	797,900	587,800	797,900
<b>Refuse - 051</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	1,236,387	1,184,500	1,255,700	1,184,500
Capital Outlay	-	-	-	-
Subtotal	1,236,387	1,184,500	1,255,700	1,184,500
<b>Centennial - 211</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	-	46,700	-	-
Capital Outlay	-	-	-	-
Subtotal	-	46,700	-	-
<b>TOTAL</b>				
Personnel Services	669,974	795,600	668,100	868,100
Maintenance and Operations	3,726,462	4,275,800	3,913,000	4,236,800
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$ 4,396,436</b>	<b>\$ 5,071,400</b>	<b>\$ 4,581,100</b>	<b>\$ 5,104,900</b>

Summary of Appropriations by Program

	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 001	\$ 4,179,009	\$ 4,617,200	\$ 4,309,400	\$ 4,797,800
Special Projects - 004	-	46,700	-	-
Waste Management Act - 005	217,427	407,500	271,700	307,100
<b>TOTAL</b>	<b>\$ 4,396,436</b>	<b>\$ 5,071,400</b>	<b>\$ 4,581,100</b>	<b>\$ 5,104,900</b>

**PROGRAM:** 011 City Manager  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	001-011-40001	\$ 192,172	\$ 245,300	\$ 203,500	\$ 313,700
Over-time	001-011-40003	420	-	-	-
Part-time	001-011-40004	52,612	31,800	6,100	-
Auto Allowance	001-011-40008	4,073	3,900	3,900	3,900
Cell Phone Allowance	001-011-40009	977	900	900	900
Deferred Compensation-Cafeteria	001-011-40010	370	-	-	-
Deferred Compensation	001-011-40011	12,769	13,100	12,500	14,900
PERS Retirement	001-011-40012	53,499	66,700	61,800	93,200
PARS Retirement	001-011-40013	675	400	100	-
Medical Insurance	001-011-40014	8,806	18,100	9,900	24,300
AFLAC Insurance-Cafeteria	001-011-40015	-	-	-	600
Medicare Insurance	001-011-40017	3,997	4,000	3,500	5,100
Life and Disability	001-011-40018	830	1,300	1,000	2,000
Cafeteria Taxable	001-011-40023	337	600	700	2,300
Vacation Buy/Payout	001-011-40027	14,409	14,600	14,200	14,800
Health and Wellness Program	001-011-40032	748	700	700	1,300
Medical Waiver	001-011-40033	361	700	300	-
Retiree Health Savings	001-011-40034	427	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 347,482</b>	<b>\$ 402,100</b>	<b>\$ 319,100</b>	<b>\$ 477,000</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	001-011-40100	\$ 447	\$ 3,000	\$ 1,000	\$ 3,000
Memberships and Dues	001-011-40300	3,777	7,500	3,800	7,500
Training and Meetings	001-011-40400	1,793	15,000	3,000	10,000
Special Departmental	001-011-40800	-	2,500	1,000	2,500
Contract Professional	001-011-44000	-	35,000	49,300	35,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 6,017</b>	<b>\$ 63,000</b>	<b>\$ 58,100</b>	<b>\$ 58,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 353,499</b>	<b>\$ 465,100</b>	<b>\$ 377,200</b>	<b>\$ 535,000</b>

**Explanation of Significant Accounts:**

Memberships and Dues	001-011-40300	Orange County City Manager's Assoc., International City/County Mgmt. Assoc., CA. City Mgmt., Assoc., CA. Assoc. of Public Information Officials, League of CA Cities, Public Employers Labor Relations Association, American Society for Public Admin, 3CMA, and MMASC
Training and Meetings	001-011-40400	League of Cities City Manager and City Council, Orange County City Manager's Assoc., International City/County Management Association, California Association of Public Information Officials, California Joint Powers Insurance Authority, MMASC, and 3CMA
Contract Professional Services	001-011-44000	Communication and consultant services



**PROGRAM:** 014 Human Resources  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	001-014-40001	\$ 88,137	\$ 92,800	\$ 92,700	\$ 94,600
Auto Allowance	001-011-40008	-	-	-	-
Cell Phone Allowance	001-014-40009	135	100	100	100
Deferred Compensation	001-014-40011	3,023	3,100	3,100	3,200
PERS Retirement	001-014-40012	21,151	25,200	25,200	28,100
Medical Insurance	001-014-40014	9,857	5,900	7,500	9,200
Medicare Insurance	001-014-40017	1,367	1,500	1,500	1,500
Life and Disability	001-014-40018	702	700	600	700
Cafeteria Taxable	001-014-40023	219	600	600	700
Vacation Buy/Payout	001-014-40027	3,962	4,200	5,400	5,500
Health and Wellness Program	001-014-40032	127	100	300	400
Medical Waiver	001-014-40033	300	600	300	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 128,980</b>	<b>\$ 134,800</b>	<b>\$ 137,300</b>	<b>\$ 144,000</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	001-014-40100	\$ -	\$ -	\$ -	\$ -
Memberships and Dues	001-014-40300	5,460	6,000	5,200	6,000
Training and Meetings	001-014-40400	3,984	4,000	3,300	1,500
Special Departmental	001-014-40800	329	300	200	300
Contract Professional	001-014-44000	37,312	80,500	40,000	66,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 47,085</b>	<b>\$ 90,800</b>	<b>\$ 48,700</b>	<b>\$ 73,800</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 176,065</b>	<b>\$ 225,600</b>	<b>\$ 186,000</b>	<b>\$ 217,800</b>

**Explanation of Significant Accounts:**

Memberships and Dues	001-014-40300	Southern CA. Personnel Mgmt. Assoc., Orange County Human Resources Consortium, Liebert Cassidy Whitmore, CA Public Employer Labor Relations Assoc., So. CA Public Labor Relations Council, CA Public Agency Compensation Survey, National Public Labor Relations Assoc., and Society for Human Resources Mgmt
Training and Meetings	001-014-40400	CA. Public Employer Retirement System, So. CA Public Labor Relations Council, Liebert Cassidy Whitmore, and miscellaneous
Special Departmental	001-014-40800	Postage and labor posters
Contract Professional Services	001-014-44000	Section 125, Employee Assistance Program, Livescan, TASC, Pre-employment screening, psychology consultant, unemployment, CALOPPS, personnel investigation, recruitment advertising/testing, and miscellaneous

**PROGRAM:** 018 Risk Management  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
General Liability	001-018-49500	\$ 812,966	\$ 1,055,700	\$ 1,069,800	\$ 1,077,100
Property Insurance Premium	001-018-49501	282,869	290,200	292,900	300,000
Workers' Compensation	001-018-49600	792,644	598,200	540,000	685,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 1,888,479</b>	<b>\$ 1,944,100</b>	<b>\$ 1,902,700</b>	<b>\$ 2,062,600</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,888,479</b>	<b>\$ 1,944,100</b>	<b>\$ 1,902,700</b>	<b>\$ 2,062,600</b>

**Explanation of Significant Accounts:**

General Liability	001-018-49500	Annual Insurance Premium
Property Insurance Premium	001-018-49501	Annual Insurance Premium, Crime Insurance Program
Workers' Compensation	001-018-49600	Annual Insurance Premium

**PROGRAM:** 020 Information Systems  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Office and Technology Resources	001-020-40500	\$ 77,952	\$ 218,800	\$ 100,000	\$ 218,800
Contract Professional	001-020-44000	446,627	579,100	487,800	579,100
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 524,579</b>	<b>\$ 797,900</b>	<b>\$ 587,800</b>	<b>\$ 797,900</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 524,579</b>	<b>\$ 797,900</b>	<b>\$ 587,800</b>	<b>\$ 797,900</b>

**Explanation of Significant Accounts:**

Office and Technology Resources	001-020-40500	Office 365, CitiApp implementation, computer/laptop upgrade and replacement, IT equipment and peripherals, IT misc., network upgrade for new internet (1 PW and 4 CH switches), 7 server 2008 end life replacement, and VOIP phone system upgrade
Contract Professional Services	001-020-44000	Antivirus software, anti malware software, Proofprint (spam), barracuda, laserfische, Suite One maintenance, End-user Testing and Training, Synoptek IT services, Office 365 annual subscription, Adobe Photoshop, Phone System Migration, PD Netmotion warranty, PD Arbiter license, PD PUMA license, VMWare renewal, Faronics, Datto, MDC maintenance and support, Spectrum (internet/TV) service, Marina Center (router and internet), Frontier/GTT/Metro, Preventive maintenance customer support program, switch/firewall/WiFi warranties Beehive, DeLage, AutoCADD, GIS, Dossier fleet mgmt license, Nimble SAN, server warranties, domain name registration and hosting, website maintenance, phone maintenance, new internet(PD and CH), phone system migration to new VOIP, and Dossier

**PROGRAM:** 051 Refuse  
**FUND:** 001- General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	001-051-44000	\$ 1,236,387	\$ 1,184,500	\$ 1,255,700	\$ 1,184,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 1,236,387	\$ 1,184,500	\$ 1,255,700	\$ 1,184,500
<b>TOTAL EXPENDITURES</b>		\$ 1,236,387	\$ 1,184,500	\$ 1,255,700	\$ 1,184,500

**Explanation of Significant Accounts:**

Contract Professional Refuse      001-051-44000      Refuse contract

**PROGRAM:** 211 Centennial  
**FUND:** 004 Special Projects

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Centennial	004-211-41501	\$ -	\$ 46,700	\$ -	\$ -
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ -	\$ 46,700	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>		\$ -	\$ 46,700	\$ -	\$ -

<b>PROGRAM:</b>	<b>011 City Manager</b>
<b>FUND:</b>	<b>005 Waste Management Act</b>

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	005-011-40001	\$ 118,842	\$ 140,800	\$ 128,200	\$ 136,200
Over-time PT	005-011-40002	786	500	600	1,000
Over-time	005-011-40003	8,461	10,000	8,800	10,000
Part-time	005-011-40004	5,004	37,400	5,100	21,500
Auto Allowance	005-011-40008	127	300	300	300
Cell Allowance	005-011-40009	341	400	400	400
Deferred Compensation-Cafeteria	005-011-40010	131	-	-	-
Deferred Compensation	005-011-40011	3,204	4,000	3,800	4,400
PERS Retirement	005-011-40012	30,519	38,300	36,700	39,200
PARS Retirement	005-011-40013	65	500	100	300
Medical Insurance	005-011-40014	17,378	15,600	17,300	24,300
AFLAC Cafeteria	005-011-40015	-	-	100	100
Medicare Insurance	005-011-40017	2,033	2,900	2,200	2,600
Life and Disability	005-011-40018	951	900	900	900
Flexible Spending - Cafeteria	005-011-40022	-	-	300	100
Cafeteria Taxable	005-011-40023	321	400	400	100
Comptime Buy/Payout	005-011-40026	384	-	400	-
Vacation Buy/Payout	005-011-40027	3,966	5,100	5,100	5,200
Health and Wellness Program	005-011-40032	298	300	400	500
Medical Waiver	005-011-40033	701	1,300	600	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 193,512</b>	<b>\$ 258,700</b>	<b>\$ 211,700</b>	<b>\$ 247,100</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Equipment/Materials	005-011-40700	\$ 4,830	\$ 45,000	\$ 10,000	\$ 10,000
Contract Professional	005-011-44000	19,085	103,800	50,000	50,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>23,915</b>	<b>148,800</b>	<b>60,000</b>	<b>60,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 217,427</b>	<b>\$ 407,500</b>	<b>\$ 271,700</b>	<b>\$ 307,100</b>

**Explanation of Significant Accounts:**

Equipment and Materials	005-011-40700	Equipment and materials, outreach (organics), education and training, printing, Big Belly, and dog bags
Contract Professional	005-011-44000	Street sweeping, solid waste technical assistance (organics), and renegotiate or seek competitive proposals

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	40001	\$ 399,151	\$ 478,900	\$ 424,400	\$ 544,500
Over-Time PT	40002	786	500	600	1,000
Over-Time	40003	8,881	10,000	8,800	10,000
Part-time	40004	57,616	69,200	11,200	21,500
Auto Allowance	40008	4,200	4,200	4,200	4,200
Cell Phone Allowance	40009	1,453	1,400	1,400	1,400
Deferred Compensation-Cafeteria	40010	501	-	-	-
Deferred Compensation	40011	18,996	20,200	19,400	22,500
PERS Retirement	40012	105,169	130,200	123,700	160,500
PARS Retirement	40013	740	900	200	300
Medical Insurance	40014	36,041	39,600	34,700	57,800
AFLAC Insurance-Cafeteria	40015	-	-	100	700
Medicare Insurance	40017	7,397	8,400	7,200	9,200
Life and Disability	40018	2,483	2,900	2,500	3,600
Flexible Spending - Cafeteria	40022	-	-	300	100
Cafeteria Taxable	40023	877	1,600	1,700	3,100
Comptime Buy/payout	40026	384	-	400	-
Vacation Buy/Payout	40027	22,337	23,900	24,700	25,500
Health and Wellness Program	40032	1,173	1,100	1,400	2,200
Medical Waiver	40033	1,362	2,600	1,200	-
Retiree Health Savings	40034	427	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>669,974</b>	<b>795,600</b>	<b>668,100</b>	<b>868,100</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	40100	447	3,000	1,000	3,000
Memberships and Dues	40300	9,237	13,500	9,000	13,500
Training and Meetings	40400	5,777	19,000	6,300	11,500
Office and Technology Resources	40500	77,952	218,800	100,000	218,800
Equipment and Materials	40700	4,830	45,000	10,000	10,000
Special Departmental	40800	329	2,800	1,200	2,800
Citywide Special Projects	41500	-	46,700	-	-
Contract Professional	44000	1,739,411	1,982,900	1,882,800	1,914,600
General Liability	49500	812,966	1,055,700	1,069,800	1,077,100
Property Insurance	49501	282,869	290,200	292,900	300,000
Workers' Compensation	49600	792,644	598,200	540,000	685,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>3,726,462</b>	<b>4,275,800</b>	<b>3,913,000</b>	<b>4,236,800</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 4,396,436</b>	<b>\$ 5,071,400</b>	<b>\$ 4,581,100</b>	<b>\$ 5,104,900</b>

**MANAGING DEPARTMENT HEAD:** City Clerk

## MISSION STATEMENT

The City Clerk's Office is dedicated to accurately recording and archiving the actions of the City Council, Successor Agency and other related Boards, Commissions and/or Committees; and providing clear, concise and transparent information while serving the public, City Council, City staff and constituents. The City Charter, City Municipal Code, and various codes of the State of California legally mandate the duties and responsibilities of the City Clerk. The City Clerk is a full time employee of the City.

## PRIMARY ACTIVITIES

### City Clerk – 012

The City Clerk manages all activities in the clerk's office; attends all meetings of the City Council and other meetings as requested by the City Manager; is responsible for maintaining an accurate record of the actions resulting from those meetings; maintains all meeting minutes and official documents including ordinances, resolutions, contracts/agreements, and documents recorded with the County; processes amendments to the Municipal Code and City Charter; certifies official and legal documents; administers legal publications; receives/opens bids; administers oaths; custodian of official City seal; receives, reviews and processes Fair Political Practices Commission (FPPC) forms; receipt of claims; requests for information to public; and provides notary services for equivalents.

### Elections – 013

As the local elections official, the City Clerk conducts all activities associated with municipal elections in accordance with the City Charter and State law.

## OBJECTIVES

- To work efficiently and ethically at all times
- Stay informed and in compliance with federal and state regulations imposed on all local government agencies, City Municipal Code, City Charter and City policies and procedures
- Complete the implementation of the next phase of the automated Agenda Management system to create efficiency and reduce costs related to unfunded State mandates
- Leverage the Avante Laserfiche Electronic Document Management System to increase the use of electronic records management citywide, including the use of automated workflows, and creating increased accessibility to City staff and the public
- Implement a PrimeGov feature for interested subscribers to receive an Email Notification when items are published to the City's website, e.g., City Council Agendas, Planning Commission Agendas, City Events, etc.
- Process and respond to the increasing requests for public records through the implemented online California Public Records Act processing solution NextRequest
- Implement electronic filing of State required Conflict of Interest and Campaign Finance Form
- Maintain the video streaming and archiving of City Council and Planning Commission meetings
- Continue managing the City's Municipal Code codification process
- Leverage the City website to expand government transparency matters on the City Clerk webpage
- Provide Community Outreach regarding City Clerk services



PERFORMANCE MEASURES

	<b>Actual FY 2018-19</b>	<b>Estimated FY 2019-20</b>	<b>Adopted FY 2020-21</b>
Percentage of claims filed that are closed without litigation	94%	69%	100%
Completed City Council minutes by the following Council meeting	30	50	50
Number of public records requests processed	405	471	438

Summary of Appropriations by Program

	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>City Clerk - 012</b>				
Personnel Services	\$ 280,855	\$ 275,900	\$ 256,600	\$ 285,800
Maintenance and Operations	23,216	32,100	23,500	23,100
Capital Outlay	-	-	-	-
Subtotal	304,071	308,000	280,100	308,900
<b>Elections - 013</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	72,383	8,000	9,500	8,000
Capital Outlay	-	-	-	-
Subtotal	72,383	8,000	9,500	8,000
<b>TOTAL</b>				
Personnel Services	280,855	275,900	256,600	285,800
Maintenance and Operations	95,599	40,100	33,000	31,100
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$ 376,454</b>	<b>\$ 316,000</b>	<b>\$ 289,600</b>	<b>\$ 316,900</b>
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 001	\$ 376,454	\$ 316,000	\$ 289,600	\$ 316,900
<b>TOTAL</b>	<b>\$ 376,454</b>	<b>\$ 316,000</b>	<b>\$ 289,600</b>	<b>\$ 316,900</b>

<b>PROGRAM:</b>	<b>012 City Clerk</b>
<b>FUND:</b>	<b>001 General Fund</b>

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	001-012-40001	\$ 163,123	\$ 169,300	\$ 161,000	\$ 175,400
Over-time	001-012-40003	-	-	500	-
Part-time	001-012-40004	31,682	38,500	31,500	41,800
Cell Phone Allowance	001-012-40009	360	-	200	-
Deferred Comp-Cafeteria	001-012-40010	-	-	-	-
Deferred Compensation	001-012-40011	4,044	4,300	4,200	4,500
PERS Retirement	001-012-40012	38,654	26,600	23,500	30,200
PARS Retirement	001-012-40013	412	500	400	500
Medical Insurance	001-012-40014	28,273	31,400	27,100	24,600
Medicare Insurance	001-012-40017	2,897	3,100	2,900	3,300
Life and Disability	001-012-40018	1,433	1,500	1,400	1,500
Flexible Spending - Cafeteria	001-012-40022	-	-	700	1,200
Cafeteria Taxable	001-012-40023	317	-	1,700	1,800
Comptime Buy/payout	001-012-40026	541	-	500	-
Vacation Buy/payout	001-012-40027	7,842	-	-	-
Sick Payout	001-012-40028	427	-	-	-
Health and Wellness Program	001-012-40032	850	700	1,000	1,000
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 280,855</b>	<b>\$ 275,900</b>	<b>\$ 256,600</b>	<b>\$ 285,800</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	001-012-40100	\$ 1,238	\$ 1,500	\$ 1,500	\$ 1,000
Public/Legal Notices	001-012-40200	2,272	9,200	3,000	4,000
Memberships and Dues	001-012-40300	1,026	900	900	1,100
Training and Meetings	001-012-40400	8,840	4,000	1,100	2,000
Equipment/materials	001-012-40700	-	-	-	-
Special Departmental	001-012-40800	910	3,000	3,000	1,500
Telephone	001-012-41000	74	-	500	-
Auto Allowance	001-012-43000	-	-	-	-
Contract Professional	001-012-44000	8,856	13,500	13,500	13,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 23,216</b>	<b>\$ 32,100</b>	<b>\$ 23,500</b>	<b>\$ 23,100</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 304,071</b>	<b>\$ 308,000</b>	<b>\$ 280,100</b>	<b>\$ 308,900</b>

**Explanation of Significant Accounts:**

Memberships and Dues	001-012-40300	ARMA, City Clerks Association of California, International Institute of Municipal Clerks, and National Notary Association
Training and Meetings	001-012-40400	Technical Tracks for Clerks (UCR) #3/4 and ARMA International
Special Departmental	001-012-40800	Potential mandates and miscellaneous events
Contract Professional Services	001-012-44000	Codification services, government transparency, and record management

<b>PROGRAM:</b>	<b>013 Elections</b>
<b>FUND:</b>	<b>001 General Fund</b>

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Training and Meetings	001-013-40400	\$ 475	\$ -	\$ -	\$ -
Special Departmental	001-013-40800	71,908	8,000	9,500	8,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 72,383</b>	<b>\$ 8,000</b>	<b>\$ 9,500</b>	<b>\$ 8,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 72,383</b>	<b>\$ 8,000</b>	<b>\$ 9,500</b>	<b>\$ 8,000</b>

**Explanation of Significant Accounts:**

Special Departmental	001-013-40800	MCA Direct annual services, training and education, publications, materials and supplies, election run-off, and Orange County Registrar
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## Summary of Appropriations by Account

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	40001	\$ 163,123	\$ 169,300	\$ 161,000	\$ 175,400
Over-Time	40003	-	-	500	-
Part-time	40004	31,682	38,500	31,500	41,800
Cell Phone Allowance	40009	360	-	200	-
Deferred Compensation	40011	4,044	4,300	4,200	4,500
PERS Retirement	40012	38,654	26,600	23,500	30,200
PARS Retirement	40013	412	500	400	500
Medical Insurance	40014	28,273	31,400	27,100	24,600
Medicare Insurance	40017	2,897	3,100	2,900	3,300
Life and Disability	40018	1,433	1,500	1,400	1,500
Flexible Spending - Cafeteria	40022	-	-	700	1,200
Cafeteria Taxable	40023	317	-	1,700	1,800
Comptime Buy/payout	40026	541	-	500	-
Vacation Buy/Payout	40027	7,842	-	-	-
Sick Payout	40028	427	-	-	-
Health and Wellness Program	40032	850	700	1,000	1,000
<b>TOTAL PERSONNEL SERVICES</b>		<b>280,855</b>	<b>275,900</b>	<b>256,600</b>	<b>285,800</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	40100	1,238	1,500	1,500	1,000
Public/Legal Notices	40200	2,272	9,200	3,000	4,000
Memberships and Dues	40300	1,026	900	900	1,100
Training and Meetings	40400	9,315	4,000	1,100	2,000
Special Departmental	40800	72,818	11,000	12,500	9,500
Telephone	41000	74	-	500	-
Contract Professional	44000	8,856	13,500	13,500	13,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>95,599</b>	<b>40,100</b>	<b>33,000</b>	<b>31,100</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 376,454</b>	<b>\$ 316,000</b>	<b>\$ 289,600</b>	<b>\$ 316,900</b>

**MANAGING DEPARTMENT HEAD:** City Attorney

## MISSION STATEMENT

The City Attorney provides legal counsel and representation to the City, City Council, commissions, and staff with the goal of assuring legal compliance and protecting the City's interest in all legal matters. The City Attorney is a contracted service with the legal firm of Richards, Watson and Gershon.

## PRIMARY ACTIVITIES

### **City Attorney – 015**

The City Attorney provides legal counsel and advice during official meetings and study sessions of the City Council and Planning Commission; serves as a legal advisor to City staff; prepares and reviews City ordinances, resolutions, contracts and legal documents; represents the City in civil and criminal litigation; oversees the work of outside private counsel when hired to assist in litigation; and coordinates/reviews claims filed against or for the City.

## OBJECTIVES

- Provide effective legal services to all City officers, departments, and commissions
- Advise City regarding compliance issues to minimize risk of litigation
- Effectively represent the City in litigation matters

Summary of Appropriations by Program

	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>City Attorney - 015</b>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	471,702	492,000	362,000	436,000
Capital Outlay	-	-	-	-
Subtotal	471,702	492,000	362,000	436,000
<b>TOTAL</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	471,702	492,000	362,000	436,000
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$ 471,702</b>	<b>\$ 492,000</b>	<b>\$ 362,000</b>	<b>\$ 436,000</b>
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 001	\$ 471,702	\$ 492,000	\$ 362,000	\$ 436,000
<b>TOTAL</b>	<b>\$ 471,702</b>	<b>\$ 492,000</b>	<b>\$ 362,000</b>	<b>\$ 436,000</b>

**PROGRAM:** 015 City Attorney  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
RWG - Monthly Retainer	001-015-49700	\$ 246,000	\$ 246,000	\$ 246,000	\$ 246,000
RWG - Litigation Services	001-015-49710	4,248	115,000	22,800	115,000
DRL - General Prosecution	001-015-49721	20,046	20,000	10,000	10,000
RWG - Police Services	001-015-49730	-	-	-	5,000
RWG - Other Attorney Services	001-015-49777	143,969	40,000	68,200	40,000
RWG - Personnel Matters	001-015-49778	23,755	21,000	10,000	-
RWG - Special Counsel	001-015-49779	-	-	-	-
LCW - Personnel Matters	001-015-49782	33,684	50,000	5,000	20,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 471,702</b>	<b>\$ 492,000</b>	<b>\$ 362,000</b>	<b>\$ 436,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 471,702</b>	<b>\$ 492,000</b>	<b>\$ 362,000</b>	<b>\$ 436,000</b>

**Explanation of Significant Accounts:**

RWG - Monthly Retainer	001-015-49700	RWG Monthly retainer
RWG - Litigation Services	001-015-49710	RWG Reimbursable costs and expenses
DRL - General Prosecution	001-015-49721	DRL General Prosecution
RWG - Other Attorney Services	001-015-49777	RWG Other Attorney Services such as PRA Requests
RWG - Personnel Matters	001-015-49778	RWG Personnel Matters
LCW - Personnel Matters	001-015-49782	LCW Personnel Matters



Summary of Appropriations by Account

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
RWG - Monthly Retainer	49700	\$ 246,000	\$ 246,000	\$ 246,000	\$ 246,000
RWG - Litigation Services	49710	4,248	115,000	22,800	115,000
DRL - General Prosecution	49721	20,046	20,000	10,000	10,000
RWG - Police Services	49730	-	-	-	5,000
RWG - Other Attorney Services	49777	143,969	40,000	68,200	40,000
RWG - Personnel Matters	49778	23,755	21,000	10,000	-
LCW - Personnel Matters	49782	33,684	50,000	5,000	20,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		471,702	492,000	362,000	436,000
<b>TOTAL EXPENDITURES</b>		\$ 471,702	\$ 492,000	\$ 362,000	\$ 436,000

**MANAGING DEPARTMENT HEAD:** Director of Finance/City Treasurer

## MISSION STATEMENT

The Finance Department is a general government support function serving the Public, City Council, City Manager, other department heads, employees, and residents. The main responsibilities fall into three categories: accounting, finance, and treasury. The department's priorities are to be prudent in classifying and recording transactions, ensuring that City assets are safeguarded against theft or misuse, preparing financial reports, and conducting fiscal planning of the City and Successor Agency to the Redevelopment Agency. The Department has 7 full-time positions.

## PRIMARY ACTIVITIES

### Finance - 017

Finance advises the City Manager and City Council, and performs the following activities: accounts payable, accounts receivable, citywide cash receipting, payroll, business licensing, utility billing, general ledger maintenance, timely financial reporting in conformity with generally accepted accounting principles, fixed asset recording, budgeting, grant administration, assessment district administration, Successor Agency administration, debt administration, and cash and investment management. The department also monitors compliance with Utility Users Tax, Transient Occupancy Tax, Business Licenses, and many others.

## OBJECTIVES

- Ensure business registration compliance and to expedite the processing of business license applications
- Provide quality customer service by paying all business partners accurately and within payment terms
- Safeguard the City's cash through the timely processing and deposit of all City funds
- Promote positive customer service relations with the City's customers
- Maximize the total return, pursuant to California Government Code, on the investment portfolio while meeting the daily cash flow demands of the City

## PERFORMANCE MEASURES

	<b>Actual FY 2018-19</b>	<b>Estimated FY 2019-20</b>	<b>Adopted FY 2020-21</b>
Number of accounts payable checks issued	4,606	4,699	4,800
Number of audit adjustments (auditor recommended)	0	0	0
Number of journal entries prepared	169	155	160
Number of payroll direct deposits issued	4,046	4,474	4,200

**Summary of Appropriations by Program**

	<b>Actual FY 2018-19</b>	<b>Amended Budget FY 2019-20</b>	<b>Estimated Actual FY 2019-20</b>	<b>Adopted Budget FY 2020-21</b>
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>Finance - 017</b>				
Personnel Services	\$ 613,954	\$ 675,200	\$ 632,400	\$ 673,200
Maintenance and Operations	134,655	169,300	146,500	167,500
Capital Outlay	-	-	-	-
Subtotal	<u>748,609</u>	<u>844,500</u>	<u>778,900</u>	<u>840,700</u>
<b>TOTAL</b>				
Personnel Services	613,954	675,200	632,400	673,200
Maintenance and Operations	134,655	169,300	146,500	167,500
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<u>\$ 748,609</u>	<u>\$ 844,500</u>	<u>\$ 778,900</u>	<u>\$ 840,700</u>
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 001	\$ 748,609	\$ 844,500	\$ 778,900	\$ 840,700
<b>TOTAL</b>	<u>\$ 748,609</u>	<u>\$ 844,500</u>	<u>\$ 778,900</u>	<u>\$ 840,700</u>

<b>PROGRAM:</b>	<b>017 Finance</b>
<b>FUND:</b>	<b>001 General Fund</b>

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	001-017-40001	\$ 435,121	\$ 472,700	\$ 416,500	\$ 460,600
Part-time	001-017-40004	-	-	200	-
Cell Phone Allowance	001-017-40009	1,260	1,300	1,600	600
Deferred Compensation-Cafeteria	001-017-40010	1,098	-	-	-
Deferred Compensation	001-017-40011	11,937	12,500	10,800	12,400
PERS Retirement	001-017-40012	93,256	114,700	107,000	104,500
Medical Insurance	001-017-40014	34,801	42,500	28,300	62,800
Medicare Insurance	001-017-40017	6,802	7,300	6,900	7,100
Life and Disability	001-017-40018	3,948	4,000	3,100	3,800
Flexible Spending - Cafeteria	001-017-40022	1,254	400	300	300
Cafeteria Taxable	001-017-40023	6,144	9,500	7,000	9,200
Vacation Buy/Payout	001-017-40027	13,323	5,300	25,800	5,400
Sick Payout	001-017-40028	-	-	10,400	-
Health and Wellness Program	001-017-40032	600	600	2,300	2,300
Medical Waiver	001-017-40033	4,410	4,400	4,300	4,200
Retiree Health Savings	001-017-40034	-	-	7,900	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 613,954</b>	<b>\$ 675,200</b>	<b>\$ 632,400</b>	<b>\$ 673,200</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	001-017-40100	\$ 4,582	\$ 6,000	\$ 5,000	\$ 5,000
Public/legal Notices	001-017-40200	356	1,000	500	500
Memberships and Dues	001-017-40300	1,749	2,000	2,500	2,500
Training and Meetings	001-017-40400	4,418	10,500	6,000	7,500
Special Departmental	001-017-40800	5,727	15,000	10,000	15,000
Contract Professional	001-017-44000	117,823	134,800	122,500	137,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 134,655</b>	<b>\$ 169,300</b>	<b>\$ 146,500</b>	<b>\$ 167,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 748,609</b>	<b>\$ 844,500</b>	<b>\$ 778,900</b>	<b>\$ 840,700</b>

### Explanation of Significant Accounts:

Public/Legal Notices	001-017-40200	State Controller's Report and Budget, and public notices
Memberships and Dues	001-017-40300	Government Finance Officers Association, Women Leading Government, California Municipal Treasurers Association, and California Society of Municipal Finance Officers
Training and Meetings	001-017-40400	CSFMO Conference, PERS Conference/Training, Business License, CMTA/League of CA - Finance, Accounting Training - GFOA, and Government Tax Seminar - AP/Payroll
Special Departmental	001-017-40800	Bank Courier Services, CAFR award application fee (GFOA) postage, CAFR and budget printing, IRS determination letter
Contract Professional Services	001-017-44000	Audit, State Controllers Reports, CA Municipal Statistics, LSL GASB 68 calculation, BNY, PFM, Muni Services, CalPERS GASB 68 valuation reports, and HDL - TUT/Sales/Property

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	40001	\$ 435,121	\$ 472,700	\$ 416,500	\$ 460,600
Part-time	40004	-	-	200	-
Cell Phone Allowance	40009	1,260	1,300	1,600	600
Deferred Compensation-Cafeteria	40010	1,098	-	-	-
Deferred Compensation	40011	11,937	12,500	10,800	12,400
PERS Retirement	40012	93,256	114,700	107,000	104,500
Medical Insurance	40014	34,801	42,500	28,300	62,800
Medicare Insurance	40017	6,802	7,300	6,900	7,100
Life and Disability	40018	3,948	4,000	3,100	3,800
Flexible Spending - Cafeteria	40022	1,254	400	300	300
Cafeteria Taxable	40023	6,144	9,500	7,000	9,200
Vacation Buy/Payout	40027	13,323	5,300	25,800	5,400
Sick Payout	40028	-	-	10,400	-
Health and Wellness Program	40032	600	600	2,300	2,300
Medical Waiver	40033	4,410	4,400	4,300	4,200
Retiree Health Savings	40034	-	-	7,900	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>613,954</b>	<b>675,200</b>	<b>632,400</b>	<b>673,200</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	40100	4,582	6,000	5,000	5,000
Public/Legal Notices	40200	356	1,000	500	500
Memberships and Dues	40300	1,749	2,000	2,500	2,500
Training and Meetings	40400	4,418	10,500	6,000	7,500
Special Departmental	40800	5,727	15,000	10,000	15,000
Contract Professional	44000	117,823	134,800	122,500	137,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>134,655</b>	<b>169,300</b>	<b>146,500</b>	<b>167,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 748,609</b>	<b>\$ 844,500</b>	<b>\$ 778,900</b>	<b>\$ 840,700</b>

**MANAGING DEPARTMENT HEAD:** Director of Finance/City Treasurer

## MISSION STATEMENT

For accounting and budgeting purposes only, Non-Departmental serves as a cost center to house charges and appropriations that are not assigned or chargeable to a specific department or function. It is categorized as a general government support function.

## PRIMARY ACTIVITIES

### **Non-Departmental – 019**

The program accounts for subsidies and/or payments for city activities and programs.

### **Transfers – 080**

This cost center accounts for interfund transfers planned for the fiscal year, including the transfer to the Capital Improvement Fund.

# NON-DEPARTMENTAL

# FY 2020-2021

## Summary of Appropriations by Program

	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>Non-Departmental - 019</b>				
Personnel Services	\$ 779,443	\$ 758,200	\$ 758,200	\$ 780,900
Maintenance and Operations	555,986	648,700	521,800	576,300
Capital Outlay	-	-	-	-
Subtotal	<u>1,335,429</u>	<u>1,406,900</u>	<u>1,280,000</u>	<u>1,357,200</u>
<b>Transfers - 080</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	8,830,188	5,214,400	3,229,700	4,443,200
Capital Outlay	-	-	-	-
Subtotal	<u>8,830,188</u>	<u>5,214,400</u>	<u>3,229,700</u>	<u>4,443,200</u>
<b>TOTAL</b>				
Personnel Services	779,443	758,200	758,200	780,900
Maintenance and Operations	9,386,174	5,863,100	3,751,500	5,019,500
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<u>\$ 10,165,617</u>	<u>\$ 6,621,300</u>	<u>\$ 4,509,700</u>	<u>\$ 5,800,400</u>
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 001	\$ 10,040,285	\$ 6,506,800	\$ 4,429,100	\$ 5,725,400
Special Projects - 004	28,050	-	-	-
Seal Beach Cable - 050	97,282	114,500	80,600	75,000
<b>TOTAL</b>	<u>\$ 10,165,617</u>	<u>\$ 6,621,300</u>	<u>\$ 4,509,700</u>	<u>\$ 5,800,400</u>

# NON-DEPARTMENTAL

# FY 2020-2021

**PROGRAM:** 019 Non-Departmental  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
PERS Retirement	001-019-40012	\$ 20,837	\$ 20,000	\$ 20,000	\$ 25,000
Medical Insurance	001-019-40014	758,606	738,200	738,200	755,900
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 779,443</b>	<b>\$ 758,200</b>	<b>\$ 758,200</b>	<b>\$ 780,900</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	001-019-40100	\$ 20,950	\$ 25,800	\$ 21,000	\$ 20,800
Memberships and Dues	001-019-40300	7,000	10,000	7,000	7,000
Training and Meetings	001-019-40400	6,090	6,800	2,000	6,800
Equipment and Materials	001-019-40700	123	-	-	-
Special Departmental	001-019-40800	13,243	12,300	9,700	15,300
Special Exp. - Chamber of Comm	001-019-40802	5,800	6,000	5,800	6,000
Prior Year Expense	001-019-40803	66,918	-	200	-
Promotional	001-019-40900	8,000	8,000	8,000	8,000
Rental/Lease Equip	001-019-42000	93,059	91,800	91,800	96,600
Contract Professional	001-019-44000	30,904	134,100	100,000	130,000
Intergovernmental	001-019-45000	206,567	239,400	195,700	210,800
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 458,654</b>	<b>\$ 534,200</b>	<b>\$ 441,200</b>	<b>\$ 501,300</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,238,097</b>	<b>\$ 1,292,400</b>	<b>\$ 1,199,400</b>	<b>\$ 1,282,200</b>

### Explanation of Significant Accounts:

Membership and Dues	001-019-40300	Santa Ana River Flood, Chrysalis, Chamber, and LCWA JPA Contribution
Trainings and Meetings	001-019-40400	Council meetings, AED classes and executive team building
Special Departmental	001-019-40800	Corodata, In-service day, AED replacements, and misc
Special Exp-Chamber of Commerce	001-019-40802	Sponsor concerts/permits
Promotional	001-019-40900	4th July Fireworks JFTB contribution
Rental/Lease Equipment	001-019-42000	De Lage Lease, C3 Solutions, equipment rental taxes, Pitney Bowes, and Holiday light - Dekra lite
Contract Professional	001-019-44000	PARS, Safe shred, Gov Invest, Consultant services, OpenGov, Animal Care Center, Cummins - Coin Counter Maint., Consultant services, Class and Comp, Fieldman Rolap, Transparency Management, and Clear Source
Intergovernmental	001-019-45000	Long Beach Animal Control, Local Agency Formation Commission (LAFCO), Long Beach Transit, and OCTAP



# NON-DEPARTMENTAL

# FY 2020-2021

**PROGRAM:** 080 Transfers  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Transfer Out - CIP	001-080-47000	\$ 6,345,434	\$ 3,416,700	\$ 1,166,100	\$ 2,987,600
Transfer Out - Operations	001-080-47002	2,456,754	1,487,700	1,753,600	1,455,600
Vehicle Replacement	001-080-47010	-	310,000	310,000	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 8,802,188</b>	<b>\$ 5,214,400</b>	<b>\$ 3,229,700</b>	<b>\$ 4,443,200</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 8,802,188</b>	<b>\$ 5,214,400</b>	<b>\$ 3,229,700</b>	<b>\$ 4,443,200</b>

## DETAIL OF TRANSFERS OUT

### **Transfer Out - 001-080-47000:**

Capital Improvement Projects - 045	\$ 2,987,600
<b>Total</b>	<b>\$ 2,987,600</b>

### **Transfer Out - 001-080-47002:**

Street Lighting Assessment District - 002	\$ 70,100
Fire Station Debt Service - 028	475,200
Tidelands - 034	910,300
<b>Total</b>	<b>\$ 1,455,600</b>

<b>Total General Fund Transfer Out</b>	<b>\$ 4,443,200</b>
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# NON-DEPARTMENTAL

# FY 2020-2021

**PROGRAM:** 019 Non-Departmental  
**FUND:** 004 Special Projects

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Citywide Special Projects	004-019-41500	\$ 50	\$ -	\$ -	\$ -
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 50	\$ -	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>		\$ 50	\$ -	\$ -	\$ -

# NON-DEPARTMENTAL

# FY 2020-2021

**PROGRAM:** 080 Transfers  
**FUND:** 004 Special Projects

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Transfer Out - Operation	004-080-47002	\$ 28,000	\$ -	\$ -	\$ -
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 28,000	\$ -	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>		\$ 28,000	\$ -	\$ -	\$ -

# NON-DEPARTMENTAL

# FY 2020-2021

**PROGRAM:** 019 Non-Departmental  
**FUND:** 050 Seal Beach Cable

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	050-019-44000	\$ 37,254	\$ 84,500	\$ 75,000	\$ 75,000
Special Expense-SBTV	050-019-44001	46,009	-	-	-
Transfer Out - CIP	050-019-47000	5,619	30,000	5,600	-
Transfer Out - Operation	050-019-47002	8,400	-	-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 97,282</b>	<b>\$ 114,500</b>	<b>\$ 80,600</b>	<b>\$ 75,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 97,282</b>	<b>\$ 114,500</b>	<b>\$ 80,600</b>	<b>\$ 75,000</b>

**Explanation of Significant Accounts:**

Contract Professional	050-019-44000	Station Operations and Prime Gov
Transfer Out	050-019-47000	Transfer out to Capital Improvement Program

# NON-DEPARTMENTAL

# FY 2020-2021

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
PERS Retirement	40012	\$ 20,837	\$ 20,000	\$ 20,000	\$ 25,000
Medical Insurance	40014	758,606	738,200	738,200	755,900
<b>TOTAL PERSONNEL SERVICES</b>		<b>779,443</b>	<b>758,200</b>	<b>758,200</b>	<b>780,900</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	40100	20,950	25,800	21,000	20,800
Memberships and Dues	40300	7,000	10,000	7,000	7,000
Training and Meetings	40400	6,090	6,800	2,000	6,800
Equipment and Materials	40700	123	-	-	-
Special Departmental	40800	13,243	12,300	9,700	15,300
Special Exp. - Chamber of Comm	40802	5,800	6,000	5,800	6,000
Prior Year Expense	40803	66,918	-	200	-
Promotional	40900	8,000	8,000	8,000	8,000
Citywide Special Projects	41500	50	-	-	-
Rental/Lease Equip	42000	93,059	91,800	91,800	96,600
Contract Professional	44000	68,158	218,600	175,000	205,000
Special Expense - Ironwood/SBTV	44001	46,009	-	-	-
Intergovernmental	45000	206,567	239,400	195,700	210,800
Transfer Out - CIP	47000	6,351,053	3,446,700	1,171,700	2,987,600
Transfer Out - Operation	47002	2,493,154	1,487,700	1,753,600	1,455,600
Transfer Out - Vehicle Replacement	47010	-	310,000	310,000	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>9,386,174</b>	<b>5,863,100</b>	<b>3,751,500</b>	<b>5,019,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 10,165,617</b>	<b>\$ 6,621,300</b>	<b>\$ 4,509,700</b>	<b>\$ 5,800,400</b>

**MANAGING DEPARTMENT HEAD:** Chief of Police

## MISSION STATEMENT

The Seal Beach Police Department dedicates itself to providing outstanding police service to the citizens of Seal Beach with the primary objective of protecting lives and property. The Mission of the Police Department is to drive down crime and improve the quality of life for residents and visitors of Seal Beach.

## PRIMARY ACTIVITIES

### **EOC – 021**

The Seal Beach Police Department's Emergency Services Bureau strives to prepare the community of Seal Beach for all types of natural and man-made disasters by providing specialized training, support, experience, and equipment to all City departments and the community at large. The Emergency Services Bureau directs the community to emergency preparedness and provides administrative support. These services include; but, are not limited to:

- Prepare, update, and maintain the City of Seal Beach Emergency Plan
- Maintain the City Emergency Operations Center/s (EOC) and emergency communications equipment
- Train City staff who may be called upon to serve in time of disaster
- Assist the Chief of Police and City Manager with issues relating to emergency management
- Steward and conduct emergency exercises in collaboration with county, state, and federal agencies
- Work with other government agencies to develop and maintain, integrated emergency plans for response to a disaster
- Assist individuals and community organizations toward total disaster preparedness

### **PD Field Services – 022**

Field Services' primary duties include: responding to calls for service; conducting preventive, direct foot and vehicular patrols; and providing traffic enforcement in areas where traffic accidents are occurring and in residential areas as a response to traffic complaints.

### **PD Support Services – 023**

Support Services provides neighborhood policing services to geographically defined locations to reduce crime and crime related issues and to partner with the community to maintain its high quality of life standards; follow-through on patrol arrests, cases with workable leads, and file criminal cases with the District Attorney's office; and provide front-counter services to the police during business hours; all within the framework of a community-policing environment.

### **Jail Operations – 024**

Jail Operations' primary function is to process, book, and transport those arrested by members of the Seal Beach Police Department. Additionally, the Detention Center provides custody and care for contract City, County, State, and Federal prisoners serving sentences or awaiting relocation, in a manner that complies with all applicable County, State, and Federal mandates.

### **Parking Enforcement – 025**

Parking Enforcement enforces Seal Beach parking ordinances and manages meter and parking fees. The Traffic division consists of one full-time Lead Community Services Officer, two full-time Senior Community Services Officers, and three part-time Police Aides.

**West Comm – 035**

West Cities Police Communications (West-Comm) has provided police dispatch services to the City since 1997. West-Comm is an agency formed by a Joint Powers Agreement between the cities of Cypress, Los Alamitos, and Seal Beach, with contract dispatch service also provided to the Orange County Parks Rangers. The dispatch center is located at the Seal Beach Police Department. West-Comm is a civilian managed organization committed to providing quality public safety services. West-Comm serves a combined population of approximately 98,000, covering an area of approximately 22 square miles (Cypress - 6.6 miles; Seal Beach - 11.5 miles; Los Alamitos – 4 miles).

**Federal Asset Forfeiture – 111**

The Federal Asset Forfeiture Fund will provide funds for equipment to upgrade new police vehicles to operational status; modernize older police vehicles; and, to purchase new equipment for other law enforcement uses.

**Special Projects – 223**

Special projects for the PD Support Services program.

**Bulletproof Vest Partnership – 442**

The Patrick Leahy Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement. The program accounts for mainly body armor resources. The use of these funds is restricted by the granting agency.

**Board of State and Community Corrections – 469**

The Board of State and Community Corrections promote regulations for adult and juvenile detention facilities, conducts regular inspections of those facilities, develops standards for the selection and training of local corrections and probation officers, and administers significant public safety-related grant funding. The use of these funds is restricted by the granting agency.

**Office of Traffic Safety Grant – 472**

The Office of Traffic Safety Grant is effectively administered to deliver innovative programs and eliminate traffic fatalities and injuries on California roadways. OTS supported programs focus on education, enforcement, and prevention measures. The use of these funds is restricted by the granting agency.

**Alcoholic Beverage Control – 473**

The Department of Alcoholic Beverage Control is to provide the highest level of service and public safety to the people of the State through licensing, education, and enforcement. ABC administer grants to help overtime and travel costs that support projects that among the department's priorities.

**Tobacco Tax Act 2016 – 474**

The California Healthcare, Research and Prevention Tobacco Tax Act (Proposition 56), passed by the voters in November 2016, increases the excise tax rate on cigarettes and electronic cigarettes. The moneys to law enforcement shall be used for the purpose of funding efforts to reduce illegal sales of tobacco products, particularly illegal sales to minors; to reduce cigarette smuggling, tobacco tax evasion, and to enforce tobacco-related laws.

**State Asset Forfeiture – 555**

The State Asset Forfeiture Fund will provide funds for equipment to upgrade new police vehicles to operational status; modernize older police vehicles; and, to purchase new equipment for other law enforcement uses.

**SLESF Grant – 600**

The State awards this on-going grant contribution, annually, to local law enforcement agencies in the amount of approximately \$100,000 a year to provide funding for new program personnel, overtime, equipment, and/or other uses within the police department. Expenditures must link to front-line police services.

**OBJECTIVES**

- Continuously update, deploy, and implement the City's Emergency Operations Plan (EOP) with basic intermediate, and advanced disaster preparedness training and programs; including, FEMA Storm Ready and Tsunami Ready, Citizen Emergency Response Team (CERT) training
- Continue training staff, Citywide, to the National Incident Management System (NIMS) and participate in a series of tabletop drill exercises practicing the new system
- Continue to provide outstanding emergency services management to City stakeholders, including but not limited to:
  - Continue training volunteer emergency responders to augment professional responders
  - Continue to upgrade our emergency information access and distribution
  - Supplies for the care and feeding of volunteer workers and emergency responders for long term major incidents
- Continue to implement Community Oriented Policing
  - Work with alcohol establishments to reduce over consumption by patrons
  - Continue to provide "above and beyond" customer service where possible
  - Focus on crime prevention, intervention and suppression
- The Police Department has staff that provides jail intake processing and screening, security, booking, and transportation services for Seal Beach arrestees and those of other governmental agencies with contracts for service by the Department.
- Additionally, the Detention Center provides bed space to local and regional, criminals serving jail sentences, for which they pay a fee to the City in an effort to reduce operational costs
- The Police Department's SLESF will provide funds for personnel and equipment supporting the Department's community policing efforts and front-line support
- The Detention Center's objectives include but are not limited to providing safe, responsible, courteous, and dignified custodial services to local arrestees and resident inmates serving court ordered sentences for a variety of crimes



## PERFORMANCE MEASURES

	<b>Actual FY 2018-19</b>	<b>Estimated FY 2019-20</b>	<b>Adopted FY 2020-21</b>
Calls for service	24,703	25,616	26,564
Reports taken and processed	2,973	2,871	2,922
Arrests (felony and misdemeanor)	1,071	892	982
Citations issued (infractions)	3,994	3,209	3,602
Property and evidence – total items booked	878	1,099	989

## Summary of Appropriations by Program

	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>EXPENDITURES BY PROGRAM</b>				
<b>EOC - 021</b>				
Personnel Services	\$ 207,889	\$ 225,500	\$ 278,600	\$ 241,300
Maintenance and Operations	42,010	30,100	17,100	32,700
Capital Outlay	-	-	-	-
Subtotal	249,899	255,600	295,700	274,000
<b>PD Field Services - 022</b>				
Personnel Services	7,314,985	8,300,900	7,927,400	8,402,200
Maintenance and Operations	1,334,821	63,000	47,600	48,300
Capital Outlay	-	-	-	-
Subtotal	8,649,806	8,363,900	7,975,000	8,450,500
<b>PD Support Services - 023</b>				
Personnel Services	763,075	864,800	771,200	933,900
Maintenance and Operations	448,186	513,100	466,000	494,800
Capital Outlay	7,500	12,500	12,600	7,500
Subtotal	1,218,761	1,390,400	1,249,800	1,436,200
<b>Jail Operations - 024</b>				
Personnel Services	871,144	901,200	914,000	947,400
Maintenance and Operations	52,573	80,200	69,500	85,800
Capital Outlay	-	-	-	-
Subtotal	923,717	981,400	983,500	1,033,200
<b>Parking Enforcement - 025</b>				
Personnel Services	360,603	488,900	444,300	500,300
Maintenance and Operations	319,553	407,900	431,900	437,200
Capital Outlay	-	-	-	-
Subtotal	680,156	896,800	876,200	937,500
<b>West Comm - 035</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	832,496	862,600	862,600	863,000
Capital Outlay	-	-	-	-
Subtotal	832,496	862,600	862,600	863,000
<b>Federal Asset Forfeiture - 111</b>				
Personnel Services	201,629	218,300	218,100	166,500
Maintenance and Operations	5,719	44,000	11,700	45,500
Capital Outlay	-	-	-	-
Subtotal	207,348	262,300	229,800	212,000

## Summary of Appropriations by Program

	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>Special Projects - 223</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	-	73,700	73,700	73,700
Capital Outlay	-	-	-	-
Subtotal	-	73,700	73,700	73,700
<b>Bulletproof Vest Partnership - 442</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	3,116	8,000	12,000	5,000
Capital Outlay	-	-	-	-
Subtotal	3,116	8,000	12,000	5,000
<b>Board of State and Community Corrections - 469</b>				
Personnel Services	-	-	-	65,900
Maintenance and Operations	-	-	-	12,000
Capital Outlay	-	-	-	-
Subtotal	-	-	-	77,900
<b>Office of Traffic Safety Grant - 472</b>				
Personnel Services	-	40,600	27,900	40,600
Maintenance and Operations	-	7,900	-	18,000
Capital Outlay	-	-	-	-
Subtotal	-	48,500	27,900	58,600
<b>Alcoholic Beverage Control - 473</b>				
Personnel Services	37,126	40,500	10,100	40,500
Maintenance and Operations	3,457	5,500	-	5,500
Capital Outlay	-	-	-	-
Subtotal	40,583	46,000	10,100	46,000
<b>Tobacco Tax Act 2016 - 474</b>				
Personnel Services	65,041	119,700	83,300	124,100
Maintenance and Operations	-	10,100	2,000	10,100
Capital Outlay	-	-	-	-
Subtotal	65,041	129,800	85,300	134,200
<b>State Asset Forfeiture - 555</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	-	2,700	-	2,900
Capital Outlay	-	-	-	-
Subtotal	-	2,700	-	2,900

# POLICE

# FY 2020-2021

## Summary of Appropriations by Program

	<b>Actual FY 2018-19</b>	<b>Amended Budget FY 2019-20</b>	<b>Estimated Actual FY 2019-20</b>	<b>Adopted Budget FY 2020-21</b>
<b>SLESF Grant - 600</b>				
Personnel Services	59,812	86,200	60,900	86,200
Maintenance and Operations	28,339	35,000	67,100	42,900
Capital Outlay	-	-	-	-
Subtotal	88,151	121,200	128,000	129,100
<b>TOTAL</b>				
Personnel Services	9,881,304	11,286,600	10,735,800	11,548,900
Maintenance and Operations	3,070,270	2,143,800	2,061,200	2,177,400
Capital Outlay	7,500	12,500	12,600	7,500
<b>TOTAL</b>	<b>\$ 12,959,074</b>	<b>\$ 13,442,900</b>	<b>\$ 12,809,600</b>	<b>\$ 13,733,800</b>
<b>EXPENDITURES BY FUND</b>				
General Fund - 001	\$ 11,240,174	\$ 12,727,700	\$ 12,210,200	\$ 12,974,400
Special Projects - 004	-	73,700	73,700	73,700
Supplemental Law Enforcement - 009	88,151	121,200	128,000	129,100
Detention Center - 010	7,458	20,000	15,000	20,000
State Asset Forfeiture - 011	-	2,700	-	2,900
Federal Asset Forfeiture - 013	207,348	262,300	229,800	212,000
Pension Obligation Debt Service - 027	1,307,203	3,000	17,600	-
Police Grants - 075	108,740	232,300	135,300	321,700
<b>TOTAL</b>	<b>\$ 12,959,074</b>	<b>\$ 13,442,900</b>	<b>\$ 12,809,600</b>	<b>\$ 13,733,800</b>

**PROGRAM:** 021 EOC  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	001-021-40001	\$ 119,874	\$ 126,500	\$ 170,200	\$ 126,500
Special Pay	001-021-40002	-	-	1,000	-
Over-Time	001-021-40003	675	1,000	2,000	1,000
Holiday Pay	001-021-40005	5,246	8,600	3,200	9,000
Cell Phone Allowance	001-021-40009	1,170	1,200	700	-
Deferred Compensation-Cafeteria	001-021-40010	5,815	-	-	-
PERS Retirement	001-021-40012	53,555	62,600	70,900	72,100
Medical Insurance	001-021-40014	4,724	8,300	14,400	19,200
Medicare Insurance	001-021-40017	2,092	2,200	2,900	2,100
Life and Disability	001-021-40018	2,099	1,000	1,000	1,000
Uniform Allowance	001-021-40020	1,000	1,000	1,300	1,000
Annual Education	001-021-40021	4,500	4,500	6,300	4,500
Cafeteria Taxable	001-021-40023	2,156	4,300	2,300	-
Comptime Buy/Payout	001-021-40026	-	4,300	-	-
Vacation Buy/Payout	001-021-40027	4,498	-	2,400	4,900
Medical Waiver	001-021-40033	485	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 207,889</b>	<b>\$ 225,500</b>	<b>\$ 278,600</b>	<b>\$ 241,300</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Training and Meetings	001-021-40400	\$ 2,027	\$ 5,000	\$ 3,100	\$ 7,500
Equipment and Materials	001-021-40700	1,666	5,700	1,500	5,700
Special Departmental	001-021-40800	(195)	5,300	5,000	10,000
Contract Professional	001-021-44000	38,512	14,100	7,500	9,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 42,010</b>	<b>\$ 30,100</b>	<b>\$ 17,100</b>	<b>\$ 32,700</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 249,899</b>	<b>\$ 255,600</b>	<b>\$ 295,700</b>	<b>\$ 274,000</b>

**Explanation of Significant Accounts:**

Training and Meetings	001-021-40400	California Emergency Services Association, Emergency Management training, CPR/first aid training, mature driver recertification, meeting and table top exercise expenses
Equipment and Materials	001-021-40700	EOC enhancements and maintenance, RACES radio equipment, CERT vehicle and trailer expenses and supplies, VIPS event, and miscellaneous
Special Departmental	001-021-40800	Emergency food kits, water, supplies, RACES and CERT uniform, emergency preparedness flyers, and citizens academy
Contract Professional	001-021-44000	National Night Out, Neighbor for Neighbor, Emergency Prop Expo Health Fair, Nixle, emergency situation services, and fingerprinting of new VIPS & CERT members

**PROGRAM:** 022 PD Field Services  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	001-022-40001	\$ 3,884,357	\$ 4,600,000	\$ 4,317,300	\$ 4,581,900
Special Pay	001-022-40002	18,324	15,000	13,700	10,000
Over-time	001-022-40003	333,905	305,000	265,600	300,000
Part-time	001-022-40004	108,980	12,000	89,800	2,100
Holiday Pay	001-022-40005	243,826	320,000	224,700	301,500
Tuition Reimbursement	001-022-40007	11,741	11,500	9,000	11,500
Cell Phone Allowance	001-022-40009	12,716	11,800	11,600	13,000
Deferred Compensation-Cafeteria	001-022-40010	17,504	-	-	-
PERS Retirement	001-022-40012	1,703,034	2,118,800	2,032,300	2,213,200
PARS Retirement	001-022-40013	156	200	200	200
Medical Insurance	001-022-40014	448,544	498,500	439,400	448,900
AFLAC Insurance-Cafeteria	001-022-40015	3,431	3,400	6,000	7,300
Medicare Insurance	001-022-40017	72,005	80,600	76,000	81,500
Life and Disability	001-022-40018	30,875	35,300	32,900	35,300
Uniform Allowance	001-022-40020	31,365	35,600	33,800	34,600
Annual Education	001-022-40021	117,666	122,900	125,200	142,700
Flexible Spending - Cafeteria	001-022-40022	867	-	1,700	3,200
Cafeteria Taxable	001-022-40023	25,860	37,800	49,200	48,100
Comptime Buy/Payout	001-022-40026	12,765	14,100	13,200	34,800
Vacation Buy/Payout	001-022-40027	127,462	43,700	116,200	73,200
Sick Payout	001-022-40028	91,405	-	26,700	-
Unemployment	001-022-40030	24	-	100	-
Medical Waiver	001-022-40033	18,173	34,700	42,800	59,200
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 7,314,985</b>	<b>\$ 8,300,900</b>	<b>\$ 7,927,400</b>	<b>\$ 8,402,200</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Training and Meetings	001-022-40400	\$ 27,618	\$ 60,000	\$ 30,000	\$ 48,300
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 27,618</b>	<b>\$ 60,000</b>	<b>\$ 30,000</b>	<b>\$ 48,300</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 7,342,603</b>	<b>\$ 8,360,900</b>	<b>\$ 7,957,400</b>	<b>\$ 8,450,500</b>

**Explanation of Significant Accounts:**

Training and Meetings	001-022-40400	Non-Post and POST training, FBI, UC Regents, reserve officer training, CA Specialized Training Institute, CA Peace Officers Assoc., CA Narcotic Officers Assoc., peer support program, OCSO, motor training, Command College, traffic, narcotics, hostages, SLI Role of Chief, Amorer, Juvenile Justice, Crisis Communications, CAD/RMS, National Academy and basic officer skill updates
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**PROGRAM:** 023 PD Support Services  
**FUND:** 001 General Fund - Support Services

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	001-023-40001	\$ 452,322	\$ 515,100	\$ 464,200	\$ 546,500
Over-time	001-023-40003	23,032	7,000	30,400	7,000
Part-time	001-023-40004	72,456	89,100	62,000	90,900
Tuition Reimbursement	001-023-40007	14,044	10,000	3,000	3,000
Cell Phone Allowance	001-023-40009	900	900	900	900
Deferred Compensation-Cafeteria	001-023-40010	3,194	-	-	-
Deferred Compensation	001-023-40011	7,353	8,400	6,400	8,000
PERS Retirement	001-023-40012	95,146	114,100	104,300	134,000
PARS Retirement	001-023-40013	939	1,200	800	1,200
Medical Insurance	001-023-40014	58,801	77,800	63,600	90,400
AFLAC Insurance-Cafeteria	001-023-40015	2,554	3,100	4,500	4,500
Medicare Insurance	001-023-40017	8,318	9,400	8,300	10,000
Life and Disability	001-023-40018	4,990	5,200	4,500	5,500
Uniform Allowance	001-023-40020	3,120	3,100	3,400	3,500
Flexible Spending - Cafeteria	001-023-40022	588	300	400	500
Cafeteria Taxable	001-023-40023	4,542	6,900	6,100	5,200
Comptime Buy/Payout	001-023-40026	2,556	300	1,700	9,000
Vacation Buy/Payout	001-023-40027	6,384	10,200	3,400	11,200
Health Wellness Program	001-023-40032			1,300	1,300
Medical Waiver	001-023-40033	1,836	2,700	2,000	1,300
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 763,075</b>	<b>\$ 864,800</b>	<b>\$ 771,200</b>	<b>\$ 933,900</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	001-023-40100	\$ 13,176	\$ 15,000	\$ 15,000	\$ 15,000
Memberships and Dues	001-023-40300	1,695	3,600	3,400	3,300
Training and Meetings	001-023-40400	4,428	7,500	2,100	7,500
Equipment and Materials	001-023-40700	67,716	68,000	61,200	49,300
Special Departmental	001-023-40800	44,038	74,200	48,300	54,500
Vehicles Leasing	001-023-40804	-	800	-	800
Telephone	001-023-41000	60,327	62,000	65,700	70,000
Gas	001-023-41010	3,782	3,500	3,800	3,800
Electricity	001-023-41020	61,637	62,000	64,000	64,000
Rental/Lease Equip	001-023-42000	15,277	35,700	20,500	34,300
Contract Professional	001-023-44000	81,788	72,200	74,000	76,100
Intergovernmental	001-023-45000	94,322	108,600	108,000	116,200
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 448,186</b>	<b>\$ 513,100</b>	<b>\$ 466,000</b>	<b>\$ 494,800</b>
<b>CAPITAL OUTLAY</b>					
Furniture and Fixtures	001-023-48010	\$ 7,500	\$ 12,500	\$ 12,600	\$ 7,500
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 7,500</b>	<b>\$ 12,500</b>	<b>\$ 12,600</b>	<b>\$ 7,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,218,761</b>	<b>\$ 1,390,400</b>	<b>\$ 1,249,800</b>	<b>\$ 1,436,200</b>

**PROGRAM:** 023 PD Support Services  
**FUND:** 001 General Fund - Support Services

**Explanation of Significant Accounts:**

Office Supplies	001-023-40100	Office Supplies, custom file folders, and postage
Memberships and Dues	001-023-40300	CA Police Chiefs Assoc., CA Peer Support Assoc., CA Emergency Service Assoc., FBI National Academy Assoc., International Assoc. of Emergency Manager, OC Chiefs & Sheriffs Assoc., International Assoc. of Police Chief, IAPE, CAPE, CLEARs, CCCUG, CATO, CA Homicide In. Assoc., OC training Mgr. Assoc., SCCIA, CA Narcotics Officers Assoc., Sungard, and Nat. Tactical Officers Assoc.
Training and Meetings	001-023-40400	Non-POST property and evidence, records, notary, office training, computer training, court, and time management
Equipment/Materials	001-023-40700	Taser, vehicle code books, flares, radar gun, radio and lithium batteries, audio recorders and supplies, small computer peripherals, medical supplies, latex gloves, ID card supplies, kitchen supplies, penal and vehicle code books, and 3 radios & charges for new hires
Special Departmental	001-023-40800	Ammunition, uniforms, badges, boots, equipment, property supplies, property supplies, print jobs, forms, volunteer expenses, ceremony and promotion, equipment repairs, body armor, riot helmets, intoximeter supplies and repair, NARCAN, laser recertification, and Susteen Forensic
Rental/Lease Equipment	001-023-42000	Code 5 group, Direct TV, CLEAR, Pitney Bowes, De Lage Landen, C3 Office Solutions, and FLOCK LPR
Contract Professional	001-023-44000	DUI blood and breath tests, fingerprinting, Phoenix, sexual assault examinations, background investigation and polygraph, Convergint, transcription, biohazard, Safeshred, Corodata, TCTI, Vigilant, thermal property freezer maintenance, Copware. PUMA, and trauma intervention program
Intergovernmental	001-023-45000	West Covina Systems Group, County Prosecution Assessment fees, OC radio repairs, range fees, mobile command post, OCSD Communication 800MHz, AFIS shared cost, and OCATS
Furniture and Fixtures	001-023-48010	Furniture and fixtures



**PROGRAM:** 024 Jail Operations  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	001-024-40001	\$ 545,107	\$ 562,500	\$ 560,600	\$ 576,200
Over-time	001-024-40003	29,546	20,000	29,500	20,000
Holiday Pay	001-024-40005	8,782	9,700	4,000	9,600
Cell Phone Allowance	001-024-40009	784	1,000	900	1,000
Deferred Compensation-Cafeteria	001-024-40010	1,229	-	-	-
Deferred Compensation	001-024-40011	3,494	4,100	4,100	4,200
PERS Retirement	001-024-40012	138,708	159,800	158,600	179,600
Medical Insurance	001-024-40014	105,576	105,200	105,000	109,600
Medicare Insurance	001-024-40017	8,780	9,000	9,200	9,300
Life and Disability	001-024-40018	5,406	5,200	5,100	5,400
Uniform Allowance	001-024-40020	5,558	5,500	6,400	7,100
Annual Education	001-024-40021	5,266	4,900	4,900	4,900
Flexible Spending - Cafeteria	001-024-40022	287	-	-	-
Cafeteria Taxable	001-024-40023	3,108	4,900	5,900	6,700
Comptime Buy/Payout	001-024-40026	6,992	3,400	11,700	9,200
Vacation Buy/Payout	001-024-40027	1,358	4,100	7,100	4,600
Medical Waiver	001-024-40033	1,163	1,900	1,000	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 871,144</b>	<b>\$ 901,200</b>	<b>\$ 914,000</b>	<b>\$ 947,400</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	001-024-40100	\$ 650	\$ 600	\$ 200	\$ 600
Memberships and Dues	001-024-40300	-	1,000	-	500
Training and Meetings	001-024-40400	4,201	4,000	2,900	6,600
Equipment and Materials	001-024-40700	6,089	8,700	6,000	6,200
Special Departmental	001-024-40800	265	4,500	1,800	3,000
Telephone	001-024-41000	806	1,400	700	800
Contract Professional	001-024-44000	33,104	40,000	42,900	48,100
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 45,115</b>	<b>\$ 60,200</b>	<b>\$ 54,500</b>	<b>\$ 65,800</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 916,259</b>	<b>\$ 961,400</b>	<b>\$ 968,500</b>	<b>\$ 1,013,200</b>

**Explanation of Significant Accounts:**

Memberships and Dues	001-024-40300	Newport Harbor Bar Assoc., CA Jail Programs Assoc., American Correctional Assoc., LA County Bar Assoc., and Riverside County Bar Assoc.
Training and Meetings	001-024-40400	STC, Federal, State, and miscellaneous
Equipment/Materials	001-024-40700	Plumbing, fixtures, lighting, replacement cameras, cleaning materials, and polishing equipment
Special Departmental	001-024-40800	Uniforms, badges, and STC Core course uniform/materials
Contract Professional	001-024-44000	Contract physician, nurse, and meal vendor; maintenance contractual services; and GPS furlough inmate services.

**PROGRAM:** 025 Parking Enforcement  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	001-025-40001	\$ 219,122	\$ 239,100	\$ 237,200	\$ 245,800
Special Pay	001-025-40002	126	-	-	-
Over-time	001-025-40003	4,473	5,000	3,700	5,000
Part-Time	001-025-40004	31,912	121,000	72,800	113,900
Holiday Pay	001-025-40005	352	1,400	900	1,300
Cell Phone Allowance	001-025-40009	-	100	100	100
Deferred Compensation-Cafeteria	001-025-40010	18	-	-	-
Deferred Compensation	001-025-40011	2,435	2,100	2,100	2,200
PERS Retirement	001-025-40012	57,120	70,100	69,700	78,900
PARS Retirement	001-025-40013	409	1,600	900	1,500
Medical Insurance	001-025-40014	29,870	31,300	31,900	34,300
AFLAC Insurance-Cafeteria	001-025-40015	777	500	800	900
Medicare Insurance	001-025-40017	3,848	5,500	4,800	5,500
Life and Disability	001-025-40018	2,450	2,400	2,300	2,400
Uniform Allowance	001-025-40020	2,382	2,400	2,900	3,200
Annual Education	001-025-40021	254	600	600	600
Flexible Spending - Cafeteria	001-025-40022	-	-	-	-
Cafeteria Taxable	001-025-40023	321	300	200	-
Comptime Buy/Payout	001-025-40026	-	-	700	-
Vacation Buy/Payout	001-025-40027	-	-	4,300	700
Sick Payout	001-025-40028	-	-	3,600	-
Unemployment	001-025-40030	(161)	-	-	-
Medical Waiver	001-025-40033	4,895	5,500	4,800	4,000
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 360,603</b>	<b>\$ 488,900</b>	<b>\$ 444,300</b>	<b>\$ 500,300</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	001-025-40100	\$ 12,996	\$ 14,000	\$ 10,000	\$ 14,000
Memberships and Dues	001-025-40300	250	1,500	-	500
Training and Meetings	001-025-40400	-	500	200	500
Equipment and Materials	001-025-40700	69	8,400	1,000	8,300
Special Departmental	001-025-40800	2,347	5,000	11,000	4,000
Telephone	001-025-41000	-	-	700	800
Contract Professional	001-025-44000	69,322	138,500	109,000	109,100
Intergovernmental	001-025-45000	234,569	240,000	300,000	300,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 319,553</b>	<b>\$ 407,900</b>	<b>\$ 431,900</b>	<b>\$ 437,200</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 680,156</b>	<b>\$ 896,800</b>	<b>\$ 876,200</b>	<b>\$ 937,500</b>

**PROGRAM:** 025 Parking Enforcement  
**FUND:** 001 General Fund

**Explanation of Significant Accounts:**

Office Supplies	001-025-40100	Office supplies and parking permits (NAFCO)
Memberships and Dues	001-025-40300	Cal Public Parking Assoc. and National Parking Assoc.
Training and Meetings	001-025-40400	CPPA conference and NPA conference
Equipment/Materials	001-025-40700	TSC ticket stock and enforcement tools
Special Departmental	001-025-40800	Uniforms, badges and parking meter repair
Contract Professional	001-025-44000	Data Ticket, handheld software maintenance, citation and hearings
Intergovernmental	001-025-45000	Orange County citation processing

**PROGRAM:** 035 West Comm  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
West Comm	001-035-46000	\$ 832,496	\$ 862,600	\$ 862,600	\$ 863,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 832,496	\$ 862,600	\$ 862,600	\$ 863,000
<b>TOTAL EXPENDITURES</b>		\$ 832,496	\$ 862,600	\$ 862,600	\$ 863,000

**PROGRAM:** 223 Special Projects  
**FUND:** 004 Special Projects

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
BSCC Grant - PD	004-223-41501	\$ -	\$ 72,000	\$ 72,000	\$ 72,000
AB109	004-223-41503	-	1,700	1,700	1,700
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ -</b>	<b>\$ 73,700</b>	<b>\$ 73,700</b>	<b>\$ 73,700</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ -</b>	<b>\$ 73,700</b>	<b>\$ 73,700</b>	<b>\$ 73,700</b>

**PROGRAM:** 600 SLESF Grant  
**FUND:** 009 Supplemental Law Enforcement Services Grant

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Over-time - SLESF Grant	009-600-40003	\$ 58,859	\$ 85,000	\$ 60,000	\$ 85,000
Deferred Comp - Cafeteria	009-600-40010	118	-	-	-
AFLAC Cafeteria	009-600-40015	8	-	-	-
Medicare Insurance	009-600-40017	827	1,200	900	1,200
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 59,812</b>	<b>\$ 86,200</b>	<b>\$ 60,900</b>	<b>\$ 86,200</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Training and Meetings SLESF Grant	009-600-40400	\$ 3,873	\$ 10,000	\$ 20,000	\$ 10,000
Equipment/Materials	009-600-40700	24,466	17,900	40,000	25,000
Intergovernmental	009-600-45000	-	7,100	7,100	7,900
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 28,339</b>	<b>\$ 35,000</b>	<b>\$ 67,100</b>	<b>\$ 42,900</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 88,151</b>	<b>\$ 121,200</b>	<b>\$ 128,000</b>	<b>\$ 129,100</b>

**Explanation of Significant Accounts:**

Training and Meetings	009-600-40400	Rifle training, SWAT, and special program training
Equipment/Materials	009-600-40700	SWAT, community policing equipment, and frontline equipment
Intergovernmental	009-600-45000	Integrated Law and Justice Agency for Orange County (Brea)

**PROGRAM:** 024 Jail Operations  
**FUND:** 010 Inmate Welfare Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Equipment/Materials	010-024-40700	\$ 5,045	\$ 10,000	\$ 7,000	\$ 10,000
Special Departmental	010-024-40800	2,413	10,000	8,000	10,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 7,458	\$ 20,000	\$ 15,000	\$ 20,000
<b>TOTAL EXPENDITURES</b>		\$ 7,458	\$ 20,000	\$ 15,000	\$ 20,000

**Explanation of Significant Accounts:**

Equipment/Materials	010-024-40700	Equipment/materials to benefit inmates
Special Departmental	010-024-40800	Commissary

**PROGRAM:** 555 State Asset Forfeiture  
**FUND:** 011 State Asset Forfeiture

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Equipment and Materials	011-555-40700	\$ -	\$ 1,400	\$ -	\$ 1,500
Special Departmental	011-555-40800	-	1,300	-	1,400
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ -</b>	<b>\$ 2,700</b>	<b>\$ -</b>	<b>\$ 2,900</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ -</b>	<b>\$ 2,700</b>	<b>\$ -</b>	<b>\$ 2,900</b>

**Explanation of Significant Accounts:**

Equipment/Materials	011-555-40700	Frontline equipment
Special Departmental	011-555-40800	Travel and extradition expenses



**PROGRAM:** 111 Federal Asset Forfeiture  
**FUND:** 013 Federal Asset Forfeiture

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	013-111-40001	\$ 113,536	\$ 116,000	\$ 122,600	\$ 109,200
Temporary Special Pay	013-111-40002	508	1,000	500	1,000
Overtime	013-111-40003	7,578	10,000	400	10,000
Holiday Pay	013-111-40005	7,918	8,200	4,700	7,800
Cell Allowance	013-111-40009	180	-	1,200	-
Deferred Comp - Cafeteria	013-111-40010	5,428	-	-	-
PERS Retirement	013-111-40012	51,731	58,900	59,300	17,400
Medical Insurance	013-111-40014	-	-	100	9,800
Medicare Insurance	013-111-40017	2,107	2,300	2,200	2,000
Life and Disability	013-111-40018	1,050	1,000	1,000	1,000
Uniform Allowance	013-111-40020	1,000	1,000	1,000	1,000
Annual Education	013-111-40021	3,808	4,500	4,500	4,500
Cafeteria Taxable	013-111-40023	-	-	-	2,800
Comp Time Buy/Payout	013-111-40026	-	2,800	2,800	-
Vacation Buy/Payout	013-111-40027	-	-	5,000	-
Medical Waiver	013-111-40033	6,785	12,600	12,800	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 201,629</b>	<b>\$ 218,300</b>	<b>\$ 218,100</b>	<b>\$ 166,500</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Training and Meetings	013-111-40400	\$ 2,340	\$ 15,000	\$ 11,000	\$ 15,000
Equipment and Materials	013-111-40700	3,379	14,000	700	15,500
Special Departmental	013-111-40800	-	15,000	-	15,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 5,719</b>	<b>\$ 44,000</b>	<b>\$ 11,700</b>	<b>\$ 45,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 207,348</b>	<b>\$ 262,300</b>	<b>\$ 229,800</b>	<b>\$ 212,000</b>

**Explanation of Significant Accounts:**

Training and Meetings	013-111-40400	CA Narcotics Officer Assoc. conference, drug recognition expert, and school resource officer training
Equipment/Materials	013-111-40700	Furniture, offices supplies, and equipment
Special Departmental	013-111-40800	Extradition and detention center improvements

**PROGRAM:** 022 Field Services  
**FUND:** 027 Pension Obligation Bond

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	027-022-44000	\$ 6,000	\$ 3,000	\$ 3,000	\$ -
Transfer Out - Operation	027-022-47002	-	-	14,600	-
D/S Pmt Safety - Principal	027-022-47888	1,263,000	-	-	-
Interest Payment - Safety	027-022-47999	38,203	-	-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 1,307,203</b>	<b>\$ 3,000</b>	<b>\$ 17,600</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,307,203</b>	<b>\$ 3,000</b>	<b>\$ 17,600</b>	<b>\$ -</b>

**PROGRAM:** 442 Bulletproof Vest Partnership  
**FUND:** 075 Police Grants

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Equipment/Materials	075-442-40700	\$ 3,116	\$ 8,000	\$ 12,000	\$ 5,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 3,116	\$ 8,000	\$ 12,000	\$ 5,000
<b>TOTAL EXPENDITURES</b>		\$ 3,116	\$ 8,000	\$ 12,000	\$ 5,000

# POLICE

# FY 2020-2021

**PROGRAM:** 469 Board of State and Community Corrections  
**FUND:** 075 Police Grants

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Overtime - BSCC	075-469-40003	\$ -	\$ -	\$ -	65,000
Medicare	075-469-40017	-	-	-	900
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>65,900</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Training and Meetings	075-469-40400	\$ -	\$ -	\$ -	4,000
Equipment/Materials	075-469-40700	-	-	-	8,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>12,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>77,900</b>

**PROGRAM:** 472 Office of Traffic Safety Grant  
**FUND:** 075 Police Grants

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Over-time - OTS	075-472-40003	\$ -	\$ 40,000	\$ 27,500	\$ 40,000
Medicare Insurance	075-472-40017	-	600	400	600
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ -</b>	<b>\$ 40,600</b>	<b>\$ 27,900</b>	<b>\$ 40,600</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Equipment and Materials	075-472-40700	\$ -	\$ 7,900	\$ -	\$ 18,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ -</b>	<b>\$ 7,900</b>	<b>\$ -</b>	<b>\$ 18,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ -</b>	<b>\$ 48,500</b>	<b>\$ 27,900</b>	<b>\$ 58,600</b>

# POLICE

# FY 2020-2021

**PROGRAM:** 473 Alcoholic Beverage Control  
**FUND:** 075 Police Grants

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Overtime	075-473-40003	\$ 36,603	\$ 39,900	\$ 10,000	\$ 39,900
Medicare Insurance	075-473-40017	523	600	100	600
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 37,126</b>	<b>\$ 40,500</b>	<b>\$ 10,100</b>	<b>\$ 40,500</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Training & Meetings - ABC	075-473-40400	\$ 961	\$ 2,500	-	\$ 2,500
Equipment & Materials	075-473-40700	2,496	2,500	-	2,500
Special Department - Grants	075-473-40800	-	500	-	500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 3,457</b>	<b>\$ 5,500</b>	<b>\$ -</b>	<b>\$ 5,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 40,583</b>	<b>\$ 46,000</b>	<b>\$ 10,100</b>	<b>\$ 46,000</b>

# POLICE

# FY 2020-2021

**PROGRAM:** 474 Tobacco Tax Act 2016  
**FUND:** 075 Police Grants

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Overtime	075-474-40003	\$ 64,133	\$ 118,000	\$ 82,100	\$ 122,300
Medicare	075-474-40017	908	1,700	1,200	1,800
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 65,041</b>	<b>\$ 119,700</b>	<b>\$ 83,300</b>	<b>\$ 124,100</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Equipment / Materials	075-474-40700	\$ -	\$ 7,000	\$ 1,000	\$ 7,000
Special Department	075-474-40800	-	3,100	1,000	3,100
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ -</b>	<b>\$ 10,100</b>	<b>\$ 2,000</b>	<b>\$ 10,100</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 65,041</b>	<b>\$ 129,800</b>	<b>\$ 85,300</b>	<b>\$ 134,200</b>

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	40001	\$ 5,334,318	\$ 6,159,200	\$ 5,872,100	\$ 6,186,100
Special Pay	40002	18,958	16,000	15,200	11,000
Over-Time	40003	558,804	630,900	511,200	695,200
Part-time	40004	213,348	222,100	224,600	206,900
Holiday Pay	40005	266,124	347,900	237,500	329,200
Tuition Reimbursement	40007	25,785	21,500	12,000	14,500
Cell Phone Allowance	40009	15,750	15,000	15,400	15,000
Deferred Compensation-Cafeteria	40010	33,306	-	-	-
Deferred Compensation	40011	13,282	14,600	12,600	14,400
PERS Retirement	40012	2,099,294	2,584,300	2,495,100	2,695,200
PARS Retirement	40013	1,504	3,000	1,900	2,900
Medical Insurance	40014	647,515	721,100	654,400	712,200
AFLAC Insurance-Cafeteria	40015	6,770	7,000	11,300	12,700
Medicare Insurance	40017	99,408	113,100	106,000	115,500
Life and Disability	40018	46,870	50,100	46,800	50,600
Uniform Allowance	40020	44,425	48,600	48,800	50,400
Annual Education	40021	131,494	137,400	141,500	157,200
Flexible Spending - Cafeteria	40022	1,742	300	2,100	3,700
Cafeteria Taxable	40023	35,987	54,200	63,700	62,800
Comptime Buy/payout	40026	22,313	24,900	30,100	53,000
Vacation Buy/Payout	40027	139,702	58,000	138,400	94,600
Sick Payout	40028	91,405	-	30,300	-
Unemployment	40030	(137)	-	100	-
Health and Wellness Program	40032	-	-	1,300	1,300
Medical Waiver	40033	33,337	57,400	63,400	64,500
<b>TOTAL PERSONNEL SERVICES</b>		<b>9,881,304</b>	<b>11,286,600</b>	<b>10,735,800</b>	<b>11,548,900</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	40100	26,822	29,600	25,200	29,600
Memberships and Dues	40300	1,945	6,100	3,400	4,300
Training and Meetings	40400	45,448	104,500	69,300	101,900
Equipment and Materials	40700	114,042	159,500	130,400	162,000
Special Departmental	40800	48,868	118,900	75,100	101,500
Vehicles Leasing	40804	-	800	-	800
Telephone	41000	61,133	63,400	67,100	71,600
Gas	41010	3,782	3,500	3,800	3,800
Electricity	41020	61,637	62,000	64,000	64,000
Citywide Special Projects	41500	-	73,700	73,700	73,700
Rental/Lease Equip	42000	15,277	35,700	20,500	34,300
Contract Professional	44000	228,726	267,800	236,400	242,800



## Summary of Appropriations by Account

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS CONTINUED</b>					
Intergovernmental	45000	328,891	355,700	415,100	424,100
West Comm	46000	832,496	862,600	862,600	863,000
Transfer Out - Operation	47002	-	-	14,600	-
Principal Payments	47888	1,263,000	-	-	-
Interest Payments	47999	38,203	-	-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>3,070,270</b>	<b>2,143,800</b>	<b>2,061,200</b>	<b>2,177,400</b>
<b>CAPITAL OUTLAY</b>					
Furniture and Fixtures	48010	7,500	12,500	12,600	7,500
<b>TOTAL CAPITAL OUTLAY</b>		<b>7,500</b>	<b>12,500</b>	<b>12,600</b>	<b>7,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 12,959,074</b>	<b>\$ 13,442,900</b>	<b>\$ 12,809,600</b>	<b>\$ 13,733,800</b>

**MANAGING DEPARTMENT HEAD:** City Manager

## MISSION STATEMENT

Fire Services contribute to the safety and well-being of the community by responding to emergency situations and promoting fire prevention.

## PRIMARY ACTIVITIES

### **Fire Services – 026**

Fire Services are provided through a contract with the Orange County Fire Authority (OCFA). The OCFA provides technical, rescue, fire prevention, fire investigation, hazardous materials response, public information/education, paramedic and ambulance transport services.

**Summary of Appropriations by Program**

	<b>Actual FY 2018-19</b>	<b>Amended Budget FY 2019-20</b>	<b>Estimated Actual FY 2019-20</b>	<b>Adopted Budget FY 2020-21</b>
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>Fire Services - 026</b>				
Personnel Services	\$ 328,738	\$ 322,000	\$ 322,000	\$ 354,500
Maintenance and Operations	5,967,894	6,259,900	6,259,900	6,493,900
Capital Outlay	-	-	-	-
Subtotal	<u>6,296,632</u>	<u>6,581,900</u>	<u>6,581,900</u>	<u>6,848,400</u>
<b>TOTAL</b>				
Personnel Services	328,738	322,000	322,000	354,500
Maintenance and Operations	5,967,894	6,259,900	6,259,900	6,493,900
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<u>\$ 6,296,632</u>	<u>\$ 6,581,900</u>	<u>\$ 6,581,900</u>	<u>\$ 6,848,400</u>
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 001	\$ 5,787,879	\$ 6,090,700	\$ 6,090,700	\$ 6,372,800
Fire Station Debt Service - 028	508,753	491,200	491,200	475,600
<b>TOTAL</b>	<u>\$ 6,296,632</u>	<u>\$ 6,581,900</u>	<u>\$ 6,581,900</u>	<u>\$ 6,848,400</u>

# FIRE

# FY 2020-2021

**PROGRAM:** 026 Fire Services  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
PERS Retirement	001-026-40012	\$ 328,738	\$ 322,000	\$ 322,000	\$ 354,500
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 328,738</b>	<b>\$ 322,000</b>	<b>\$ 322,000</b>	<b>\$ 354,500</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	001-026-44000	\$ 5,457,935	\$ -	\$ -	\$ -
Intergovernmental	001-026-45000	1,206	5,768,700	5,768,700	6,018,300
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 5,459,141</b>	<b>\$ 5,768,700</b>	<b>\$ 5,768,700</b>	<b>\$ 6,018,300</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 5,787,879</b>	<b>\$ 6,090,700</b>	<b>\$ 6,090,700</b>	<b>\$ 6,372,800</b>

**Explanation of Significant Accounts:**

PERS Retirement                      001-026-40012      Retiree costs  
 Intergovernmental                001-026-45000      Orange County Fire Authority (OCFA)

**PROGRAM: 026 Fire Services**  
**FUND: 028 Fire Station Bond**

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	028-026-44000	\$ 5,000	\$ 3,000	\$ 3,000	\$ 3,000
Debt Service Pmt - Principal	028-026-47888	420,000	420,000	420,000	420,000
Interest Payment	028-026-47999	83,753	68,200	68,200	52,600
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 508,753</b>	<b>\$ 491,200</b>	<b>\$ 491,200</b>	<b>\$ 475,600</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 508,753</b>	<b>\$ 491,200</b>	<b>\$ 491,200</b>	<b>\$ 475,600</b>

**Explanation of Significant Accounts:**

Contact Professional	028-026-44000	Trustee fees
Debt Service Principal	028-026-47888	Principal
Interest Payment	028-026-47999	Interest

**Summary of Appropriations by Account**

<b>Description</b>	<b>Account Number</b>	<b>Actual FY 2018-19</b>	<b>Amended Budget FY 2019-20</b>	<b>Estimated Actual FY 2019-20</b>	<b>Adopted Budget FY 2020-21</b>
<b>PERSONNEL SERVICES</b>					
PERS Retirement	40012	\$ 328,738	\$ 322,000	\$ 322,000	\$ 354,500
<b>TOTAL PERSONNEL SERVICES</b>		<b>328,738</b>	<b>322,000</b>	<b>322,000</b>	<b>354,500</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	44000	5,462,935	3,000	3,000	3,000
Intergovernmental	45000	1,206	5,768,700	5,768,700	6,018,300
Principal Payments	47888	420,000	420,000	420,000	420,000
Interest Payments	47999	83,753	68,200	68,200	52,600
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>5,967,894</b>	<b>6,259,900</b>	<b>6,259,900</b>	<b>6,493,900</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 6,296,632</b>	<b>\$ 6,581,900</b>	<b>\$ 6,581,900</b>	<b>\$ 6,848,400</b>



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**MANAGING DEPARTMENT HEAD:** Director of Community Development

## MISSION STATEMENT

The mission of the Community Development Department is to promote sound economic and environmentally sustainable use of land, consistent with the goals and values of the community and to enhance the quality of life for citizens, businesses, and visitors to the community. It is the department's goal to provide residents, merchants, elected officials, and City boards and commissions with accurate, detailed, and timely information in a professional and courteous manner that sustains the public trust.

## PRIMARY ACTIVITIES

### **Planning – 030**

Provide professional planning and land use advice to the City Council, Planning Commission, and City Manager. Primary staff to the General Plan/Local Coastal Plan Citizens Advisory Committee, Environmental Quality Control Board, Archaeological Advisory Committee, and DWP CAC. Promote positive community and economic development within the City. Review and make recommendations on land use applications including general plan and zoning amendments, tentative maps, conditional use permits, and variances. Review ministerial projects including room additions, tenant improvements, sign applications, and home occupancy permits for zoning compliance. Conduct environmental assessments in compliance with the National Environmental Policy Act (NEPA) and California Environmental Quality Act (CEQA) for all private and public projects completed within the City. Review plans and answer questions at the public counter regarding General Plan, zoning, land use, and economic development matters.

### **Building and Code Enforcement – 031**

Provide professional expertise and assistance to residents, contractors, and design professionals regarding building code issues. Review construction plans and documents. Issue permits for construction and alteration of buildings and structures. Perform inspections on buildings and structures and enforce compliance with the provisions of the Code of the City of Seal Beach and the California Building Codes. Compile monthly permit data reports; maintain project coordination with internal divisions, as well as state and local agencies. Review, amend, and adopt required codes and policies. Investigate and enforce all municipal code violations such as property maintenance, zoning, building, and land use compliance.

### **Small Business Program – 032**

This program provides for grants to small businesses using funding from the CARES Act which are passed through the County of Orange. Use of these funds is restricted and allow for the City of Seal Beach to directly administer grants to qualified small businesses consistent with the CARES Act.

### **Special Projects – 230**

Special projects for the Planning program.

### **Special Projects – 231**

Special projects for the Planning program.



## OBJECTIVES

- Manage the preparation of a Local Coastal Plan through public outreach efforts and consultation with the California Coastal Commission
- Continue to cultivate a working relationship with Coastal Commission Staff
- Continue coordination with Naval Weapons Station Seal Beach to assess implementation methods for Joint Land Use Study strategies
- Continue to provide plan check services and offer limited in-house plan check service for additional expedited service
- Continue a code enforcement compliance policy that responds to complaints
- Remain current on changes within the Building industry and maintain required certifications and licenses for Building Division staff

## PERFORMANCE MEASURES

	<b>Actual FY 2018-19</b>	<b>Estimated FY 2019-20</b>	<b>Adopted FY 2020-21</b>
Number of building permits issued	1,680	1,420	1,600
Number of building plan checks completed	431	340	375
Number of building Inspections	5,320	4,200	4,700
Number of code enforcement cases	68	121	120
Total planning applications received	27	15	20

# COMMUNITY DEVELOPMENT

# FY 2020-2021

## Summary of Appropriations by Program

	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>Planning - 030</b>				
Personnel Services	\$ 281,129	\$ 373,300	\$ 301,500	\$ 399,700
Maintenance and Operations	277,377	321,800	266,200	250,100
Capital Outlay	-	-	-	-
Subtotal	558,506	695,100	567,700	649,800
<b>Building and Code Enforcement - 031</b>				
Personnel Services	293,694	655,700	338,200	689,800
Maintenance and Operations	271,099	26,300	326,600	186,200
Capital Outlay	-	-	-	-
Subtotal	564,793	682,000	664,800	876,000
<b>Small Business Program - 032</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	-	-	-	562,803
Capital Outlay	-	-	-	-
Subtotal	-	-	-	562,803
<b>Special Projects - 230</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	93,391	293,200	3,500	3,500
Capital Outlay	-	-	-	-
Subtotal	93,391	293,200	3,500	3,500
<b>Special Projects - 231</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	2,511	10,000	-	60,000
Capital Outlay	-	-	-	-
Subtotal	2,511	10,000	-	60,000
<b>TOTAL</b>				
Personnel Services	574,823	1,029,000	639,700	1,089,500
Maintenance and Operations	644,378	651,300	596,300	1,062,603
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,219,201</b>	<b>\$ 1,680,300</b>	<b>\$ 1,236,000</b>	<b>\$ 2,152,103</b>
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 001	\$ 943,299	\$ 1,197,100	\$ 1,052,500	\$ 1,345,800
Special Projects - 004	95,902	303,200	3,500	63,500
Community Development Block Grant - 072	180,000	180,000	180,000	180,000
CARES Act - 081	-	-	-	562,803
<b>TOTAL</b>	<b>\$ 1,219,201</b>	<b>\$ 1,680,300</b>	<b>\$ 1,236,000</b>	<b>\$ 2,152,103</b>

# COMMUNITY DEVELOPMENT

# FY 2020-2021

**PROGRAM:** 030 Planning  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	001-030-40001	\$ 181,400	\$ 246,600	\$ 202,000	\$ 263,300
Over-Time	001-030-40003	56	-	200	500
Part-time	001-030-40004	2,400	7,200	2,200	7,200
Auto Allowance	001-030-40008	-	-	-	-
Cell Phone Allowance	001-030-40009	-	400	100	400
Deferred Compensation-Cafeteria	001-030-40010	724	-	-	-
Deferred Compensation	001-030-40011	3,755	6,700	4,700	7,300
PERS Retirement	001-030-40012	41,256	67,000	60,100	78,200
PARS Retirement	001-030-40013	24	100	100	100
Medical Insurance	001-030-40014	23,616	38,700	22,800	28,500
AFLAC Insurance-Cafeteria	001-030-40015	63	100	100	100
Medicare Insurance	001-030-40017	3,034	3,800	3,200	4,100
Life and Disability	001-030-40018	1,554	2,000	1,500	2,000
FICA	001-030-40019	33	100	100	100
Flexible Spending - Cafeteria	001-030-40022	118	-	-	-
Cafeteria Taxable	001-030-40023	395	200	400	200
Comptime Buy/Payout	001-030-40026	3,944	-	-	-
Vacation Buy/Payout	001-030-40027	11,512	-	-	3,400
Sick Payout	001-030-40028	7,245	-	-	-
Unemployment	001-030-40030	-	-	100	-
Health and Wellness Program	001-030-40032	-	400	1,100	1,100
Medical Waiver	001-030-40033	-	-	2,800	3,200
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 281,129</b>	<b>\$ 373,300</b>	<b>\$ 301,500</b>	<b>\$ 399,700</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	001-030-40100	\$ 757	\$ 3,000	\$ 2,500	\$ 2,000
Public/Legal Notices	001-030-40200	875	-	-	-
Memberships and Dues	001-030-40300	-	1,300	1,500	2,100
Training and Meetings	001-030-40400	730	2,500	1,400	7,000
Telephone	001-030-41000	1,145	-	-	-
Contract Professional	001-030-44000	93,870	135,000	80,800	59,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 97,377</b>	<b>\$ 141,800</b>	<b>\$ 86,200</b>	<b>\$ 70,100</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 378,506</b>	<b>\$ 515,100</b>	<b>\$ 387,700</b>	<b>\$ 469,800</b>

### Explanation of Significant Accounts:

Memberships and Dues	001-030-40300	American Planning Assoc. and Planning Director Assoc.
Training and Meetings	001-030-40400	Planning Director Assoc. workshop, SCAG regional conference, and League Academy for Commissioners
Contract Professional	001-030-44000	Community Development Block, Housing Element and CEQA

# COMMUNITY DEVELOPMENT

# FY 2020-2021

**PROGRAM:** 031 Building and Code Enforcement  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	001-031-40001	\$ 187,620	\$ 444,500	\$ 200,000	\$ 457,000
Over-time	001-031-40003	84	-	400	500
Auto Allowance	001-031-40008	-	-	-	-
Cell Phone Allowance	001-031-40009	-	300	100	300
Deferred Compensation-Cafeteria	001-031-40010	246	-	-	-
Deferred Compensation	001-031-40011	3,149	10,700	3,600	11,100
PERS Retirement	001-031-40012	68,340	120,800	89,700	124,000
Medical Insurance	001-031-40014	17,300	63,800	23,400	73,800
AFLAC Insurance-Cafeteria	001-031-40015	95	100	100	100
Medicare Insurance	001-031-40017	2,904	6,700	3,200	7,000
Life and Disability	001-031-40018	2,051	3,900	2,000	3,900
Flexible Spending - Cafeteria	001-031-40022	2,185	2,200	1,000	-
Cafeteria Taxable	001-031-40023	2,192	2,400	3,900	4,100
Comptime Buy/Payout	001-031-40026	1,144	-	100	-
Vacation Buy/Payout	001-031-40027	4,573	-	8,300	5,500
Sick Payout	001-031-40028	1,811	-	-	-
Health and Wellness Program	001-031-40032	-	300	1,700	1,700
Medical Waiver	001-031-40033	-	-	700	800
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 293,694</b>	<b>\$ 655,700</b>	<b>\$ 338,200</b>	<b>\$ 689,800</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	001-031-40100	\$ 1,279	\$ 2,300	\$ 2,500	\$ 2,000
Memberships and Dues	001-031-40300	-	600	600	600
Training and Meetings	001-031-40400	-	2,000	800	2,500
Equipment and Materials	001-031-40700	147	1,400	1,000	1,100
Telephone	001-031-41000	368	-	400	-
Contract Professional	001-031-44000	269,305	20,000	321,300	40,000
Special Expense	001-031-44001	-	-	-	140,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 271,099</b>	<b>\$ 26,300</b>	<b>\$ 326,600</b>	<b>\$ 186,200</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 564,793</b>	<b>\$ 682,000</b>	<b>\$ 664,800</b>	<b>\$ 876,000</b>

### Explanation of Significant Accounts:

Memberships and Dues	001-031-40300	International Code Council, CA Assoc. of Code Enforcement Officers, and California Building Officials
Training and Meetings	001-031-40400	CA Building Officials workshop
Equipment/Materials	001-031-40700	Uniform, safety shoes, and equipment
Contract Professional	001-031-44000	Charles Abbott, Transtech, and additional building inspection services, when needed.
Special Expense	001-031-44001	Temporary business reopening support measures - COVID-19

# COMMUNITY DEVELOPMENT

# FY 2020-2021

**PROGRAM:** 230 Special Projects  
**FUND:** 004 Special Projects

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Cottage	004-230-41500	\$ 315	\$ -	\$ -	\$ -
Joint Land Use Study	004-230-41501	87,176	288,400	-	-
Third Party Testing	004-230-41502	5,900	4,800	3,500	3,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 93,391</b>	<b>\$ 293,200</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 93,391</b>	<b>\$ 293,200</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>

**PROGRAM:** 231 Special Projects  
**FUND:** 004 Special Projects

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Plan Archival - Building	004-231-41500	\$ -	\$ 10,000	\$ -	\$ 60,000
Building Code Appeal	004-231-41503	1,500	-	-	-
Business License ADA Fee	004-231-41506	1,011	-	-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 2,511</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 60,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 2,511</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 60,000</b>

# COMMUNITY DEVELOPMENT

FY 2020-2021

**PROGRAM:** 030 Planning  
**FUND:** 072 Community Development Block Grant

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	072-030-44000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
<b>TOTAL EXPENDITURES</b>		\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000

**Explanation of Significant Accounts:**

Contract Professional                      072-030-44000    Leisure World restroom rehabilitation program

**PROGRAM:** 081 CARES Act  
**FUND:** 032 Small Business Program

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Special Expense	081-032-44001	\$ -	\$ -	\$ -	\$ 562,803
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ -	\$ -	\$ -	\$ 562,803
<b>TOTAL EXPENDITURES</b>		\$ -	\$ -	\$ -	\$ 562,803

**Explanation of Significant Accounts:**

Special Expense                      081-032-44001    CARES Act Small Business Grant Program



# COMMUNITY DEVELOPMENT

# FY 2020-2021

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	40001	\$ 369,020	\$ 691,100	\$ 402,000	\$ 720,300
Over-Time	40003	140	-	600	1,000
Part-time	40004	2,400	7,200	2,200	7,200
Cell Phone Allowance	40009	-	700	200	700
Deferred Compensation-Cafeteria	40010	970	-	-	-
Deferred Compensation	40011	6,904	17,400	8,300	18,400
PERS Retirement	40012	109,596	187,800	149,800	202,200
PARS Retirement	40013	24	100	100	100
Medical Insurance	40014	40,916	102,500	46,200	102,300
AFLAC Insurance-Cafeteria	40015	158	200	200	200
Medicare Insurance	40017	5,938	10,500	6,400	11,100
Life and Disability	40018	3,605	5,900	3,500	5,900
FICA	40019	33	100	100	100
Flexible Spending - Cafeteria	40022	2,303	2,200	1,000	-
Cafeteria Taxable	40023	2,587	2,600	4,300	4,300
Comptime Buy/payout	40026	5,088	-	100	-
Vacation Buy/Payout	40027	16,085	-	8,300	8,900
Sick Payout	40028	9,056	-	-	-
Unemployment	40030	-	-	100	-
Health and Wellness Program	40032	-	700	2,800	2,800
Medical Waiver	40033	-	-	3,500	4,000
<b>TOTAL PERSONNEL SERVICES</b>		<b>574,823</b>	<b>1,029,000</b>	<b>639,700</b>	<b>1,089,500</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	40100	2,036	5,300	5,000	4,000
Public/Legal Notices	40200	875	-	-	-
Memberships and Dues	40300	-	1,900	2,100	2,700
Training and Meetings	40400	730	4,500	2,200	9,500
Equipment and Materials	40700	147	1,400	1,000	1,100
Telephone	41000	1,513	-	400	-
Citywide Special Projects	41500	95,902	303,200	3,500	63,500
Contract Professional	44000	543,175	335,000	582,100	279,000
Special Expense	44001	-	-	-	702,803
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>644,378</b>	<b>651,300</b>	<b>596,300</b>	<b>1,062,603</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,219,201</b>	<b>\$ 1,680,300</b>	<b>\$ 1,236,000</b>	<b>\$ 2,152,103</b>

**MANAGING DEPARTMENT HEAD:** Director of Public Works

## MISSION STATEMENT

The Public Works Department administers planning, programming, budgeting, construction, and maintenance of the City's infrastructure in a cost-effective way that meets the overall needs of the community.

## PRIMARY ACTIVITIES

### **Engineering – 042**

The Engineering Program is responsible for determining projects for the City; seek and secure grant funds; coordinate and manage design consultants; prepare project estimates, designs and specifications; and review plans. Regular activities include: development plan check: tract maps, lot line adjustments, utility plans, grading, implement best management practices; issue permits for grading; respond to public, Council and other agencies requests for information on plans, permits, surveys, flood zones and standard plans; track all service requests; prepare maps and blue prints; manage and update the geographic information system (GIS), and manage and file over 7000 record drawings; apply for all available grant funding sources; manage various sources of funding. Construction Management/Inspection - inspection of grading, public, and private improvements, respond to citizen requests concerning construction activities, enforce City and agency regulations, and ensure quality assurance and conformance to plans, specifications and standards.

### **Storm Drains – 043**

Maintenance - inspecting, cleaning, maintaining, and tracking catch basins, catch basin filters, catch basin screens, storm drains, culverts, and other storm water conveyances, maintaining and operating a storm water pumping station, testing of debris trapped in catch basins. Engineering - compliance and enforcement of Federal, State, and local regulations for the protection of water quality, implementation of the city's NPDES Local Implementation Plan (LIP) and the Drainage Area Master Plan (DAMP), compiling annual Program Effectiveness Reports, plan check and site checking storm drains, and implementation of Best Management Practices, attend mandated storm water meetings, issuance of Notice of Violations and public education for water quality protection.

### **Street Maintenance – 044**

Street Maintenance is responsible for the following sidewalk and gutter patching, pothole repair, road maintenance, traffic markings and signage, paver installation, street litter, Underground Service Alert marking. Development review, plan checks, permit all activities for street facilities including bridges, overcrossings, streets, sidewalks, curbs, gutters, patching, striping, medians, traffic signal construction, maintenance and repairs, street lighting, street sweeping, street tree trimming and installation; Contract Administration: street patching, striping, sweeping, traffic signals, median and parkway maintenance and senior bus program; Development plan check - utility plans, streets, storm water pollution prevention plans, best management practices; Permits - street excavation, dumpsters/street obstruction, tree planting and removal, cranes, monitoring wells, and traffic control.

### **Auto Maintenance – 050**

Routine Activities - primary activities include tune-ups, brake work, fuel system service, electrical system service, mount, balance, and repair tires, transmission service, smog service, diesel and gasoline engine overhauls, welding and fabrication, safety inspection, interior or exterior repair, procurement of parts and materials, bid specifications, suspension service, vehicle modifications and the purchase of fuel.

## **Building Maintenance – 052**

Regular activities - activities include janitorial, elevators, roofing, heating, air conditioning, water, electrical, plumbing, light fixtures, windows, carpeting, doors, locks, cabinets and furniture, phone system, interior and exterior walls, pest control, termites, fumigation, landscaping maintenance at buildings/facilities and overall aesthetics. Capital Improvement Program: Buildings and Grounds - determine projects; seek and secure grant funds; coordinate and manage design consultants; prepare project estimates, designs and specifications; review plans; and adhere to multi-agency funding and environmental requirements.

## **SB1 Program – 090**

Capital Improvement Projects using SB1-RMRA funds which relates to transportation infrastructure.

## **Gas Tax – 090**

The Gas Tax program accounts for State collected, locally shared gas tax monies. Expenditures are limited to repair, construction, maintenance and right-of-way acquisitions relating to streets and highways.

## **Measure M2 – 099**

The Measure “M2” fund accounts for “Local Turn back” monies established as part of the one-half cent sales tax increase approved November 6, 1990, by voter passage of the Revised Traffic Improvement and Growth Management Ordinance, popularly known as Measure “M”. In November 2006, voters approved an extension of the program through 2041 called M2 which accounts for “fair share” monies. The Measure M2 Fund helps fund capital improvement projects to City infrastructure that vary from concrete, slurry, paving, and street and traffic improvements.

## **Special Projects – 242**

Special projects for the Engineering program.

## **Special Projects – 244**

Special projects for the Street Maintenance program.

## **Capital Projects – 333**

Capital Improvement Projects Fund. Effective July 1, 2020, any projects funded using these resources are appropriated directly in the Capital Improvement Program section.

## **Miscellaneous – XXX**

Miscellaneous grant funds used to fund Capital Improvement Projects. Effective July 1, 2020, any projects funded using these resources are appropriated directly in the Capital Improvement Program section.

## **Street Lighting – 500**

The Seal Beach Street Lighting Assessment District was formed under the Street Lighting Act of 1919 to finance the maintenance of streetlights and to finance the electricity used by the streetlights by special assessments. Revenue is derived from the District’s share of the basic property tax levy and the special district augmentation allocations.

## **Air Quality Improvement – 700**

Expenditures are related to reduce air pollution by reducing, directly or indirectly, mobile source emission pollutants. This program funds the transportation of seniors through the Orange County Senior Transportation Program. This program funds the transportation and mobility of seniors citywide to reduce emissions, vehicle trips and improve air quality.

## **Park Improvement – 800**

This program develops and renovate park infrastructure. Effective July 1, 2020, any projects funded using these resources are appropriated directly in the Capital Improvement Program section.

## **Beach Maintenance – 863**

Regular Activities - primary activities include cleaning the beach with the surf rake for large debris; remove windblown sand from parking lots and adjacent residences; empty the tot lot, pier, parking lot and beach trash cans; remove graffiti; construct and remove the seasonal berm and clean up after storm events. In addition, the City pays the Surfside Colony \$37,000 per year for maintenance, berm construction and removal on Surfside Beach.

## **Water Maintenance and Operations – 900**

Regular activities - Primary activities include monitoring the SCADA controls for water wells and pump stations, water production, pipe installation and maintenance, booster station maintenance, well maintenance, water quality sampling and testing, flushing hydrants, exercising valves, changing meters, reading meters, repairing leaks and main line breaks, customer service requests, water turn off's and on's, cross connection program, fire flow tests, instrumentation and control, and public relations. In addition, due to Southern California's semi-arid climate, growing population and a dependency on imported water, Seal Beach, like other Southern California water agencies need to carefully manage its water supply for short and long term sustainability.

## **Sewer Maintenance and Operations – 925**

Regular Activities - Primary activities include daily station rounds and maintenance, sewer line cleaning, routinely inspecting the system for physical damage of system, response to public inquiries and operation of the system to prevent public health hazards.

## **Water Capital – 950**

Capital Improvement Program: pipelines, storage, disinfections, and booster stations - determine projects; seek and secure project funding; coordinate and manage design consultants; prepare project budgets, estimates, designs and specifications; plan check drawings; conduct community meetings, and prepare presentations and press releases; prepare council reports for advertisement, award, and completion of each project; administer construction management; inspection and quality assurance; respond to public inquiries; adhere to multi-agency funding and environmental requirements; negotiate change orders, claims, and disputes; prepare progress reports and payments; prepare record drawings and project closeouts. Outside Agency Coordination and/or compliance with Regulations - National Pollution Discharge Elimination System permit; Regional Water Quality Control Board; City of Long Beach, City of Huntington Beach, California Dept. of Health, Air Quality Management District, Dept. of Water Resources, OSHA, Environmental Protection Agency, Metropolitan Water District, Orange County Water District, Municipal Water District of Orange County, West Orange County Water Board and Golden State Water Company.

## **Sewer Capital – 975**

Capital Improvement Program - pipelines and pump stations - determine projects; seek and secure project funding; coordinate and manage design consultants; prepare project budgets, estimates, designs and specifications; plan check drawings; conduct community meetings and prepare presentations and press releases; prepare council reports for advertisement, award, and completion of each project; administer construction management; inspection and quality assurance; respond to the public inquiries; adhere to multi-agency funding and environmental requirements; negotiate change orders, claims, and disputes; prepare progress reports and payments; and prepare record drawings and project closeouts.

## **Vehicle Replacement – 980**

Fleet replacement for the City's fleet of police, and general use vehicles, motorcycles, and other miscellaneous equipment.

## OBJECTIVES

- To provide professional, technical, and administrative assistance to the public and City Council
- The City continues to seek outside grant funding to improve the infrastructure
- Performs inspection and maintenance of storm drain filters and screens. Each catch basin is inspected and cleaned at least twice per year
- The City will continue to participate in sub-regional watershed planning as well as work with pollution control measures for the San Gabriel and Anaheim Bay watersheds
- The Santa Ana Regional Water Quality Control Board is in the process of issuing a new NPDES permit for the County of Orange and its' co-permittees. Compliance with the new permit may require expenditures not contemplated in this budget
- The City will continue to comply with the statewide trash provisions as implemented by the Santa Ana Regional Water Quality Control Board
- The Public Works Department oversees contract services such as street sweeping, street tree trimming, median and parkway landscape maintenance, traffic signal maintenance, street patching and striping, and the operation of the senior bus. These contracts are managed under the direction of the Deputy Director of Public Works/Maintenance and Utilities
- The maintenance crews of the department will continue with routine maintenance such as patching of sidewalks, gutters, potholes, and signs. In-house crews have replaced damaged sidewalk with pavers around mature ficus trees at a rate of one location per month and will continue to work at other high pedestrian locations
- The City Engineer is continuing to manage the City's aggressive CIP program. The division is moving forward to rehabilitate the City's street infrastructure, meet ocean and storm water quality goals, adhere to new regulatory mandates, provide enhanced information and services to the public on the internet, apply for available grant funding and to continue to update the Geographical Information System (GIS) as a tool for staff and the public.
- A large portion of the costs for the CIP is allocated to the following projects: local residential street paving projects, signal improvement, trees, and arterial rehabilitation projects
- Maintenance of over 134 vehicles and equipment is performed using two full-time mechanics
- Continue to utilize Dossier and Voyager to schedule PM maintenance
- Continue to bring more repairs and maintenance in house.
- Decrease the vehicle and equipment down time
- Oversee and manage Master Preventative Maintenance Schedule to prolong the life of equipment and vehicles
- Oversee and manage Master Parts Inventory and re-order schedule to assist in maintenance efficiency
- Similar projects are scheduled for the City Council Chambers and the Public Works Administration Building. On October 10, 2011 the City council adopted a Facility Condition Assessment of all city owned facilities. Funding options are being evaluated for the remainder of the improvements identified within the plan.
- Funding for the work to be done in-house or by small contract is included in this budget. Other work was adopted in the Capital Improvement section.
- The objective of this program is to ensure the highest activity for seniors having a low financial impact to the City.
- Monitor and review the contract agreement and determine if a new provider is needed based on increases in recent fuel prices.
- The Department is actively working to maintain the beach and manage the sand with limited staff. This year, staff will oversee the berm construction in the fall and its removal in the spring.
- The Department will oversee the reconstruction of the part of the pier that was burned by the recent fire as well as other structural and utility upgrades. Plans will cover new utility lines on the pier, a new sewer pump station, new electrical services and required structural improvements necessary to restore the end of the pier and allow it to be opened to the public and for the construction of a potential new restaurant. Any repairs that were the result of the fire will be coordinated with the City's insurance carrier for payments and/or reimbursement.
- Continue to capture all ongoing expenses in the Tidelands Lease Area
- The Department will look to repair and/or replace aged and deteriorating sections of the boardwalk wall, between Electric Avenue and 10th street, on an annual basis.
- The City's water system is on average over 40-45 years old. Over the past 10 years the City has invested in upgrading of the infrastructure and technology improvements. In order to maintain the system, labor resources are continuously evaluated within the water department. The department staff performs daily testing, inspection of the system, station maintenance, compliance with regulations, exercising of all valves, and flushing of hydrants.

PERFORMANCE MEASURES

	<b>Estimated FY 2019-20</b>	<b>Adopted FY 2020-21</b>
Number of facility work requests	253	230
Number of calls for service for graffiti	34	30
Number of encroachment permits issued	192	200
Number of fire hydrants flushed	218	450
Number of water valves turned	190	400
Total miles of sewer pipeline cleaned	20	26
Total footage video sewer inspections	6,281	6,300

Summary of Appropriations by Program

	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>EXPENDITURES BY PROGRAM</b>				
<b>Engineering - 042</b>				
Personnel Services	\$ 115,812	\$ 217,700	\$ 183,800	\$ 227,600
Maintenance and Operations	24,995	44,300	39,600	30,600
Capital Outlay	-	-	-	-
Subtotal	140,807	262,000	223,400	258,200
<b>Storm Drains - 043</b>				
Personnel Services	219,444	252,000	234,100	282,500
Maintenance and Operations	190,886	221,500	184,200	194,700
Capital Outlay	-	-	-	-
Subtotal	410,330	473,500	418,300	477,200
<b>Street Maintenance - 044</b>				
Personnel Services	306,416	381,200	384,200	386,900
Maintenance and Operations	735,446	1,021,300	977,200	1,143,600
Capital Outlay	-	-	-	-
Subtotal	1,041,862	1,402,500	1,361,400	1,530,500
<b>Auto Maintenance - 050</b>				
Personnel Services	118,484	160,200	139,700	159,500
Maintenance and Operations	289,141	346,200	355,100	334,200
Capital Outlay	-	-	-	-
Subtotal	407,625	506,400	494,800	493,700
<b>Building Maintenance - 052</b>				
Personnel Services	141,727	146,500	143,900	163,800
Maintenance and Operations	463,517	497,600	487,400	501,000
Capital Outlay	-	-	-	-
Subtotal	605,244	644,100	631,300	664,800
<b>SB1 Program - 090</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	-	-	-	-
Capital Outlay	214,528	550,000	550,000	400,000
Subtotal	214,528	550,000	550,000	400,000
<b>Gas Tax - 090</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	28,670	26,800	26,800	31,800
Capital Outlay	268,153	620,000	190,000	670,000
Subtotal	296,823	646,800	216,800	701,800

**Summary of Appropriations by Program**

	<b>Actual FY 2018-19</b>	<b>Amended Budget FY 2019-20</b>	<b>Estimated Actual FY 2019-20</b>	<b>Adopted Budget FY 2020-21</b>
<b>Measure M2 - 099</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	17,800	-	-	-
Capital Outlay	189,294	1,588,000	778,400	500,000
Subtotal	207,094	1,588,000	778,400	500,000
<b>Special Projects - 242</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	1,665	-	50,000	311,000
Capital Outlay	-	-	-	-
Subtotal	1,665	-	50,000	311,000
<b>Special Projects - 244</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	7,904	-	12,900	-
Capital Outlay	-	-	-	-
Subtotal	7,904	-	12,900	-
<b>Capital Projects - 333</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	-	-	-	-
Capital Outlay	1,733,982	7,146,400	4,550,500	1,928,000
Subtotal	1,733,982	7,146,400	4,550,500	1,928,000
<b>Miscellaneous - XXX</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	-	-	-	-
Capital Outlay	107,046	925,000	220,100	1,305,000
Subtotal	107,046	925,000	220,100	1,305,000
<b>Street Lighting - 500</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	195,413	206,400	205,800	211,800
Capital Outlay	-	-	-	-
Subtotal	195,413	206,400	205,800	211,800
<b>Air Quality Improvement - 700</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	33,231	31,200	37,554	31,000
Capital Outlay	-	-	-	-
Subtotal	33,231	31,200	37,554	31,000



**Summary of Appropriations by Program**

	<b>Actual FY 2018-19</b>	<b>Amended Budget FY 2019-20</b>	<b>Estimated Actual FY 2019-20</b>	<b>Adopted Budget FY 2020-21</b>
<b>Park Improvement - 800</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	-	-	-	-
Capital Outlay	-	16,700	1,000	-
Subtotal	-	16,700	1,000	-
<b>Beach Maintenance - 863</b>				
Personnel Services	355,981	341,100	334,300	337,100
Maintenance and Operations	277,680	492,400	533,500	402,900
Capital Outlay	5,736,790	468,000	468,000	-
Subtotal	6,370,451	1,301,500	1,335,800	740,000
<b>Water Maintenance and Operations - 900</b>				
Personnel Services	1,402,464	1,575,500	1,527,900	1,536,900
Maintenance and Operations	3,387,394	3,696,000	3,391,600	3,800,700
Capital Outlay	-	145,000	145,000	-
Subtotal	4,789,858	5,416,500	5,064,500	5,337,600
<b>Sewer Maintenance and Operations - 925</b>				
Personnel Services	850,750	1,171,200	1,024,600	1,213,800
Maintenance and Operations	816,761	337,900	301,800	427,400
Capital Outlay	-	-	-	-
Subtotal	1,667,511	1,509,100	1,326,400	1,641,200
<b>Water Capital - 950</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	449,994	421,000	3,005,407	2,149,900
Capital Outlay	1,800	2,654,500	312,800	2,710,000
Subtotal	451,794	3,075,500	3,318,207	4,859,900
<b>Sewer Capital - 975</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	1,047,122	1,016,500	3,674,875	1,444,800
Capital Outlay	206,240	1,595,000	169,700	550,000
Subtotal	1,253,362	2,611,500	3,844,575	1,994,800
<b>Vehicle Replacement - 980</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	608,984	92,000	392,000	-
Capital Outlay	191,997	264,800	264,800	-
Subtotal	800,981	356,800	656,800	-

# PUBLIC WORKS

# FY 2020-2021

## Summary of Appropriations by Program

	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>TOTAL</b>				
Personnel Services	3,511,078	4,245,400	3,972,500	4,308,100
Maintenance and Operations	8,576,603	8,451,100	13,675,736	11,015,400
Capital Outlay	8,649,830	15,973,400	7,650,300	8,063,000
<b>TOTAL</b>	<b>\$ 20,737,511</b>	<b>\$ 28,669,900</b>	<b>\$ 25,298,536</b>	<b>\$ 23,386,500</b>
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 001	\$ 2,605,868	\$ 3,288,500	\$ 3,129,200	\$ 3,424,400
Street Lighting Assessment District - 002	195,413	206,400	205,800	211,800
Special Projects - 004	9,569	-	62,900	311,000
Air Quality Improvement - 012	33,231	31,200	37,554	31,000
Park Improvement - 016	-	16,700	1,000	-
Water Operations - 017	4,789,858	5,416,500	5,064,500	5,337,600
Water Capital Improvement - 019	451,794	3,075,500	3,318,207	4,859,900
Vehicle Replacement - 021	800,981	356,800	656,800	-
Tidelands - 034	6,370,451	1,301,500	1,335,800	740,000
SB1 RMRA - 039	214,528	550,000	550,000	400,000
Gas Tax - 040	296,823	646,800	216,800	701,800
Measure M2 - 042	207,094	1,588,000	778,400	500,000
Sewer Operations - 043	1,667,511	1,509,100	1,326,400	1,641,200
Sewer Capital Improvement - 044	1,253,362	2,611,500	3,844,575	1,994,800
Traffic Impact - 049	(270)	-	-	-
Citywide Grants - 080	107,046	925,000	220,100	1,305,000
Capital Improvement Projects - 045	1,734,252	7,146,400	4,550,500	1,928,000
<b>TOTAL</b>	<b>\$ 20,737,511</b>	<b>\$ 28,669,900</b>	<b>\$ 25,298,536</b>	<b>\$ 23,386,500</b>

**PROGRAM:** 042 Engineering  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	001-042-40001	\$ 69,793	\$ 142,900	\$ 122,800	\$ 151,700
Over-time PT	001-042-40002	64	-	100	-
Over-time	001-042-40003	224	500	1,000	1,000
Part-time	001-042-40004	13,914	22,800	17,500	24,400
Tuition Reimbursement	001-042-40007	-	-	500	2,000
Auto Allowance	001-042-40008	-	-	-	-
Cell Phone Allowance	001-042-40009	45	100	100	100
Deferred Compensation-Cafeteria	001-042-40010	241	-	-	-
Deferred Compensation	001-042-40011	1,791	3,900	3,500	4,200
PERS Retirement	001-042-40012	14,596	21,400	19,300	20,400
PARS Retirement	001-042-40013	147	300	200	300
Medical Insurance	001-042-40014	6,944	20,900	13,300	17,600
AFLAC Insurance-Cafeteria	001-042-40015	254	300	300	300
Medicare Insurance	001-042-40017	1,330	2,500	2,100	2,700
Life and Disability	001-042-40018	499	1,100	900	1,100
Flexible Spending - Cafeteria	001-042-40022	12	-	-	-
Cafeteria Taxable	001-042-40023	480	900	1,000	1,200
Comptime Buy/Payout	001-042-40026	531	-	-	-
Vacation Buy/Payout	001-042-40027	3,357	-	600	-
Sick Payout	001-042-40028	1,571	-	-	-
Health and Wellness Program	001-042-40032	19	100	600	600
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 115,812</b>	<b>\$ 217,700</b>	<b>\$ 183,800</b>	<b>\$ 227,600</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	001-042-40100	\$ 1,964	\$ 3,700	\$ 3,500	\$ 3,200
Public/Legal Notices	001-042-40200	304	-	-	-
Memberships and Dues	001-042-40300	1,207	2,100	1,400	1,800
Training and Meetings	001-042-40400	424	3,500	1,200	600
Telephone	001-042-41000	944	-	2,100	-
Rental/Lease Equip	001-042-42000	947	-	1,400	-
Contract Professional	001-042-44000	19,205	35,000	30,000	25,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 24,995</b>	<b>\$ 44,300</b>	<b>\$ 39,600</b>	<b>\$ 30,600</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 140,807</b>	<b>\$ 262,000</b>	<b>\$ 223,400</b>	<b>\$ 258,200</b>

**PROGRAM:** 042 Engineering  
**FUND:** 001 General Fund

**Explanation of Significant Accounts:**

Office Supplies	001-042-40100	Replacing chairs and printing supplies
Memberships and Dues	001-042-40100	APWA, CA Professional Engineer, and City Engineer OC Association
Training and Meetings	001-042-40400	APWA, City Engineer OC Association, Public Works Officers, and Tech Training
Contract Professional	001-042-44000	Engineering services, Development Engineering Support, AutoCAD software, Grant submittal support, GIS, and Beehive

**PROGRAM:** 043 Storm Drains  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	001-043-40001	\$ 138,811	\$ 156,600	\$ 141,300	\$ 165,800
Overtime PT	001-043-40002	41		300	-
Over-time	001-043-40003	7,073	9,000	13,100	10,000
Part-time	001-043-40004	2,475	9,000	2,000	17,500
Tuition Reimbursement	001-043-40007	-	-	500	2,000
Auto Allowance	001-043-40008	-	-	-	-
Cell Phone Allowance	001-043-40009	180	200	200	200
Deferred Compensation-Cafeteria	001-043-40010	318	-	-	-
Deferred Compensation	001-043-40011	2,861	3,200	3,000	3,300
PERS Retirement	001-043-40012	34,045	40,700	39,100	44,600
PARS Retirement	001-043-40013	29	100	100	200
Medical Insurance	001-043-40014	24,809	27,400	24,000	30,100
AFLAC Insurance-Cafeteria	001-043-40015	90	100	100	100
Medicare Insurance	001-043-40017	2,141	2,600	2,300	2,900
Life and Disability	001-043-40018	1,281	1,300	1,200	1,400
Flexible Spending - Cafeteria	001-043-40022	11	-	-	-
Cafeteria Taxable	001-043-40023	999	1,600	2,300	3,000
Comptime Buy/Payout	001-043-40026	731	-	1,300	-
Vacation Buy/Payout	001-043-40027	2,427	-	2,900	1,000
Sick Payout	001-043-40028	1,047	-	-	-
Health and Wellness Program	001-043-40032	75	200	400	400
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 219,444</b>	<b>\$ 252,000</b>	<b>\$ 234,100</b>	<b>\$ 282,500</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Memberships and Dues	001-043-40300	\$ 63	\$ -	\$ 100	\$ -
Training and Meetings	001-043-40400	200	1,000	-	200
Equipment and Materials	001-043-40700	8,779	11,000	11,000	11,000
Telephone	001-043-41000	111	-	-	-
Electricity	001-043-41020	18,795	20,000	18,100	20,000
Contract Professional	001-043-44000	124,463	131,500	110,000	116,500
Special Expense - Ironwood	001-043-44001	-	3,000	-	-
Intergovernmental	001-043-45000	38,475	55,000	45,000	47,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 190,886</b>	<b>\$ 221,500</b>	<b>\$ 184,200</b>	<b>\$ 194,700</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 410,330</b>	<b>\$ 473,500</b>	<b>\$ 418,300</b>	<b>\$ 477,200</b>

**PROGRAM:** 043 Storm Drains  
**FUND:** 001 General Fund

**Explanation of Significant Accounts:**

Training and Meetings	001-043-40400	CWEA, Quinn Power, and vendor training
Equipment/Materials	001-043-40700	Oil, sand bags, chairs, tables, file cabinets, and cleaning solutions
Contract Professional	001-043-44000	NPDES program consultant, catch basin maint., Beehive annual subscription, storm drain video inspection, catch basin filter replacement, winter storm pump rental, employee uniforms, and WEPS
Special Expense - Ironwood	001-043-44001	Westridge Commercial
Intergovernmental	001-043-45000	State Water Resources Control Board, NPDES County Orange Program, AQMD permit fees, and OC Coyote Creek watershed monitoring

**PROGRAM:** 044 Street Maintenance  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	001-044-40001	\$ 181,007	\$ 230,000	\$ 217,000	\$ 241,400
Over-time	001-044-40003	3,357	5,000	18,500	10,000
Part-time	001-044-40004	28,652	39,000	42,200	17,400
Tuition Reimbursement	001-044-40007	-	-	1,100	2,000
Auto Allowance	001-044-40008	-	-	1,100	-
Cell Phone Allowance	001-044-40009	45	100	100	100
Deferred Compensation-Cafeteria	001-044-40010	656	-	-	-
Deferred Compensation	001-044-40011	3,125	4,100	4,000	4,300
PERS Retirement	001-044-40012	41,717	51,600	50,300	58,000
PARS Retirement	001-044-40013	372	500	500	200
Medical Insurance	001-044-40014	35,049	42,700	35,700	41,000
AFLAC Insurance-Cafeteria	001-044-40015	89	100	100	100
Medicare Insurance	001-044-40017	3,174	4,100	4,100	4,000
Life and Disability	001-044-40018	1,848	2,100	1,900	2,100
Flexible Spending - Cafeteria	001-044-40022	29	-	-	-
Cafeteria Taxable	001-044-40023	1,377	1,800	3,300	4,700
Comptime Buy/Payout	001-044-40026	417	-	1,500	-
Vacation Buy/Payout	001-044-40027	3,912	-	2,300	1,100
Sick Payout	001-044-40028	1,571	-	-	-
Health and Wellness Program	001-044-40032	19	100	500	500
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 306,416</b>	<b>\$ 381,200</b>	<b>\$ 384,200</b>	<b>\$ 386,900</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Memberships and Dues	001-044-40300	\$ 183	\$ 1,000	\$ 300	\$ -
Training and Meetings	001-044-40400	330	400	-	500
Equipment and Materials	001-044-40700	29,725	40,900	40,000	31,600
Street Sweeping	001-044-40801	114,976	171,000	155,000	180,000
Telephone	001-044-41000	1,502	2,000	1,900	2,000
Electricity	001-044-41020	18,268	20,000	20,000	20,000
Contract Professional	001-044-44000	570,462	786,000	760,000	909,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 735,446</b>	<b>\$ 1,021,300</b>	<b>\$ 977,200</b>	<b>\$ 1,143,600</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,041,862</b>	<b>\$ 1,402,500</b>	<b>\$ 1,361,400</b>	<b>\$ 1,530,500</b>

**PROGRAM:** 044 Street Maintenance  
**FUND:** 001 General Fund

**Explanation of Significant Accounts:**

Membership	001-044-40300	American Public Works Association
Training and Meetings	001-044-40400	International Municipal Signal Association
Equipment/Materials	001-044-40700	Asphalt hot/cold mix, graffiti remover gel, flowmix, hand tools, street signs, concrete materials, and boot replacement
Street Sweeping	001-044-40801	Street sweeping and additional Main Street
Contract Professional	001-044-44000	Main Street pavers, concrete repairs, traffic engineering services, TMC traffic engineering, pavement repairs, traffic signal maintenance, annual street maintenance, landscape, Main Street pressure washing, tree trimming, Beehive subscription, Pavement Management Plan and a speed study.



# PUBLIC WORKS

# FY 2020-2021

**PROGRAM:** 050 Auto Maintenance  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	001-050-40001	\$ 64,489	\$ 102,700	\$ 78,500	\$ 105,000
Over-time PT	001-050-40002	23	-	-	-
Over-time	001-050-40003	162	500	-	500
Part-time	001-050-40004	23,350	-	18,400	-
Cell Phone Allowance	001-050-40009	45	100	100	100
Deferred Compensation-Cafeteria	001-050-40010	12	-	-	-
Deferred Compensation	001-050-40011	1,069	1,500	1,300	1,600
PERS Retirement	001-050-40012	15,228	27,900	24,800	23,400
PARS Retirement	001-050-40013	296	-	200	-
Medical Insurance	001-050-40014	11,479	24,600	13,400	25,500
Medicare Insurance	001-050-40017	1,292	1,500	1,400	1,600
Life and Disability	001-050-40018	654	1,000	600	1,000
Cafeteria Taxable	001-050-40023	148	300	300	300
Vacation Buy/Payout	001-050-40027	218	-	600	200
Health and Wellness Program	001-050-40032	19	100	100	300
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 118,484</b>	<b>\$ 160,200</b>	<b>\$ 139,700</b>	<b>\$ 159,500</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Memberships and Dues	001-050-40300	\$ -	\$ 500	\$ -	\$ -
Training and Meetings	001-050-40400	90	1,000	-	-
Equipment and Materials	001-050-40700	57,987	61,000	70,000	71,400
Special Departmental	001-050-40800	201,823	221,000	221,000	210,000
Telephone	001-050-41000	685	-	1,400	-
Contract Professional	001-050-44000	28,556	62,700	62,700	52,800
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 289,141</b>	<b>\$ 346,200</b>	<b>\$ 355,100</b>	<b>\$ 334,200</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 407,625</b>	<b>\$ 506,400</b>	<b>\$ 494,800</b>	<b>\$ 493,700</b>

### Explanation of Significant Accounts:

Memberships and Dues	001-050-40300	Municipal Equipment Maintenance Associations
Training and Meetings	001-050-40400	SAE
Equipment/Materials	001-050-40700	Auto parts, uniforms, and boot replacement
Special Departmental	001-050-40800	Fuels, car wash, detailing, and misc. vehicle expenses
Contract Professional Services	001-050-44000	Vehicle repairs, Fleet Management Software License Cost, and Mitchell On-Demand repair

**PROGRAM:** 052 Building Maintenance  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	001-052-40001	\$ 91,118	\$ 96,200	\$ 77,400	\$ 103,700
Over-time PT	001-052-40002	85	-	-	-
Over-time	001-052-40003	4,700	6,000	9,900	10,000
Part-time	001-052-40004	4,906	-	14,600	-
Cell Phone Allowance	001-052-40009	45	100	100	100
Deferred Compensation-Cafeteria	001-052-40010	748	-	-	-
Deferred Compensation	001-052-40011	1,643	1,600	1,400	1,700
PERS Retirement	001-052-40012	20,142	24,000	22,000	26,500
PARS retirement	001-052-40013	64	-	100	-
Medical Insurance	001-052-40014	10,873	13,600	9,900	15,900
AFLAC Insurance-Cafeteria	001-052-40015	-	-	100	100
Medicare Insurance	001-052-40017	1,439	1,500	1,400	1,700
Life and Disability	001-052-40018	788	900	700	1,000
Cafeteria Taxable	001-052-40023	1,123	2,100	2,200	2,400
Comptime Buy/Payout	001-052-40026	615	300	2,000	-
Vacation Buy/Payout	001-052-40027	2,372	100	1,800	400
Sick Payout	001-052-40028	1,047	-	-	-
Health and Wellness Program	001-052-40032	19	100	300	300
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 141,727</b>	<b>\$ 146,500</b>	<b>\$ 143,900</b>	<b>\$ 163,800</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies Building	001-052-40100	\$ -	\$ -	\$ 100	\$ -
Memberships and Dues	001-052-40300	-	-	100	-
Equipment and Materials	001-052-40700	30,391	30,000	39,400	50,000
Telephone	001-052-41000	35,152	30,000	37,000	38,000
Gas	001-052-41010	4,465	5,200	5,200	5,200
Electricity	001-052-41020	49,087	52,000	50,400	55,000
Contract Professional	001-052-44000	239,856	274,600	249,400	245,000
Intergovernmental	001-052-45000	12,755	14,000	14,000	16,000
Debt Service - Principal	001-052-47888	71,905	74,400	74,400	76,900
Interest Payments	001-052-47999	19,906	17,400	17,400	14,900
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 463,517</b>	<b>\$ 497,600</b>	<b>\$ 487,400</b>	<b>\$ 501,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 605,244</b>	<b>\$ 644,100</b>	<b>\$ 631,300</b>	<b>\$ 664,800</b>

**PROGRAM:** 052 Building Maintenance  
**FUND:** 001 General Fund

**Explanation of Significant Accounts:**

Contract Professional Services	001-052-44000	HVAC maintenance, pest control, elevator maintenance, janitorial contract, termite control, fire extinguisher maintenance, electrical repairs, building roof repairs, landscape, and tree trimming
Intergovernmental	001-052-45000	AQMD fees and property tax

**PROGRAM:** 500 Street Lighting  
**FUND:** 002 Street Lighting Assessment District

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Electricity - Street Lighting	002-500-41020	\$ 185,649	\$ 186,800	\$ 186,800	\$ 186,800
Contract Professional	002-500-44000	9,764	19,600	19,000	25,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 195,413</b>	<b>\$ 206,400</b>	<b>\$ 205,800</b>	<b>\$ 211,800</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 195,413</b>	<b>\$ 206,400</b>	<b>\$ 205,800</b>	<b>\$ 211,800</b>

**Explanation of Significant Accounts:**

Contract Professional                      002-500-44000      Willdan Financial Services, legal fees, and street light

The Seal Beach Street Lighting Assessment District was formed under the Street Lighting Act of 1919 to finance the maintenance of streetlights and to finance the electricity used by the streetlights by special assessments. Revenue is derived from the District's share of the basic property tax levy and the special district augmentation allocations.

**PROGRAM:** 242 Special Projects  
**FUND:** 004 Special Projects

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Plan Archival - Engineering	004-242-41500	\$ -	\$ -	\$ -	\$ 1,000
Engineering Plan Check Expense	004-242-41501	1,665	-	50,000	310,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 1,665</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 311,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,665</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 311,000</b>

# PUBLIC WORKS

FY 2020-2021

**PROGRAM:** 244 Special Projects  
**FUND:** 004 Special Projects

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Benches - PW Yard	004-244-41500	\$ 7,904	\$ -	\$ 12,900	\$ -
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 7,904	\$ -	\$ 12,900	\$ -
<b>TOTAL EXPENDITURES</b>		\$ 7,904	\$ -	\$ 12,900	\$ -

**PROGRAM:** 700 Air Quality Improvement  
**FUND:** 012 Air Quality Improvement

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	012-700-44000	\$ 33,231	\$ 31,200	\$ 37,554	\$ 31,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 33,231	\$ 31,200	\$ 37,554	\$ 31,000
<b>TOTAL EXPENDITURES</b>		\$ 33,231	\$ 31,200	\$ 37,554	\$ 31,000

**Explanation of Significant Accounts:**

Contract Professional                      012-700-44000    Senior transportation program





**PROGRAM:** 900 Water Maintenance and Operations  
**FUND:** 017 Water Fund - Operations

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	017-900-40001	\$ 815,781	\$ 1,002,800	\$ 922,600	\$ 1,013,300
Over-time PT	017-900-40002	2,129	3,000	2,000	5,000
Over-time	017-900-40003	80,173	70,000	72,300	70,000
Part-time	017-900-40004	164,889	75,600	128,600	19,200
Tuition Reimbursement	017-900-40007	160	4,000	1,400	4,000
Auto Allowance	017-900-40008	900	900	900	900
Cell Phone Allowance	017-900-40009	900	900	1,000	800
Deferred Comp - Cafeteria	017-900-40010	4,755	-	-	-
Deferred Compensation	017-900-40011	16,615	19,600	18,400	19,800
PERS Retirement	017-900-40012	174,380	211,000	200,800	211,700
PARS Retirement	017-900-40013	1,594	1,000	1,100	300
Medical Insurance	017-900-40014	87,017	138,700	105,000	134,000
AFLAC - Cafeteria	017-900-40015	462	600	500	300
Medicare Insurance	017-900-40017	15,473	17,300	16,600	16,800
Life and Disability	017-900-40018	7,646	8,900	7,800	9,100
FICA	017-900-40019	13	-	-	-
Flexible Spending - Cafeteria	017-900-40022	293	100	3,000	3,700
Cafeteria Taxable	017-900-40023	5,999	10,800	13,800	11,600
Comp-time Buy/Payout	017-900-40026	4,832	-	2,600	-
Vacation Buy/Payout	017-900-40027	13,252	6,200	18,800	11,200
Sick Payout	017-900-40028	1,624	-	3,500	-
Health and Wellness Program	017-900-40032	493	800	2,600	2,600
Medical Waiver	017-900-40033	3,030	3,300	2,900	2,600
Retiree Health Saving	017-900-40034	54	-	1,700	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 1,402,464</b>	<b>\$ 1,575,500</b>	<b>\$ 1,527,900</b>	<b>\$ 1,536,900</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	017-900-40100	\$ 23,693	\$ 32,000	\$ 25,000	\$ 37,300
Membership and Dues	017-900-40300	2,504	10,400	8,500	18,000
Training and Meetings	017-900-40400	377	2,700	600	5,200
Equipment/Materials	017-900-40700	110,280	130,000	140,700	150,000
Special Departmental	017-900-40800	46,074	-	48,300	50,000
Depreciation	017-900-40900	103,386	-	-	-
Telephone	017-900-41000	13,370	16,000	15,000	16,000
Gas	017-900-41010	4,565	5,000	4,000	5,000
Electricity	017-900-41020	180,295	150,000	150,000	150,000
Contract Professional	017-900-44000	275,511	357,700	275,000	385,000
Overhead	017-900-44050	324,500	324,500	324,500	324,500
Intergovernmental	017-900-45000	2,302,839	2,667,700	2,400,000	2,659,700
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 3,387,394</b>	<b>\$ 3,696,000</b>	<b>\$ 3,391,600</b>	<b>\$ 3,800,700</b>

**PROGRAM:** 900 Water Maintenance and Operations  
**FUND:** 017 Water Fund - Operations

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>CAPITAL OUTLAY</b>					
Vehicles	017-900-48075	\$ -	\$ 145,000	\$ 145,000	\$ -
<b>TOTAL CAPITAL OUTLAY</b>		\$ -	\$ 145,000	\$ 145,000	\$ -
<b>TOTAL EXPENDITURES</b>		\$ 4,789,858	\$ 5,416,500	\$ 5,064,500	\$ 5,337,600

**Explanation of Significant Accounts:**

Memberships and Dues	017-900-40300	USC, OC Backflow, Water Board certificates, and AWWA
Training and Meetings	017-900-40400	American Public Works Assoc., and American Water Works Assoc
Equipment/Materials	017-900-40700	Parts for fire hydrants, water production, and distribution system
Contract Professional	017-900-40800	Water quality laboratory testing, landscape maintenance, uniform, pump/VFD/SCADA maintenance, backup power, annual water quality report, underground service alert, professional engineering services, regulatory testing, water break repairs, water conservation consultant, Beehive, Springbrook, Datamatic, and Gov Clarity
Overhead	017-900-44000	Overhead charge transfer to General Fund
Intergovernmental	017-900-44050	MWDOC, AQMD, and West Orange County Water Board
Vehicle	017-900-45000	Water meter reader truck

**PROGRAM:** 950 Water Capital  
**FUND:** 019 Water Capital Improvement Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Depreciation	019-950-40900	\$ 434,970	\$ -	\$ -	\$ -
Transfer Out-Operation	019-950-47002	-	409,000	2,993,407	2,044,200
Principal Payment	019-950-47888	-	-	-	84,400
Interest Expense	019-950-47999	15,024	12,000	12,000	21,300
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 449,994</b>	<b>\$ 421,000</b>	<b>\$ 3,005,407</b>	<b>\$ 2,149,900</b>
<b>CAPITAL OUTLAY</b>					
Capital Projects	019-950-49605	\$ 1,800	\$ 2,654,500	\$ 312,800	\$ 2,710,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 1,800</b>	<b>\$ 2,654,500</b>	<b>\$ 312,800</b>	<b>\$ 2,710,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 451,794</b>	<b>\$ 3,075,500</b>	<b>\$ 3,318,207</b>	<b>\$ 4,859,900</b>

**Explanation of Significant Accounts:**

Capital Projects 019-950-49605 Capital Improvement Projects Fund

**PROGRAM:** 980 Vehicle Replacement  
**FUND:** 021 Vehicle Replacement Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Depreciation	021-980-40900	\$ 268,958	\$ -	\$ 300,000	\$ -
Transfer Out - Operations	021-980-47002	340,026	92,000	92,000	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 608,984</b>	<b>\$ 92,000</b>	<b>\$ 392,000</b>	<b>\$ -</b>
<b>CAPITAL OUTLAY</b>					
Vehicles	021-980-48075	\$ 191,997	\$ 264,800	\$ 264,800	\$ -
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 191,997</b>	<b>\$ 264,800</b>	<b>\$ 264,800</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 800,981</b>	<b>\$ 356,800</b>	<b>\$ 656,800</b>	<b>\$ -</b>

**Explanation of Significant Accounts:**

Transfer Out - Operations	021-980-47002	Transfer to Tidelands
Vehicles	021-980-48075	Fleet replacement vehicles and equipment uplifting costs including radios in the fleet; CERT trailer safety compliance modification; flatbed trailer

# PUBLIC WORKS

# FY 2020-2021

**PROGRAM:** 863 Beach Maintenance  
**FUND:** 034 Tidelands Beach

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	034-863-40001	\$ 170,622	\$ 179,300	\$ 178,300	\$ 184,200
Overtime - PT	034-863-40002	5,071	4,000	2,800	5,000
Over-time	034-863-40003	23,001	20,000	17,000	20,000
Part-time	034-863-40004	72,170	48,800	45,600	28,900
Tuition Reimbursement	034-863-40007	-	-	500	1,000
Cell Phone Allowance	034-863-40009	54	100	100	100
Deferred Compensation-Cafeteria	034-863-40010	207	-	-	-
Deferred Compensation	034-863-40011	3,196	3,700	3,600	3,800
PERS Retirement	034-863-40012	40,221	44,700	44,600	50,100
PARS Retirement	034-863-40013	908	600	600	400
Medical Insurance	034-863-40014	30,774	33,500	31,300	34,500
AFLAC Insurance-Cafeteria	034-863-40015	300	300	400	300
Medicare Insurance	034-863-40017	3,926	3,700	3,500	3,600
Life and Disability	034-863-40018	1,565	1,500	1,500	1,600
Flexible Spending - Cafeteria	034-863-40022	6	-	-	-
Cafeteria Taxable	034-863-40023	318	600	900	1,300
Comptime Buy/Payout	034-863-40026	76	-	200	-
Vacation Buy/Payout	034-863-40027	2,472	100	3,000	2,000
Sick Payout	034-863-40028	1,047	-	-	-
Health and Wellness Program	034-863-40032	27	100	300	300
Medical Waiver	034-863-40033	20	100	100	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 355,981</b>	<b>\$ 341,100</b>	<b>\$ 334,300</b>	<b>\$ 337,100</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Equipment and Materials	034-863-40700	\$ 24,598	\$ 32,000	\$ 25,000	\$ 38,500
Special Departmental	034-863-40800	-	-	45,100	-
Telephone	034-863-41000	1,738	2,800	1,500	2,800
Electricity	034-863-41020	2,460	4,100	2,500	4,100
Contract Professional	034-863-44000	246,137	453,500	455,600	357,500
Intergovernmental	034-863-45000	2,747	-	3,800	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 277,680</b>	<b>\$ 492,400</b>	<b>\$ 533,500</b>	<b>\$ 402,900</b>
<b>CAPITAL OUTLAY</b>					
Vehicles	034-863-48075	\$ -	\$ 35,000	\$ 35,000	\$ -
Capital Projects	034-863-49605	5,736,790	433,000	433,000	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 5,736,790</b>	<b>\$ 468,000</b>	<b>\$ 468,000</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 6,370,451</b>	<b>\$ 1,301,500</b>	<b>\$ 1,335,800</b>	<b>\$ 740,000</b>

**PROGRAM:** 863 Beach Maintenance  
**FUND:** 034 Tidelands Beach

**Explanation of Significant Accounts:**

Equipment/Materials	034-863-40700	Sandbags, beach tools, pier plumbing (showers & restrooms), beach graffiti abatement, pier railing, signage & Utility maintenance, and diesel fuel for beach equipment
Contract Professional Services	034-863-45000	Surfside beach cleaning, landscape maintenance, uniform, sand berm construction/removal/inspection, tree trimming, lobbying, sand nourishment, coastal pier engineering, City of Long Beach
Capital Projects	034-863-49605	Capital Improvement Projects Fund (effective July 1, 2020, transfers out was no longer used to fund capital improvement projects. Any projects funded using these resources are appropriated directly in the Capital Improvement Program section)

**PROGRAM:** 090 SB1 Program  
**FUND:** 039 SB1 Program

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>CAPITAL OUTLAY</b>					
Capital Projects	039-090-49605	\$ 214,528	\$ 550,000	\$ 550,000	\$ 400,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 214,528</b>	<b>\$ 550,000</b>	<b>\$ 550,000</b>	<b>\$ 400,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 214,528</b>	<b>\$ 550,000</b>	<b>\$ 550,000</b>	<b>\$ 400,000</b>

**Explanation of Significant Accounts:**

Capital Projects	039-090-49605	Capital Improvement Projects Fund (effective July 1, 2020, transfers out was no longer used to fund capital improvement projects. Any projects funded using these resources are appropriated directly in the Capital Improvement Program section)
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**PROGRAM:** 090 Gas Tax  
**FUND:** 040 Gas Tax

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	040-090-44000	\$ 1,770	\$ 1,800	\$ 1,800	\$ 1,800
Transfers Out - Operations	040-090-47002	26,900	25,000	25,000	30,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 28,670</b>	<b>\$ 26,800</b>	<b>\$ 26,800</b>	<b>\$ 31,800</b>
<b>CAPITAL OUTLAY</b>					
Capital Projects	040-090-49605	\$ 268,153	\$ 620,000	\$ 190,000	\$ 670,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 268,153</b>	<b>\$ 620,000</b>	<b>\$ 190,000</b>	<b>\$ 670,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 296,823</b>	<b>\$ 646,800</b>	<b>\$ 216,800</b>	<b>\$ 701,800</b>

**Explanation of Significant Accounts:**

Contract Professional	040-090-44000	State Controller - Annual Street Report
Transfer Out - Operations	040-090-47002	Transfer to General Fund
Capital Projects	040-090-49605	Capital Improvement Projects Fund (effective July 1, 2020, transfers out was no longer used to fund capital improvement projects. Any projects funded using these resources are appropriated directly in the Capital Improvement Program section)



# PUBLIC WORKS

FY 2020-2021

**PROGRAM:** 099 Measure M2  
**FUND:** 042 Measure M2

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Transfers Out-Operation	042-099-47002	\$ 17,800	\$ -	\$ -	\$ -
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 17,800</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CAPITAL OUTLAY</b>					
Capital Projects	042-099-49605	\$ 189,294	\$ 1,588,000	\$ 778,400	\$ 500,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 189,294</b>	<b>\$ 1,588,000</b>	<b>\$ 778,400</b>	<b>\$ 500,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 207,094</b>	<b>\$ 1,588,000</b>	<b>\$ 778,400</b>	<b>\$ 500,000</b>

**Explanation of Significant Accounts:**

Capital Projects                      042-099-49605      Capital Improvement Projects Fund  
(effective July 1, 2020, transfers out was no longer used to fund capital improvement projects. Any projects funded using these resources are appropriated directly in the Capital Improvement Program section)

**PROGRAM:** 925 Sewer Maintenance and Operations  
**FUND:** 043 Sewer Operations

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	043-925-40001	\$ 597,656	\$ 740,700	\$ 618,000	\$ 735,100
Over-time PT	043-925-40002	1,976	1,000	1,900	1,000
Over-time	043-925-40003	43,084	40,000	37,600	40,000
Part-time	043-925-40004	72,420	54,100	54,200	92,000
Tuition Reimbursement	043-925-40007	-	-	900	2,000
Auto Allowance	043-925-40008	900	900	900	900
Cell Phone Allowance	043-925-40009	810	900	1,000	700
Deferred Comp - Cafeteria	043-925-40010	2,100	-	-	-
Deferred Comp	043-925-40011	13,720	16,800	15,700	17,200
PERS Retirement	043-925-40012	61	166,900	153,200	159,300
PARS Retirement	043-925-40013	801	700	600	1,200
Medical Insurance	043-925-40014	77,021	115,300	90,600	123,500
AFLAC Cafeteria	043-925-40015	257	300	500	600
Medicare Insurance	043-925-40017	10,485	12,600	10,500	13,200
Life and Disability	043-925-40018	5,544	6,300	5,000	6,500
FICA	043-925-40019	13	-	-	-
Flexible Spending - Cafeteria	043-925-40022	232	100	500	400
Cafeteria - Taxable	043-925-40023	3,389	5,900	6,900	6,300
Comp time Buy/Payout	043-925-40026	2,224	-	3,800	-
Vacation Buy/Payout	043-925-40027	14,364	6,200	15,400	10,500
Sick Payout	043-925-40028	1,624	-	2,500	-
Unemployment	043-925-40030	-	-	-	-
Health and Wellness Program	043-925-40032	455	700	1,700	2,200
Medical Waiver	043-925-40033	1,561	1,800	1,500	1,200
Retiree Health Savings	043-925-40034	53	-	1,700	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 850,750</b>	<b>\$ 1,171,200</b>	<b>\$ 1,024,600</b>	<b>\$ 1,213,800</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	043-925-40100	\$ 2,010	\$ 4,000	\$ 3,500	\$ 4,000
Membership and Dues	043-925-40300	558	1,700	200	1,000
Training and Meetings	043-925-40400	345	2,000	300	8,000
Equipment and Materials	043-925-40700	33,057	47,300	55,500	85,000
Prior Year Expense	043-925-40803	722	-	-	-
Depreciation	043-925-40900	569,031	-	-	-
Telephone	043-925-41000	11,500	12,000	8,000	12,000
Gas	043-925-41010	1,109	500	1,000	1,000
Electricity	043-925-41020	24,139	24,000	24,000	25,000
Contract Prof Svcs	043-925-44000	119,751	177,400	152,300	222,400
Overhead	043-925-44050	54,000	54,000	54,000	54,000
Intergovernmental	043-925-45000	539	15,000	3,000	15,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 816,761</b>	<b>\$ 337,900</b>	<b>\$ 301,800</b>	<b>\$ 427,400</b>

**PROGRAM:** 925 Sewer Maintenance and Operations  
**FUND:** 043 Sewer Operations

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>CAPITAL OUTLAY</b>					
Vehicles	043-925-48075	\$ -	\$ -	\$ -	\$ -
<b>TOTAL CAPITAL OUTLAY</b>		\$ -	\$ -	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>		\$ 1,667,511	\$ 1,509,100	\$ 1,326,400	\$ 1,641,200

**Explanation of Significant Accounts:**

Memberships and Dues	043-925-40300	CWEA certifications and APWA
Training and Meetings	043-925-40400	Training and staff development
Equipment/Materials	043-925-40700	Equipment, pumps, and pump repair
Contract Professional Services	043-925-44000	Pump station maintenance, emergency response, sewer cleaning, FOG program, landscape maintenance, uniforms, Beehive, Springbrook, and Gov Clarity
Overhead	043-925-44050	Administrative expenses calculated for department
Intergovernmental	043-925-45000	South Coast Air Quality Management District, Orange County Sanitation District, and Orange County property tax

# PUBLIC WORKS

FY 2020-2021

**PROGRAM:** 975 Sewer Capital  
**FUND:** 044 Sewer Capital Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Depreciation	044-975-40900	\$ 502,889	\$ -	\$ -	\$ -
Transfer Out - Operation	044-975-47002	341,671	765,500	3,423,875	902,200
Amortization	044-975-47600	12,070	12,100	12,100	-
Principal Payment	044-975-47888	-	-	-	374,300
Interest Expense	044-975-47999	190,492	238,900	238,900	168,300
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 1,047,122</b>	<b>\$ 1,016,500</b>	<b>\$ 3,674,875</b>	<b>\$ 1,444,800</b>
<b>CAPITAL OUTLAY</b>					
Capital Projects	044-975-49605	\$ 206,240	\$ 1,595,000	\$ 169,700	\$ 550,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 206,240</b>	<b>\$ 1,595,000</b>	<b>\$ 169,700</b>	<b>\$ 550,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,253,362</b>	<b>\$ 2,611,500</b>	<b>\$ 3,844,575</b>	<b>\$ 1,994,800</b>

### Explanation of Significant Accounts:

Capital Projects                                      080-361-49605      Capital Improvement Projects Fund  
(effective July 1, 2020, transfers out was no longer used to fund capital improvement projects. Any projects funded using these resources are appropriated directly in the Capital Improvement Program section)

**PROGRAM:** 333 Capital Projects  
**FUND:** 045 Capital Improvement Projects

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>CAPITAL OUTLAY</b>					
Capital Projects	045-333-49605	\$ 1,734,252	\$ 7,146,400	\$ 4,550,500	\$ 1,928,000
<b>TOTAL CAPITAL OUTLAY</b>		<u>\$ 1,734,252</u>	<u>\$ 7,146,400</u>	<u>\$ 4,550,500</u>	<u>\$ 1,928,000</u>
<b>TOTAL EXPENDITURES</b>		<u>\$ 1,734,252</u>	<u>\$ 7,146,400</u>	<u>\$ 4,550,500</u>	<u>\$ 1,928,000</u>

**Explanation of Significant Accounts:**

Capital Projects	045-333-49605	Capital Improvement Projects Fund (effective July 1, 2020, transfers out was no longer used to fund capital improvement projects. Any projects funded using these resources are appropriated directly in the Capital Improvement Program section)
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**PROGRAM:** 333 - Capital Projects  
**FUND:** 049 - Traffic Impact

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>CAPITAL OUTLAY</b>					
Capital Projects	049-333-49605	\$ (270)	\$ -	\$ -	\$ -
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ (270)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ (270)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Explanation of Significant Accounts:**

Capital Projects	049-333-49605	Capital Improvement Projects Fund (effective July 1, 2020, transfers out was no longer used to fund capital improvement projects. Any projects funded using these resources are appropriated directly in the Capital Improvement Program section)
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# PUBLIC WORKS

FY 2020-2021

**PROGRAM:** XXX Miscellaneous  
**FUND:** 080 City-Wide Grants

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>CAPITAL OUTLAY</b>					
Capital Projects	080-300-49605	\$ -	\$ -	\$ -	\$ 50,000
Capital Projects	080-361-49605	-	695,000	220,100	550,000
Capital Projects	080-364-49605	107,046	-	-	-
Capital Projects	080-365-49605	-	-	-	505,000
Capital Projects	080-366-49605	-	230,000	-	-
Capital Projects	080-368-49605	-	-	-	200,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 107,046</b>	<b>\$ 925,000</b>	<b>\$ 220,100</b>	<b>\$ 1,305,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 107,046</b>	<b>\$ 925,000</b>	<b>\$ 220,100</b>	<b>\$ 1,305,000</b>

**Explanation of Significant Accounts:**

Capital Projects	080-361-49605	Capital Improvement Projects Fund (effective July 1, 2020, transfers out was no longer used to fund capital improvement projects. Any projects funded using these resources are appropriated directly in the Capital Improvement Program section)
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**Summary of Appropriations by Account**

<b>Description</b>	<b>Account Number</b>	<b>Actual FY 2018-19</b>	<b>Amended Budget FY 2019-20</b>	<b>Estimated Actual FY 2019-20</b>	<b>Adopted Budget FY 2020-21</b>
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	40001	\$ 2,129,277	\$ 2,651,200	\$ 2,355,900	\$ 2,700,200
Over-Time PT	40002	9,389	8,000	7,100	11,000
Over-Time	40003	161,774	151,000	169,400	161,500
Part-time	40004	382,776	249,300	323,100	199,400
Tuition Reimbursement	40007	160	4,000	4,900	13,000
Auto Allowance	40008	1,800	1,800	2,900	1,800
Cell Phone Allowance	40009	2,124	2,500	2,700	2,200
Deferred Compensation-Cafeteria	40010	9,037	-	-	-
Deferred Compensation	40011	44,020	54,400	50,900	55,900
PERS Retirement	40012	340,390	588,200	554,100	594,000
PARS Retirement	40013	4,211	3,200	3,400	2,600
Medical Insurance	40014	283,966	416,700	323,200	422,100
AFLAC Insurance-Cafeteria	40015	1,452	1,700	2,000	1,800
Medicare Insurance	40017	39,260	45,800	41,900	46,500
Life and Disability	40018	19,825	23,100	19,600	23,800
FICA	40019	26	-	-	-
Flexible Spending - Cafeteria	40022	583	200	3,500	4,100
Cafeteria Taxable	40023	13,833	24,000	30,700	30,800
Comptime Buy/payout	40026	9,426	300	11,400	-
Vacation Buy/Payout	40027	42,374	12,600	45,400	26,400
Sick Payout	40028	9,531	-	6,000	-
Health and Wellness Program	40032	1,126	2,200	6,500	7,200
Medical Waiver	40033	4,611	5,200	4,500	3,800
Retiree Health Savings	40034	107	-	3,400	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>3,511,078</b>	<b>4,245,400</b>	<b>3,972,500</b>	<b>4,308,100</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	40100	27,667	39,700	32,100	44,500
Public/Legal Notices	40200	304	-	-	-
Memberships and Dues	40300	4,515	15,700	10,600	20,800
Training and Meetings	40400	1,766	10,600	2,100	14,500
Equipment and Materials	40700	294,817	352,200	381,600	437,500
Special Departmental	40800	247,897	221,000	314,400	260,000
Street Sweeping	40801	114,976	171,000	155,000	180,000
Prior Year Expense	40803	722	-	-	-
Depreciation	40900	1,879,234	-	300,000	-
Telephone	41000	65,002	62,800	66,900	70,800
Gas	41010	10,139	10,700	10,200	11,200
Electricity	41020	478,693	456,900	451,800	460,900
Citywide Special Projects	41500	9,569	-	62,900	311,000



# PUBLIC WORKS

# FY 2020-2021

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS CONTINUED</b>					
Rental/Lease Equip	42000	947	-	1,400	-
Contract Professional	44000	1,668,706	2,331,000	2,153,354	2,371,500
Special Expense - Ironwood/SBTV	44001	-	3,000	-	-
Overhead	44050	378,500	378,500	378,500	378,500
Intergovernmental	45000	2,357,355	2,751,700	2,465,800	2,737,700
Transfer Out - Operation	47002	726,397	1,291,500	6,534,282	2,976,400
Amortization	47600	12,070	12,100	12,100	-
Principal Payments	47888	71,905	74,400	74,400	535,600
Interest Payments	47999	225,422	268,300	268,300	204,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>8,576,603</b>	<b>8,451,100</b>	<b>13,675,736</b>	<b>11,015,400</b>
<b>CAPITAL OUTLAY</b>					
Vehicles	48075	191,997	444,800	444,800	-
Capital Projects	49605	8,457,833	15,528,600	7,205,500	8,063,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>8,649,830</b>	<b>15,973,400</b>	<b>7,650,300</b>	<b>8,063,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 20,737,511</b>	<b>\$ 28,669,900</b>	<b>\$ 25,298,536</b>	<b>\$ 23,386,500</b>

**MANAGING DEPARTMENT HEAD:** Director of Public Works

## MISSION STATEMENT

Through our leadership and creativity, the Seal Beach Community Services Department makes a positive difference in our community by encouraging resident involvement and strengthening community resiliency. We are inclusive and accessible; we offer diversity of experience and value environmental stewardship and personal development; we provide opportunities for healthy lifestyles and we offer the opportunity for lifelong learning through fun, play, and celebration. To administer planning, programming, budgeting, construction, and maintenance of the City's infrastructure in a cost-effective way that meets the overall needs of the community.

## PRIMARY ACTIVITIES

### **Senior Bus Program – 016**

Offers senior services and programs including senior meals-on-wheels, transportation, and tax preparation services. The division also provides important resources to seniors throughout the County.

### **Park Maintenance – 049**

Contract activities include trimming and planting park trees; mowing grass, fixing irrigation lines, playground equipment inspection and maintenance, pesticide application, weed abatement, remove trash in parks and tract entries, and maintenance of portable restrooms. Capital Improvement Program - Parks and Playgrounds - identify projects; seek and secure project funding; coordinate and manage design consultants; prepare project budgets, estimates, designs and specifications; review plans; conduct community meetings and prepare presentations and press releases; prepare Council reports for advertisement, award, and completion of each project; administer construction management; inspection and quality assurance; respond to the public inquiries; adhere to multi-agency funding and environmental requirements; negotiate change orders, claims, and disputes; prepare record progress reports and payments; and prepare record drawings and project closeouts.

### **Recreation Administration – 070**

Department programming encompasses a year-round recreation class program, youth and educational camps, tennis, aquatic and sports league programs, youth and adult activities, facility rentals, and community and special events. The department also offers senior services and programs including senior meals-on-wheels, transportation, and tax preparation services. The department provides staff and/or oversight to the Seal Beach Tennis Center, as well as recreational and park activities at fifteen facility sites throughout the city, including management of the community gardens. Department staff administers special event and film permit processing. The department also provides support to Parks and Recreation Commission.

### **Sports Leagues – 071**

Manages the annual park equipment assessment programs for the purpose of long-term sustainability. The program includes both adult basketball and adult softball.

### **Leisure Classes – 072**

Provide program and service opportunities that allow people of all ages to share, grow, learn, and participate together. Promote community awareness through recreation and special event activities.

### **Tennis Center – 074**

Administers the Seal Beach Tennis Center, located at 3900 Lampson Avenue. The program includes private and group lessons, the SBTC Junior Academy, Junior camps, leagues, social tennis, special events and more. Besides tennis, the facility also provides pickleball courts and fitness programs in the clubhouse with fully equipped fitness center.

## Special Projects – 249

Special projects for the Park Maintenance program.

### OBJECTIVES

- Provide and promote a high quality congregate senior meals program using a Seal Beach Community Center
- Manage vendor to provide home delivered meals throughout the entire City
- Manage transportation services including; dial-a-ride, shopper shuttle and shuttle services to the congregate meals
- Coordinate free tax preparation for seniors using volunteer resources
- Provide resources to seniors about various programs available throughout the county
- Provide and promote the highest quality of community, social, and recreational programs for the community
- Evaluate the future facility and programming needs of the community and to identify future funding resources to support recreational and community service growth
- Complete the Community Aquatics Center site assessment and implement the design phase
- Complete the Seal Beach Tennis Center site design and implement the construction phase
- Create additional programs that are operated and administered by City staff
- Create new recreation programs including the Seal Beach Pumpkin Fest and Seal Beach Summer Sendoff
- Create additional methods to promote recreation programs

### PERFORMANCE MEASURES

	<b>Actual FY 2018-19</b>	<b>Estimated FY 2019-20</b>	<b>Adopted FY 2020-21</b>
Number of classes offered and percentage cancelled	1,400	950	1,200
Number of children served in day camp programs	250	325	150
Number of meals served to senior on the senior meals-on-wheels	7,800	9,500	9,500
Percent of the total number of City trees trimmed	2,096	1,300	2,200

# COMMUNITY SERVICES

# FY 2020-2021

## Summary of Appropriations by Program

	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>EXPENDITURES BY PROGRAM</b>				
<b>Senior Bus Program - 016</b>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	202,869	220,300	193,100	228,800
Capital Outlay	-	-	-	-
Subtotal	202,869	220,300	193,100	228,800
<b>Park Maintenance - 049</b>				
Personnel Services	86,518	81,900	81,800	85,400
Maintenance and Operations	163,506	216,800	160,700	221,300
Capital Outlay	-	-	-	-
Subtotal	250,024	298,700	242,500	306,700
<b>Recreation Administration - 070</b>				
Personnel Services	183,619	198,600	173,100	211,800
Maintenance and Operations	20,822	25,200	22,600	23,700
Capital Outlay	-	-	-	-
Subtotal	204,441	223,800	195,700	235,500
<b>Sports Leagues - 071</b>				
Personnel Services	17,130	20,800	13,900	22,700
Maintenance and Operations	5,420	7,200	5,400	7,000
Capital Outlay	-	-	-	-
Subtotal	22,550	28,000	19,300	29,700
<b>Leisure Classes - 072</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	301,000	323,700	257,200	267,100
Capital Outlay	-	-	-	-
Subtotal	301,000	323,700	257,200	267,100
<b>Tennis Center - 074</b>				
Personnel Services	119,271	127,900	86,000	138,100
Maintenance and Operations	108,271	166,200	98,300	122,400
Capital Outlay	-	-	-	-
Subtotal	227,542	294,100	184,300	260,500
<b>Special Projects - 249</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	81,840	89,500	25,000	-
Capital Outlay	-	-	-	-
Subtotal	81,840	89,500	25,000	-

# COMMUNITY SERVICES

# FY 2020-2021

## Summary of Appropriations by Program

	<b>Actual FY 2018-19</b>	<b>Amended Budget FY 2019-20</b>	<b>Estimated Actual FY 2019-20</b>	<b>Adopted Budget FY 2020-21</b>
<b>TOTAL</b>				
Personnel Services	406,538	429,200	354,800	458,000
Maintenance and Operations	883,728	1,048,900	762,300	870,300
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,290,266</b>	<b>\$ 1,478,100</b>	<b>\$ 1,117,100</b>	<b>\$ 1,328,300</b>
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 001	\$ 1,132,475	\$ 1,331,600	\$ 1,029,100	\$ 1,256,300
Special Projects - 004	81,840	89,500	25,000	-
Tidelands - 034	75,951	57,000	63,000	72,000
<b>TOTAL</b>	<b>\$ 1,290,266</b>	<b>\$ 1,478,100</b>	<b>\$ 1,117,100</b>	<b>\$ 1,328,300</b>

**PROGRAM:** 016 Senior Bus Program  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	001-016-44000	\$ 202,869	\$ 220,300	\$ 193,100	\$ 228,800
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 202,869	\$ 220,300	\$ 193,100	\$ 228,800
<b>TOTAL EXPENDITURES</b>		\$ 202,869	\$ 220,300	\$ 193,100	\$ 228,800

**Explanation of Significant Accounts:**

Contact Professional                      001-016-44000    Senior transportation contractor and Senior meals

# COMMUNITY SERVICES

# FY 2020-2021

**PROGRAM:** 049 Park Maintenance  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	001-049-40001	\$ 56,877	\$ 54,800	\$ 55,000	\$ 57,300
Over-time PT	001-049-40002	226	500	-	500
Over-time	001-049-40003	907	2,000	-	500
Cell Phone Allowance	001-049-40009	45	100	100	100
Deferred Compensation-Cafeteria	001-049-40010	610	-	-	-
Deferred Compensation	001-049-40011	1,269	1,100	1,100	1,200
PERS Retirement	001-049-40012	15,199	14,900	14,900	17,000
Medical Insurance	001-049-40014	5,796	5,300	5,000	5,400
Medicare Insurance	001-049-40017	862	900	800	900
Life and Disability	001-049-40018	507	500	500	500
Cafeteria Taxable	001-049-40023	915	1,700	1,800	1,800
Comptime Buy/Payout	001-049-40026	-	-	400	-
Vacation Buy/Payout	001-049-40027	2,239	-	2,000	-
Sick Payout	001-049-40028	1,047	-	-	-
Health and Wellness Program	001-049-40032	19	100	200	200
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 86,518</b>	<b>\$ 81,900</b>	<b>\$ 81,800</b>	<b>\$ 85,400</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Memberships and Dues	001-049-40300	\$ 250	\$ 400	\$ 300	\$ 400
Training and Meetings	001-049-40400	314	1,400	400	900
Equipment and Materials	001-049-40700	20,236	30,000	15,000	20,000
Electricity	001-049-41020	8,508	10,000	6,600	10,000
Contract Professional	001-049-44000	134,198	175,000	138,400	190,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 163,506</b>	<b>\$ 216,800</b>	<b>\$ 160,700</b>	<b>\$ 221,300</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 250,024</b>	<b>\$ 298,700</b>	<b>\$ 242,500</b>	<b>\$ 306,700</b>

### Explanation of Significant Accounts:

Membership	001-049-40300	International Society of Arboriculture, Department of Pesticides Regulation, and Pesticides Applicators Professional
Training and Meetings	001-049-40400	International Society of Arboriculture, Department of Pesticides Regulation, and Certified Playground Safety Inspector
Equipment/Materials	001-049-40700	Park supplies and playground equipment
Contract Professional	001-049-44000	Landscape, portable restrooms, gopher management, irrigation repairs, lighting repairs, fence repairs, playground inspection, SCE license Edison property, irrigation repairs, and replanting

# COMMUNITY SERVICES

# FY 2020-2021

**PROGRAM:** 070 Recreation Administration  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	001-070-40001	\$ 101,917	\$ 108,400	\$ 89,800	\$ 109,900
Over-time PT	001-070-40002	370	-	1,500	-
Over-time	001-070-40003	2,901	3,000	1,100	2,000
Part-time	001-070-40004	31,702	39,700	27,000	43,600
Deferred Compensation-Cafeteria	001-070-40010	633	-	-	-
Deferred Compensation	001-070-40011	2,263	2,300	2,100	2,300
PERS Retirement	001-070-40012	14,954	17,100	15,800	19,200
PARS Retirement	001-070-40013	408	800	400	800
Medical Insurance	001-070-40014	19,235	17,200	22,800	25,600
AFLAC Insurance-Cafeteria	001-070-40015	64	100	100	100
Medicare Insurance	001-070-40017	2,089	2,600	1,800	2,600
Life and Disability	001-070-40018	1,030	1,000	1,000	1,000
Cafeteria Taxable	001-070-40023	2,128	4,000	4,000	4,200
Comptime Buy/Payout	001-070-40026	1,611	1,800	2,700	-
Vacation Buy/Payout	001-070-40027	2,314	600	2,500	-
Wellness Health Program	001-070-40032	-	-	500	500
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 183,619</b>	<b>\$ 198,600</b>	<b>\$ 173,100</b>	<b>\$ 211,800</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	001-070-40100	\$ 1,097	\$ 1,200	\$ 1,200	\$ 1,000
Public/Legal Notices	001-070-40200	115	-	-	-
Memberships and Dues	001-070-40300	-	800	800	800
Training and Meetings	001-070-40400	790	800	600	900
Special Departmental	001-070-40800	5,206	8,800	5,000	6,900
Telephone	001-070-41000	331	-	1,400	-
Cable Television	001-070-41009	2,026	2,100	2,100	2,100
Contract Professional	001-070-44000	11,257	11,500	11,500	12,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 20,822</b>	<b>\$ 25,200</b>	<b>\$ 22,600</b>	<b>\$ 23,700</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 204,441</b>	<b>\$ 223,800</b>	<b>\$ 195,700</b>	<b>\$ 235,500</b>

### Explanation of Significant Accounts:

Memberships and Dues	001-070-40300	Cal Parks Rec Society
Training and Meetings	001-070-40400	Brochure Exchanges and CPRS conference
Special Departmental	001-070-40800	Edison Park use, Plug and Play, music licenses, and recreation program/events
Cable Television	001-070-41009	NSBC TV
Contract Professional	001-070-44000	Parking North Seal Beach Comm. Center



# COMMUNITY SERVICES

# FY 2020-2021

**PROGRAM:** 071 Sports Leagues  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Over-time PT	001-071-40002	\$ -	\$ -	\$ 600	\$ -
Part-time	001-071-40004	16,127	18,000	12,000	19,800
PARS Retirement	001-071-40013	207	200	200	300
Medical Insurance	001-071-40014	571	2,300	900	2,300
Medicare Insurance	001-071-40017	225	300	200	300
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 17,130</b>	<b>\$ 20,800</b>	<b>\$ 13,900</b>	<b>\$ 22,700</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Equipment and Materials	001-071-40700	\$ 5,420	\$ 7,200	\$ 5,400	\$ 7,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 5,420</b>	<b>\$ 7,200</b>	<b>\$ 5,400</b>	<b>\$ 7,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 22,550</b>	<b>\$ 28,000</b>	<b>\$ 19,300</b>	<b>\$ 29,700</b>

**Explanation of Significant Accounts:**

Equipment/Materials                      001-071-40700      Equipment for field, softball, basketball, and gym

# COMMUNITY SERVICES

# FY 2020-2021

**PROGRAM:** 072 Leisure Classes  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	001-072-40100	\$ 101	\$ 600	\$ 200	\$ 600
Public/Legal Notices	001-072-40200	107	-	-	-
Printing	001-072-40201	47,768	50,000	48,000	10,000
Equipment and Materials	001-072-40700	60	2,800	1,500	1,000
Special Departmental	001-072-40800	7,362	19,700	13,900	13,700
Telephone	001-072-41000	2,577	2,600	900	2,800
Electricity	001-072-41020	12,998	15,000	13,300	15,000
Contract Professional	001-072-44000	151,254	175,000	115,000	150,000
Intergovernmental	001-072-45000	2,822	1,000	1,400	2,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 225,049</b>	<b>\$ 266,700</b>	<b>\$ 194,200</b>	<b>\$ 195,100</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 225,049</b>	<b>\$ 266,700</b>	<b>\$ 194,200</b>	<b>\$ 195,100</b>

**Explanation of Significant Accounts:**

Printing	001-072-40201	Recreation guide
Equipment/Materials	001-072-40700	Building supplies
Special Departmental	001-072-40800	Software maintenance, remote access, and credit card fees

# COMMUNITY SERVICES

# FY 2020-2021

**PROGRAM:** 074 Tennis Center  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Over-time PT	001-074-40002	\$ -	\$ -	\$ 1,000	\$ -
Part-time	001-074-40004	113,435	118,200	80,100	130,500
PARS Retirement	001-074-40013	1,453	1,300	1,000	1,400
Medical Insurance	001-074-40014	2,783	6,900	2,800	4,600
Medicare Insurance	001-074-40017	1,600	1,500	1,100	1,600
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 119,271</b>	<b>\$ 127,900</b>	<b>\$ 86,000</b>	<b>\$ 138,100</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Bldg/Material/Supplies	001-074-40550	\$ 8,850	\$ 18,000	\$ 10,000	\$ 13,000
Special Departmental	001-074-40800	439	5,700	1,500	1,700
Bldg/Ground Materials	001-074-40950	13,454	23,300	13,500	19,400
Telephone	001-074-41000	642	600	600	600
Cable Television	001-074-41009	1,557	1,700	1,700	1,800
Gas	001-074-41010	575	800	500	800
Electricity	001-074-41020	35,854	34,000	30,500	34,000
Contract Professional	001-074-44000	46,036	82,100	40,000	51,100
Intergovernmental	001-074-45000	864	-	-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 108,271</b>	<b>\$ 166,200</b>	<b>\$ 98,300</b>	<b>\$ 122,400</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 227,542</b>	<b>\$ 294,100</b>	<b>\$ 184,300</b>	<b>\$ 260,500</b>

### Explanation of Significant Accounts:

Bldg/Material/Supplies	001-074-40550	Building supplies, tennis equipment, and office supplies
Special Departmental	001-074-40800	Credit card services, facility website Maintenance, and newspaper
Bldg/Ground Materials	001-074-40950	Landscape maintenance
Contract Professional	001-074-45000	Windscreen replacement, pest control, security maintenance, equipment maintenance, tennis professional services, termite treatment tenting, and renovate activity room

# COMMUNITY SERVICES

FY 2020-2021

**PROGRAM:** 249 Special Projects  
**FUND:** 004 Special Projects

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Tree Replacement - PW Yard	004-249-41500	\$ -	\$ 89,500	\$ 25,000	\$ -
Smart Controller	004-249-41501	81,840	-	-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 81,840</b>	<b>\$ 89,500</b>	<b>\$ 25,000</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 81,840</b>	<b>\$ 89,500</b>	<b>\$ 25,000</b>	<b>\$ -</b>

**PROGRAM:** 072 Leisure Classes  
**FUND:** 034 Tidelands Beach

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	034-072-44000	\$ 75,951	\$ 57,000	\$ 63,000	\$ 72,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 75,951	\$ 57,000	\$ 63,000	\$ 72,000
<b>TOTAL EXPENDITURES</b>		\$ 75,951	\$ 57,000	\$ 63,000	\$ 72,000

**Explanation of Significant Accounts:**

Contract Professional                      034-072-44000    Recreation programs at the beach water watcher tag

# COMMUNITY SERVICES

# FY 2020-2021

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	40001	\$ 158,794	\$ 163,200	\$ 144,800	\$ 167,200
Over-Time PT	40002	596	500	3,100	500
Over-Time	40003	3,808	5,000	1,100	2,500
Part-time	40004	161,264	175,900	119,100	193,900
Cell Phone Allowance	40009	45	100	100	100
Deferred Compensation-Cafeteria	40010	1,243	-	-	-
Deferred Compensation	40011	3,532	3,400	3,200	3,500
PERS Retirement	40012	30,153	32,000	30,700	36,200
PARS Retirement	40013	2,068	2,300	1,600	2,500
Medical Insurance	40014	28,385	31,700	31,500	37,900
AFLAC Insurance-Cafeteria	40015	64	100	100	100
Medicare Insurance	40017	4,776	5,300	3,900	5,400
Life and Disability	40018	1,537	1,500	1,500	1,500
Cafeteria Taxable	40023	3,043	5,700	5,800	6,000
Comptime Buy/payout	40026	1,611	1,800	3,100	-
Vacation Buy/Payout	40027	4,553	600	4,500	-
Sick Payout	40028	1,047	-	-	-
Health and Wellness Program	40032	19	100	700	700
<b>TOTAL PERSONNEL SERVICES</b>		<b>406,538</b>	<b>429,200</b>	<b>354,800</b>	<b>458,000</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	40100	1,198	1,800	1,400	1,600
Public/Legal Notices	40200	222	-	-	-
Printing	40201	47,768	50,000	48,000	10,000
Memberships and Dues	40300	250	1,200	1,100	1,200
Training and Meetings	40400	1,104	2,200	1,000	1,800
Bldg/Material/Supplies	40550	8,850	18,000	10,000	13,000
Equipment and Materials	40700	25,716	40,000	21,900	28,000
Special Departmental	40800	13,007	34,200	20,400	22,300
Bldg/Ground Materials	40950	13,454	23,300	13,500	19,400
Telephone	41000	3,550	3,200	2,900	3,400
Cable Television	41009	3,583	3,800	3,800	3,900
Gas	41010	575	800	500	800
Electricity	41020	57,360	59,000	50,400	59,000
Citywide Special Projects	41500	81,840	89,500	25,000	-
Contract Professional	44000	621,565	720,900	561,000	703,900
Intergovernmental	45000	3,686	1,000	1,400	2,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>883,728</b>	<b>1,048,900</b>	<b>762,300</b>	<b>870,300</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,290,266</b>	<b>\$ 1,478,100</b>	<b>\$ 1,117,100</b>	<b>\$ 1,328,300</b>



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**MANAGING DEPARTMENT HEAD:** Chief of Marine Safety

## MISSION STATEMENT

The Marine Safety Department provides the highest quality safety services in the coastal and aquatic environment for the public through prevention, education, rescue, medical aid, outreach, beach management, and enforcement.

## PRIMARY ACTIVITIES

### Lifeguard Training Academy

All new and recurrent lifeguards receive training from Seal Beach Marine Safety staff. New beach lifeguard training consists of 120 hours of rescue and medical training. The staff is trained to a level that is certified as “Advanced Agency” from the United States Lifesaving Association.

### City-wide AED Program

Seal Beach Marine Safety manages the City of Seal Beach AED (Automated External Defibrillator) Program consisting of 25 AED’s located in Police Department vehicles, Lifeguard department vehicles, and in municipal buildings. Marine Safety staff maintains the contract for medical oversight, trains city staff in AED use, and services the AED inventory.

### Beach Safety Education

The Marine Safety Department works with the community to spread the message of beach safety through such programs as Project Wipeout, introduced over 25 years ago to prevent spinal cord injuries in Orange County. Through Project Wipeout, Seal Beach Lifeguards participate in the Orange County Fair, the Orange County Youth Expo, and the Project Wipeout Lifeguard Seminar. In addition to this program, Lifeguards actively educate visiting schools, Boy and Girl Scouts and various other groups.

### Aquatics - 073

The Pool Lifeguard’s primary activities involve pool safety and water safety instruction. Pool lifeguards are stationed around the pool to provide maximum pool surveillance, warn pool users of dangerous activities, rescue people in distress or in danger of drowning, and provide first aid to those in need. Pool Lifeguards check swimmers in for adult lap swim and act as swim lesson instructors during the summer. Swim lessons participants range in age from infants to high school with all levels of abilities. Provide training of full and part-time personnel in basic lifeguard, first aid and defibrillator to fully support year-round pool aquatic program.

### Special Projects – 228

Special projects for the Lifeguard program.

### Lifeguards – 828

The Beach Lifeguard's primary activities involve safety of the beach going public. Ocean Lifeguards protect an assigned area of beach from a station, or in some instances, patrol a section of beach in a mobile unit, warn of hazardous conditions, rescue people in distress or in danger of drowning, answer questions and give information pertaining to the beach and ocean environment, apply first aid to those in need, remove hazardous obstacles from sand and water, take charge of lost children, advise the public regarding local beach and ocean related ordinances, regulations, safety and conduct, perform other related work as required and maintain a professional and courteous relationship with the public. The Marine Safety Department also administers a Junior Lifeguard Program serving children ages 9-17. Junior Lifeguards are taught ocean and beach safety, lifesaving techniques including CPR and First-Aid, as well as lifesaving competition skills. This program begins at the end of June and ends in mid-August.



PERFORMANCE MEASURES

	Actuals 2018	Actuals 2019
Lifeguard rescues	597	477
Number of total medical aids needed	347	282
Number of stingray medical aids needed	509	515
Number of major medical aids needed	41	36
City ordinance violations	34,420	37,678
Public contacts	158,315	209,682
Number of Junior Lifeguards	325	320

The Marine Safety Department's performance measures are presented on a calendar year basis.

# MARINE SAFETY

# FY 2020-2021

## Summary of Appropriations by Program

	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>Aquatics - 073</b>				
Personnel Services	\$ 95,065	\$ 96,000	\$ 70,300	\$ 100,700
Maintenance and Operations	92,206	113,600	82,100	89,800
Capital Outlay	-	-	-	-
Subtotal	187,271	209,600	152,400	190,500
<b>Special Projects - 228</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	-	-	500	500
Capital Outlay	-	-	-	-
Subtotal	-	-	500	500
<b>Lifeguard - 828</b>				
Personnel Services	1,302,331	1,378,000	1,318,500	1,454,200
Maintenance and Operations	151,726	195,200	165,200	115,900
Capital Outlay	346,799	57,000	57,000	-
Subtotal	1,800,856	1,630,200	1,540,700	1,570,100
<b>TOTAL</b>				
Personnel Services	1,397,396	1,474,000	1,388,800	1,554,900
Maintenance and Operations	243,932	308,800	247,800	206,200
Capital Outlay	346,799	57,000	57,000	-
<b>TOTAL</b>	<b>\$ 1,988,127</b>	<b>\$ 1,839,800</b>	<b>\$ 1,693,600</b>	<b>\$ 1,761,100</b>
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 001	\$ 187,271	\$ 209,600	\$ 152,400	\$ 190,500
Special Projects - 004	-	-	500	500
Tidelands - 034	1,800,856	1,630,200	1,540,700	1,570,100
<b>TOTAL</b>	<b>\$ 1,988,127</b>	<b>\$ 1,839,800</b>	<b>\$ 1,693,600</b>	<b>\$ 1,761,100</b>

# MARINE SAFETY

FY 2020-2021

**PROGRAM:** 073 Aquatics  
**FUND:** 001 General Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Over-time PT	001-073-40002	\$ -	\$ -	\$ 100	\$ -
Part-time	001-073-40004	92,556	93,400	68,300	98,000
PARS Retirement	001-073-40013	1,203	1,200	900	1,300
Medicare Insurance	001-073-40017	1,306	1,400	1,000	1,400
Unemployment	001-073-40030	-	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 95,065</b>	<b>\$ 96,000</b>	<b>\$ 70,300</b>	<b>\$ 100,700</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	001-073-40100	\$ -	\$ -	\$ -	\$ -
Training and Meetings	001-073-40400	891	2,700	-	2,000
Equipment and Materials	001-073-40700	13,453	29,100	5,000	8,800
Telephone	001-073-41000	2,825	3,000	2,200	3,000
Gas	001-073-41010	15,991	18,900	15,000	16,000
Electricity	001-073-41020	22,533	24,900	24,900	25,000
Contract Professional	001-073-44000	36,513	35,000	35,000	35,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 92,206</b>	<b>\$ 113,600</b>	<b>\$ 82,100</b>	<b>\$ 89,800</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 187,271</b>	<b>\$ 209,600</b>	<b>\$ 152,400</b>	<b>\$ 190,500</b>

**Explanation of Significant Accounts:**

Training and Meetings	001-073-40400	CPO Class
Equipment and Materials	001-073-40700	Uniform, pool supplies, pace clocks, chairs, picnic table, and rescue tubs
Contract Professional	001-073-44000	Pool maintenance

# MARINE SAFETY

FY 2020-2021

**PROGRAM:** 228 Special Projects  
**FUND:** 004 Special Projects

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
5K/10K - Marine Safety	004-228-41500	\$ -	\$ -	\$ 500	\$ 500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ -	\$ -	\$ 500	\$ 500
<b>TOTAL EXPENDITURES</b>		\$ -	\$ -	\$ 500	\$ 500

**PROGRAM:** 828 Lifeguard  
**FUND:** 034 Tidelands Beach

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	034-828-40001	\$ 451,268	\$ 468,500	\$ 468,900	\$ 482,300
Overtime PT	034-828-40002	4,251	9,000	9,000	9,000
Over-time	034-828-40003	20,578	18,000	30,000	18,000
Part-time	034-828-40004	438,708	447,300	385,500	474,200
Junior Lifeguard Sal	034-828-40006	72,411	93,000	93,000	98,600
Tuition Reimbursement	034-828-40007	4,760	2,000	4,000	4,000
Auto Allowance	034-828-40008	-	-	-	-
Cell Phone Allowance	034-828-40009	3,610	3,600	3,600	3,600
Deferred Compensation-Cafeteria	034-828-40010	811	-	-	-
Deferred Compensation	034-828-40011	11,977	11,500	8,700	8,700
PERS Retirement	034-828-40012	172,320	195,400	195,300	221,800
PARS Retirement	034-828-40013	6,602	7,000	7,000	7,400
Medical Insurance	034-828-40014	71,130	75,200	67,000	74,600
Medicare Insurance	034-828-40017	14,784	15,800	15,800	16,400
Life and Disability	034-828-40018	4,125	3,900	3,800	3,900
Cafeteria Taxable	034-828-40023	5,917	10,900	10,400	9,900
Comptime Buy/Payout	034-828-40026	2,727	-	-	2,300
Vacation Buy/Payout	034-828-40027	15,461	15,900	13,900	17,200
Unemployment	034-828-40030	12	-	200	-
Health and Wellness Program	034-828-40032	859	900	2,300	2,300
Medical Waiver	034-828-40033	20	100	100	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 1,302,331</b>	<b>\$ 1,378,000</b>	<b>\$ 1,318,500</b>	<b>\$ 1,454,200</b>
Contract Prof Leisure Tideland	034-072-44000	\$ -	\$ -	\$ -	\$ -
Office Supplies	034-828-40100	7,137	9,800	7,200	11,800
Memberships and Dues	034-828-40300	300	1,100	500	1,100
Training and Meetings	034-828-40400	8,080	7,700	3,700	6,700
Marine Maint/Fuel Lifeguard	034-828-40600	13,761	16,000	16,000	16,000
Equipment and Materials	034-828-40700	29,262	29,300	15,000	28,800
Materials & Supplies Jr Lifeguard	034-828-40701	37,159	43,800	41,000	20,000
Special Departmental	034-828-40800	6,765	14,000	11,000	13,500
Special Dept - Jr Lifeguard	034-828-40806	39,227	50,600	45,000	-
Telephone	034-828-41000	4,698	4,800	4,500	4,800
Electricity	034-828-41020	5,287	8,300	13,600	8,300
Contract Professional	034-828-44000	50	400	2,000	400
Intergovernmental	034-828-45000	-	9,400	5,700	4,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 151,726</b>	<b>\$ 195,200</b>	<b>\$ 165,200</b>	<b>\$ 115,900</b>
<b>CAPITAL OUTLAY</b>					
Vehicle	034-828-48075	\$ 346,799	\$ 57,000	\$ 57,000	\$ -
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 346,799</b>	<b>\$ 57,000</b>	<b>\$ 57,000</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,800,856</b>	<b>\$ 1,630,200</b>	<b>\$ 1,540,700</b>	<b>\$ 1,570,100</b>

**PROGRAM:** 828 Lifeguard  
**FUND:** 034 Tidelands Beach

**Explanation of Significant Accounts:**

Office Supplies	034-828-40100	Tide books, sunscreen, office supplies, logs/EMR forms, awards, and warning signs
Memberships and Dues	034-828-40300	OC training, OC Chief Association, CA Marine Safety Chiefs Association, and SB Lifeguard Association
Training and Meetings	034-828-40400	CPR cards, EMT, USLA, CSLSA, drowning prevention, SCUBA, PC 832, EVOC, and State of the City
Marine Maint/Fuel Lifeguard Equipment and Materials	034-828-40600 034-828-40700	Fuel and maintenance for boat, ATV, and PWC First aid supplies, oxygen maintenance, towers supplies, uniforms, tower phone install, cleaning supplies, EZ up, sun protection, tower maintenance, switchboard repair, tower glass, and rescue paddle boards
Materials & Supplies Jr Lifeguard	034-828-40701	Uniforms, certificates, office supplies, EZX ups, Banquet, Catalina pizza, Express, equipment, paddle boards, video productions, and fins
Special Departmental	034-828-40800	Training room A/V, uniforms, gym equipment and maintenance, dive maintenance, lifeguard jackets, Hot Schedule, and training mannequin
Special Dept - Jr Lifeguard	034-828-40806	Raging Waters, USLA membership, Catalina transportation, mobile, storage, banquet rentals, aquarium distance learning fee, and buses
Contract Professional	034-828-44000	Recreation programs at the beach water watcher tag
Intergovernmental	034-828-45000	Rescue boat slip fees and OC Task Force drowning prevention

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	40001	\$ 451,268	\$ 468,500	\$ 468,900	\$ 482,300
Over-Time PT	40002	4,251	9,000	9,100	9,000
Over-Time	40003	20,578	18,000	30,000	18,000
Part-time	40004	531,264	540,700	453,800	572,200
Junior Lifeguard Salaries	40006	72,411	93,000	93,000	98,600
Tuition Reimbursement	40007	4,760	2,000	4,000	4,000
Cell Phone Allowance	40009	3,610	3,600	3,600	3,600
Deferred Compensation-Cafeteria	40010	811	-	-	-
Deferred Compensation	40011	11,977	11,500	8,700	8,700
PERS Retirement	40012	172,320	195,400	195,300	221,800
PARS Retirement	40013	7,805	8,200	7,900	8,700
Medical Insurance	40014	71,130	75,200	67,000	74,600
Medicare Insurance	40017	16,090	17,200	16,800	17,800
Life and Disability	40018	4,125	3,900	3,800	3,900
Cafeteria Taxable	40023	5,917	10,900	10,400	9,900
Comptime Buy/payout	40026	2,727	-	-	2,300
Vacation Buy/Payout	40027	15,461	15,900	13,900	17,200
Unemployment	40030	12	-	200	-
Health and Wellness Program	40032	859	900	2,300	2,300
Medical Waiver	40033	20	100	100	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>1,397,396</b>	<b>1,474,000</b>	<b>1,388,800</b>	<b>1,554,900</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	40100	7,137	9,800	7,200	11,800
Memberships and Dues	40300	300	1,100	500	1,100
Training and Meetings	40400	8,971	10,400	3,700	8,700
Marine Maintenance/Fuel Lifeguard	40600	13,761	16,000	16,000	16,000
Equipment and Materials	40700	42,715	58,400	20,000	37,600
Materials & Supplies Jr Lifeguard	40701	37,159	43,800	41,000	20,000
Special Departmental	40800	6,765	14,000	11,000	13,500
Special Departmental - Jr Lifeguard	40806	39,227	50,600	45,000	-
Telephone	41000	7,523	7,800	6,700	7,800
Gas	41010	15,991	18,900	15,000	16,000
Electricity	41020	27,820	33,200	38,500	33,300
Citywide Special Projects	41500	-	-	500	500
Contract Professional	44000	36,563	35,400	37,000	35,400
Intergovernmental	45000	-	9,400	5,700	4,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>243,932</b>	<b>308,800</b>	<b>247,800</b>	<b>206,200</b>

# MARINE SAFETY

# FY 2020-2021

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>CAPITAL OUTLAY</b>					
Vehicles	48075	346,799	57,000	57,000	-
<b>TOTAL CAPITAL OUTLAY</b>		346,799	57,000	57,000	-
<b>TOTAL EXPENDITURES</b>		<u>\$ 1,988,127</u>	<u>\$ 1,839,800</u>	<u>\$ 1,693,600</u>	<u>\$ 1,761,100</u>





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**MANAGING DEPARTMENT HEAD:** Director of Public Works

## PRIMARY ACTIVITIES

The Capital Improvement Program (CIP) is comprised of construction projects and equipment purchases (excluding vehicles) which cost \$10,000 or more. The CIP also includes activities that can be planned for or occur on an irregular or one-time basis. Minor capital outlays of less than \$10,000 and reoccurring maintenance activities will be included with the operation and maintenance budget.

The Capital Improvement Program is a plan that identifies the capital projects to be funded during a five-year planning horizon. The CIP is updated annually, and the first year of the plan serves as the current year capital budget. The CIP is a planning document to help City Council systematically schedule and finance capital projects to ensure cost-effectiveness as well as conformance with established policies. The CIP is organized into the same functional groups used for the operating programs. The CIP reflects a balance between capital replacement projects that repair, replace, or enhance existing facilities, equipment or infrastructure, and capital facility projects that significantly expand or add to the City's existing fixed assets.

## CIP BUDGET DEVELOPMENT PROCESS

Improvements within the Capital Improvement Plan are generated or identified as follows:

1. **Advanced planning:** Most of the improvements are identified within a Planning document or Master Plan. Many master plans are required by funding agencies. All master plans are adopted by the City Council. Currently the City has master plans adopted as follows:
  - 2008 Master Plan of Drainage
  - 2012 Water Master Plan
  - 2011 Street Tree Master Plan
  - 2011 Facility Master Plan
  - 2012 Fleet Management Plan
  - 2013 Concrete Rehabilitation Master Plan
  - 2013 Park and Community Services Master Plan
  - 2018 Pavement Management Plan
  - 2015 Pier Condition Assessment
  - 2016 Urban Water Management Plan
  - 2018 Sewer Master Plan
2. **Reaction to need or opportunity:** Projects may originate through a need or opportunity, such as a project delivered for the 2019 Winter Storms Preparation.
3. **Desire from the community:** Projects may originate through a desire from the community. One example in the Adopted CIP is the Edison Park Shade Structure Project.

Finally, before a project can be identified for inclusion in the CIP, funding for the project must be secured, or it will remain on a list for future consideration when funding is available.

## PHASES OF A CIP PROJECT

The CIP will emphasize project planning with projects typically progressing through the following phases:

1. **Permitting and Environmental Analysis.** Environmental Analysis is performed on every CIP project to comply with the California Environmental Quality Act (CEQA) and in some cases with the National Environmental Quality Act (NEPA). Permitting is required from a variety of agencies and is assessed for every project. Permits may be necessary from agencies such as the California Coastal Commission, Caltrans, Department of Fish and Wildlife, Army Corps of Engineers, State Lands Commission, County of Orange, etc.

2. Design. Projects are designed in-house with Public Works staff wherever possible. The City's engineering staff in many cases does not have the available time or resources to perform the design, or the expertise to perform the design. In these cases, the City will locate and secure the service of an appropriately qualified consultant. Construction documents including plans and specifications are prepared and approved by the City Council prior to beginning construction.
3. Construction. Improvements will be constructed in a manner that will minimize impacts to the residents. The City employs a construction manager and/or inspector (with materials testing) to ensure that all construction projects are carried out safely, and constructed to meet the construction documents.
4. Incorporate Into Maintenance Activities. All CIP projects are incorporated into the maintenance activities of the City. The maintenance staff will incorporate any new facilities into all routine inspections and ongoing maintenance programs. Staff will include new facilities into future maintenance budgets.
5. Equipment Acquisitions. Equipment acquisitions such as vehicles, heavy machinery, computers, office furnishings, and other equipment items are included in the Capital Improvement Program and are acquired and installed independently from construction contracts.

## CATEGORIES OF CIP

The City's CIP is categorized into the following seven major areas:

**Water Beach and Pier.** The City's Beach and Pier are landmark tourist attractions that draw approximately 2 million visitors per year. The Pier is made up of a wooden deck with lighting, and utility infrastructure. The beach includes 3 parking lots, approximately 2 miles of dry sand beach, 2 sets of public restrooms, 2 parks, and landscaping.

**Building and Facilities.** The City's Building and Facilities house employees, visitors, tenants, and business owners citywide in 22 structures. Structures include City Hall, Police Station, 2 Fire Stations, a Tennis Center, City maintenance yard facilities, and recreation and community centers. A facility master plan was adopted in FY 2011/12. Projects within this CIP were identified within that Facility Master Plan. Others are included in the unfunded needs. In 2017, the cost was updated to reflect current construction cost.

**Parks.** The City's Park infrastructure provides landscaping and the City's Urban Forest. Seal Beach has 70 park and landscape sites citywide. The forestry has over 150 species to maintain and nourish. Six projects are included within this year's CIP.

**Sewer.** The City provides sewer collection for the residents of Seal Beach and passes the raw sewage to the Orange County Sanitation District for treatment. The City's Sewer System has more than 160,000 feet of pipe, 700 manholes, and 7 pump stations.

**Storm Drain.** The City's Storm Drain System collects surface runoff in 11 drainage areas throughout the City with one Storm Drain pump station.

**Streets and Transportation.** The City's Streets and Transportation System is responsible for more than 101 lane miles, continuous traffic flow, landscaped medians, traffic signals and utility work within the streets.

**Water.** The Water Division conveys potable water to all residents, business owners, tenants and the Naval Base. The infrastructure includes two booster stations, two reservoirs, four wells, telemetry, valves, pressure regulation stations, fire hydrants, meters and control center.

# ONGOING CAPITAL PROJECTS

FY 2020-2021

The list of ongoing projects includes capital projects that are anticipated to continue in Fiscal Year 2020-21 which the City Council has authorized in prior years and represents the remaining unspent balance of the prior years' appropriations that are needed in Fiscal Year 2020-21 to complete the projects. The City Council has authorized the carryover of unspent appropriations for continuing capital improvement projects through the budget resolution, therefore these amount are not included in the other schedules throughout the Capital Improvement Program Section of this budget. This list is based on the progress of projects during the budget process and may not include all projects that continue in Fiscal Year 2020-21.

Proj #	Project Name	Estimated Remaining Balance
BG0904	Community Swimming Pool	\$ 200,000
BG1504	Citywide Financial Information System	160,000
BG1802	Audio/Visual Council Chambers Upgrade	24,400
BG1808	15 1st Street Building Renovation Project	6,100
BG2001	HVAC Replacements - City Facilities	250,000
BG2002	Citywide Technology - City Facilities	80,000
BG2003	Lifeguard Headquarters	5,500
BG2004	Adolfo Lopez Slope Repair	50,000
BG2005	Citywide Technology - PD	816,800
BP1102	Local Coastal Plan	77,900
BP2002	Beach Yard Perimeter Wall Improvements	75,000
PR2005	Edison Park Improvements	29,800
PR2102	Annual Playground Replacement Program	50,000
SD1901	2018 Environmental Cleanup Program	51,000
SD2001	2019 Environmental Cleanup Program (City Match)	166,000
SS1401	Sewer Rate Study	50,000
SS1902	6th St. Alley Water/Sewer Repair	100,000
SS1903	Pump Station 35 Upgrades	620,000
SS2001	Annual Manhole Rehabilitation	5,000
ST1809	405 Widening COOP	4,500
ST1811	Lampson Bike Trail Gap Project-Design	222,000
ST2001	Annual Slurry Seal Program	150,000
ST2002	Annual Local Paving Program	224,700
ST2003	Arterial Street Resurfacing Program (ST1903)	250,000
ST2004	Annual Concrete Repair	37,300
ST2006	Citywide Traffic Signal Improvement Program	150,000
ST2007	Annual Street Tree Planting Program	5,000
ST2008	Annual Main Street Paver Repairs	5,000
ST2009	Main Street Improvements Program	386,900
WT0904	Water Pump Station Rehab. Beverly Manor (Analysis & Imp.)	100,000
WT1301	Hellman Ranch Permit	73,800
WT1501	Water Rate Study Update	55,000
WT1603	Water Well Rehab Bolsa Chica	50,000
WT1605	Navy Reservoir Chlorination System Upgrades	140,000
WT1801	SCADA Improvement Upgrade Project	150,000
WT1902	Lampson Well Head Treatment (Preliminary Analysis)	60,000
WT1904	Annual Citywide Water Meter Replacement	50,000
WT1906	Annual Water Valve Replacement Program	50,000
WT2001	Advanced Metering Infrastructure	70,000
	Total Ongoing Capital Improvement Projects	<b>\$ 5,051,700</b>

# CAPITAL IMPROVEMENT PROJECTS BY FUNDING SOURCE

No.	Project #	Project Name	Capital Improvement Projects** 045	Water Capital 019
<b>BEACH AND PIER*</b>				
1	BP1102	Local Coastal Plan - Phase II	\$ 55,000	\$ -
<b>Subtotal Beach &amp; Pier</b>			<b>55,000</b>	<b>-</b>
<b>BUILDING AND FACILITIES</b>				
2	BG1504	Citywide Financial Information System	20,000	-
3	BG1808	15 1st Street Building Renovation Project	10,000	-
4	BG2001	HVAC Replacements - City Hall	135,000	-
5	BG2002	Citywide Technology - City Facilities	100,000	-
6	BG2003	Lifeguard Headquarters/PD Substation Replacement	250,000	-
7	BG2005	Citywide Technology - Police Department	80,000	-
8	BG2101	Fire Station #44 Generator	30,000	-
9	BG2102	City Hall Building Staircase Repair/Replacement	200,000	-
10	BG2103	Police Department HQ Building/Site Upgrades	100,000	-
11	BG2104	Lifeguard Headquarters/PD Substation Building Repairs	60,000	-
12	BG2105	Tennis Center Locker Room	60,000	-
<b>Subtotal Building and Facilities</b>			<b>1,045,000</b>	<b>-</b>
<b>PARKS</b>				
13	PR2101	Annual Citywide Court Rehabilitation	30,000	-
14	PR2203	Park Playground Equipment Replacement	-	-
<b>Subtotal Parks</b>			<b>30,000</b>	<b>-</b>
<b>SEWER</b>				
15	SS2101	Annual Manhole Rehabilitation (w/ SmartCover)	-	-
16	SS2102	Sewer Mainline Improvement Program	-	-
<b>Subtotal Sewer</b>			<b>-</b>	<b>-</b>
<b>STREET AND TRANSPORTATION</b>				
17	ST1811	Lampson Bike Trail Gap Closure Project	528,000	-
18	ST2003	Arterial Street Resurfacing Program	-	-
19	ST2101	Annual Slurry Seal Program	-	-
20	ST2102	Annual Local Paving Program	-	-
21	ST2103	Arterial Street Resurfacing Program	-	-
22	ST2104	Annual ADA Improvements - Public R/W	-	-
23	ST2105	Annual Striping Program	-	-
24	ST2106	Citywide Traffic Signal Improvement Program	-	-
25	ST2107	Annual Street Tree Planting Program	20,000	-
26	ST2108	Annual Main Street Paver Repairs	-	-
27	ST2109	Seal Beach Traffic Signal Synchronization	250,000	-
28	ST2110	Westminster at Seal Beach Blvd RT Feasibility Study	-	-
<b>Subtotal Street and Transportation</b>			<b>798,000</b>	<b>-</b>

# FY 2020-2021

SB1 RMRA 039	Gas Tax 040	Measure M2 042	Sewer Capital 044	Citywide Grants 080	Total
\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 105,000
-	-	-	-	50,000	105,000
-	-	-	-	-	20,000
-	-	-	-	-	10,000
-	-	-	-	-	135,000
-	-	-	-	-	100,000
-	-	-	-	-	250,000
-	-	-	-	-	80,000
-	-	-	-	-	30,000
-	-	-	-	-	200,000
-	-	-	-	-	100,000
-	-	-	-	-	60,000
-	-	-	-	-	60,000
-	-	-	-	-	1,045,000
-	-	-	-	-	30,000
-	-	-	-	200,000	200,000
-	-	-	-	200,000	230,000
-	-	-	50,000	-	50,000
-	-	-	500,000	-	500,000
-	-	-	550,000	-	550,000
-	-	-	-	505,000	1,033,000
-	150,000	-	-	-	150,000
-	-	250,000	-	-	250,000
400,000	-	-	-	-	400,000
-	400,000	-	-	-	400,000
-	50,000	-	-	-	50,000
-	50,000	-	-	-	50,000
-	-	200,000	-	-	200,000
-	-	-	-	-	20,000
-	20,000	-	-	-	20,000
-	-	-	-	550,000	800,000
-	-	50,000	-	-	50,000
400,000	670,000	500,000	-	1,055,000	3,423,000

# CAPITAL IMPROVEMENT PROJECTS BY FUNDING SOURCE

No.	Project #	Project Name	Capital Improvement Projects** 045	Water Capital 019
<b>WATER</b>				
29	WT1301	Hellman Ranch Permit	-	50,000
30	WT1603	Bolsa Chica Well Rehabilitation	-	1,950,000
31	WT1605	Navy Reservoir Chlorination System Upgrades	-	200,000
32	WT1801	SCADA Improvement Upgrade Project	-	30,000
33	WT1902	Lampson Well Head Treatment Study	-	100,000
34	WT2103	LCWA Watermain Lining	-	280,000
35	WT2105	Water System Vulnerability Assessment	-	100,000
<b>Subtotal Water</b>			-	2,710,000
<b>Total Capital Improvement Projects</b>			<b>\$ 1,928,000</b>	<b>\$ 2,710,000</b>

\*The Beach and Pier Capital Improvement Projects are paid for by the General Fund as the Tidelands Fund does not generate sufficient revenue to pay for operating and capital costs in full.

\*\*The Capital Improvement Projects 045 fund is funded through transfers from the General Fund 001.

# FY 2020-2021

SB1 RMRA 039	Gas Tax 040	Measure M2 042	Sewer Capital 044	Citywide Grants 080	Total
-	-	-	-	-	50,000
-	-	-	-	-	1,950,000
-	-	-	-	-	200,000
-	-	-	-	-	30,000
-	-	-	-	-	100,000
-	-	-	-	-	280,000
-	-	-	-	-	100,000
-	-	-	-	-	2,710,000
\$ 400,000	\$ 670,000	\$ 500,000	\$ 550,000	\$ 1,305,000	\$ 8,063,000



# 5-YEAR CAPITAL IMPROVEMENT PROGRAM

Funding Source	Adopted Budget FY 2020-21	Proposed Budget FY 2021-22	Proposed Budget FY 2022-23
<b>Capital Improvement Projects - 045*</b>			
1 BP1102 Local Coastal Plan - Phase II	\$ 55,000	\$ -	\$ -
2 BG1504 Citywide Financial Information System	20,000	-	-
3 BG1808 15 First Street Building Renovation Project	10,000	-	-
4 BG2001 HVAC Replacements - City Hall	135,000	-	-
5 BG2002 Citywide Technology - City Facilities	100,000	-	-
6 BG2003 Lifeguard Headquarters/PD Substation Replacement	250,000	550,000	3,700,000
7 BG2005 Citywide Technology - Police Department	80,000	-	-
8 BG2101 Fire Station #44 Generator	30,000	-	-
9 BG2102 City Hall Building Staircase Repairs/Replacement	200,000	-	-
10 BG2103 PDHQ Building/Site Upgrades	100,000	35,000	-
11 BG2104 Lifeguard Headquarters/PD Substation Building Repairs	60,000	-	-
12 BG2105 Tennis Center Locker Room	60,000	600,000	-
13 PR2101 Annual Citywide Court Rehabilitation	30,000	30,000	30,000
17 ST1811 Lampson Bike Trail Gap Project (City Match)	528,000	-	-
25 ST2107 Annual Street Tree Planting Program	20,000	20,000	20,000
27 ST2109 Seal Beach Blvd Traffic Signal Synchronization (City Match)	250,000	-	-
36 BG2004 Adolfo Lopez Slope Repair	-	485,000	-
38 PR2102 Annual Playground Replacement Program	-	50,000	250,000
39 PR2204 Zoeter Dog Park	-	15,000	-
40 SD1803 Seal Way Storm Drain Improvements	-	-	750,000
41 ST2009 Main Street Improvements Program	-	500,000	500,000
<b>Total Capital Improvement Projects - 045</b>	<b>1,928,000</b>	<b>2,285,000</b>	<b>5,250,000</b>
<b>Tidelands - 034</b>			
37 BP2101 8th/10th Street Parking Lot Rehabilitation	-	350,000	-
42 BP2201 Seal Beach Pier Concrete Abutment Restoration	-	400,000	-
43 BP2202 Pier Restroom Restoration	-	180,000	-
44 BP2203 Beach Planter Rings Replacement	-	300,000	300,000
45 BP2301 Rivers End Restroom Restoration	-	-	300,000
46 BP2401 ADA Ramp from Beach Parking Lot to Eisenhower Park	-	-	-
<b>Total Tidelands - 034</b>	<b>-</b>	<b>1,230,000</b>	<b>600,000</b>
<b>SB1 RMRA - 039</b>			
20 ST2102 Annual Local Paving Program	400,000	400,000	400,000
<b>Total SB1 RMRA - 039</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>
<b>Gas Tax - 040</b>			
18 ST2003 Arterial Street Resurfacing Program	150,000	-	-
21 ST2103 Arterial Street Resurfacing Program	400,000	-	100,000
22 ST2104 Annual ADA Improvements - Public R/W	50,000	50,000	50,000
23 ST2105 Annual Striping Program	50,000	50,000	50,000
26 ST2108 Annual Main Street Paver Repairs	20,000	20,000	20,000
<b>Total Gas Tax - 040</b>	<b>670,000</b>	<b>120,000</b>	<b>220,000</b>

# FY 2020-2021

Proposed Budget FY 2023-24	Proposed Budget FY 2024-25	Total	Previously Approved Carryover
\$ -	\$ -	\$ 55,000	
-	-	20,000	Yes
-	-	10,000	Yes
-	-	135,000	Yes
-	-	100,000	Yes
5,000,000	-	9,500,000	Yes
-	-	80,000	Yes
-	-	30,000	
-	-	200,000	
-	-	135,000	
-	-	60,000	
-	-	660,000	
30,000	30,000	150,000	Yes
-	-	528,000	Yes
20,000	20,000	100,000	Yes
-	-	250,000	
-	-	485,000	Yes
50,000	250,000	600,000	Yes
-	-	15,000	
-	-	750,000	Yes
-	-	1,000,000	Yes
<u>5,100,000</u>	<u>300,000</u>	<u>14,863,000</u>	
-	-	350,000	
-	-	400,000	
-	-	180,000	
-	-	600,000	
-	-	300,000	
300,000	-	300,000	
<u>300,000</u>	<u>-</u>	<u>2,130,000</u>	
400,000	400,000	2,000,000	
<u>400,000</u>	<u>400,000</u>	<u>2,000,000</u>	
-	-	150,000	Yes
1,100,000	-	1,600,000	
50,000	50,000	250,000	Yes
50,000	50,000	250,000	
20,000	20,000	100,000	Yes
<u>1,220,000</u>	<u>120,000</u>	<u>2,350,000</u>	

# 5-YEAR CAPITAL IMPROVEMENT PROGRAM

Funding Source	Adopted Budget FY 2020-21	Proposed Budget FY 2021-22	Proposed Budget FY 2022-23
<b>Measure M2 - 042</b>			
19 ST2101 Annual Slurry Seal Program	250,000	250,000	250,000
24 ST2106 Citywide Traffic Signal Improvement Program	200,000	150,000	150,000
28 ST2110 Westminster @ Seal Beach Blvd RT Feasibility Study	50,000	-	-
<b>Total Measure M2 - 042</b>	<b>500,000</b>	<b>400,000</b>	<b>400,000</b>
<b>Citywide Grants - 080</b>			
1 BP1102 Local Coastal Plan - Phase II	50,000	-	-
14 PR2203 Park Playground Equipment Replacement	200,000	-	-
17 ST1811 Lampson Ave Bicycle Lane Improvements	505,000	-	-
27 ST2109 Seal Beach Blvd Traffic Signal Synchronization	550,000	-	-
<b>Total Citywide Grants - 080</b>	<b>1,305,000</b>	<b>-</b>	<b>-</b>
<b>Sewer Capital Improvement - 044</b>			
15 SS2101 Annual Manhole Rehabilitation (w/SmartCover)	50,000	20,000	20,000
16 SS2102 Sewer Mainline Improvement Program	500,000	600,000	600,000
32 WT1801 SCADA Improvement Upgrade Project	-	50,000	50,000
47 SS1902 6th Street Alley Waterline/Sewerline Replacement	-	2,050,000	-
48 SS2303 Sunset Aquatic Park and Adolfo Lopez Pump Station Improv.	-	400,000	-
<b>Total Sewer Capital Improvement - 044</b>	<b>550,000</b>	<b>3,120,000</b>	<b>670,000</b>
<b>Water Capital Improvement - 019</b>			
29 WT1301 Hellman Ranch Permit	50,000	-	-
30 WT1603 Bolsa Chica Water Well Rehabilitation	1,950,000	100,000	-
31 WT1605 Navy Reservoir Chlorination System Upgrades	200,000	-	-
32 WT1801 SCADA Improvement Upgrade Project	30,000	100,000	100,000
33 WT1902 Lampson Well Head Treatment	100,000	500,000	1,500,000
34 WT2103 LCWA Watermain Lining	280,000	2,000,000	-
35 WT2105 Water System Vulnerability Assessment	100,000	-	-
47 SS1902 6th Street Alley Waterline/Sewerline Replacement	-	1,165,000	-
49 WT0904 Beverly Manor Water Pump Station Rehabilitation	-	100,000	400,000
50 WT1103 Lampson Avenue East Transmission Main Improvement	-	-	-
51 WT1704 Lampson Ave Transmission Main Repl. (to Seal Beach Blvd)	-	-	-
52 WT2001 Advanced Metering Infrastructure	-	650,000	900,000
53 WT2102 College Park East Waterline Improvements	-	-	-
54 WT2104 Annual Citywide Water Meter Replacement	-	50,000	50,000
55 WT2106 Annual Water Valve Replacement Program	-	50,000	50,000
56 WT2305 Waterline Improvement Program	-	-	250,000
57 WT2301 College Park West Water System Improvements	-	-	-
<b>Total Water Capital Improvement - 019</b>	<b>2,710,000</b>	<b>4,715,000</b>	<b>3,250,000</b>
<b>Total 5-Year Capital Improvement Program</b>	<b>\$ 8,063,000</b>	<b>\$ 12,270,000</b>	<b>\$ 10,790,000</b>

\*The Capital Improvement Projects 045 fund is funded through transfers from the General Fund 001.

# FY 2020-2021

Proposed Budget FY 2023-24	Proposed Budget FY 2024-25	Total	Previously Approved Carryover
250,000	250,000	1,250,000	
150,000	150,000	800,000	Yes
-	-	50,000	
400,000	400,000	2,100,000	
-	-	50,000	Yes
-	-	200,000	
-	-	505,000	Yes
-	-	550,000	
-	-	1,305,000	
25,000	25,000	140,000	Yes
600,000	600,000	2,900,000	
-	-	100,000	Yes
-	-	2,050,000	Yes
-	-	400,000	
625,000	625,000	5,590,000	
-	-	50,000	Yes
-	-	2,050,000	Yes
-	-	200,000	Yes
-	-	230,000	Yes
-	-	2,100,000	Yes
-	-	2,280,000	
-	-	100,000	
-	-	1,165,000	Yes
2,700,000	2,500,000	5,700,000	Yes
-	200,000	200,000	
-	300,000	300,000	Yes
900,000	900,000	3,350,000	
-	200,000	200,000	
50,000	50,000	200,000	Yes
50,000	50,000	200,000	Yes
250,000	250,000	750,000	
-	200,000	200,000	
3,950,000	4,650,000	19,275,000	
<b>\$11,995,000</b>	<b>\$ 6,495,000</b>	<b>\$ 49,613,000</b>	

## Local Coastal Plan - Phase II

No. 1

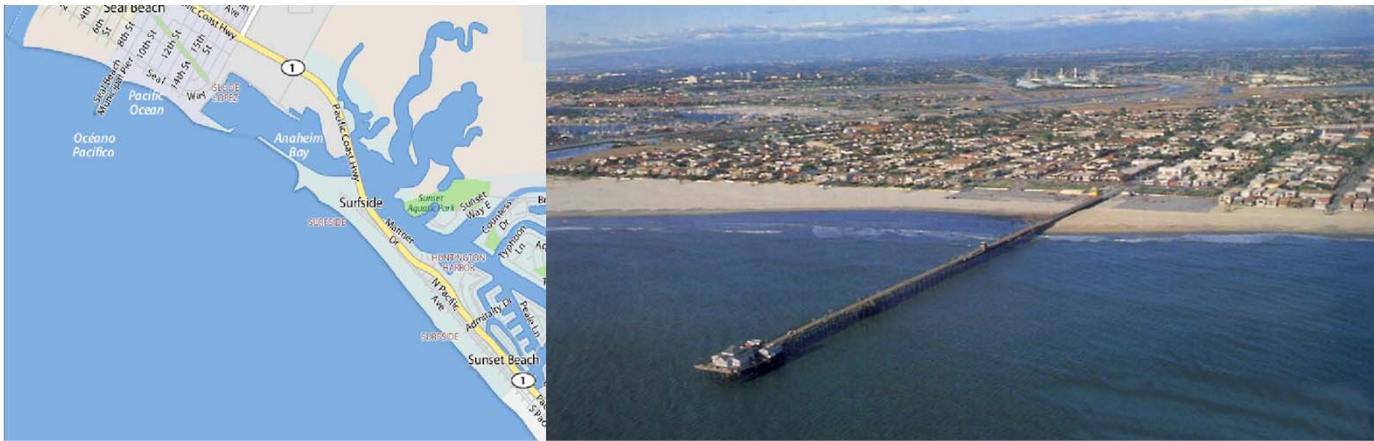
**Project Category** Beach & Pier  
**Project Name** Local Coastal Plan - Phase II  
**Project Manager** Les Johnson, Community Development Director  
**Location** Seal Beach Coastal Zone  
**Priority** High

**Project No.** BP1102  
**Total Project Cost** \$182,900  
**Work Performed By** Contract  
**Project Status** On-going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
The City staff and consultant team will be working with the California Coastal Commission to prepare and obtain certification for a Local Coastal Plan for the City of Seal Beach.	A certified Local Coastal Plan (LCP) will allow the City to process certain Coastal Development Permits (CDP) on behalf of the California Coastal Commission. This will translate to shorter processing time, lower permitting costs, and more local control.

**On-going Operating & Maintenance Impact:**

This LCP will facilitate Coastal Development Permit application process for the City and its residents.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ 55,000
Grants - 080	50,000	-	-	-	-	50,000
<b>TOTAL</b>	<b>\$ 105,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 105,000</b>
<b>Expenditures</b>						
Study	\$ 105,000	\$ -	\$ -	\$ -	\$ -	\$ 105,000
<b>TOTAL</b>	<b>\$ 105,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 105,000</b>

## Citywide Financial Information System

No. 2

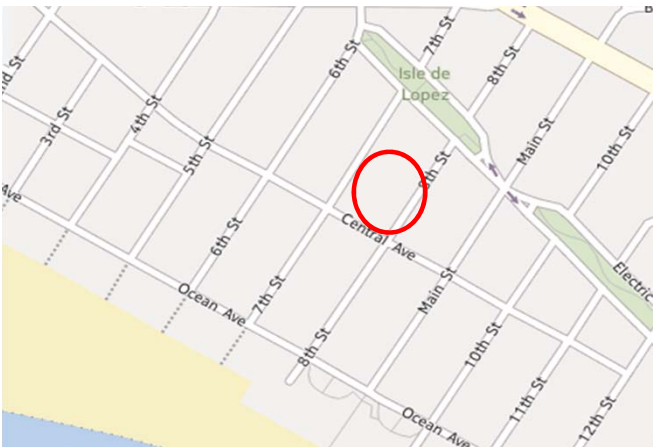
**Project Category** Buildings & Facilities  
**Project Name** Citywide Financial Information System  
**Project Manager** Kelly Telford, Director of Finance  
**Location** Citywide  
**Priority** High

**Project No.** BG1504  
**Total Project Cost** \$180,000  
**Work Performed By** Contract  
**Project Status** On-going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project is the first step in the process of replacing the financial management system. A consultant will assist with analysis of city needs and vendor selection. Once the analysis is complete, a software solution will be recommended and a funding plan will be prepared.	The City's financial management system is more than 20 years old, and does not provide effective reporting tools to comply with current citywide needs. It operates on an outdated version of Windows which is no longer supported by Microsoft. In order to ensure continuity of business operations, the software needs to be replaced as soon as possible.

**On-going Operating & Maintenance Impact:**

Upgrading the City's financial system will increase the annual license and maintenance costs for the software, however the amount is unknown at this time.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
<b>TOTAL</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>
<b>Expenditures</b>						
Study	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
<b>TOTAL</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>

## 15 1st Street Renovation

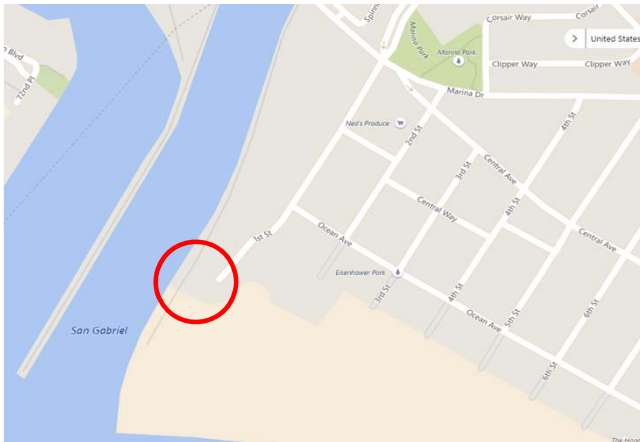
No. 3

**Project Category** Buildings & Facilities  
**Project Name** 15 1st Street Renovation  
**Project Manager** Steve Myrter, Director of Public Works  
**Location** 15 1st Street  
**Priority** High

**Project No.** BG1808  
**Total Project Cost** \$16,100  
**Work Performed By** Contract  
**Project Status** On-going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
Over the years, modifications were performed by the tenant at various times throughout the lease term. The last comprehensive facility assessment was performed as part of the Citywide Facility Condition Assessment, dated October 2011. The findings for the 15 1st Street Beach Facilities Restaurant Building noted that overall the structure of the building is in good conditions. The following recommendations were also listed: Perform Condition/Structural Facility Assessment, replace tile roof systems, install grease interceptor, replace exhaust fans, replace main electrical panel.	The lease term with this restaurant service provider expired. In February 2018 the City took possession of this facility and is preparing it for occupation by a new tenant.

**On-going Operating & Maintenance Impact:**  
None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
<b>TOTAL</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>
<b>Expenditures</b>						
Construction	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
<b>TOTAL</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>



## HVAC Replacements - City Hall and Council Chambers

No. 4

**Project Category** Buildings & Facilities  
**Project Name** HVAC Replacements - City Hall and Council Chambers  
**Project Manager** Dave Fait, Deputy PW Director / Maintenance & Utilities  
**Location** City Hall  
**Priority** High

**Project No.** BG2001  
**Total Project Cost** \$385,000  
**Work Performed By** Contract  
**Project Status** On-going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project replaces existing HVAC systems at City Hall and City Council Chambers that have reached their useful life's and replaces them with a new energy-efficient systems.	Existing HVAC systems are no longer reliable and are not energy efficient.

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ 135,000
<b>TOTAL</b>	<b>\$ 135,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 135,000</b>
<b>Expenditures</b>						
Construction	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ 135,000
<b>TOTAL</b>	<b>\$ 135,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 135,000</b>



## Citywide Technology - City Facilities

No. 5

**Project Category** Buildings & Facilities  
**Project Name** Citywide Technology - City Facilities  
**Project Manager** Patrick Gallegos, Assistant City Manager  
**Location** Citywide  
**Priority** High

**Project No.** BG2002  
**Total Project Cost** \$180,000  
**Work Performed By** Contract  
**Project Status** On-going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
To modernize City services through strategic investment and management of the City's technology. Project will include City website, IT Master Plan, Marine Safety Tower Phone/CAD System and IT infrastructure.	To meet the technology needs of internal and external customers, the City must provide innovative technology solutions and a secure, reliable, and dependable technology infrastructure to support City programs and services.

**On-going Operating & Maintenance Impact:**  
 Unknown.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>Expenditures</b>						
Construction	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

## Lifeguard Headquarters/PD Substation Replacement

No. 6

**Project Category** Buildings & Facilities  
**Project Name** Lifeguard Headquarters/PD Substation Replacement  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** Lifeguard Headquarters/PD Substation  
**Priority** Medium

**Project No.** BG2003  
**Total Project Cost** \$9,500,000  
**Work Performed By** Contract  
**Project Status** New  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will renovate the existing Lifeguard Headquarters/Police Department substation. Based on changes in the building requirements, renovation may not be feasible/desirable, therefore a new replacement facility is anticipated to cost approximately \$9.5 million.	The Lifeguard Headquarters was originally built in the 1930's and modified over the years with the last major modification completed in the late 1990's. The current building will need to be substantially renovated or rebuilt in the near future to continue to meet the needs of the Lifeguard Department/Police Department.

**On-going Operating & Maintenance Impact:**

Renovation/replacement of facility would reduce on-going maintenance of an aged facility.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ 250,000	\$ 550,000	\$ 3,700,000	\$ 5,000,000	\$ -	\$ 9,500,000
<b>TOTAL</b>	<b>\$ 250,000</b>	<b>\$ 550,000</b>	<b>\$ 3,700,000</b>	<b>\$ 5,000,000</b>	<b>\$ -</b>	<b>\$ 9,500,000</b>
<b>Expenditures</b>						
Design	\$ 250,000	\$ 550,000	\$ -	\$ -	\$ -	\$ 800,000
Construction	-	-	3,700,000	5,000,000	-	8,700,000
<b>TOTAL</b>	<b>\$ 250,000</b>	<b>\$ 550,000</b>	<b>\$ 3,700,000</b>	<b>\$ 5,000,000</b>	<b>\$ -</b>	<b>\$ 9,500,000</b>

## Citywide Technology - Police Department

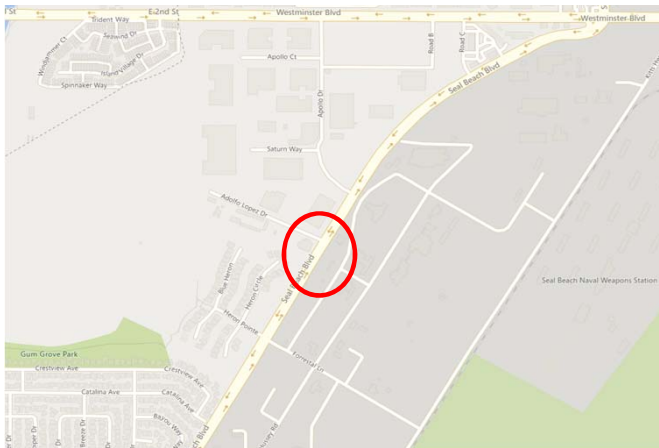
No. 7

**Project Category** Buildings & Facilities  
**Project Name** Citywide Technology - Police Department  
**Project Manager** Patrick Gallegos, Assistant City Manager  
**Location** Police Department  
**Priority** High

**Project No.** BG2005  
**Total Project Cost** \$896,800  
**Work Performed By** Contract  
**Project Status** On-going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
To modernize City services through strategic investment and management of the City's technology. Project will include Body/Vehicle cameras, fixed license plate reader cameras, and other technology upgrades.	To meet the technology needs of internal and external customers, the City must provide innovative technology solutions and a secure, reliable, and dependable technology infrastructure to support City programs and services.

**On-going Operating & Maintenance Impact:**  
 Unknown.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
<b>TOTAL</b>	<b>\$ 80,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 80,000</b>
<b>Expenditures</b>						
Construction	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
<b>TOTAL</b>	<b>\$ 80,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 80,000</b>

## Fire Station #44 Generator

No. 8

**Project Category** Buildings & Facilities  
**Project Name** Fire Station #44 Generator  
**Project Manager** Dave Fait, Deputy PW Director / Maintenance & Utilities  
**Location** Fire Station #44  
**Priority** High

**Project No.** BG2101  
**Total Project Cost** \$30,000  
**Work Performed By** Contract  
**Project Status** New  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will provide a back-up power generation to the Fire Station #44 facility, allowing for a continuous power solution in the event of a power outage.	Fire Station #44 is an essential use facility. Back-up generation is necessary to ensure full operations when electricity is not available through Southern California Edison.

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
<b>TOTAL</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>
<b>Expenditures</b>						
Construction	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
<b>TOTAL</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>



## City Hall Building Staircase Repairs

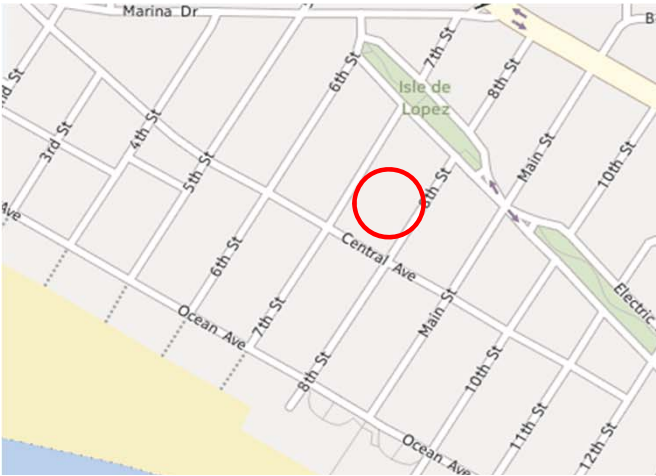
No. 9

**Project Category** Buildings & Facilities  
**Project Name** City Hall Building Staircase Repairs  
**Project Manager** Dave Fait, Deputy PW Director / Maintenance & Utilities  
**Location** City Hall  
**Priority** High

**Project No.** BG2102  
**Total Project Cost** \$200,000  
**Work Performed By** Contract  
**Project Status** New  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will replace the an existing staircase on the back of City Hall.	An existing staircase at City Hall is beyond the point of repair and poses safety risks. A new staircase will be constructed per current regulatory codes to provide adequate ingress/egress points.

**On-going Operating & Maintenance Impact:**  
None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>
<b>Expenditures</b>						
Construction	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>

# CAPITAL PROJECT INFORMATION SHEET

FY 2020-2021

## Police Department HQ Building/Site Upgrades

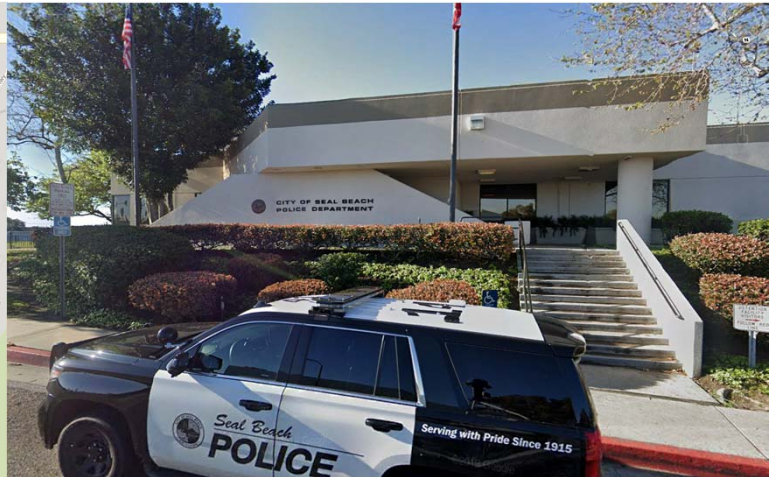
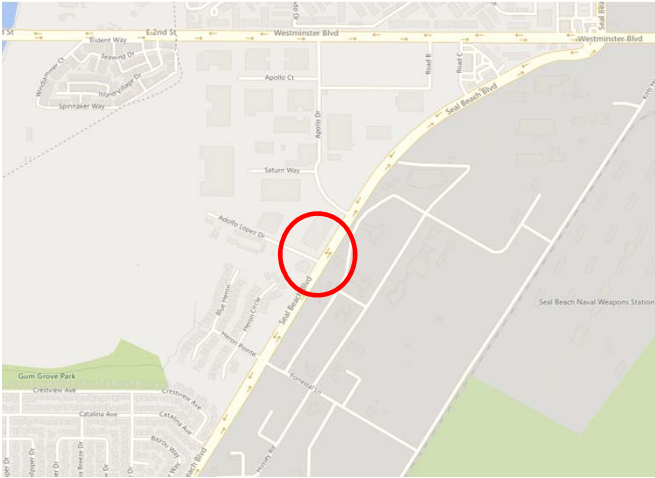
No. 10

**Project Category** Buildings & Facilities  
**Project Name** Police Department HQ Building/Site Upgrades  
**Project Manager** Dave Fait, Deputy PW Director / Maintenance & Utilities  
**Location** Police Department HQ  
**Priority** High

**Project No.** BG2103  
**Total Project Cost** \$135,000  
**Work Performed By** Contract  
**Project Status** New  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will construct and install various Police Department Building improvements including replacement of the outside lockers, additional perimeter fencing, and modification to the Jail exterior pass through fencing. Project also includes installation of new carpeting throughout the building.	The existing lockers and carpet have reached their useful life and are in need of replacement. The new fencing modifications will improve security at the facility.

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ 100,000	\$ 35,000	\$ -	\$ -	\$ -	\$ 135,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 135,000</b>
<b>Expenditures</b>						
Construction	\$ 100,000	\$ 35,000	\$ -	\$ -	\$ -	\$ 135,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 135,000</b>

## Lifeguard Headquarters/PD Substation Repairs

No. 11

**Project Category** Buildings & Facilities  
**Project Name** Lifeguard Headquarters/PD Substation Repairs  
**Project Manager** Dave Fait, Deputy PW Director / Maintenance & Utilities  
**Location** Lifeguard Headquarters/PD Substation  
**Priority** High

**Project No.** BG2104  
**Total Project Cost** \$60,000  
**Work Performed By** Contract  
**Project Status** New  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will provide temporary measures to address immediate needs including new weatherproofing, doors, and limited repairs until the building can be removed/replaced.	The Lifeguard Headquarters was originally built in the 1930's and modified over the years with the last major modification completed in the late 1990's While the building is being assessed for a full building renovation or rebuild, maintenance is required to extend the building's serviceable life.

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
<b>TOTAL</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>
<b>Expenditures</b>						
Construction	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
<b>TOTAL</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>

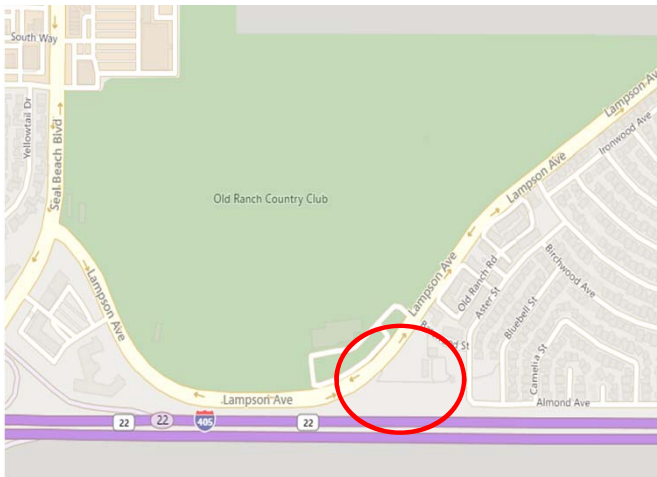
**Tennis Center Locker Room** **No. 12**

**Project Category** Buildings & Facilities  
**Project Name** Tennis Center Locker Room  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** Tennis Center  
**Priority** Medium

**Project No.** BG2105  
**Total Project Cost** \$660,000  
**Work Performed By** Contract  
**Project Status** New  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will replace the existing showers and completely renovate the facilities' aging restrooms and bring them up to current ADA standards, as well upgrade additional interior features throughout the facility.	The Tennis Center Locker Room/Gym was built in the 1970's and is need of a complete renovation including replacement of the showers that are currently non-operative.

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ 60,000	\$ 600,000	\$ -	\$ -	\$ -	\$ 660,000
<b>TOTAL</b>	<b>\$ 60,000</b>	<b>\$ 600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 660,000</b>
<b>Expenditures</b>						
Design	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Construction	-	600,000	-	-	-	600,000
<b>TOTAL</b>	<b>\$ 60,000</b>	<b>\$ 600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 660,000</b>



## Annual Citywide Court Rehabilitation

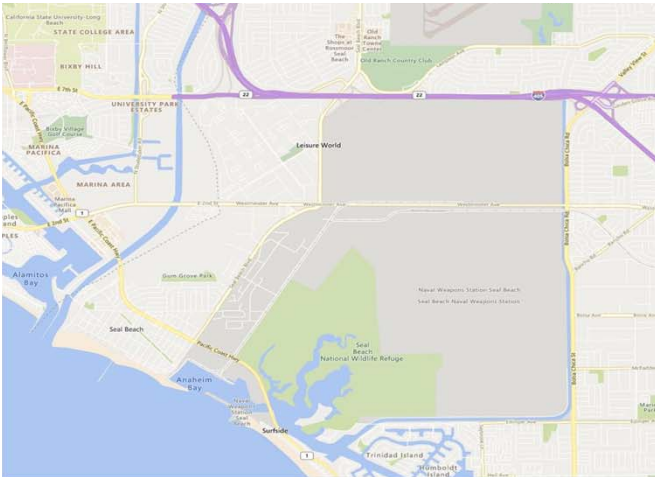
No. 13

**Project Category** Parks  
**Project Name** Annual Citywide Court Rehabilitation  
**Project Manager** Tim Kelsey, Recreation Manager  
**Location** Citywide  
**Priority** Medium

**Project No.** PR2101  
**Total Project Cost** \$150,000  
**Work Performed By** Contract  
**Project Status** On-going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This annual Citywide Court Rehabilitation program will provide funding for continuous rehabilitation of the City's tennis courts.	To provide on-going maintenance for the City's tennis courts to extend its useful life.

**On-going Operating & Maintenance Impact:**  
None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
<b>TOTAL</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 150,000</b>
<b>Expenditures</b>						
Construction	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
<b>TOTAL</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 150,000</b>

## Park Playground Equipment Replacement

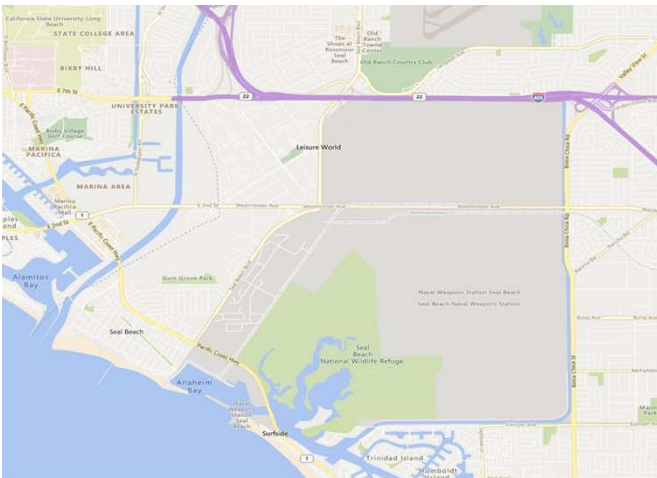
No. 14

**Project Category** Parks  
**Project Name** Park Playground Equipment Replacement  
**Project Manager** Tim Kelsey, Recreation Manager  
**Location** Citywide  
**Priority** Medium

**Project No.** PR2203  
**Total Project Cost** \$200,000  
**Work Performed By** Contract  
**Project Status** New  
**Alternate Funding Source** Grant

DESCRIPTION	JUSTIFICATION
The State-grant funded project will replace existing, worn equipment at City playgrounds.	Certain playground pieces are reaching their serviceable life, where localized repairs and maintenance is not desirable. This project will replace those deteriorated pieces with new ones to provide enhanced safety and play value for the community.

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Grants - 080	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>
<b>Expenditures</b>						
Construction	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>

## Annual Manhole Rehabilitation (w/ SmartCover)

No. 15

**Project Category** Sewer System  
**Project Name** Annual Manhole Rehabilitation (w/ SmartCover)  
**Project Manager** Dave Fait, Deputy PW Director Maintenance & Utilities  
**Location** Citywide  
**Priority** Medium

**Project No.** SS2101  
**Total Project Cost** \$140,000  
**Work Performed By** Contract  
**Project Status** On-going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
To repair and/or rehabilitate aged sewer manholes city wide.	The majority of the City's sewer manholes were constructed approximately 40 years ago and in need of maintenance due to traffic loads, water tables, and other traffic and environmental factors. The intent of this program is to extend the useful life of these aging manholes through the installation of a structural coating.

**On-going Operating & Maintenance Impact:**

Constructing the project will reduce maintenance activities.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Sewer Capital - 044	\$ 50,000	\$ 20,000	\$ 20,000	\$ 25,000	\$ 25,000	\$ 140,000
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 140,000</b>
<b>Expenditures</b>						
Construction	\$ 50,000	\$ 20,000	\$ 20,000	\$ 25,000	\$ 25,000	\$ 140,000
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 140,000</b>

## Sewer Mainline Improvement Program

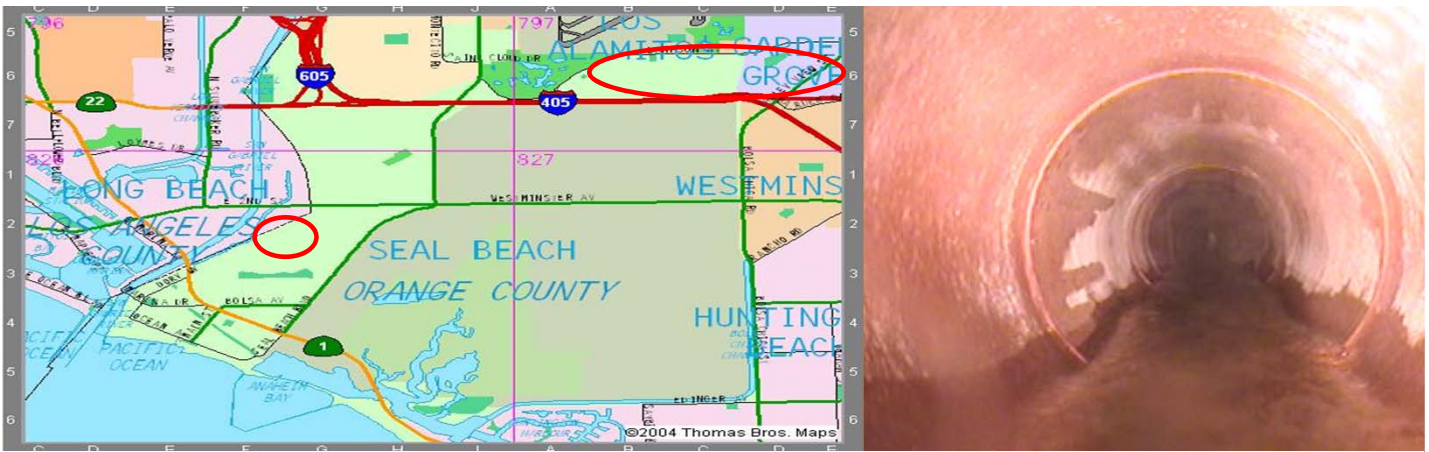
No. 16

**Project Category** Sewer System  
**Project Name** Sewer Mainline Improvement Program  
**Project Manager** Dave Fait, Deputy PW Director / Maintenance & Utilities  
**Location** Citywide  
**Priority** Medium

**Project No.** SS2102  
**Total Project Cost** \$2,900,000  
**Work Performed By** Contract  
**Project Status** New  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This program will provide on-going sewer line infrastructure improvements to maintain system integrity.	The Sewer Master Plan identified several sewer lines that have deflections, cracks and pipe sections that are past their useful life. These pipe sections have reached their useful life and are in need of replacement. This program will safeguard services reliability of the City's wastewater system, and extend its serviceable life.

**On-going Operating & Maintenance Impact:**  
 Constructing the project will reduce maintenance activities.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Sewer Capital - 044	\$ 500,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 2,900,000
<b>TOTAL</b>	<b>\$ 500,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 2,900,000</b>
<b>Expenditures</b>						
Construction	\$ 500,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 2,900,000
<b>TOTAL</b>	<b>\$ 500,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 2,900,000</b>



## Lampson Ave Bike Trail Gap Closure Project

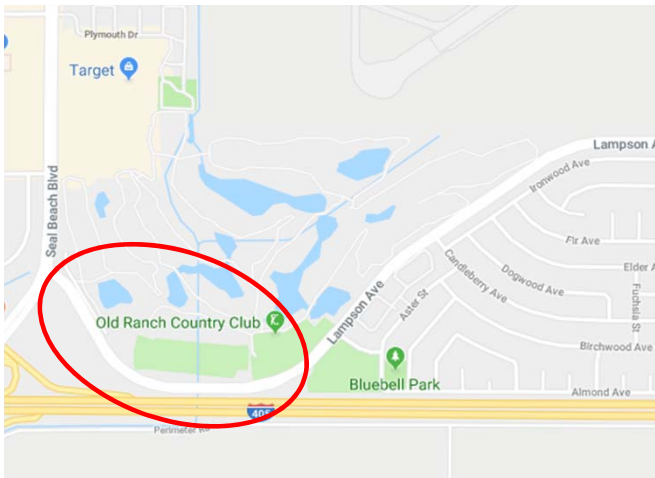
No. 17

**Project Category** Streets and Transportation  
**Project Name** Lampson Ave Bike Trail Gap Closure Project  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** Lampson Ave  
**Priority** High

**Project No.** ST1811  
**Total Project Cost** \$1,255,000  
**Work Performed By** Contract  
**Project Status** Design  
**Alternate Funding Source** Grant

DESCRIPTION	JUSTIFICATION
The Adopted Lampson Avenue Bike Trail Gap Closure project will install a Class II Bike Lanes on the north side and south side of Lampson Avenue between Seal Beach Boulevard and Basswood Street, thus closing this gap and connecting the existing bike lanes that currently terminate at the Basswood Street intersection to the bike lanes within Seal Beach Boulevard.	The segment of Lampson Avenue between Basswood Street and Seal Beach Boulevard does not have Class II bike lanes in either direction. Lampson Avenue does have Class II Bike Lanes from Basswood Street east to the intersection of Valley View Street. Accordingly, a bike lane "gap" exists between Basswood Street and Seal Beach Boulevard.

**On-going Operating & Maintenance Impact:**  
None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ 528,000	\$ -	\$ -	\$ -	\$ -	\$ 528,000
Grants - 080	505,000	-	-	-	-	505,000
<b>TOTAL</b>	<b>\$ 1,033,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,033,000</b>
<b>Expenditures</b>						
Construction	\$ 1,033,000	\$ -	\$ -	\$ -	\$ -	\$ 1,033,000
<b>TOTAL</b>	<b>\$ 1,033,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,033,000</b>

## Arterial Street Resurfacing Program

No. 18

**Project Category** Streets and Transportation  
**Project Name** Arterial Street Resurfacing Program  
**Project Manager** Iris Lee, Deputy PW Director/City Engineer  
**Location** Citywide  
**Priority** Medium

**Project No.** ST2003  
**Total Project Cost** \$400,000  
**Work Performed By** Contract  
**Project Status** Design  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will resurface arterial streets per the pavement management system.	A pavement management report was adopted that analyzed surface conditions and planned a cost efficient pavement maintenance schedule. City streets deteriorate over time and require maintenance.

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Gas Tax - 040	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
<b>TOTAL</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>
<b>Expenditures</b>						
Construction	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
<b>TOTAL</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

## Annual Slurry Seal Program

No. 19

Project Category Streets and Transportation  
 Project Name Annual Slurry Seal Program  
 Project Manager Denice Bailey, Assistant Engineer  
 Location Citywide  
 Priority Medium

Project No. ST2101  
 Total Project Cost \$1,400,000  
 Work Performed By Contract  
 Project Status On-going  
 Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This program applies maintenance slurry seals to streets to extend the life of the pavement. The Pavement Management System data will be used as a guideline to select project streets.	Slurry Seal is a proven strategy to extend the life of asphalt pavements. The program is well received by residents.

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Measure M2 - 042	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000
<b>TOTAL</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 1,250,000</b>
<b>Expenditures</b>						
Construction	\$ 250,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,050,000
<b>TOTAL</b>	<b>\$ 250,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,050,000</b>



## Annual Local Paving Program

No. 20

**Project Category** Streets and Transportation  
**Project Name** Annual Local Paving Program  
**Project Manager** Denice Bailey, Assistant Engineer  
**Location** Citywide  
**Priority** Medium

**Project No.** ST2102  
**Total Project Cost** \$2,000,000  
**Work Performed By** Contract  
**Project Status** On-going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will resurface local streets per the pavement management system.	A pavement management report was adopted that analyzed surface conditions and planned a cost efficient pavement maintenance schedule. City streets deteriorate over time and require maintenance. This project will reduce future maintenance costs and add value to neighborhoods.

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
SB1 RMRA - 039	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,000,000
<b>TOTAL</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 2,000,000</b>
<b>Expenditures</b>						
Design	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000
Construction	360,000	360,000	360,000	360,000	360,000	1,800,000
<b>TOTAL</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 2,000,000</b>



## Arterial Street Resurfacing Program

No. 21

Project Category Streets and Transportation  
 Project Name Arterial Street Resurfacing Program  
 Project Manager Denice Bailey, Assistant Engineer  
 Location Citywide  
 Priority Medium

Project No. ST2103  
 Total Project Cost \$1,600,000  
 Work Performed By Contract  
 Project Status On-going  
 Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will resurface arterial streets per the pavement management system.	A pavement management report was adopted that analyzed surface conditions and planned a cost efficient pavement maintenance schedule. City streets deteriorate over time and require maintenance.

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Gas Tax - 040	\$ 400,000	\$ -	\$ 100,000	\$ 1,100,000	\$ -	\$ 1,600,000
<b>TOTAL</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ 1,600,000</b>
<b>Expenditures</b>						
Design	\$ 50,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 150,000
Construction	350,000	-	-	1,100,000	-	1,450,000
<b>TOTAL</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ 1,600,000</b>

## Annual ADA Improvements - Public R/W

No. 22

**Project Category** Streets and Transportation  
**Project Name** Annual ADA Improvements - Public R/W  
**Project Manager** Dave Fait, Deputy PW Director, Maintenance & Utilities  
**Location** Citywide  
**Priority** Medium

**Project No.** ST2104  
**Total Project Cost** \$260,000  
**Work Performed By** Contract  
**Project Status** On-going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This program replaces portions of deteriorated concrete sidewalks, curbs and gutters within the City, and brings handicap ramps current to ADA Standards. This year the project will also include completion of a comprehensive citywide sidewalk condition survey/audit. This report once completed will help ensure City resources are focused on the greatest repair needs.	The program is required to eliminate trip hazards and safety issues. Reduced liability exposure is a benefit of this activity.

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Gas Tax - 040	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>
<b>Expenditures</b>						
Construction	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>

Annual Striping Program

No. 23

Project Category Streets and Transportation  
 Project Name Annual Striping Program  
 Project Manager Iris Lee, Deputy PW Director / City Engineer  
 Location Citywide  
 Priority Medium

Project No. ST2105  
 Total Project Cost \$250,000  
 Work Performed By Contract  
 Project Status On-going  
 Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will restripe worn pavement markings, bike lanes and traffic lanes.	The program will keep a uniformity of pavement marking and striping citywide.

On-going Operating & Maintenance Impact:  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Gas Tax - 040	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>
<b>Expenditures</b>						
Construction	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>

## Citywide Traffic Signal Improvement Program

No. 24

<b>Project Category</b>	Streets and Transportation
<b>Project Name</b>	Citywide Traffic Signal Improvement Program
<b>Project Manager</b>	Iris Lee, Deputy PW Director / City Engineer
<b>Location</b>	Citywide
<b>Priority</b>	Medium

<b>Project No.</b>	ST2106
<b>Total Project Cost</b>	\$800,000
<b>Work Performed By</b>	Contract
<b>Project Status</b>	On-going
<b>Alternate Funding Source</b>	None

DESCRIPTION	JUSTIFICATION
To provide continuous upgrade to the City's traffic signal system and traffic management center.	To ensure safe and reliable traffic signal system to facilitate vehicle and pedestrian travels within the City.

**On-going Operating & Maintenance Impact:**  
None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Measure M2 - 042	\$ 200,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 800,000
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 800,000</b>
<b>Expenditures</b>						
Design	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Construction	150,000	100,000	100,000	100,000	100,000	550,000
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 800,000</b>



## Annual Street Tree Planting Program

No. 25

**Project Category** Streets and Transportation  
**Project Name** Annual Street Tree Planting Program  
**Project Manager** Joe Talarico, Maintenance Services Supervisor  
**Location** Citywide  
**Priority** Medium

**Project No.** ST2107  
**Total Project Cost** \$105,000  
**Work Performed By** Contract  
**Project Status** On-going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This program provides funding for the installation of new trees throughout the City.	Locations are identified on a continuous basis. This program helps improve the local environment for residents and visitors.

**On-going Operating & Maintenance Impact:**

New trees would be added to the annual tree maintenance program.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
<b>TOTAL</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 100,000</b>
<b>Expenditures</b>						
Construction	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
<b>TOTAL</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 100,000</b>

## Annual Main Street Paver Repairs

No. 26

**Project Category** Streets and Transportation  
**Project Name** Annual Main Street Paver Repairs  
**Project Manager** Tim Kelsey, Recreation Manager  
**Location** Citywide  
**Priority** Medium

**Project No.** ST2108  
**Total Project Cost** \$100,000  
**Work Performed By** Contract  
**Project Status** On-going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This program provides funding for the maintenance of pavers on Main Street.	The program is required to eliminate trip hazards and safety issues. Reduced liability exposure is a benefit of this activity.

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Gas Tax - 040	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
<b>TOTAL</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 100,000</b>
<b>Expenditures</b>						
Construction	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
<b>TOTAL</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 100,000</b>

Seal Beach Blvd Traffic Signal Synchronization

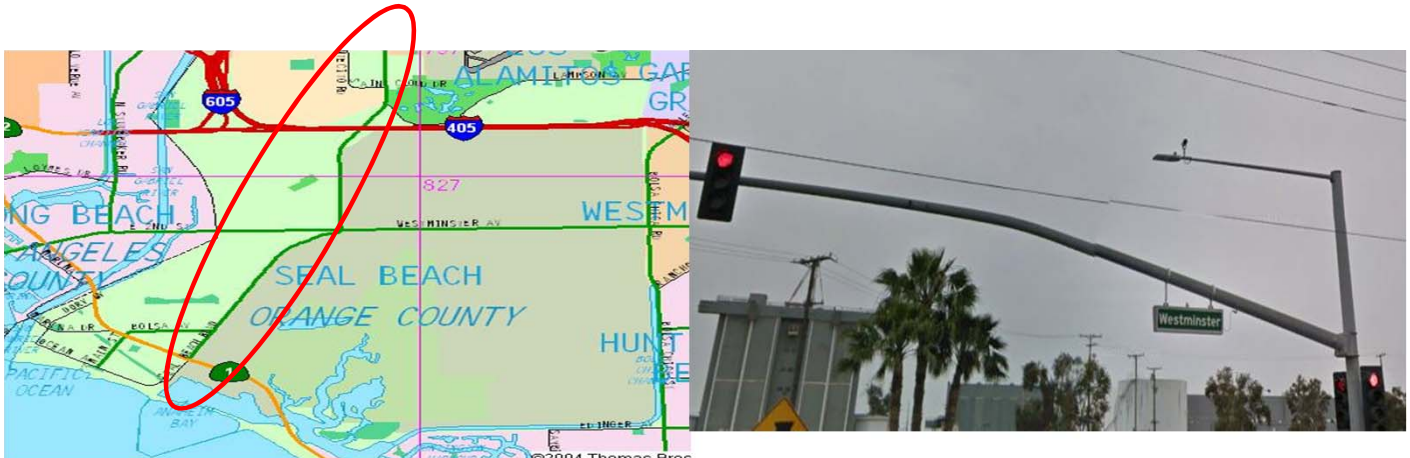
No. 27

Project Category Streets and Transportation  
 Project Name Seal Beach Blvd Traffic Signal Synchronization  
 Project Manager Iris Lee, Deputy PW Director / City Engineer  
 Location Seal Beach Blvd  
 Priority High

Project No. ST2109  
 Total Project Cost \$800,000  
 Work Performed By Contract  
 Project Status New  
 Alternate Funding Source Grant

DESCRIPTION	JUSTIFICATION
This project will synchronize the traffic signals on Westminster Ave. from the West to the East Seal Beach city limits.	This project will help improve traffic flows and operations along Seal Beach Boulevard.

On-going Operating & Maintenance Impact:  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Grants - 080	550,000	-	-	-	-	550,000
<b>TOTAL</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800,000</b>
<b>Expenditures</b>						
Construction	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000
<b>TOTAL</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800,000</b>

## Westminster @ Seal Beach Blvd Right Turn Feasibility

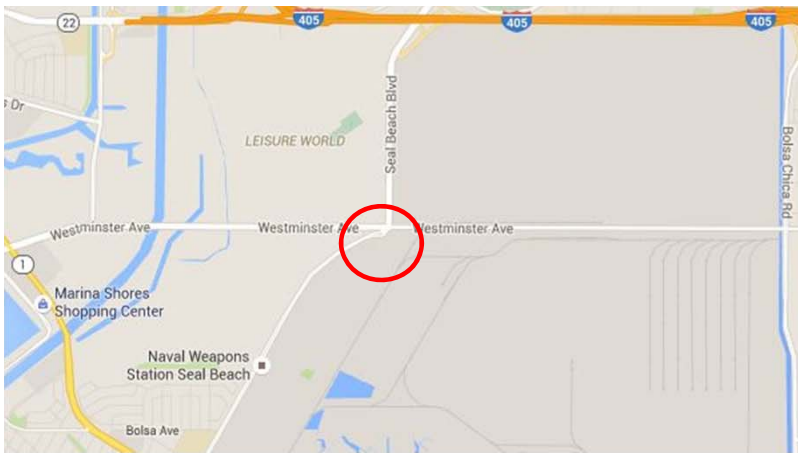
No. 28

**Project Category** Streets and Transportation  
**Project Name** Westminster @ Seal Beach Blvd Right Turn Feasibility  
**Project Manager** David Spitz, Associate Engineer  
**Location** Westminster Ave  
**Priority** Medium

**Project No.** ST2110  
**Total Project Cost** \$50,000  
**Work Performed By** Contract  
**Project Status** New  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will conduct a feasibility study of providing a dedicated westbound right-turn lane at the intersection of Westminster Avenue and Seal Beach Boulevard.	To determine how a dedicated right-turn lane would improve traffic flow, which would help identify and secure grant funding/cost sharing opportunities.

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Measure M2 - 042	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>
<b>Expenditures</b>						
Design	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>



## Hellman Ranch Permit

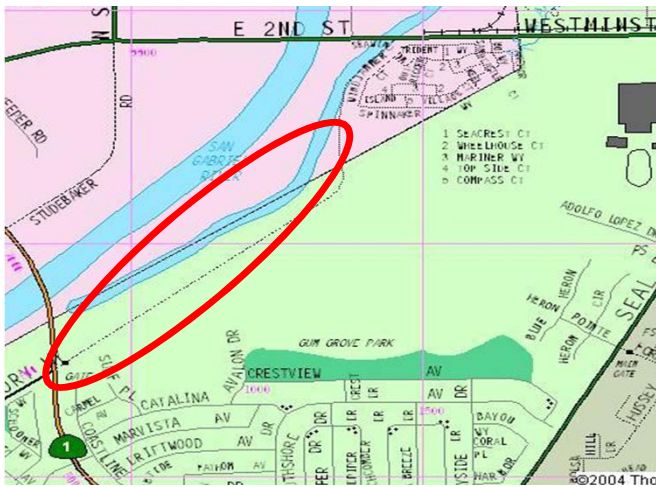
No. 29

Project Category Water System  
 Project Name Hellman Ranch Permit  
 Project Manager Iris Lee, Deputy PW Director/City Engineer  
 Location Hellman Ranch Properties  
 Priority Medium

Project No. WT1301  
 Total Project Cost \$123,800  
 Work Performed By Contract  
 Project Status On-going  
 Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
The City owns and maintains a water transmission main that crosses Hellman Ranch and requires maintenance. A permit was issued allowing the City to gain access to the transmission main provided that the City restore the wetlands habitat.	Waterline Easement through Hellman Ranch requires remediation anytime maintenance is performed.

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Water Capital-019	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>
<b>Expenditures</b>						
Construction	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

**Bolsa Chica Water Well Rehabilitation**

**No. 30**

**Project Category** Water System  
**Project Name** Bolsa Chica Water Well Rehabilitation  
**Project Manager** Iris Lee, Deputy PW Director/City Engineer  
**Location** Bolsa Chica Road  
**Priority** High

**Project No.** WT1603  
**Total Project Cost** \$2,100,000  
**Work Performed By** Contract  
**Project Status** Design  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will rehabilitate the well site pumps, generators, motors and water treatment equipment.	This project will rehabilitate the Bolsa Chica Water Well as identified in the Water System Master Plan.

**On-going Operating & Maintenance Impact:**

Project will greatly reduce the required maintenance of the electrical pump & equipment.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Water Capital-019	\$ 1,950,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 2,050,000
<b>TOTAL</b>	<b>\$ 1,950,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,050,000</b>
<b>Expenditures</b>						
Design	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Construction	1,700,000	100,000	-	-	-	1,800,000
<b>TOTAL</b>	<b>\$ 1,950,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,050,000</b>

## Navy Reservoir Chlorination System Upgrades

No. 31

**Project Category** Water System  
**Project Name** Navy Reservoir Chlorination System Upgrades  
**Project Manager** Iris Lee, Deputy PW Director/City Engineer  
**Location** Navy Reservoir  
**Priority** High

**Project No.** WT1605  
**Total Project Cost** \$340,000  
**Work Performed By** Design  
**Project Status** On-going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
The Navy Reservoir is one of two reservoirs in the City. Water is stored within the reservoir and then added into the pressurized system as needed. A chlorination system is located at the reservoir and technology improvements are recommended.	The water system requires continual maintenance to ensure reliable. The system provides drinking water to residents and businesses as well as for fire protection. This project will insure that the drinking water in Seal Beach continues to meet requirements for distribution.

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Water Capital-019	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>
<b>Expenditures</b>						
Construction	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>

## SCADA Improvement Upgrade Project

No. 32

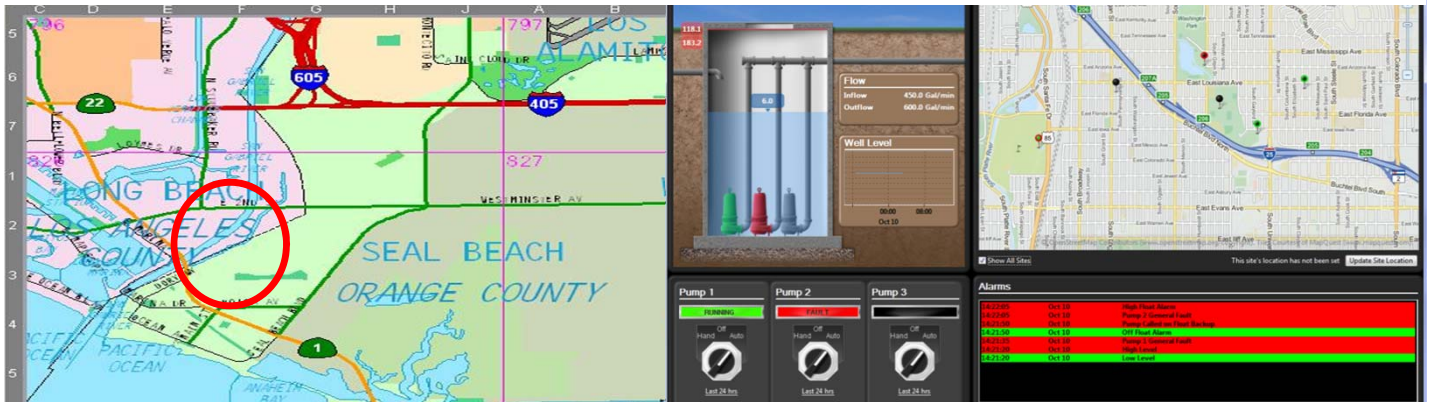
Project Category Water System  
 Project Name SCADA Improvement Upgrade Project  
 Project Manager Steve Myrter, Director of Public Works  
 Location Adolfo Lopez Maintenance Yard  
 Priority High

Project No. WT1801  
 Total Project Cost \$480,000  
 Work Performed By Contract  
 Project Status On-going  
 Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
Portions of the City's water & sewer system are managed and monitored through the SCADA base station at the City's Adolfo Lopez maintenance yard. Due to faulty readings and aging equipment, the City needs to upgrade and/or completely install new SCADA equipment at various wells, booster and pumping stations as well as the maintenance yard base station.	The Current SCADA system provides old and unreliable data which cannot be used by City crew to monitor and manage the City's distribution system effectively. New or upgraded systems are necessary for the optimal function of the distribution system.

**On-going Operating & Maintenance Impact:**

Will provide an efficient monitoring system which will reduce maintenance costs.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Sewer Capital - 044	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 100,000
Water Capital - 019	30,000	100,000	100,000	-	-	230,000
<b>TOTAL</b>	<b>\$ 30,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 330,000</b>
<b>Expenditures</b>						
Construction	\$ 30,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ 330,000
<b>TOTAL</b>	<b>\$ 30,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 330,000</b>



Lampson Well Head Treatment Study

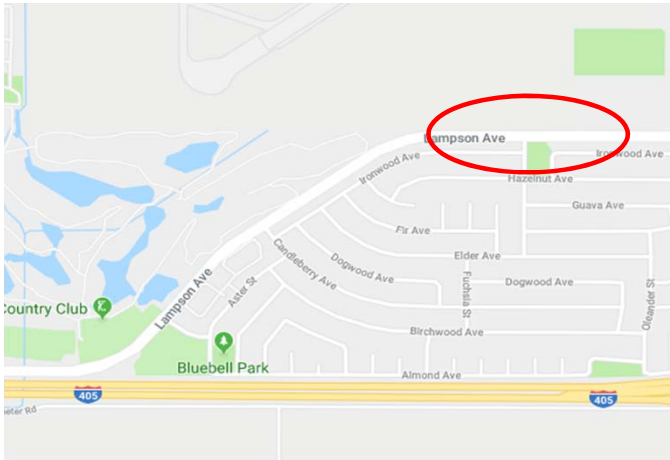
No. 33

Project Category Water System  
 Project Name Lampson Well Head Treatment Study  
 Project Manager Iris Lee, Deputy PW Director/City Engineer  
 Location Lampson Ave Well Site  
 Priority High

Project No. WT1902  
 Total Project Cost \$2,160,000  
 Work Performed By Contract  
 Project Status Design  
 Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
A study to evaluate alternative groundwater treatment technologies at the Lampson Ave water well site.	The City has received odor concerns in College Park East neighborhood. The study will evaluate and investigate the source and provide recommendations to permanently remove all odor concerns.

On-going Operating & Maintenance Impact:  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Water Capital-019	\$ 100,000	\$ 500,000	\$ 1,500,000	\$ -	\$ -	\$ 2,100,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,100,000</b>
<b>Expenditures</b>						
Design	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Construction	-	500,000	1,500,000	-	-	2,000,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,100,000</b>

## LCWA Watermain Lining

No. 34

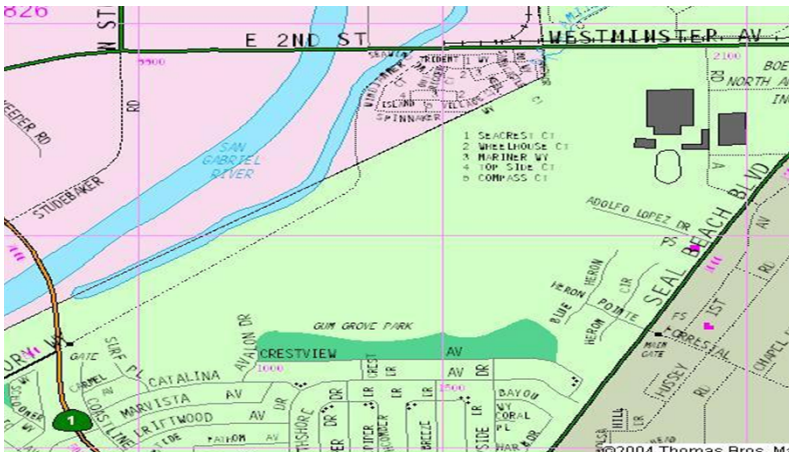
Project Category Water System  
 Project Name LCWA Watermain Lining  
 Project Manager Iris Lee, Deputy PW Director/City Engineer  
 Location Citywide  
 Priority High

Project No. WT2103  
 Total Project Cost \$2,280,000  
 Work Performed By Contract  
 Project Status New  
 Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will improve the waterline that extends through Hellman Ranch and Los Cerritos Wetlands.	This project will extend the waterline's serviceable life and minimize the waterline repairs using the least intrusive construction means through the Los Cerritos Wetlands and Hellman Ranch areas.

**On-going Operating & Maintenance Impact:**

Will provide improved flow and support reducing maintenance costs.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Water Capital-019	\$ 280,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,280,000
<b>TOTAL</b>	<b>\$ 280,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,280,000</b>
<b>Expenditures</b>						
Design	\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ 280,000
Construction	-	2,000,000	-	-	-	2,000,000
<b>TOTAL</b>	<b>\$ 280,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,280,000</b>

## Water System Vulnerability Assessment

No. 35

Project Category Water System  
 Project Name Water System Vulnerability Assessment  
 Project Manager Steve Myrter, Director of Public Works  
 Location Citywide  
 Priority High

Project No. WT2105  
 Total Project Cost \$100,000  
 Work Performed By Contract  
 Project Status New  
 Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will develop and update the City's water system risk assessment and emergency response plans.	Pursuant to the 2018 America's Water Infrastructure Act (AWIA), all water agencies shall conduct a water system risk assessment and prepare an emergency response plan, and obtain EPA certification of completion by the prescribed deadline.

On-going Operating & Maintenance Impact:  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Water Capital-019	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>Expenditures</b>						
Study	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

## Adolfo Lopez Slope Repair Project

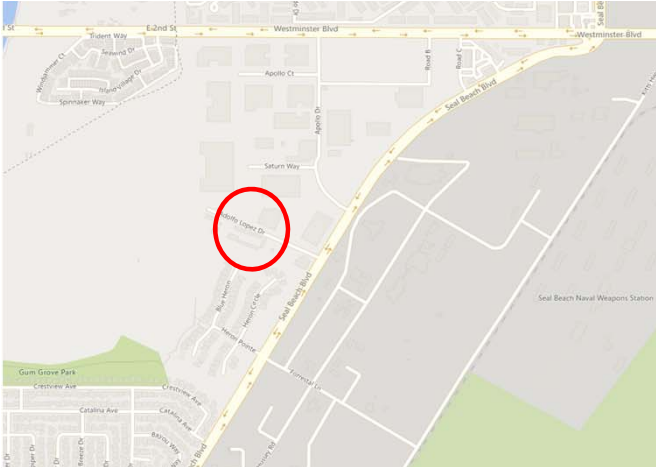
No. 36

**Project Category** Buildings & Facilities  
**Project Name** Adolfo Lopez Slope Repair Project  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** Adolfo Lopez Drive  
**Priority** Medium

**Project No.** BG2004  
**Total Project Cost** \$ 535,000  
**Work Performed By** Contract  
**Project Status** Design  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will construct a retaining wall at the base of the slope between the City's police station and the City's public works maintenance yard administration building.	The construction of a retaining wall at the base of the slope is required to stabilize the slope and mitigate further slope erosion.

**On-going Operating & Maintenance Impact:**  
 Unknown.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ -	\$ 485,000	\$ -	\$ -	\$ -	\$ 485,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 485,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 485,000</b>
<b>Expenditures</b>						
Construction	\$ -	\$ 485,000	\$ -	\$ -	\$ -	\$ 485,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 485,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 485,000</b>



## 8th/10th Street Parking Lot Rehabilitation

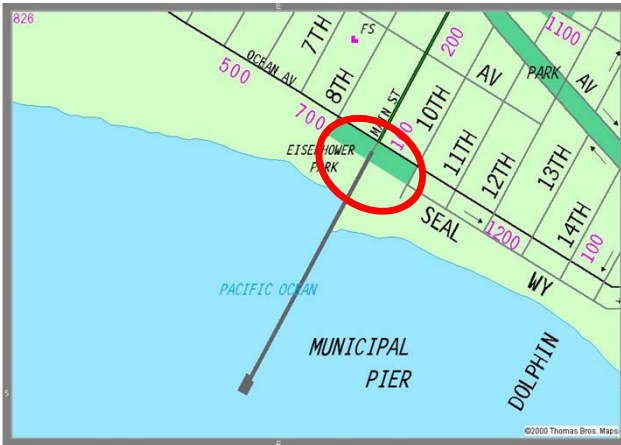
No. 37

**Project Category** Beach & Pier  
**Project Name** 8th/10th Street Parking Lot Rehabilitation  
**Project Manager** Denice Bailey, Assistant Engineer  
**Location** 8th & 10th Street Beach Lot  
**Priority** Low

**Project No.** BP2101  
**Total Project Cost** \$350,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This Project will replace the asphalt paving in 8th Street Parking Lot and 10th Street Parking Lot, as well as provide ADA access upgrades.	The existing asphalt in these two parking lots has reached a point where it is in need of replacement.

**On-going Operating & Maintenance Impact:**  
None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Tidelands - 034	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>
<b>Expenditures</b>						
Design	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Construction	-	300,000	-	-	-	300,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>

## Annual Playground Replacement Program

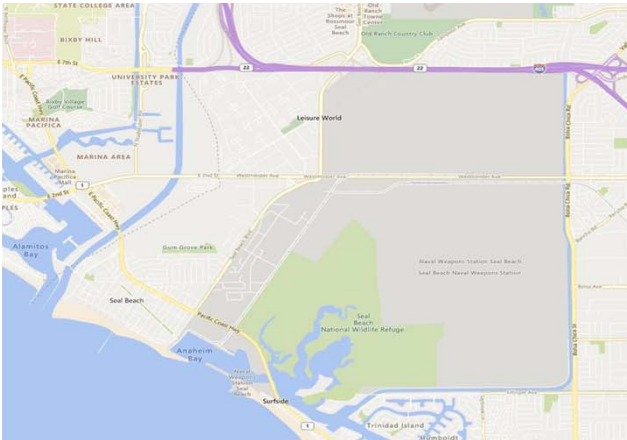
No. 38

Project Category Parks  
 Project Name Annual Playground Replacement Program  
 Project Manager Tim Kelsey, Recreation Manager  
 Location Citywide  
 Priority Medium

Project No. PR2102  
 Total Project Cost Varies  
 Work Performed By Contract  
 Project Status On-going  
 Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
The Annual Playground Replacement Program will replace existing, worn playground equipment with new at various City playgrounds.	Certain playground pieces are reaching their serviceable life, where localized repairs and maintenance is not desirable. This program will replace those deteriorated pieces with new ones to provide enhanced safety and play value for the community.

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ -	\$ 50,000	\$ 250,000	\$ 50,000	\$ 250,000	\$ 600,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>	<b>\$ 600,000</b>
<b>Expenditures</b>						
Design	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 100,000
Construction	-	-	250,000	-	250,000	500,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>	<b>\$ 600,000</b>

Zoeter Dog Park

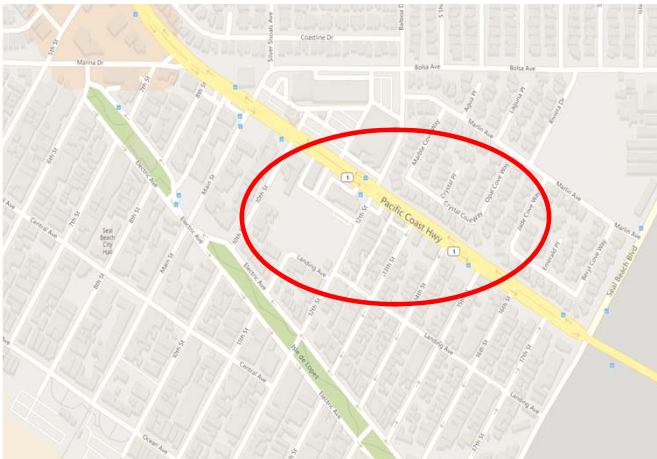
No. 39

Project Category Parks  
 Project Name Zoeter Dog Park  
 Project Manager Tim Kelsey, Recreation Manager  
 Location Zoeter Park  
 Priority Low

Project No. PR2204  
 Total Project Cost \$15,000  
 Work Performed By Contract  
 Project Status Planned  
 Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will convert a portion of Zoeter Park to a dog park.	To provide a dog park for the community that is closer the southerly side of the City.

On-going Operating & Maintenance Impact:  
 Unknown.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>
<b>Expenditures</b>						
Construction	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>

Seal Way Storm Drain Improvements

No. 40

Project Category Storm Drain System  
 Project Name Seal Way Storm Drain Improvements  
 Project Manager David Spitz, Associate Engineer  
 Location Old Town  
 Priority High

Project No. SD1803  
 Total Project Cost \$774,800  
 Work Performed By Contract  
 Project Status Design  
 Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will construct new storm drain piping and catch basins in the vicinity of Seal Beach Blvd., Electric Avenue and Ocean Avenue. These new storm drains will connect to the existing County Pump Station which is on Seal Beach Blvd.	This area is a low point of a sub watershed for Ocean Avenue, Electric Avenue and Seal Way. The current storm drain systems that services this sub-watershed area is undersized, and as such does not provide the necessary storm flooding protection. This new storm drain system will better protect this sub-watershed area from flooding.

On-going Operating & Maintenance Impact:  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ 750,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 750,000</b>
<b>Expenditures</b>						
Design	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ 750,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 750,000</b>



## Main Street Improvements Program

No. 41

<b>Project Category</b>	Streets and Transportation
<b>Project Name</b>	Main Street Improvements Program
<b>Project Manager</b>	Iris Lee, Deputy PW Director / City Engineer
<b>Location</b>	Citywide
<b>Priority</b>	Medium

<b>Project No.</b>	ST2009
<b>Total Project Cost</b>	\$1,386,900
<b>Work Performed By</b>	Contract
<b>Project Status</b>	Design
<b>Alternate Funding Source</b>	None

DESCRIPTION	JUSTIFICATION
This project will solicit input from the community to generate a Main Street design for a phased-out construction approach. Improvements may include a combination of pavement rehabilitation, landscape/hardscape improvements, and outdoor furnishings.	To create a unified vision along Main Street in Old Town, while staying true to its original character.

**On-going Operating & Maintenance Impact:**  
Unknown.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
CIP - 045	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ 1,000,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
<b>Expenditures</b>						
Construction	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ 1,000,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>

## Seal Beach Pier Concrete Abutment Restoration

No. 42

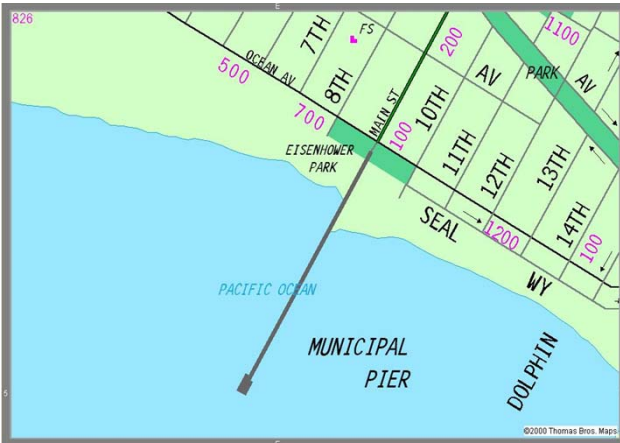
<b>Project Category</b>	Beach & Pier
<b>Project Name</b>	Seal Beach Pier Concrete Abutment Restoration
<b>Project Manager</b>	David Spitz, Associate Engineer
<b>Location</b>	Beach
<b>Priority</b>	Medium

<b>Project No.</b>	BP2201
<b>Total Project Cost</b>	\$400,000
<b>Work Performed By</b>	Contract
<b>Project Status</b>	Planned
<b>Alternate Funding Source</b>	None

DESCRIPTION	JUSTIFICATION
Project will fully restore the existing concrete exterior surface of the Seal Beach Pier Concrete Abutment(aka: the Pier Base). Concrete repairs shall include patching and repairing areas of cracking and spalling. Project will also include a new exterior epoxy paint coating to the Pier Base.	Structural evaluation shows wear and deterioration over its 70+ year life. Reinforcements and repairs of the concrete are necessary to maintain the Pier Base's integrity.

**On-going Operating & Maintenance Impact:**

This project once complete will lower the on-going annual maintenance cost.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Tidelands - 034	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>
<b>Expenditures</b>						
Construction	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>

## Pier Restroom Restoration

No. 43

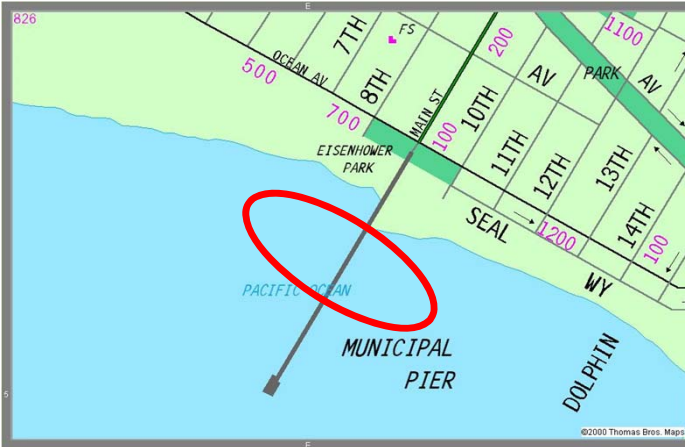
**Project Category** Beach & Pier  
**Project Name** Pier Restroom Restoration  
**Project Manager** Dave Fait, Deputy PW Director, Maintenance & Utilities  
**Location** Beach  
**Priority** Medium

**Project No.** BP2202  
**Total Project Cost** \$180,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will completely renovate the pier restrooms including new concrete surface finishes, new plumbing fixtures, upgraded ventilation, and an upgrade electrical system.	The Pier restrooms experience high amounts of usage given its proximity to the beach. This project will renew the facility and extend its serviceable life.

**On-going Operating & Maintenance Impact:**

This project once complete will lower the on-going annual maintenance costs.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Tidelands - 034	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ 180,000
<b>TOTAL</b>	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ 180,000
<b>Expenditures</b>						
Construction	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ 180,000
<b>TOTAL</b>	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ 180,000

## Beach Planter Rings Replacement

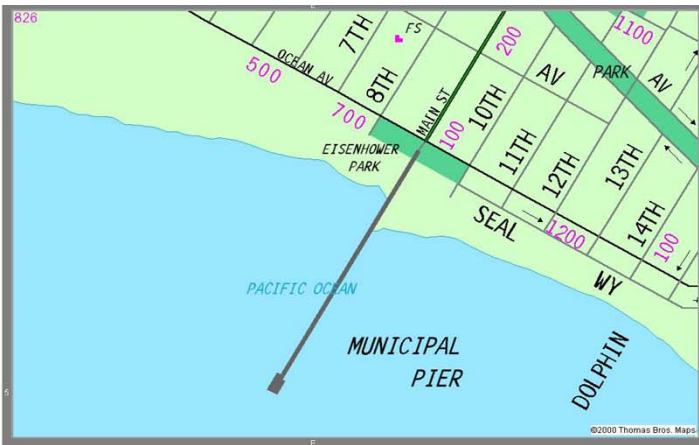
No. 44

**Project Category** Beach & Pier  
**Project Name** Beach Planter Rings Replacement  
**Project Manager** Dave Fait, Deputy PW Director, Maintenance & Utilities  
**Location** Beach  
**Priority** Medium

**Project No.** BP2203  
**Total Project Cost** \$600,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will replace the existing concrete tree planter rings located along the beach, as well as replant palm trees where needed.	The existing concrete tree planter rings are in disrepair and are in need of replacement.

**On-going Operating & Maintenance Impact:**  
None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Tidelands - 034	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ 600,000
<b>TOTAL</b>	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ 600,000
<b>Expenditures</b>						
Construction	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ 600,000
<b>TOTAL</b>	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ 600,000



## Rivers End Restroom Restoration

No. 45

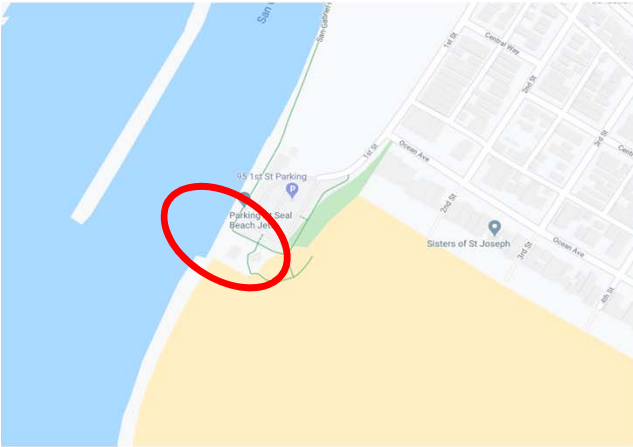
**Project Category** Beach & Pier  
**Project Name** Rivers End Restroom Restoration  
**Project Manager** Dave Fait, Deputy PW Director, Maintenance & Utilities  
**Location** Beach  
**Priority** Medium

**Project No.** BP2301  
**Total Project Cost** \$300,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will completely renovate the existing public restrooms including new concrete surface finishes, new plumbing fixtures, upgraded ventilation, and an upgrade electrical system.	The River's End restrooms experience high amounts of usage given its proximity to the beach. This project will renew the facility and extend its serviceable life.

**On-going Operating & Maintenance Impact:**

Once completed this project will reduce the annual maintenance cost.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Tidelands - 034	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>
<b>Expenditures</b>						
Construction	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>

## ADA Ramp from Beach Parking Lot to Eisenhower Park

No. 46

**Project Category** Beach & Pier  
**Project Name** ADA Ramp from Beach Parking Lot to Eisenhower Park  
**Project Manager** Denice Bailey, Assistant Engineer  
**Location** Beach  
**Priority** Medium

**Project No.** BP2401  
**Total Project Cost** \$300,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will provide enhanced ADA accessibility from the Beach Parking Lot(s) to Eisenhower Park.	Compliance with the American Disabilities Act (ADA).

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Tidelands - 034	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ 300,000</b>
<b>Expenditures</b>						
Construction	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ 300,000</b>

## 6th Street Alley Waterline/Sewer line Replacement

No. 47

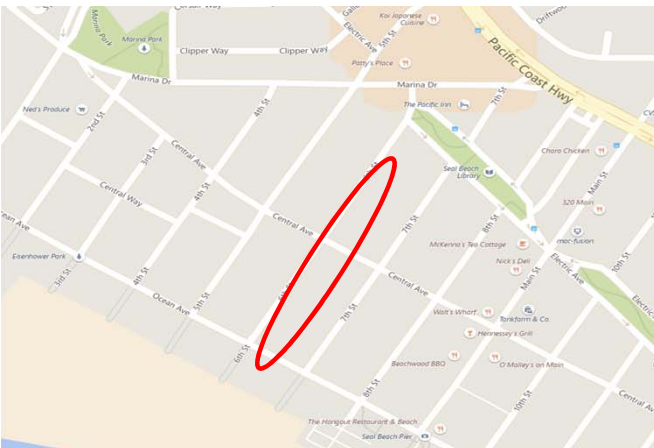
**Project Category** Sewer System  
**Project Name** 6th Street Alley Waterline/Sewer line Replacement  
**Project Manager** David Spitz, Associate Engineer  
**Location** 6th Street Alley  
**Priority** Medium

**Project No.** SS1902  
**Total Project Cost** \$3,315,000  
**Work Performed By** Contract  
**Project Status** Design  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
To replace the existing 6-inch diameter sewer line with a new 8" sewer line in the 6th Street alley, between Electric Ave. and Ocean Ave. In addition, the City's 6" water line will be replaced with a new 8-inch diameter water line.	This section of sewer line has reached its useful life and will need to be upgraded to increase capacity. A video was conducted and confirming that this section of pipe needs to be replaced. It is economically beneficial to replace an aged water line at the same time as the sewer line while the alley is under construction so the 6" water line will be replaced concurrently.

**On-going Operating & Maintenance Impact:**

Constructing the project will reduce maintenance activities.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Sewer Capital - 044	\$ -	\$ 2,050,000	\$ -	\$ -	\$ -	\$ 2,050,000
Water Capital - 019	\$ -	\$ 1,165,000	\$ -	\$ -	\$ -	\$ 1,165,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 3,215,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,215,000</b>
<b>Expenditures</b>						
Construction	\$ -	\$ 3,215,000	\$ -	\$ -	\$ -	\$ 3,215,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 3,215,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,215,000</b>

Sunset Aquatic Park & Adolfo Lopez Sewer PS

No. 48

**Project Category** Sewer System  
**Project Name** Sunset Aquatic Park & Adolfo Lopez Sewer PS  
**Project Manager** Dave Fait, Deputy PW Director / Maintenance & Utilities  
**Location** Sunset Aquatic Park & Adolfo Lopez Sewer PS  
**Priority** Low

**Project No.** SS2203  
**Total Project Cost** \$400,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
Construct a new parallel force main at the Adolfo Lopez Drive Sewer Pump Station. Connect Sunset Aquatic Park to the City's SCADA system.	The Sewer Master Plan identified various pump station improvements at the Sunset Aquatic Park and Adolfo Lopez Drive. The Sunset Pump Station has never been connected to the City's SCADA system and does not allow for remote monitoring or feedback. The parallel force main for Adolfo Lopez Drive will allow for redundancy and prevent the possibility of future spills.

**On-going Operating & Maintenance Impact:**  
 Constructing the project will reduce overall maintenance activities.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Sewer Capital - 044	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>
<b>Expenditures</b>						
Design	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ 80,000
Construction	-	320,000	-	-	-	320,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>



**Water Pump Station Rehab Beverly Manor**

**No. 49**

**Project Category** Water System  
**Project Name** Water Pump Station Rehab Beverly Manor  
**Project Manager** David Spitz, Associate Engineer  
**Location** North Gate Road  
**Priority** Medium

**Project No.** WT0904  
**Total Project Cost** \$5,800,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will construct upgrades and improvements to the Booster Station and Reservoir.	The water system requires continual capital maintenance to maintain reliability and to meet water quality standards.

**On-going Operating & Maintenance Impact:**  
 Improvements will prolong the pump station's serviceable life.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Water Capital-019	\$ -	\$ 100,000	\$ 400,000	\$ 2,700,000	\$ 2,500,000	\$ 5,700,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 400,000</b>	<b>\$ 2,700,000</b>	<b>\$ 2,500,000</b>	<b>\$ 5,700,000</b>
<b>Expenditures</b>						
Design	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
Construction	-	-	400,000	2,700,000	2,500,000	5,600,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 400,000</b>	<b>\$ 2,700,000</b>	<b>\$ 2,500,000</b>	<b>\$ 5,700,000</b>

## Lampson Ave East Transmission Main Improvement

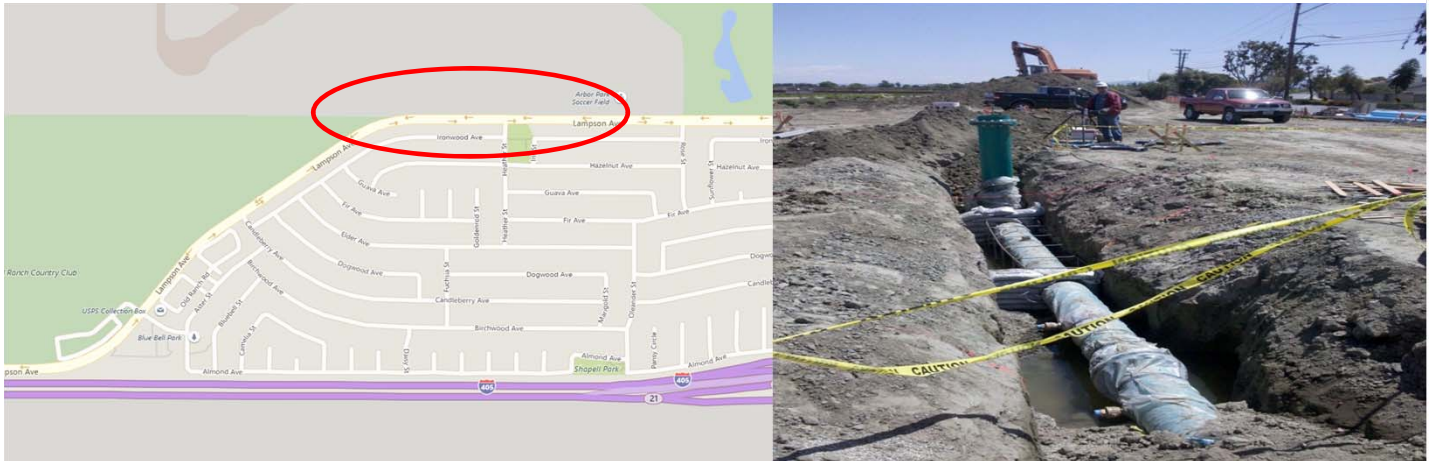
No. 50

**Project Category** Water System  
**Project Name** Lampson Ave East Transmission Main Improvement  
**Project Manager** David Spitz, Associate Engineer  
**Location** Lampson Ave  
**Priority** Low

**Project No.** WT1103  
**Total Project Cost** \$200,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
In Spring 2011, the City constructed the new Lampson Water Well. The facility was constructed with one connection to the system on Lampson Avenue extending westward between the well site and Basswood Avenue. This project will install a second connection extending eastbound on Lampson Avenue to Heather Street.	Most water system facilities are designed and operated with numerous connection points. This is done to provide system redundancy. This project will construct a second connection point for the Lampson Water Well into the City domestic water system.

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Water Capital-019	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>Expenditures</b>						
Design	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>

## Lampson Ave Water Main Replacement (to Seal Beach Blvd)

No. 51

**Project Category** Water System  
**Project Name** Lampson Ave Water Main Replacement (to Seal Beach Blvd)  
**Project Manager** David Spitz, Associate Engineer  
**Location** Lampson Avenue  
**Priority** Medium

**Project No.** WT1704  
**Total Project Cost** \$300,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
To remove and replace the an existing steel transmission main on Lampson Ave from Seal Beach Blvd. to Basswood St.	The existing Lampson waterline is approaching it useful life and will require replacement.

**On-going Operating & Maintenance Impact:**  
 Unknown.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Water Capital-019	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>
<b>Expenditures</b>						
Design	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>



## Advanced Metering Infrastructure

No. 52

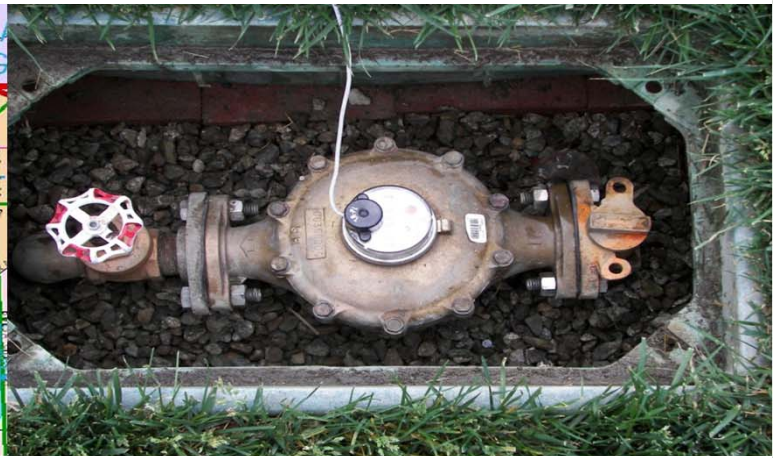
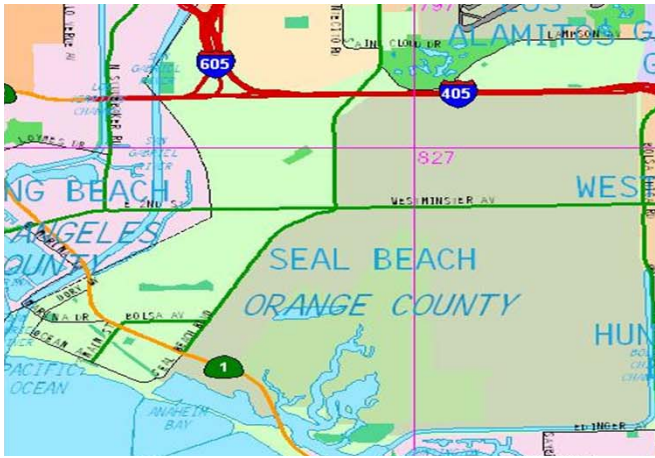
Project Category Water System  
 Project Name Advanced Metering Infrastructure  
 Project Manager Steve Myrter, Director of Public Works  
 Location Citywide  
 Priority Medium

Project No. WT2001  
 Total Project Cost \$3,420,000  
 Work Performed By Contract  
 Project Status New  
 Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This phased project will identify the appropriate Advanced Metering Infrastructure technology for water meter readings. Once identified, the City will upgrade the infrastructure accordingly.	To provide accurate, reliable, and efficient water meter readings, and minimize the need for in-person manual readings.

**On-going Operating & Maintenance Impact:**

Newer meters will reduce the need for repairs and maintenance due to leaks.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Water Capital-019	\$ -	\$ 650,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 3,350,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 650,000</b>	<b>\$ 900,000</b>	<b>\$ 900,000</b>	<b>\$ 900,000</b>	<b>\$ 3,350,000</b>
<b>Expenditures</b>						
Construction	\$ -	\$ 650,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 3,350,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 650,000</b>	<b>\$ 900,000</b>	<b>\$ 900,000</b>	<b>\$ 900,000</b>	<b>\$ 3,350,000</b>



College Park East Waterline Improvements

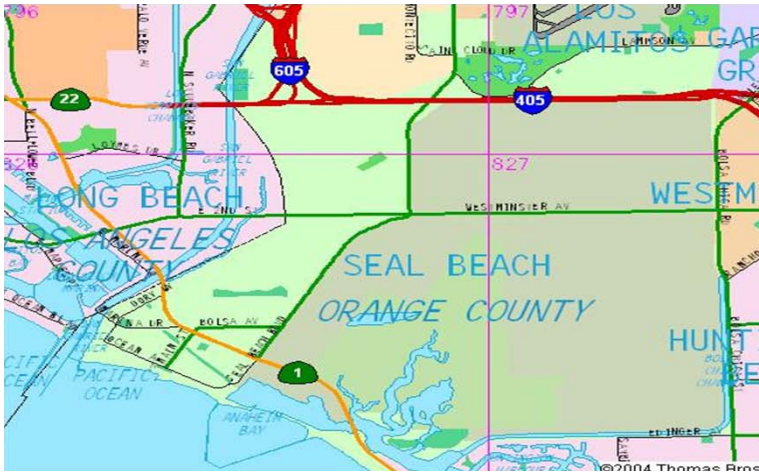
No. 53

Project Category Water System  
 Project Name College Park East Waterline Improvements  
 Project Manager Denice Bailey, Assistant Engineer  
 Location Citywide  
 Priority Low

Project No. WT2102  
 Total Project Cost \$200,000  
 Work Performed By Contract  
 Project Status Planned  
 Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will conduct a waterline condition assessment to determined pipelines that may need repaired/replacement.	To determine the physical waterline locations in need of repair.

On-going Operating & Maintenance Impact:  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Water Capital-019	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>Expenditures</b>						
Design	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>

## Annual Citywide Water Meter Replacement

No. 54

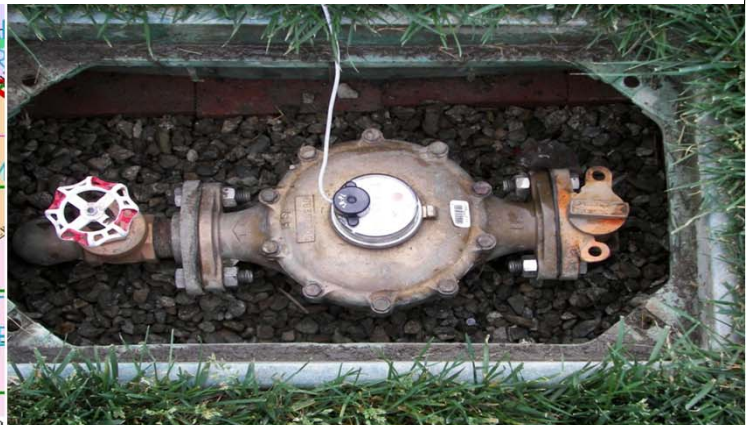
<b>Project Category</b>	Water System
<b>Project Name</b>	Annual Citywide Water Meter Replacement
<b>Project Manager</b>	Dave Fait, Deputy PW Director, Maintenance & Utilities
<b>Location</b>	Citywide
<b>Priority</b>	Medium

<b>Project No.</b>	WT2104
<b>Total Project Cost</b>	\$250,000
<b>Work Performed By</b>	Contract
<b>Project Status</b>	On-going
<b>Alternate Funding Source</b>	None

DESCRIPTION	JUSTIFICATION
Replacing existing, aged water meters with newer water meters.	Many existing water meters are past their useful life throughout the City. These meters are leaking or providing inaccurate meter reads. Changing out these aging meters with newer meters will provide more accurate water meter reads and will reduce system leaks throughout the city.

**On-going Operating & Maintenance Impact:**

Newer meters will reduce the need for repairs and maintenance due to leaks.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Water Capital-019	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 200,000</b>
<b>Expenditures</b>						
Construction	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 200,000</b>

Annual Water Valve Replacement Program

No. 55

<b>Project Category</b>	Water System
<b>Project Name</b>	Annual Water Valve Replacement Program
<b>Project Manager</b>	Dave Fait, Deputy PW Director, Maintenance & Utilities
<b>Location</b>	Citywide
<b>Priority</b>	Medium

<b>Project No.</b>	WT2106
<b>Total Project Cost</b>	\$250,000
<b>Work Performed By</b>	Contract
<b>Project Status</b>	On-going
<b>Alternate Funding Source</b>	None

DESCRIPTION	JUSTIFICATION
The water system has valves distributed throughout the City. The valves close off individual water lines, and are critical to the water system operations. Closing of valves allows staff to control the flow of water and allow for isolation of a water line should a main break occur. This project will replace aged valves at the end of their useful life.	The Water Department has a valve exercising program whereby every valve in the City is tested regularly. As the valves age they periodically need replacement. Failure of the valves does not occur at the same age for every valve. This program allows for replacement of individual valves when failure is encountered. Well working valves are critical to turn off water for maintenance.

**On-going Operating & Maintenance Impact:**

The maintenance of the system will remain unchanged with this project.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Water Capital-019	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 200,000</b>
<b>Expenditures</b>						
Construction	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 200,000</b>



## Waterline Improvement Program

No. 56

**Project Category** Water System  
**Project Name** Waterline Improvement Program  
**Project Manager** Dave Fait, Deputy PW Director, Maintenance & Utilities  
**Location** Citywide  
**Priority** Medium

**Project No.** WT2305  
**Total Project Cost** \$750,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This program will provide on-going waterline infrastructure improvements to maintain system integrity.	This program will safeguard the safety and reliability of the City's water system, and extend its serviceable life.

**On-going Operating & Maintenance Impact:**  
None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Water Capital-019	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 750,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 750,000</b>
<b>Expenditures</b>						
Construction	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 750,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 750,000</b>

## College Park West Water System Improvements

No. 57

Project Category Water System  
 Project Name College Park West Water System Improvements  
 Project Manager David Spitz, Associate Engineer  
 Location College Park West  
 Priority Medium

Project No. WT2301  
 Total Project Cost \$200,000  
 Work Performed By Contract  
 Project Status Planned  
 Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
The Project will install a new emergency interconnection transmission main to improve the overall system reliability and provide great redundancy.	The Water Master Plan has identified the need for a redundant source of potable water supply which can be provided by the City of Long Beach to the College Park West neighborhood in the event the connection to the City's main water system is lost due to an emergency.

**On-going Operating & Maintenance Impact:**  
 None.



Funding Source	Adopted 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 5-year Total
Water Capital-019	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
<b>Expenditures</b>						
Design	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000

**MANAGING DEPARTMENT HEAD:** Director of Finance/City Treasurer

## MISSION STATEMENT

Special Assessment Districts are established to account for resources legally restricted to specified purposes within the City of Seal Beach.

## PRIMARY ACTIVITIES

### **Landscape Maintenance – 450**

The Seal Beach Community Facilities District No. 2002-02 (Seal Beach Boulevard/Lampson Avenue Landscape Maintenance District) was formed under the Mello-Roos Community Facilities Act of 1982 to provide financing for the City's maintenance of landscaping facilities installed within the public right-of-way as part of the Bixby Old Ranch, Town Center, and Country Club developments. The subject landscaping facilities were installed by the Bixby Ranch Co. in the center median and the easterly parkway on Seal Beach Boulevard from Old Ranch Parkway to Plymouth Drive/Rossmoor Center Way in the center median southerly parkway on Lampson Avenue from Seal Beach Boulevard to approximately 1600 feet easterly, and in the City owned property along the northerly side of the I-405 north bound off ramp at Seal Beach Boulevard. Revenue is derived from the District's share of the basic property tax levy and the special district augmentation allocations.

### **CFD Heron Pointe – 460**

The Seal Beach Community Facilities District No. 2002-01 (Heron Point) was formed under the Mello-Roos Community Facilities Act of 1982, as amended, to provide financing for the construction and acquisition of certain public street improvements, water and sanitary sewer improvements, dry utility improvements, park and landscaping improvements which will serve the new construction in the Community Facility District. This special revenue fund will account for the activity of the Administrative Expense Fund created by the Fiscal Agent Agreement. Revenue is derived from the proceeds of the annual levy and collection of Special Tax against property within the Community Facility District and used to fund all costs directly related to the administration of the CFD.

### **CFD Pacific Gateway – 470 & 480**

The Seal Beach Community Facilities District No. 2005-01 (Pacific Gateway Business Center) was formed under the Mello-Roos Community Facilities Act of 1982, as amended. Special Tax B will satisfy costs related to the maintenance of parks parkways and open space within the District (Landscaping Maintenance). Revenue is derived from the proceeds of the annual levy and collection of the Special Tax against property within the Community Facility District.

# SPECIAL ASSESSMENT DISTRICTS

# FY 2020-2021

	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>Landscape Maintenance - 450</b>				
Personnel Services	\$ 46,482	\$ 48,900	\$ 50,635	\$ 51,700
Maintenance and Operations	87,413	77,300	77,500	82,700
Capital Outlay	-	-	-	-
Subtotal	<u>133,895</u>	<u>126,200</u>	<u>128,135</u>	<u>134,400</u>
<b>CFD Heron Pointe - 460</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	278,046	318,300	318,300	313,600
Capital Outlay	-	-	-	-
Subtotal	<u>278,046</u>	<u>318,300</u>	<u>318,300</u>	<u>313,600</u>
<b>CFD Pacific Gateway - 470</b>				
Personnel Services	46,481	48,900	48,800	51,700
Maintenance and Operations	553,968	572,900	570,900	664,200
Capital Outlay	-	-	-	-
Subtotal	<u>600,449</u>	<u>621,800</u>	<u>619,700</u>	<u>715,900</u>
<b>CFD Pacific Gateway - 480</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	12,000	18,700	18,700	23,700
Capital Outlay	-	-	-	-
Subtotal	<u>12,000</u>	<u>18,700</u>	<u>18,700</u>	<u>23,700</u>
<b>TOTAL</b>				
Personnel Services	92,963	97,800	99,435	103,400
Maintenance and Operations	931,427	987,200	985,400	1,084,200
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<u>\$ 1,024,390</u>	<u>\$ 1,085,000</u>	<u>\$ 1,084,835</u>	<u>\$ 1,187,600</u>
<b><u>EXPENDITURES BY FUND</u></b>				
CFD Landscape Maintenance - 201	\$ 133,895	\$ 126,200	\$ 128,135	\$ 134,400
CFD Heron Pointe - 206	259,368	299,200	299,200	294,500
CFD Pacific Gateway Refunding 2016 - 207	508,581	518,800	518,800	604,200
CFD Heron Pointe - 208	18,678	19,100	19,100	19,100
CFD Pacific Gateway - 209	103,868	121,700	119,600	135,400
<b>TOTAL</b>	<u>\$ 1,024,390</u>	<u>\$ 1,085,000</u>	<u>\$ 1,084,835</u>	<u>\$ 1,187,600</u>

# SPECIAL ASSESSMENT DISTRICTS

# FY 2020-2021

**PROGRAM:** 450 CFD Landscape Maintenance  
**FUND:** 201 CFD Landscape Maintenance District 2002-01

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	201-450-40001	\$ 31,932	\$ 33,400	\$ 33,500	\$ 34,700
Deferred Compensation-Cafeteria	201-450-40010	273	-	-	-
Deferred Compensation	201-450-40011	794	800	800	800
PERS Retirement	201-450-40012	7,599	9,100	9,100	10,300
Medical Insurance	201-450-40014	4,001	4,100	3,900	4,300
Medicare Insurance	201-450-40017	491	500	500	500
Life and Disability	201-450-40018	294	300	300	300
Cafeteria - Taxable	201-450-40023	361	700	700	700
Comptime/Buy	201-450-40026	-	-	200	-
Vacation Buy/Payout	201-450-40027	737	-	1,500	-
Health and Wealthness Program	204-450-40032	-	-	135	100
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 46,482</b>	<b>\$ 48,900</b>	<b>\$ 50,635</b>	<b>\$ 51,700</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Prior Year Expense	201-450-40803	\$ 17,155	\$ -	\$ -	\$ -
Water services	201-450-43750	10,435	13,000	13,000	13,000
Contract Professional	201-450-44000	46,823	51,300	51,500	56,700
Transfers Out - Operations	201-450-47002	13,000	13,000	13,000	13,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 87,413</b>	<b>\$ 77,300</b>	<b>\$ 77,500</b>	<b>\$ 82,700</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 133,895</b>	<b>\$ 126,200</b>	<b>\$ 128,135</b>	<b>\$ 134,400</b>



# SPECIAL ASSESSMENT DISTRICTS

FY 2020-2021

**PROGRAM:** 460 CFD Heron Pointe  
**FUND:** 206 CFD Heron Pointe - Refund 2015

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Special Tax Transfer	206-460-47100	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Debt Service Pmt Principal	206-460-47888	135,000	140,000	140,000	140,000
Interest Expense	206-460-47999	109,368	144,200	144,200	139,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 259,368</b>	<b>\$ 299,200</b>	<b>\$ 299,200</b>	<b>\$ 294,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 259,368</b>	<b>\$ 299,200</b>	<b>\$ 299,200</b>	<b>\$ 294,500</b>

# SPECIAL ASSESSMENT DISTRICTS

FY 2020-2021

**PROGRAM:** 470 CFD Pacific Gateway  
**FUND:** 207 CFD Pacific Gateway - Refund 2016

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Special Tax Transfer	207-470-47100	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Debt Service Pmt Principal	207-470-47888	230,000	245,000	245,000	260,000
Interest Expense	207-470-47999	253,581	248,800	248,800	319,200
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 508,581	\$ 518,800	\$ 518,800	\$ 604,200
<b>TOTAL EXPENDITURES</b>		\$ 508,581	\$ 518,800	\$ 518,800	\$ 604,200

# SPECIAL ASSESSMENT DISTRICTS

FY 2020-2021

**PROGRAM:** 460 CFD Heron Pointe  
**FUND:** 208 CFD Heron Pointe - 2015 Admin Exp

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	208-460-44000	\$ 7,678	\$ 8,100	\$ 8,100	\$ 8,100
Transfers Out - Operations	208-460-47002	11,000	11,000	11,000	11,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 18,678</b>	<b>\$ 19,100</b>	<b>\$ 19,100</b>	<b>\$ 19,100</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 18,678</b>	<b>\$ 19,100</b>	<b>\$ 19,100</b>	<b>\$ 19,100</b>

# SPECIAL ASSESSMENT DISTRICTS

# FY 2020-2021

**PROGRAM:** 470 CFD Pacific Gateway  
**FUND:** 209 CFD Pacific Gateway - 2016 Land/Admin

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	209-470-40001	\$ 31,932	\$ 33,400	\$ 33,500	\$ 34,700
Deferred Compensation-Cafeteria	209-470-40010	279	-	-	-
Deferred Compensation	209-470-40011	794	800	800	800
PERS Retirement	209-470-40012	7,598	9,100	9,100	10,300
Medical Insurance	209-470-40014	4,015	4,100	3,900	4,300
Medicare Insurance	209-470-40017	491	500	500	500
Life and Disability	209-470-40018	274	300	300	300
Cafeteria - Taxable	209-470-40023	361	700	700	700
Vacation Buy/Payout	209-470-40027	737	-	-	-
Wellness Health Program	209-470-40032	-	-	-	100
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 46,481</b>	<b>\$ 48,900</b>	<b>\$ 48,800</b>	<b>\$ 51,700</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Prior Year Expense	209-470-40803	\$ 12,716	\$ -	\$ -	\$ -
Water Services	209-470-43750	8,678	10,000	8,000	10,000
Contract Professional	209-470-44000	29,376	29,100	29,100	35,000
Transfer Out - CIP	209-470-47000	(20,383)	-	-	-
Transfers Out - Operation	209-470-47002	15,000	15,000	15,000	15,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 45,387</b>	<b>\$ 54,100</b>	<b>\$ 52,100</b>	<b>\$ 60,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 91,868</b>	<b>\$ 103,000</b>	<b>\$ 100,900</b>	<b>\$ 111,700</b>

# SPECIAL ASSESSMENT DISTRICTS

FY 2020-2021

**PROGRAM:** 480 CFD Pacific Gateway  
**FUND:** 209 CFD Pacific Gateway - 2016 Land/Admin

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	209-480-44000	\$ 1,000	\$ 7,700	\$ 7,700	\$ 12,700
Transfers Out - Operation	209-480-47002	11,000	11,000	11,000	11,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 12,000</b>	<b>\$ 18,700</b>	<b>\$ 18,700</b>	<b>\$ 23,700</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 12,000</b>	<b>\$ 18,700</b>	<b>\$ 18,700</b>	<b>\$ 23,700</b>

# SPECIAL ASSESSMENT DISTRICTS

# FY 2020-2021

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	40001	\$ 63,864	\$ 66,800	\$ 67,000	\$ 69,400
Deferred Compensation-Cafeteria	40010	552	-	-	-
Deferred Compensation	40011	1,588	1,600	1,600	1,600
PERS Retirement	40012	15,197	18,200	18,200	20,600
Medical Insurance	40014	8,016	8,200	7,800	8,600
Medicare Insurance	40017	982	1,000	1,000	1,000
Life and Disability	40018	568	600	600	600
Cafeteria Taxable	40023	722	1,400	1,400	1,400
Comptime Buy/payout	40026	-	-	200	-
Vacation Buy/Payout	40027	1,474	-	1,500	-
Health and Wellness Program	40032	-	-	135	200
<b>TOTAL PERSONNEL SERVICES</b>		<b>92,963</b>	<b>97,800</b>	<b>99,435</b>	<b>103,400</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Prior Year Expense	40803	29,871	-	-	-
Water Services	43750	19,113	23,000	21,000	23,000
Contract Professional	44000	84,877	96,200	96,400	112,500
Transfer Out - CIP	47000	(20,383)	-	-	-
Transfer Out - Operation	47002	50,000	50,000	50,000	50,000
Special Tax Transfer	47100	40,000	40,000	40,000	40,000
Principal Payments	47888	365,000	385,000	385,000	400,000
Interest Payments	47999	362,949	393,000	393,000	458,700
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>931,427</b>	<b>987,200</b>	<b>985,400</b>	<b>1,084,200</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,024,390</b>	<b>\$ 1,085,000</b>	<b>\$ 1,084,835</b>	<b>\$ 1,187,600</b>



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**MANAGING DEPARTMENT HEAD:** Director of Finance/City Treasurer

## MISSION STATEMENT

As of February 1, 2012, the Redevelopment Agency was officially dissolved as part of the State of California's 2011 Budget Act. All activity for the Successor Agency is submitted annually to the Department of Finance for approval in the form of the Recognized Obligation Payment Schedule (ROPS). The items listed, and approved by the Department of Finance, are considered enforceable obligations of the Successor Agency. In 2018 the County of Orange became the Oversight Board for all Successor Agencies in the County. The primary purpose of the Successor Agency is to wind down the affairs for the dissolved Seal Beach Redevelopment Agency. Performs administrative functions relating to the annual ROPS and enforceable obligations as approved by the DOF.

## PRIMARY ACTIVITIES

### **RDA Riverfront – 063**

The Riverfront Project Area Fund accounts for staff, operating costs and capital projects within the Riverfront Project Area.

### **RDA Debt Service – 065**

The Debt Service accounts for the payments of long-term debt.

### **Retirement Obligation – 081**

The Retirement Obligation accounts for Recognized Obligation Payment Schedule (ROPS) items approved by the Department of Finance.

## OBJECTIVES

- Make payments due for enforceable obligations.
- Perform duties required pursuant to any enforceable obligation.



	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>RDA Riverfront - 063</b>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	3,580	-	-	-
Capital Outlay	-	-	-	-
Subtotal	3,580	-	-	-
<b>RDA Debt Service - 065</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	79,121	65,200	65,200	192,500
Capital Outlay	-	-	-	-
Subtotal	79,121	65,200	65,200	192,500
<b>Retirement Obligation - 081</b>				
Personnel Services	3,171	2,600	2,021	2,600
Maintenance and Operations	1,037,927	1,113,900	1,113,900	33,100
Capital Outlay	-	-	-	-
Subtotal	1,041,098	1,116,500	1,115,921	35,700
<b>TOTAL</b>				
Personnel Services	3,171	2,600	2,021	2,600
Maintenance and Operations	1,120,628	1,179,100	1,179,100	225,600
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,123,799</b>	<b>\$ 1,181,700</b>	<b>\$ 1,181,121</b>	<b>\$ 228,200</b>
<b><u>EXPENDITURES BY FUND</u></b>				
Retirement Fund - Riverfront - 300	\$ 3,580	\$ -	\$ -	\$ -
Retirement Fund - Debt Service - 302	79,121	65,200	65,200	192,500
Retirement Obligation - 304	1,041,098	1,116,500	1,115,921	35,700
<b>TOTAL</b>	<b>\$ 1,123,799</b>	<b>\$ 1,181,700</b>	<b>\$ 1,181,121</b>	<b>\$ 228,200</b>

**PROGRAM:** 063 RDA Riverfront  
**FUND:** 300 RDA - Riverfront Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Depreciation	300-063-40900	\$ 3,580	\$ -	\$ -	\$ -
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 3,580	\$ -	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>		\$ 3,580	\$ -	\$ -	\$ -

**PROGRAM:** 065 RDA Debt Service  
**FUND:** 302 RDA - Debt Service Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>MAINTENANCE AND OPERATIONS</b>					
Extraordinary Gain/Loss	302-065-47889	\$ 3,788	\$ -	\$ -	\$ -
Principal Expense	302-065-47888	-	-	-	160,000
Interest Expense	302-065-47999	75,333	65,200	65,200	32,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 79,121	\$ 65,200	\$ 65,200	\$ 192,500
<b>TOTAL EXPENDITURES</b>		\$ 79,121	\$ 65,200	\$ 65,200	\$ 192,500

**PROGRAM:** 081 Retirement Obligation  
**FUND:** 304 Retirement Obligation Fund

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	304-081-40001	\$ 2,747	\$ 2,600	\$ 1,800	\$ 2,300
Deferred Comp - Cafeteria	304-081-40010	1	-	-	-
Deferred Comp	304-081-40011	95	-	-	-
PERS Retirement	304-081-40012	279	-	194	300
Medicare	304-081-40017	41	-	27	-
Flexible Spending - Cafeteria	304-081-40022	8	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 3,171</b>	<b>\$ 2,600</b>	<b>\$ 2,021</b>	<b>\$ 2,600</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	304-081-44000	\$ 19,796	\$ 33,200	\$ 33,200	\$ 33,100
Low/Mod Housing 20% set aside	304-081-45050	180,000	-	-	-
Housing Auth.-Admin Allow	304-081-45051	150,000	180,000	180,000	-
Transfer Out - Operations	304-081-47002	658,798	670,200	670,200	-
Project/Admin. Allowance Exp	304-081-47001	27,596	-	-	-
Principal Expense	304-081-47888	-	230,500	230,500	-
Interest Expense	304-081-47999	1,737	-	-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 1,037,927</b>	<b>\$ 1,113,900</b>	<b>\$ 1,113,900</b>	<b>\$ 33,100</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,041,098</b>	<b>\$ 1,116,500</b>	<b>\$ 1,115,921</b>	<b>\$ 35,700</b>

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Adopted Budget FY 2020-21
<b>PERSONNEL SERVICES</b>					
Full-time Salaries	40001	\$ 2,747	\$ 2,600	\$ 1,800	\$ 2,300
Deferred Compensation-Cafeteria	40010	1	-	-	-
Deferred Compensation	40011	95	-	-	-
PERS Retirement	40012	279	-	194	300
Medicare Insurance	40017	41	-	27	-
Flexible Spending - Cafeteria	40022	8	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		3,171	2,600	2,021	2,600
<b>MAINTENANCE AND OPERATIONS</b>					
Depreciation	40900	3,580	-	-	-
Contract Professional	44000	19,796	33,200	33,200	33,100
Low/Mod Housing 20% Set Aside	45050	180,000	-	-	-
Housing Authority - Allowance Exp	45051	150,000	180,000	180,000	-
Project/Admin. Allowance Exp	47001	27,596	-	-	-
Transfer Out - Operation	47002	658,798	670,200	670,200	-
Principal Payments	47888	-	230,500	230,500	160,000
Extraordinary Gain/Loss	47889	3,788	-	-	-
Interest Payments	47999	77,070	65,200	65,200	32,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		1,120,628	1,179,100	1,179,100	225,600
<b>TOTAL EXPENDITURES</b>		\$ 1,123,799	\$ 1,181,700	\$ 1,181,121	\$ 228,200



Transmitted via e-mail

March 16, 2020

Alayna Hoang, Interim Director of Finance/City Treasurer  
City of Seal Beach  
211 Eighth Street  
Seal Beach, CA 90740-6379

### **2020-21 Annual Recognized Obligation Payment Schedule**

Pursuant to Health and Safety Code (HSC) section 34177 (o) (1), the City of Seal Beach Successor Agency (Agency) submitted an annual Recognized Obligation Payment Schedule for the period of July 1, 2020 through June 30, 2021 (ROPS 20-21) to the California Department of Finance (Finance) on January 30, 2020. Finance has completed its review of the ROPS 20-21.

Based on a sample of line items reviewed and application of the law, Finance is approving all of the items listed on the ROPS 20-21 at this time.

Pursuant to HSC section 34186, successor agencies are required to report differences between actual payments and past estimated obligations (prior period adjustments) for the July 1, 2017 through June 30, 2018 (ROPS 17-18) period. Reported differences in Redevelopment Property Tax Trust Fund (RPTTF) are used to offset current RPTTF distributions. The amount of RPTTF authorized includes the prior period adjustment (PPA) resulting from the County Auditor-Controller's review of the PPA form submitted by the Agency.

The Agency's maximum approved RPTTF distribution for the reporting period is \$35,693, as summarized in the Approved RPTTF Distribution table (see Attachment).

RPTTF distributions occur biannually, one distribution for the July 1, 2020 through December 31, 2020 period (ROPS A period), and one distribution for the January 1, 2021 through June 30, 2021 period (ROPS B period), based on Finance's approved amounts. Since this determination is for the entire ROPS 20-21 period, the Agency is authorized to receive up to the maximum approved RPTTF through the combined ROPS A and B period distributions.

Absent a Meet and Confer, this is our final determination regarding the obligations listed on the ROPS 20-21. This determination only applies to items when funding was requested for the 12-month period. If a denial by Finance in a previous ROPS is currently the subject of litigation, the item will continue to be deemed denied until the matter is resolved.

The ROPS 20-21 form submitted by the Agency and this determination letter will be posted on our website:

<http://dof.ca.gov/Programs/Redevelopment/ROPS/>

This determination is effective for the ROPS 20-21 period only and should not be conclusively relied upon for future ROPS periods. All items listed on a future ROPS are subject to review and may be denied even if not denied on this ROPS or a preceding ROPS. The only exception is for items that have received a Final and Conclusive determination from Finance pursuant to HSC section 34177.5 (i). Finance's review of Final and Conclusive items is limited to confirming the scheduled payments as required by the obligation.

The amount available from the RPTTF is the same as the amount of property tax increment available prior to the enactment of the redevelopment dissolution law. Therefore, as a practical matter, the ability to fund the items on the ROPS with property tax increment is limited to the amount of funding available to the Agency in the RPTTF.

Please direct inquiries to Anna Kyumba, Supervisor, or Satveer Ark, Staff, at (916) 322-2985.

Sincerely,



 JENNIFER WHITAKER  
Program Budget Manager

cc: Patrick Gallegos, Assistant City Manager, City of Seal Beach  
Israel M. Guevara, Administrative Manager, Property Tax Section, Orange County

<b>Approved RPTTF Distribution July 2020 through June 2021</b>			
	<b>ROPS A</b>	<b>ROPS B</b>	<b>ROPS 20-21 Total</b>
RPTTF Requested	\$ 0	\$ 3,116	\$ 3,116
Administrative RPTTF Requested	16,300	16,300	32,600
<b>Total RPTTF Requested</b>	<b>16,300</b>	<b>19,416</b>	<b>35,716</b>
<b>RPTTF Authorized</b>	<b>0</b>	<b>3,116</b>	<b>3,116</b>
<b>Administrative RPTTF Authorized</b>	<b>16,300</b>	<b>16,300</b>	<b>32,600</b>
ROPS 17-18 prior period adjustment (PPA)	(23)	0	(23)
<b>Total RPTTF Approved for Distribution</b>	<b>\$ 16,277</b>	<b>\$ 19,416</b>	<b>\$ 35,693</b>





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Serving as the northern gateway to Orange County's 42 miles of coastline, this quiet, down-to-earth community of Seal Beach was first inhabited by the Gabrielino Natives, a nomadic people, who built winter shacks and enjoyed the mild climate. They mixed easily with other migratory people who drifted into the region. The Gabrielino seemed to have existed by the banks of the San Gabriel River and also became proficient and well-known for their basket weaving.

The center of the coastal Native American's legends was the village of Puvugas, the site of the Rancho Los Alamitos, which was part of the famous Spanish, California land grant. In 1862, Don Abel Stearns was granted 200,000 acres of the Rancho that included present day Seal Beach. Later, Fred Bixby, who was raised on Rancho Los Alamitos, located in present day Bixby Knolls in Long Beach, owned and managed a million acres in California and Arizona, including parts of Seal Beach. The Bixby Ranch Company, with majority of its shareholders being Bixby family members, still has real estate holding in the city of Seal Beach. Another early landowner was I. W. Hellman, founder of Farmers and Merchants Bank of Los Angeles. In the late 1800's John Bixby, his cousin Jotham Bixby, and Hellman purchased much of the Rancho Alamitos land from Stearns. The names of Bixby and Hellman still ring through the history of Seal Beach. The Hellman Ranch was an original Spanish land grant, purchased for a reported three cents per acre.

After the gold rush, the German Burghers, or farmers, began a village in Anaheim. In 1867, seeking a port to on-load their goods, the Burghers utilized Anaheim Landing, which is now Old Town Seal Beach. It was established by farmers and merchants who wanted a closer, more convenient port to ship the wine they were growing and also to receive items they needed to help build homes and buildings in their new town named Bay City. For a few years Anaheim Landing came close to rivaling San Pedro for its shipping volume, but the railroad arrival in Anaheim in 1875 made it easier to ship product than by wagon across 12 miles of soft soil to the Landing. However, the beaches and surrounding Anaheim Landing had by this time become popular as a getaway from hot summer days.



In 1903, Los Angeles realtor Philip A. Stanton, known as the father of Seal Beach, familiar with the area from selling land in surrounding areas and also representing the real estate interests of banker Hellman (and Pacific Electric Railroad co-owner), put together a plan for a town between Anaheim Landing and Anaheim Bay and the eastern edge of Alamitos Bay. The new town would be along the not-announced leg of the P.E. which ran from Long Beach to Newport Beach.

In 1913, Stanton optioned the land to real estate promoter Guy M. Rush who invested in building a pier with pavilions on either side. The City contains the second longest wooden pier in California. Rush also re-branded the town as Seal Beach due to Bay City and Bayside were similar to cities in Northern California and marketed it via ads around the country. This too failed and by early 1915 Rush had let his options lapse. In 1915 Stanton tried again, arranging to obtain some amusements from the closing San Francisco Panama-Pacific International Exposition and rebuild them as part of new amusement area which would be called The Joy Zone. It achieved brief popularity, but the US entry into World War I and the resulting restrictions on rubber and metal dramatically impacted the amusement area.



On October 27, 1915, the City was incorporated and governed by an elected five-member council. The new City had an area of 1.25 square miles with a population of 250. The City has an area of 12.96 square miles which includes 11.28 square miles of land and 1.68 square miles of water, and the population has risen to 24,168, as of January 1, 2010.

In early 1944 during World War II, the Navy purchased most of the land around Anaheim Landing to construct the United States Navy's Naval Weapons Station Seal Beach for loading, unloading, and storing of ammunition for the Pacific Fleet, and especially those US Navy warships home-ported in Long Beach and San Diego.

In another area of Seal Beach, Surfside Colony, had been around since 1929 and is credited as the first beach resort community of its type on the west coast. Meanwhile Leisure World, a retirement community which comprises nearly a third of the city's residents, was built by Ross Cortese in 1957. The major employer in Seal Beach is Boeing, employing roughly 1,000 people. Its facility was originally built to manufacture the second stage of the Saturn V rocket for NASA's Apollo. This history has made and continues to make the city of Seal Beach a destination for all experiences.

**GENERAL**

Date of Incorporation	October 27, 1915
Form of Government	Council-Manager
Classification	Charter
Area (in square miles)	13.1 (land 11.3, water 1.8)
Population (2018)	25,073
Acres Zoned for Industry	171.6
Acres of Open Space	42.7
Post Offices	4

**POLICE PROTECTION**

Number of Police Stations	2
Number of Sworn Police Officers	38

**FIRE PROTECTION**

Number of Fire Stations	2
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**STREETS, PARKS, and SANITATION**

Miles of Streets (in lane miles)	43
Miles of Sidewalks (in miles)	86
Park Sites	13

**WATER**

Water Pipe (in miles)	72
Number of Reservoirs	2

**SEWER**

Sanitary Sewers (in miles)	37
Storm Sewers (in miles)	4
Sewer Lift/Pump Stations	7

**EDUCTAION FACILITIES**

Elementary Schools	1
Junior High Schools	0
High Schools	0
Public Libraries	2

The City's financial structure is organized like other governments with the use of funds. Funds represent the control structure that ensures that public monies are spent only for those purposes authorized and within the amounts authorized. Funds are established to account for the different types of activities and legal restrictions that are associated with a particular government function. The use of funds and the budgeting, accounting, and auditing that are associated with this fund structure are governed by the City Charter and/or Municipal Code, the State of California statutes and Generally Accepted Accounting Principles, as determined by the Governmental Accounting Standards Board.

The City uses the following funds to control its financial activities: General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Proprietary Funds, Internal Service Fund, Special Assessment Districts, and Successor Agency Fund.

## GENERAL FUND

**General Fund - 001:** The General Fund is used to account for most of the day-to-day operations of the City, which are financed from property taxes, utility users tax, sales tax, and other general revenues. Activities financed by the General Fund include police services, fire services, general administration, engineering, and planning.

## SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenues derived from specific taxes or other earmarked revenue sources which, by law, are designated to finance particular functions or activities of government and therefore cannot be diverted to other uses. The City has the following special revenue funds:

**Street Lighting Assessment District - 002:** The Seal Beach Street Lighting Assessment District was formed under the Street Lighting Act of 1919 to finance the maintenance of streetlights and to finance the electricity used by the streetlights by special assessments.

**Special Projects - 004:** The Special Projects Fund was established to account for revenues derived from donations or special fees designated for future projects.

**Waste Management Act - 005:** The Waste Management Act was formed under AB939 to decrease the amount of solid waste Seal Beach deposits at local landfills, increase recycling efforts citywide and promote a more sustainable environment for the residents and visitors of Seal Beach.

**Supplemental Law Enforcement - 009:** The Supplemental Law Enforcement Grant are funds received from the State under the State Citizens Option for Public Safety Program. Certain procedures are required to be implemented prior to the use of the funds, and the funds cannot be used to supplant existing funding for law enforcement.

**Detention Center - 010:** The Detention Center Fund was initially funded by monies seeded the previous jail services vendor. The revenues also derived from sales of commissary items to the prisoners for their benefit.

**State Asset Forfeiture - 011:** The State Asset Forfeiture Fund accounts for revenues derived from monies and property seized in drug-related incidents.

**Air Quality Improvement Program - 012:** The Air Quality Improvement Program Fund accounts for supplemental vehicle license fee revenue distributed to Cities by the South Coast Air Quality Management District pursuant to Assembly Bill 2766. Expenditures are limited to programs that will reduce air pollution by reducing, directly or indirectly, mobile source emission pollutants.

**Federal Asset Forfeiture - 013:** The Federal Asset Forfeiture Fund accounts for revenues derived from monies and property seized in drug-related incidents.

**Park Improvement - 016:** The Park Improvement Fund was established to account for the Quimby Act Fees received by developers. The fees collected are only to be used to improve parks and recreation facilities.

**Tidelands - 034:** The Tidelands Beach fund is required by the State of California and is used to account for all revenues derived from beach and pier operations in the City. Expenditures are limited to lifeguard, pier, and beach operations.

**SB1 RMRA - 039:** The SB1 Program Fund was established to account for receipt and disbursement of narcotic forfeitures received from County, State and Federal agencies pursuant to Section 11470 of State Health and Safety Code and Federal Statute 21 USC Section 881.

**Gas Tax Fund - 040:** The Gas Tax Fund accounts for State collected, locally shared gas tax monies. Expenditures are limited to repair, construction, maintenance and right-of-way acquisitions relating to streets and highways.

**Measure M2 - 042:** With the sunset of M1, voters approved a continuation of transportation improvements through the Measure M Transportation Investment Plan (M2). By the year 2041, the M2 program plans to deliver approximately \$15.5 billion\* worth of transportation improvements to Orange County. Major improvement plans target Orange County freeways, streets and roads, transit and environmental programs.

**Parking In-Lieu - 048:** The Parking In-Lieu Fund is a common parking management strategy which gives proposed projects or uses the option to pay a designated fee rather than provide some or all on-site parking spaces required by the zoning code.

**Traffic Impact - 049:** Traffic Impact Fees are fair-share based fees that will serve to offset, or mitigate, the traffic impacts caused by new development.

**Seal Beach Cable - 050:** The Seal Beach Cable accounts for revenues derived from PEGS fees which provide for channel capacity to be designated for public, education, or government use.

**Community Development Block Grant - 072:** The CDBG program provides communities with resources for a wide variety of unique community development needs. The City receives a grant from federal CDBG funds for Leisure World Housing Rehabilitation on interiors. The intent is to modify bathrooms in the senior community to provide better and safer accessibility for elderly residents.

**Police Grants - 075:** Various grants include the *Urban Area Security Initiative (UASI)*, the *Office of Traffic Safety (OTS)* DUI grant reimburses funds advanced by the City for DUI enforcement, the *Bullet Proof Vest Protection (BVP)* grant which provides matching funds for the purchase of bullet-resistant vests, the *Alcoholic Beverage Control (ABC)* grant and the *Justice Assistance Grant (JAG)*.

**Citywide Grants - 080:** The Citywide Grants Fund accounts for various Federal and State grants that are restricted to expenditures for specific projects or purposes.

## DEBT SERVICE

**Pension Obligation Debt Service - 027:** The Pension Obligation Debt Service Fund was established to account for the principal and interest payments made to pay off this long-term debt. The General Fund is the source of the payments of principal and interest.

**Fire Station Debt Service - 028:** The Fire Station Debt Service Fund was established to account for the principal and interest payments made to pay off this long-term debt. The General Fund is the source of the payments of principal and interest.

## CAPITAL PROJECT

**Capital Project Fund 045:** Capital Improvement Project funds major capital projects with various revenues sources but excludes the Water and Sewer Capital Fund. These sources get transferred into the Capital Improvement Project Fund.

## PROPRIETARY FUND

Of the eleven fund types established by the GAAP, two are classified as proprietary funds. These are enterprise funds and internal service funds. Enterprise funds are used to account for a government's business-type activities (activities that receive a significant portion of their funding through user fees). The City's enterprise funds are Water and Sewer. The City's internal service fund is a vehicle replacement fund.

**Water Operations - 017:** The Water Operations Funds account for water operations that are financed and operated in a manner similar to private business enterprises where the intent of the government is that the costs of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges. The water usage rates are tiered and charged by the cubic feet consumed. The fees collected cover the water operations maintenance and operation expenses.

**Water Capital Improvement - 019:** The Water Capital Enterprise Fund was established to pay for the costs of replacing aging water related infrastructure and equipment as needed, and the construction of new or enhanced water services necessitated by new development and existing infrastructural deficiencies. Fees collected are based on meter size and used for capital improvements and meter replacements.

**Sewer Operations - 043:** The Sewer Enterprise Funds account for sewer operations and maintenance and the upkeep and replacement of the sewer infrastructure and equipment in a manner similar to private business enterprises where the cost of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges. Sewer fees used to finance the Sewer Operations Funds are charged to customers based on water usage. The fees collected cover sewer maintenance and operation expenses.

**Sewer Capital Improvement - 044:** The Sewer Capital Improvement Fund was established July 1, 2000 to pay for the costs of replacing and maintaining the City's aging sewer infrastructure and equipment. Fees collected are based on meter size and are used for long-term debt payments and capital improvements.

## INTERNAL SERVICE FUND

**Vehicle Replacement - 021:** The revenues received by this fund are transferred from the departments that have vehicles and equipment. Departmental transfers represent a pro rata share of all costs of vehicles and equipment. All replacement vehicles are purchased from this fund.

## SPECIAL ASSESSMENT DISTRICTS

**CFD Landscape Maintenance District 2002-01 - 201:** The Community Facilities District No. 2002-01 was formed under the Mello-Roos Community Facilities Act of 1982 to provide financing for the City's Maintenance of landscaping facilities installed within the public right-of-way as part of the Bixby Old Ranch Town Center and country Club developments.

**CFD Heron Point – Refund 2015 - 206:** The Community Facilities District No. 2002-01 (Heron Pointe) was formed under the Mello-Roos Community Facilities Act of 1982, as amended, to provide financing for the construction and acquisition of certain public street improvements, water and sanitary sewer improvements, dry utility improvements, park and landscaping improvements which will serve the new construction in the Community Facility District.

**CFD Pacific Gateway – Refund 2016 - 207:** The Community Facilities District No. 2005-01 (Pacific Gateway Business Center) was formed under the Mello-Roos Community Facilities Act of 1982, as amended. Special Tax B will satisfy costs related to the maintenance of parks, parkways and open space within the District ("Landscape Maintenance).

**CFD Heron Pointe – 2015 Admin Exp - 208:** The Community Facilities District No. 2002-01 (Heron Pointe) was formed under the Mello-Roos Community Facilities Act of 1982, as amended, to provide financing for the construction and acquisition of certain public street improvements, water and sanitary sewer improvements, dry utility improvements, park and landscaping improvements which will serve the new construction in the Community Facility District.

**CFD Pacific Gateway – 2016 Land/Admin - 209:** The Community Facilities District No. 2005-01 (Pacific Gateway Business Center) was formed under the Mello-Roos Community Facilities Act of 1982, as amended. Special Tax B will satisfy costs related to the maintenance of parks, parkways and open space within the District (“Landscape Maintenance”).

## SUCCESSOR AGENCY

The City of Seal Beach Redevelopment Agency operates as a separate legal entity from the City of Seal Beach and the budget and annual work program are established by the City Council acting as the Agency Board of Directors. The Agency maintains four separate funds. It then transitioned to Successor Agency in 2012.

**Retirement Fund – Riverfront - 300:** The Riverfront Project Area Fund accounts for staff, operating costs and capital projects within the Riverfront Project Area.

**Retirement Fund - Debt Service - 302:** The Debt Service Fund accounts for the payments of long-term debt.

**Retirement Obligation - 304:** The Retirement Obligation Fund account for Recognized Obligation Payment Schedule (ROPS) items approved by the Department of Finance.



# DESCRIPTION OF ACCOUNTS

FY 2020-2021

Account Number	Account Name	Description
40001	Full-time Salaries	Employee salaries costs
40002	Over-time PT	Employee salaries costs
40002	Temporary Special Pay	Employee salaries costs
40003	Over-time	Employee salaries costs
40004	Part-time	Employee salaries costs
40005	Holiday Pay	Employee salaries costs
40006	Junior Lifeguard Salaries	Employee salaries costs
40007	Tuition Reimbursement	Employee benefits costs
40008	Auto Allowance	Employee benefits costs
40009	Cell Phone Allowance	Employee benefits costs
40010	Deferred Compensation - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40013	PARS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40015	AFLAC Cafeteria	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40020	Uniform Allowance	Employee benefits costs
40021	Annual Education	Employee benefits costs
40022	Flexible Spending - Cafeteria	Employee benefits costs
40023	Cafeteria Taxable	Employee benefits costs
40026	Comptime Buy/Payout	Employee benefits costs
40027	Vacation Buy/Payout	Employee benefits costs
40032	Health and Wellness Program	Employee benefits costs
40033	Medical Waiver	Employee benefits costs
40100	Office Supplies	Office Supplies
40101	Council Discretionary - Dist. 1	Council Special Projects
40102	Council Discretionary - Dist. 2	Council Special Projects
40103	Council Discretionary - Dist. 3	Council Special Projects
40104	Council Discretionary - Dist. 4	Council Special Projects
40105	Council Discretionary - Dist. 5	Council Special Projects
40200	Public/Legal Notices	Legal notices, public hearings, ordinance
40201	Printing	Recreation Guide
40300	Memberships and Dues	Southern California Assoc. of Government, League California of Cities, Orange County Council of Governments, Orange County City Manager's Assoc., International City/County Mgmt. Assoc., CA. City Mgmt., Assoc., CA. Assoc. of Public Information Officials, League of CA Cities, Public Employers Labor Relations Association, Municipal Information System Association, American Society for Public Admin, 3CMA, MMASC
40400	Training and Meetings	Meetings and training include, but not limited to annual training Conferences, mileage, League of Cities City Manager and City Council, Orange County City Manager's Assoc., International City/County Management Association, California Association of Public Information Officials



# DESCRIPTION OF ACCOUNTS

FY 2020-2021

Account Number	Account Name	Description
40500	Office and Tech Resource	Office 365, CitiApp implementation, computer/laptop upgrade and replacement, cable room cleanup, IT equipment and peripherals, IT misc., network upgrade for new internet (1 PW and 4 CH switches), 7 server 2008 end life replacement, and VOIP phone system upgrade
40550	Bldg/Ground Materials	Landscape maintenance
40700	Equipment/Materials	EOC enhancements and maintenance, RACES radio equipment, CERT vehicle and trailer expenses and supplies, VIPS event, and miscellaneous
40701	Materials and Supplies-Jr. Lifeguard	Uniforms, certificates, office supplies, EZ ups, Banquet, Catalina pizza, Express, equipment, paddle boards, video production, and fins
40800	Special Departmental	Pop up City Hall, Potential mandates and miscellaneous events, MCA Direct annual services, training and education, publications, materials and supplies, election run-off, and Orange County Registrar
40801	Street Sweeping	Street sweeping and additional Main Street
40802	Special Exp. - Comm. Input Project	Sponsor concerts/permits
40804	Vehicle Leasing	Car Rental
40806	Special Dept-Jr. Lifeguard	Raging Waters, USLA membership, Catalina transportation, mobile, storage, banquet rentals, aquarium distance learning fee, and buses
40900	Promotional	4th July Fireworks JFTB Contribution
41000	Telephone	Telephone, T-1 line, and OC Elite
41009	Cable TV	NSBC TV
41010	Gas	Gas
41020	Electricity	Electricity
42000	Rental/Lease equip	De Lage Lease, C3 Solutions, equipment rental taxes, Pitney Bowes, and Holiday light - Dekra lite
43750	Water Service	Water service expense
44000	Contract Professional	Communication, Codification services, government transparency, Community Development Block consultant, Housing Element consultant, CEQA review, and record Management
44001	Special Expense - Ironwood	Westridge Commercial
44050	Overhead	Overhead charge transfer to General Fund
45000	Intergovernmental	Long Beach Animal Control, School Resource Officer, Local Agency Formation Commission (LAFCO), Long Beach Transit, Orange County Fire Authority (OCFA), Integrated Law and Justice Agency for Orange County (Brea), and OCTAP
45051	Housing Authority 20% Set Aside	Housing Authority
46000	West Comm	West Comm JPA
47000	Transfer Out - CIP	Transfer to Capital Fund for Projects
47002	Transfer Out - Operation	Transfer to cover Operations
47100	Special Tax Transfer	Transfer to cover Admin Costs
47600	Amortization	2000 Sewer System Certificates of Participation
47888	Debt Service	Principle
47999	Interest Expense	Interest
48010	Furniture and Fixtures	Furniture and fixtures

# DESCRIPTION OF ACCOUNTS

FY 2020-2021

Account Number	Account Name	Description
48075	Vehicle	Vehicles
49500	General Liability	Annual Insurance Premium
49501	Property Insurance Premium	Annual Insurance Premium, Crime Insurance Program
49600	Workers' Compensation	Annual Insurance Premium
49605	Construction - Capital Projects	Various Contractors for capital projects
49700	RWG - Monthly Retainer	RWG Monthly retainer
49710	RWG - Litigation Services	RWG Reimbursable costs and expenses
49721	DRL - General Prosecution	DRL General Prosecution
49777	RWG - Other Attorney Services	RWG Other Attorney Services such as PRA Requests
49778	RWG - Personnel Matters	RWG Personnel Matters
49782	LCW - Personnel Matters	LCW Personnel Matters

**Accounting System** – The total set of records and procedures that are used to record, classify, and report information on the financial status and operations of an entity.

**Accrual Basis of Accounting**- The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at that time or not).

**Actual Prior Year** – Actual amounts for the fiscal year preceding the current fiscal year that precedes the budget fiscal year.

**Appropriation** – An authorization made by the legislative body of a government that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

**Appropriation Resolution** – The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

**Assessed Value** – The value placed on real and other property as a basis for levying taxes.

**Assets** – Property owned by a government that has monetary value.

**Bond** – A long-term promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

**Budget** – A plan of financial activity for a specified period of time (fiscal year) indicating all planned revenues and expenses for the budget period.

**Budget Calendar** – The schedule of key dates that a government follows in the preparation and adoption of the budget.

**Budget Deficit** – Amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

**Budget Document** – The official written statement detailing the proposed budget as submitted by the City Manager and supporting staff to the legislative body.

**Budget Message** – A general discussion of the budget presented in writing as a part of or supplemental to the budget document. The budget message explains principal budget issues against the background of financial trends, and presents recommendations made by the city manager.

**Capital Budget** – A plan of capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget that includes both operation and capital outlays.

**Debt Service** – Payment of interest and repayment of principal to holders of a government's debt instruments.

**Depreciation** – (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset that is charged as an expense during a particular period.

**Enterprise Fund Accounting** – Accounting used for government operations that are financed and operated in a manner similar to business enterprises and for which preparation of an income statement is desirable. Enterprise Funds use the accrual basis of accounting.

**Expenditure** – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays intergovernmental grant entitlement and shared revenues.

**Expense** – Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

**Fiscal Policy** – A government’s policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal Policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

**Fiscal Year** – The City of Seal Beach operates on a fiscal year from July 1 through June 30.

**Franchise Fee** – A fee paid by public service utilities for use of public property in providing their services to the citizens of a community, including refuse and cable television

**Full Time Equivalent (FTE)** – Number of employee positions calculated on the basis that one FTE equates to a 40-hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months also equal one FTE.

**Fund** – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities that are segregated for the purpose of carrying on specific activities or attaining certain objectives.

**Fund Balance** – The excess of an entity’s assets over its liabilities. A negative fund balance is sometimes called a deficit.

**General Fund** – General operating fund of the City. It is used to account for all financial resources except those included in Special Revenue, Enterprise and/or Agency Funds.

**Goal** – A statement of broad direction, purpose or intent based on the needs of the community.

**Grant** – A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

**Licenses, Permits, and Fees** – Revenues collected by a governmental unit from individuals or business concerns for various rights or privileges granted by the government.

**Maintenance** – All materials or contract expenditures covering repair and upkeep of City buildings, machinery and equipment, systems, and land.

**Materials and Supplies** – Expendable materials and operating supplies necessary to conduct department activity.

**Modified Accrual Basis** – The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues, which should be accrued to reflect properly the taxes levied and revenue earned.

**Operating Budget** – The annual budget and process that provides a financial plan for the operation of government and the provision of core services for the year. Excluded from the operating budget are capital projects, which are determined by a separate, but interrelated process.

**Operating Transfer** – A transfer of revenues from one fund to another fund.

**Primary Activities** – A summary of what each department accomplishes during the fiscal year.

**Program Purpose** – The responsibilities of each department.

**Public Hearing** – The portions of open meetings held to present evidence that provides information on both sides of an issue.

**Reserve** – An account used to indicate that a portion of fund balance is legally restricted for a specific purpose, or is otherwise not available for appropriation and subsequent spending.

**Resolution** – An order of a legislative body requiring less formality than an ordinance or statute.

**Revenue** – The term designates an increase to a fund's assets which: (1) does not increase a liability (e.g., proceeds from a loan); (2) does not represent a repayment of an expenditure already made; (3) does not represent a cancellation of certain liabilities; and (4) does not represent an increase in contributed capital.

**Revenue Estimate** – A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

**User Fees** – The payment of a charge or fee for direct receipt of a service by the party benefiting from the service.

# POSITION ALLOCATION PLAN

FY 2020-2021

DEPARTMENT	DIVISION	POSITION	Adopted FY 2020-21	Vacant	Funds Allocation				
					General (001)	Water (017)	Tidelands (034)	Sewer (043)	Other Various
<b>CITY COUNCIL</b>									
001-010	City Council	Council Member	5.00	-	4.50	0.25	-	0.25	-
<b>Total City Council</b>			<b>5.00</b>	<b>-</b>	<b>4.50</b>	<b>0.25</b>	<b>-</b>	<b>0.25</b>	<b>-</b>
<b>CITY MANAGER</b>									
001-011	City Manager	City Manager	1.00	-	0.65	0.15	-	0.15	0.05
001-011	City Manager	Assistant City Manager	1.00	-	0.33	0.15	0.02	0.15	0.35
001-014	City Manager	Management Analyst	2.00	1.00	1.10	0.25	0.20	0.25	0.20
001-011	City Manager	Executive Assistant	1.00	-	0.95	-	-	-	0.05
<b>Total City Manager</b>			<b>5.00</b>	<b>1.00</b>	<b>3.03</b>	<b>0.55</b>	<b>0.22</b>	<b>0.55</b>	<b>0.65</b>
<b>CITY CLERK</b>									
001-012	City Clerk/Election	City Clerk	1.00	-	0.80	0.10	-	0.10	-
001-012	City Clerk/Election	Deputy City Clerk	1.00	-	0.85	0.05	-	0.05	0.05
001-012	City Clerk/Election	Executive Assistant (Part-time)	0.75	-	0.71	-	-	-	0.04
<b>Total City Clerk</b>			<b>2.75</b>	<b>-</b>	<b>2.36</b>	<b>0.15</b>	<b>-</b>	<b>0.15</b>	<b>0.09</b>
<b>FINANCE</b>									
001-017	Finance	Director of Finance/City Treasurer	1.00	-	0.70	0.15	-	0.15	-
001-017	Finance	Finance Manager	1.00	-	0.70	0.15	-	0.15	-
001-017	Finance	Accountant	1.00	-	0.60	0.20	-	0.20	-
001-017	Finance	Accounting Technician (A/P)	1.00	-	0.85	0.10	-	0.05	-
001-017	Finance	Accounting Technician (Payroll)	1.00	-	0.85	0.10	-	0.05	-
001-017	Finance	Accounting Technician (Utility)	1.00	-	0.20	0.55	-	0.25	-
001-017	Finance	Senior Account Technician	1.00	-	0.75	0.15	-	0.10	-
<b>Total Finance Department</b>			<b>7.00</b>	<b>-</b>	<b>4.65</b>	<b>1.40</b>	<b>-</b>	<b>0.95</b>	<b>-</b>
<b>POLICE</b>									
001-021	EOC	Police Corporal	1.00	-	1.00	-	-	-	-
001-022	Field Services	Police Chief	1.00	-	1.00	-	-	-	-
001-022	Field Services	Police Commander	2.00	-	2.00	-	-	-	-
001-022	Field Services	Police Sergeant	7.00	-	7.00	-	-	-	-
001-022	Field Services	Police Corporal	3.00	-	3.00	-	-	-	-
001-022	Field Services	Police Officer	23.00	-	23.00	-	-	-	-
001-023	Support Services	Executive Assistant	1.00	1.00	1.00	-	-	-	-
001-023	Support Services	Accounting Technician	1.00	-	1.00	-	-	-	-
001-023	Support Services	Senior CSO	2.00	-	2.00	-	-	-	-
001-023	Support Services	CSO	1.00	-	1.00	-	-	-	-
001-023	Support Services	Management Analyst	1.00	-	1.00	-	-	-	-
001-023	Support Services	Records Supervisor	1.00	-	1.00	-	-	-	-
001-023	Support Services	Police Aide (Part-time)	0.75	-	0.75	-	-	-	-
001-023	Support Services	Crossing Guard (Part-time)	1.95	-	1.95	-	-	-	-
001-024	Detention Facility	Senior CSO	6.00	-	6.00	-	-	-	-
001-025	Parking Enforcement	Senior CSO	2.00	-	2.00	-	-	-	-
001-025	Parking Enforcement	Lead CSO	1.00	-	1.00	-	-	-	-
001-025	Parking Enforcement	Police Aide (Part-time)	3.32	-	3.32	-	-	-	-
013-111	Field Services	Police Officer	1.00	-	-	-	-	-	1.00
<b>Total Police Department</b>			<b>60.02</b>	<b>1.00</b>	<b>59.02</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1.00</b>

# POSITION ALLOCATION PLAN

FY 2020-2021

DEPARTMENT	DIVISION	POSITION	Adopted FY 2020-21	Vacant	Funds Allocation				
					General (001)	Water (017)	Tidelands (034)	Sewer (043)	Other Various
<b>COMMUNITY DEVELOPMENT</b>									
001-030	Planning	Director of Comm. Dev.	1.00	-	0.80	0.10	-	0.10	-
001-030	Planning	Senior Planner	1.00	-	1.00	-	-	-	-
001-030	Planning	Assistant Planner	1.00	-	1.00	-	-	-	-
001-031	Building & Safety	Building Official	1.00	1.00	1.00	-	-	-	-
001-031	Building & Safety	Building Inspector	1.00	1.00	1.00	-	-	-	-
001-031	Building & Safety	Code Enforcement Officer	1.00	-	0.80	0.10	-	0.10	-
001-031	Building & Safety	Senior Building Technician	1.00	-	1.00	-	-	-	-
<b>Total Community Development</b>			<b>7.00</b>	<b>2.00</b>	<b>6.60</b>	<b>0.20</b>	<b>-</b>	<b>0.20</b>	<b>-</b>
<b>PUBLIC WORKS</b>									
001-042	Admin & Engineering	Director of Public Works	1.00	-	0.45	0.30	0.05	0.20	-
001-042	Admin & Engineering	Dep. Dir. of PW/City Engineer	1.00	-	0.70	0.10	0.10	0.10	-
001-042	Admin & Engineering	Associate Engineer	1.00	-	0.20	0.30	0.30	0.20	-
001-042	Admin & Engineering	Assistant Engineer	1.00	-	0.45	0.30	0.05	0.20	-
001-042	Admin & Engineering	Executive Assistant	1.00	1.00	0.75	0.10	0.05	0.10	-
001-042	Admin & Engineering	Management Analyst (Part-time)	-	-	-	-	-	-	-
001-042	Admin & Engineering	Intern (Part-time)	0.75	0.75	0.75	-	-	-	-
001-043	Public Works Yard	Executive Assistant	1.00	1.00	0.40	0.30	-	0.30	-
001-043	Public Works Yard	Maintenance Services Supervisor	-	-	-	-	-	-	-
001-044	Public Works Yard	Maintenance Services Supervisor	2.00	-	1.20	0.10	-	0.40	0.30
001-043	Public Works Yard	Electrician	1.00	-	0.30	0.35	0.05	0.30	-
001-044	Public Works Yard	Deputy Director of Public Works	1.00	-	0.20	0.20	0.10	0.50	-
001-044	Public Works Yard	Sr. Maintenance Worker	2.00	-	1.65	-	0.10	0.20	0.05
001-044	Public Works Yard	Maintenance Worker	1.00	1.00	0.40	-	-	0.50	0.10
001-044	Public Works Yard	Maintenance Aide (Part-time)	3.75	2.25	0.95	0.57	0.65	1.21	0.37
001-050	Public Works Yard	Fleet Maint. Program Manager	1.00	-	0.60	0.20	-	0.20	-
001-050	Public Works Yard	Mechanic	1.00	-	0.60	0.20	-	0.20	-
017-900	Field Operations	Water Services Supervisor	1.00	-	-	0.95	-	0.05	-
017-900	Field Operations	Sr. Water Operator	1.00	-	-	0.90	-	0.10	-
017-900	Field Operations	Sr. Maintenance Worker	1.00	-	0.10	-	0.60	0.20	0.10
017-900	Field Operations	Water Operator	4.00	-	-	3.60	-	0.40	-
017-900	Field Operations	Maintenance Worker	1.00	-	-	0.90	-	0.10	-
034-863	Beach Operations	Sr. Maintenance Worker	1.00	-	0.30	-	0.50	0.10	0.10
034-863	Beach Operations	Maintenance Worker (Part-time)	0.75	-	0.11	-	0.19	0.37	0.08
043-925	Field Operations	Sr. Maintenance Worker	2.00	-	0.20	-	-	1.80	-
043-925	Field Operations	Maintenance Worker (Part-time)	0.75	-	-	-	-	0.67	0.08
<b>Total Public Works</b>			<b>32.00</b>	<b>6.00</b>	<b>10.31</b>	<b>9.37</b>	<b>2.74</b>	<b>8.40</b>	<b>1.18</b>
<b>COMMUNITY SERVICES</b>									
001-070	Recreation Admin	Recreation Manager	1.00	-	0.60	0.05	-	0.05	0.30
001-070	Recreation Admin	Community Services Coordinator	1.00	-	1.00	-	-	-	-
001-070	Recreation Admin	Rec Coordinator (Part-time)	1.00	-	1.00	-	-	-	-
001-071	Sports	Rec Coordinator (Part-time)	0.50	-	0.50	-	-	-	-
001-071	Sports	Rec Facility Leader (Part-time)	-	-	-	-	-	-	-
001-072	Parks and Recreation	Rec Facility Leader (Part-time)	-	-	-	-	-	-	-
001-074	Tennis Center	Rec Facility Leader (Part-time)	-	-	-	-	-	-	-
001-074	Tennis Center	Rec Coordinator (Part-time)	1.50	-	1.50	-	-	-	-
001-074	Tennis Center	Recreation Specialist (Part-time)	1.88	-	1.88	-	-	-	-
<b>Total Community Services</b>			<b>6.88</b>	<b>-</b>	<b>6.48</b>	<b>0.05</b>	<b>-</b>	<b>0.05</b>	<b>0.30</b>

# POSITION ALLOCATION PLAN

FY 2020-2021

DEPARTMENT	DIVISION	POSITION	Adopted FY 2020-21	Vacant	Funds Allocation				
					General (001)	Water (017)	Tidelands (034)	Sewer (043)	Other Various
<b>MARINE SAFETY</b>									
001-073	Aquatics	Pool Guard (Part-time)	0.75	0.43	0.75	-	-	-	-
001-073	Aquatics	Swim Instructor (Part-time)	1.37	-	1.37	-	-	-	-
001-073	Aquatics	Aquatics Coordinator	0.47	-	0.47	-	-	-	-
001-073	Aquatics	Assistant Pool Manager	0.34	-	0.34	-	-	-	-
034-828	Tidelands	Marine Safety Chief	1.00	-	-	-	1.00	-	-
034-828	Tidelands	Marine Safety Lieutenant	1.00	-	-	-	1.00	-	-
034-828	Tidelands	Marine Safety Officer	2.00	-	-	-	2.00	-	-
034-828	Tidelands	Marine Safety Lifeguard (PT)	12.32	1.73	-	-	12.32	-	-
<b>Total Marine Safety</b>			<b>19.25</b>	<b>2.16</b>	<b>2.93</b>	<b>-</b>	<b>16.32</b>	<b>-</b>	<b>-</b>
<b>TOTAL ALL DEPARTMENTS FULL-TIME EQUIVALENTS</b>			<b>144.90</b>	<b>12.16</b>	<b>99.88</b>	<b>11.97</b>	<b>19.28</b>	<b>10.55</b>	<b>3.22</b>

*\*Note: Total full-time equivalents exclude Council Members, Commissioners, and Reserve Officers.*



# APPROPRIATIONS LIMIT

FY 2020-2021

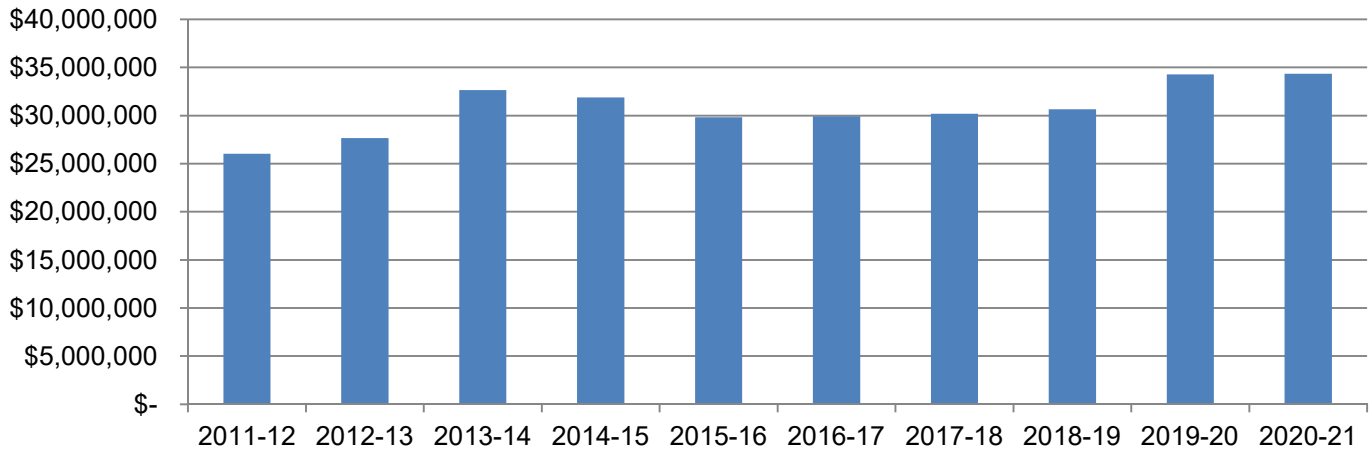
The voters of California approved Article XIII - B of the California State Constitution also known as Proposition 4, or the "Gann Initiative". The proposition restricts the total amount of appropriations allowed in any given fiscal year from the "proceeds of taxes". In 1980, the State Legislature added a section of the Government Code that required the governing body of each local jurisdiction to establish, by resolution, an appropriations limit for the following year. The appropriations limit for any fiscal year was equal to the previous year's limit, adjusted for population changes and the change in the U.S. Consumer Price Index or California per Capita Personal Income if smaller.

In June 1990, the voters modified the original Proposition 4 with the passage of Proposition 111 and its implementing legislation. Beginning with the 1990-91 Appropriations Limit, a City may choose annual adjustment factors. The adjustment factors include the growth in the California Per Capita Income or the growth within the County or the City. Under Proposition 4, if a city ends the fiscal year having more proceeds of taxes than the Limit allows, it must return the excess to the taxpayers within two years.

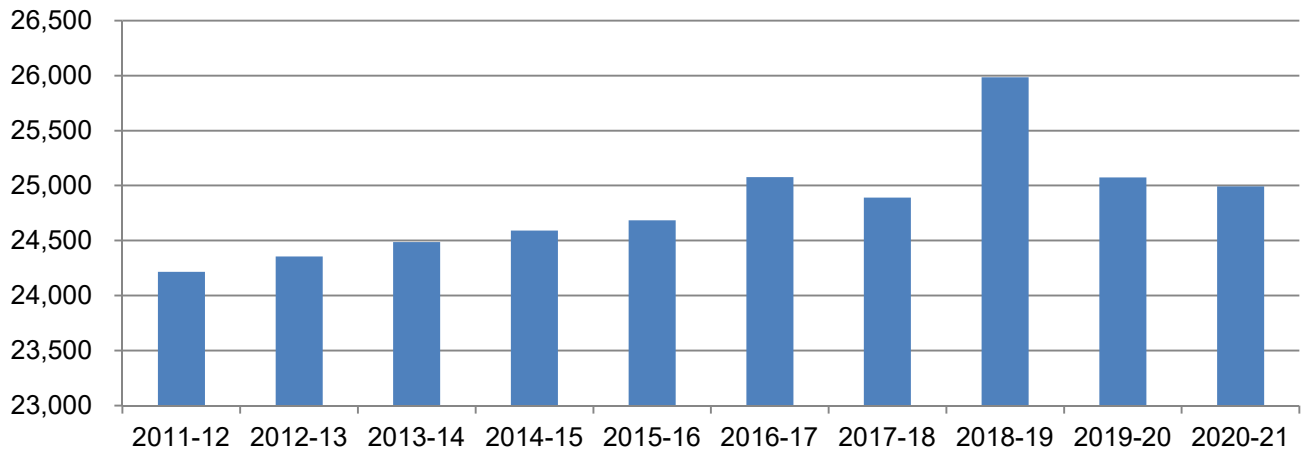
City of Seal Beach  
Schedule B  
Calculation of Appropriations Subject to Propositions XIII B Limit  
For Fiscal Year Ended June 30, 2021

Limit for FY 19/20	\$	31,209,347
2020/2021 per Capita Personal Income		1.0373
Product		32,373,456
2019/2020 Population Change (County)		<u>0.9958</u>
Appropriations Limit FY 20/21	\$	<u>32,237,487</u>
Appropriations Limit FY 20/21		32,237,487
Total FY 20/21 General Fund revenues subject to Appropriations Limit		<u>23,713,400</u>
Unused Appropriations Limit	\$	<u>8,524,087</u>

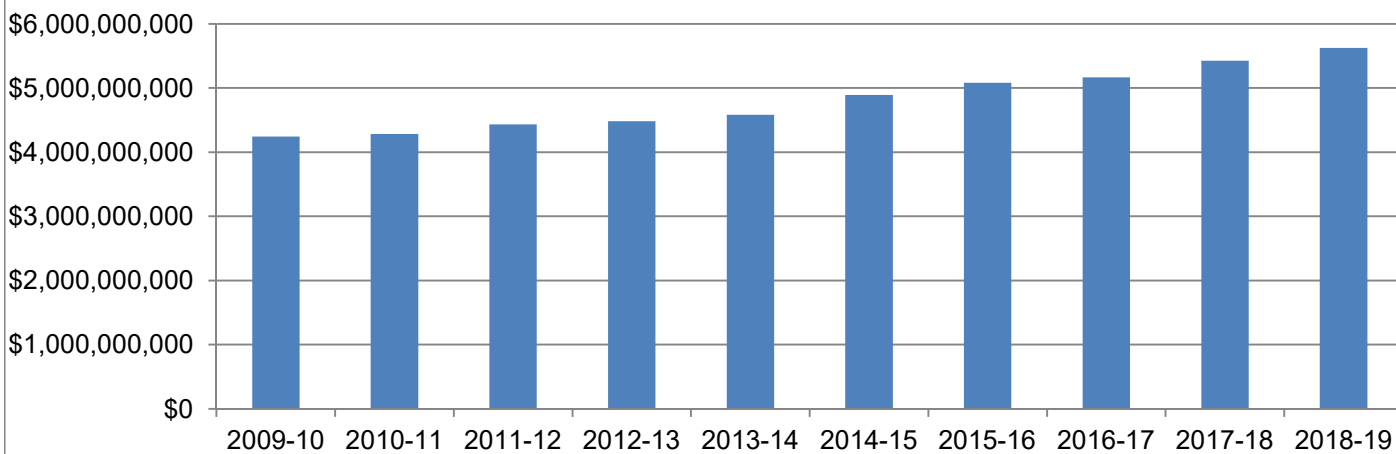
### General Fund Operating Budget



### Population



### Taxable Assessed Value



# TEN-YEAR FINANCIAL TREND

# FY 2020-2021

<b>Fiscal Year</b>	<b>Population</b>	<b>General Fund Operating Budget</b>	<b>General Fund Per Capita</b>	<b>*Total City Budget</b>	<b>Total Budget Per Capita</b>
2011-12	24,215	\$ 26,030,600	1,075	\$ 60,662,300	\$ 2,505
2012-13	24,354	27,643,485	1,135	62,090,223	2,549
2013-14	24,487	32,652,000	1,333	63,462,440	2,592
2014-15	24,591	31,892,100	1,297	64,975,800	2,642
2015-16	24,684	29,831,800	1,209	74,030,000	2,999
2016-17	25,078	29,917,900	1,193	85,967,600	3,428
2017-18	24,890	30,184,900	1,213	87,641,500	3,521
2018-19	25,984	30,662,900	1,180	82,327,300	3,168
2019-20	25,073	34,270,200	1,367	69,102,300	2,756
2020-21	24,992	34,345,500	1,374	59,830,603	2,394

\* Includes Adopted Operating, Capital Improvement and Debt for all funds of the City.

Source (Population): State of California Department of Finance

# ASSESSED VALUE - LAST TEN YEARS

# FY 2020-2021

<b>Fiscal Year</b>		<b>Secured</b>		<b>Unsecured</b>		<b>Taxable Assessed Value</b>
2009-10	\$	4,067,713,475	\$	173,507,894	\$	4,241,221,369
2010-11		4,114,053,573		167,978,268		4,282,031,841
2011-12		4,219,133,372		215,211,254		4,434,344,626
2012-13		4,304,310,243		176,246,398		4,480,556,641
2013-14		4,408,299,607		172,172,784		4,580,472,391
2014-15		4,706,609,532		184,449,987		4,891,059,519
2015-16		4,794,299,125		287,392,225		5,081,691,350
2016-17		4,978,010,106		189,618,406		5,167,628,512
2017-18		5,233,421,188		194,765,328		5,428,186,516
2018-19		5,475,549,249		150,370,464		5,625,919,713

# SCHEDULE OF LONG TERM DEBT

FY 2020-2021

The City of Seal Beach is not obligated in any manner for general obligation or special assessment bonded indebtedness. Pursuant to California Government Code Section 43605, total general obligation bonds outstanding cannot exceed 15 percent of total assessed valuation. At June 30, 2020, the City did not have any debt subject to the State Debt Limit.

Current General Fund debt obligations include capital leases for installation and replacement of various air conditioning, lighting (for City Buildings and street lighting) to reduce energy use or to make for a more efficient use of energy.

The City also issued \$6.3 million of Lease Revenue Bonds in January of 2009. The bond proceeds were used to construct a new state-of-the-art 12,000 square foot fire station located at 3131 North Gate Road.

Enterprise Funds' debt obligations consist of two loans from the Clean Water State Revolving Fund Control Board for construction of sewer capital improvement projects, 2011 Revenue Refunding Bonds which used to refund the 2000 Sewer Certificates of Participation and provide funds for additional sewer capital improvement projects, and a loan from the West Orange County Water Board used to relocate a portion of the City's waterline.

The following schedule outlines the City's total outstanding debt for the Fiscal Year 2020-21. The schedule reports the funding source to pay the debt, the original amounts of debt issued, the required payments for Fiscal Year 2020-21 and the estimated outstanding balance as of June 30, 2021.

Name of Bond, Loan or Capital Lease	Original Amount of Issue	Beginning Outstanding Balance 7/1/2020	Requirements for Fiscal Year 2020-21			Ending Outstanding Balance 6/30/2021
			Interest Payment	Principal Payment	Total	
<b>General Fund</b>						
Municipal Finance Corporation Lease	\$ 1,546,931	\$ 457,033	\$ 14,891	\$ 76,920	\$ 91,811	\$ 380,113
2009 Lease Revenue Bond - Fire Station	6,300,000	1,575,000	52,589	420,000	472,589	1,155,000
<b>Total General Fund</b>	<b>7,846,931</b>	<b>2,032,033</b>	<b>67,480</b>	<b>496,920</b>	<b>564,400</b>	<b>1,535,113</b>
<b>Enterprise Funds</b>						
State of CA Revolving Loan 10-838-550	2,644,015	1,731,068	45,008	124,772	169,780	1,606,296
State of CA Revolving Loan 10-842-550	1,652,742	1,239,088	32,216	74,506	106,723	1,164,582
2011 Revenue Refunding Bond - Sewer	3,310,000	1,940,000	91,080	175,000	266,080	1,765,000
West Orange County Water Board Loan	894,928	693,571	16,234	89,493	105,727	604,078
<b>Total Enterprise Funds</b>	<b>8,501,685</b>	<b>5,603,727</b>	<b>184,538</b>	<b>463,772</b>	<b>648,310</b>	<b>5,139,955</b>
<b>Total All City Funds Outstanding Debt</b>	<b>\$16,348,616</b>	<b>\$ 7,635,760</b>	<b>\$ 252,018</b>	<b>\$ 960,692</b>	<b>\$ 1,212,710</b>	<b>\$ 6,675,068</b>

## LOCATION

The City of Seal Beach, incorporated October 27, 1915, is located in the westernmost corner of Orange County, 23 miles south of Los Angeles, 369 miles south of San Francisco, and 90 miles north of San Diego. It is bordered by the cities of Long Beach, Los Alamitos, Garden Grove, Westminster, and Huntington Beach. A majority of the city's acreage is devoted to the Naval Weapons Station Seal Beach military base.

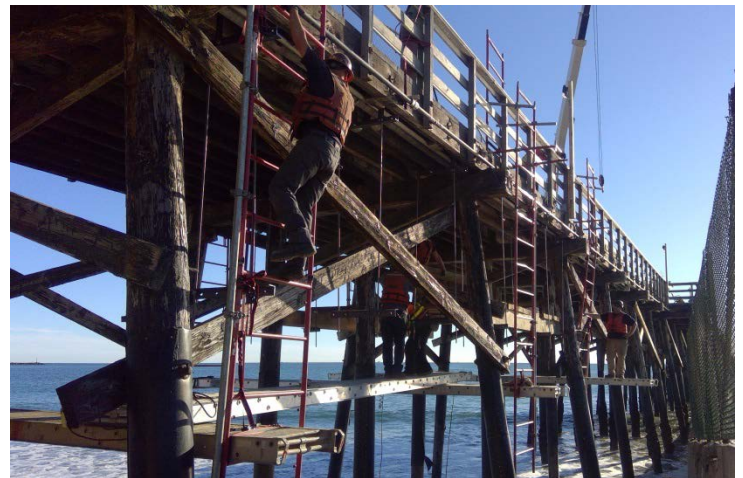
## CLIMATE

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year
Average high °F	68	67	69	72	74	77	82	84	82	77	72	67	75
Average low °F	46	48	51	53	58	61	65	65	63	58	51	46	56
Average precipitation inches	2.60	3.19	1.87	.60	.21	.07	.03	.03	.18	.63	1.00	1.95	1.03

Source: Weather Channel

## POPULATION

Current population: 24,992  
 2010 Census: 24,706  
 Population Growth 2010-2019: 1.16%  
 Median Age: 57.7  
 Population per square mile: 2,116.57  
 Source: US Census and DOF

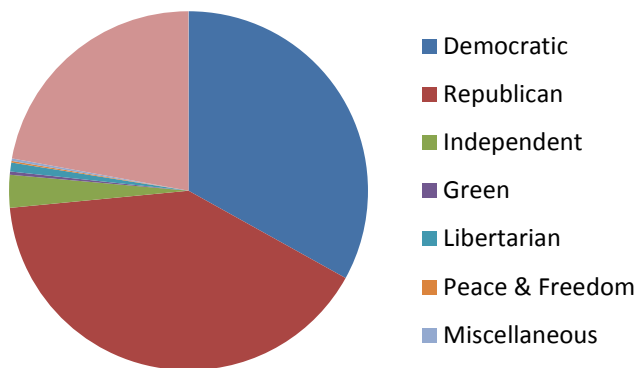


## POPULATION BY AGE

Persons 5 years and under	3.7%
Persons between 6-18 years	8.9%
Persons between 19-64 years	34.2%
Persons 65 years and over	53.2%

Source: US Census

## VOTER REGISTRATION



Source: 2019 Orange County Progress Report

## EDUCATION

Los Alamitos Unified School District:	(No. of Schools)
Elementary Schools	6
Junior High Schools	2
High Schools	1
Private Schools	0

## EMPLOYMENT

Based on civilians over the age of 16 years

	Number	Percent of Total
Employed	10,005	95.7%
Unemployed	452	4.3%
Total Labor Force	10,457	100%

Source: US Census

## TOP 25 SALES TAX PRODUCERS\*

76  
 Bed Bath & Beyond  
 California Pizza Kitchen  
 Chevron  
 Chevron and Auto Repair  
 Chick Fil A  
 CVS Pharmacy  
 Energy Tubulars  
 Hangout  
 Home Goods  
 In N Out Burgers  
 Kohl's  
 Marshalls  
 Mobil  
 Old Ranch Country Club  
 Original Parts Group  
 Pavilions  
 Petsmart  
 Ralphs  
 Roger Dunn Golf Shop  
 Spaghettini  
 Sprouts Farmers Market  
 Target  
 Ulta Beauty  
 Walts Wharf

\*Alphabetical order

Source: Most recent data from HdL and State Board of Equalization

## MAJOR INDUSTRIES

Agriculture, Forestry, Fishing, and Hunting	0.5%
Construction	3.9%
Manufacturing	10.3%
Wholesale Trade	3.8%
Retail Trade	6.6%
Transportation and Warehousing	5.0%
Information	2.5%
Finance, Insurance, Real Estate, and Leasing	10.2%
Professional, Scientific, Management, and Waste Management	14.5%
Education, Healthcare, and Social Assistance	26.7%
Arts, Entertainment, Recreation, Accommodation, and Food Services	7.9%
Other Services, except Public Administration	3.7%
Public Administration	4.3%

Source: US Census 2018 ACS 5-Year Estimate

## HOUSING UNITS DISTRIBUTION

	Units	Percentage
1-Unit, detached	4,758	34.5%
1-Unit, attached	2,578	18.8%
2 units	311	2.3%
3 to 4 units	824	6.0%
5 to 9 units	1,465	10.6%
10 to 19 units	2,650	19.2%
20 or more units	1,088	7.9%
Mobile Home	100	0.7%
Other	0	0.0%
<b>Total Housing Units</b>	<b>13,774</b>	<b>100.0%</b>
<b>Occupied Units</b>	<b>12,500</b>	<b>90.8%</b>
<b>Vacant Units</b>	<b>1,274</b>	<b>9.2%</b>
<b>Persons per Unit:</b>		
Owner Occupied	1.88	
Renter Occupied	2.11	

Source: US Census 2018 ACS 5-Year Estimate



## HOUSEHOLDS

	Units	Percentage
Owner Occupied	9,504	76.0%
Renter Occupied	2,996	24.0%

Source: US Census 2018 ACS 5-Year Estimate

## INCOME

Median Household Income	\$67,917	
Income and Benefits		
Less than \$10,000	561	4.5%
\$10,000 to \$14,999	556	4.4%
\$15,000 to \$24,999	1,138	9.1%
\$25,000 to \$34,999	1,374	11.0%
\$35,000 to \$49,999	1,265	10.1%
\$50,000 to \$74,999	1,780	14.2%
\$75,000 to \$99,999	1,347	10.8%
\$100,000 to \$149,999	1,701	13.7%
\$150,000 to \$199,999	1,148	9.2%
\$200,000 or more	1,630	13.0%

Source: US Census 2018 ACS 5-Year Estimate

## LAND USE

Category	Acres	Percentage
Open Space*	142.7	2.0%
Residential Low Density	353.7	5.0%
Residential Medium Density	505.4	7.0%
Residential High Density	166.4	2.3%
Park	65.4	0.9%
School	15.3	0.2%
Community Facility	61.8	0.9%
Commercial – Prof. Office	16.4	0.2%
Commercial – Service	49.3	0.7%
Commercial – General	93.4	1.3%
Open Space – Golf	156.8	2.2%
Industrial – Light	117.0	1.6%
Industrial – Oil Extraction	54.6	0.8%
Military**	5256.0	73.7%
Beach	80.3	1.1%
<b>Total</b>	<b>7134.5</b>	<b>100.0%</b>

\*Does include developed Wildlife Refuge

\*\*Does include undeveloped Wildlife Refuge

Source: Seal Beach General Plan 2003





## MAJOR RETAIL CENTERS

Old Town Seal Beach – 100-400 Main Street  
 Old Ranch Town Center – 12320-12430 Seal Beach  
 Seal Beach Center – 901-1101 Pacific Coast Highway  
 Seal Beach Village – 13924 Seal Beach Blvd  
 The Shops at Rossmoor – 12300 Seal Beach Blvd



## HEALTHCARE

Long Beach Memorial  
 2801 Atlantic Avenue, Long Beach, CA 90806  
 Phone: (562) 933-2000

Los Alamitos Medical Center  
 3751 Katella Avenue, Los Alamitos, CA 90720  
 Phone: (562) 598-1311

## CULTURE

Chamber of Commerce  
 201 8<sup>th</sup> Street, Suite 110, Seal Beach, CA 90740  
 Phone: (562) 799-0179



## CITY BUDGET

The adopted City budget for all funds used for the Fiscal Year 2018-2019 is \$69,102,300. The General Fund portion of the budget is \$37,535,200. The approved budget is effective from July 1, 2019, through June 30, 2020.

## CITY SERVICES

Police Services  
 Emergency 911 or (562) 594-7232  
 Administration (562) 799-4100

Fire Services  
 Emergency 911  
 OCFA (714) 573-6000

Marine Safety  
 Emergency 911 or (562) 431-3567  
 Administration (562) 430-2613  
 Junior Lifeguard (562) 431-1531

Animal Control  
 Long Beach Animal Care Services (562) 570-7387

Animal Shelter  
 Seal Beach Animal Care Center (562) 430-4993

Pet Licensing  
 Long Beach Animal Care Services (562) 570-7387

Community Development  
 Building Permits (562) 431-2527 x1323  
 Plan Check (562) 431-2527 x1323  
 Code Enforcement (562) 431-2527 x1342  
 Inspection (562) 431-2527 x1519

Business License (562) 431-2527 x1314

Utility Billing (562) 431-2527 x1309

City Manager (562) 431-2527 x1319

City Clerk (562) 431-2527 x1304

Public Works  
 Engineering (562) 431-2527 x1326  
 Maintenance (562) 431-2527 x1414

Community Services/Recreation  
 Adult Sports (562) 431-2527 x1307  
 Aquatics (562) 431-2527 x1339  
 Classes and Programs (562) 431-2527 x1344  
 Facility and Park Rentals (562) 431-2527 x1339  
 Film Permits (562) 431-2527 x1339  
 Instructor Information (562) 431-2527 x1344  
 Recreation Guide Information (562) 431-2527 x1344

Parking Permits  
[www.citationprocessingcenter.com/citizens/sealbeach/permits](http://www.citationprocessingcenter.com/citizens/sealbeach/permits)

Senior Services  
[www.sealbeachca.gov/City-Services/Senior-Services](http://www.sealbeachca.gov/City-Services/Senior-Services)

Senior Transportation Program  
[www.sealbeachca.gov/City-Services/Transportation-Services](http://www.sealbeachca.gov/City-Services/Transportation-Services)





## TRANSPORTATION

### Rail

AMTRAK Stations  
 Anaheim Regional Transportation Intermodal Center  
 (714) 385-5100  
 Santa Ana Regional Transportation Center  
 (714) 565-2690

### Air

John Wayne Orange County Airport (949) 252-5200  
 Long Beach Airport (562) 570-2600  
 Los Angeles International Airport (855) 463-5252

### Bus

County of Orange's SNEMT Program (714) 480-6450  
 or (800) 510-2020  
 Long Beach Bus Transit (562) 591-2301  
 OC Transportation Authority (714) 636-7433

### Highways

San Diego Freeway (I-405), San Gabriel River Freeway (I-605), Garden Grove Freeway (SR 22), and Pacific Coast Highway (SR 1)

### Taxi

California Yellow Cab (877) 224-8294

### Water

Long Beach Harbor/Port of Los Angeles (9.4 miles)



## UTILITIES

Electricity  
 Southern California Edison (800) 655-4555  
 Natural Gas  
 Southern California Gas Company (800) 427-2000  
 Telephone  
 Verizon (800) 483-4000  
 Cable  
 Time Warner (888) 892-2253  
 Water  
 City of Seal Beach Water Services (562) 431-2527  
 x1309  
 Trash  
 Republic Services (800) 299-4898



## OTHER OFFICES/CONTACTS

Seal Beach Chamber of Commerce (562) 799-0179  
 Seal Beach National Wildlife Refuge (562) 598-1024  
 Los Alamitos Unified School District (562) 799-4700  
 Orange County Department of Education (717) 966-4000  
 Orange County Association of Realtors (949) 722-2300  
 Leisure World (562) 431-6586  
 Old Ranch Country Club (562) 596-4611



# ***CITY OF SEAL BEACH California***



## ***2020 - 2021 COST RECOVERY SCHEDULE (June 22, 2020)***

*Available on-line – [www.sealbeachca.gov](http://www.sealbeachca.gov)*

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**SECTION 1. ADMINISTRATIVE**

**A. Documents**

The following charges are established to reimburse the City for costs relative to filling public requests for copies of non-confidential records, codes, brochures, booklets, and patent materials not marked for general distribution. Most documents listed are available on the City’s website: [www.sealbeachca.gov](http://www.sealbeachca.gov)

- 1. Copy Charge
  - a. 8 ½ x 11 ..... \$0.25 per page
  - b. 8 ½ x 14 and 11 x 17 ..... \$0.50 per page
  - c. Color copies ..... \$0.50 per page
- 2. Preparation of Electronic Media ..... \$8 per USB
- 3. Preparation of Custom Reports ..... Actual Hourly Cost
- 4. Municipal Code (City Charter and Titles 1-12) Actual Cost (provided by vendor)
- 5. Master Plans, Budget, Reports, etc. .... Actual Cost
- 6. Economic Interest Disclosure and Campaign Statements (GC §81008) ...  
..... \$0.10 per page
- 7. Candidates Filing Fee (non-refundable) EC §10228 ..... \$25
  - a. Notice of Intent to Circulate Petition (refundable) ... EC§9202(b) \$200
- 8. Certified Copy of City Documents/Records ..... \$8
- 9. Residency Verification ..... \$8
- 10. Credit Card Processing (per transaction) ..... up to \$3.50

**POSTAGE:** All mail requests shall have the cost of postage added to the charges set forth.

**B. Returned Items**

Any person issuing a bank draft, note, check, or electronic form of payment that is returned by a financial institution due to insufficient funds, a closed account, or is otherwise dishonored, shall be charged the sum of \$25 for processing each such financial instrument. Any subsequent returned item(s) by the same payer will be charged \$35. Said amount shall be included in the total sum of all bills and charges, otherwise due and owing to the City. Payment for any returned item must be received in the form of cash or Cashier’s Check.

**C. Infraction/Administrative Penalties**

- 1. Infraction Penalty – in a 12 month time period
  - a. First Offense ..... \$500
  - b. Second Offense ..... \$750
  - c. Third Offense ..... \$1,000
- 2. Administrative Penalty – in a 12 month time period
  - a. First Offense ..... \$100
  - b. Second Offense ..... \$200
  - c. Third Offense ..... \$500
- 3. Administrative Hearing Deposit ..... \$1,500

#####

**SECTION 2. BUILDING**

**A. Duplication – Approved Plans**

1. Sheets up to 8 ½" x 11" .....\$0.25 per page
2. Sheets larger than 8 ½" x 11" and 11 x 17 .....\$0.50 per page
3. Large Format Sheet (24 x 36)
  - a. First sheet.....\$5
  - b. Additional sheets .....\$2 per sheet
  - c. Color sheets.....\$8 per sheet

**B. Permit Issuance .....\$45**

**C. Building Permits**

1. Project valuations determined by most recent published International Code Council (ICC) Building Valuation Table or by Contractors signed contract, at the discretion of the Building Official. Building Permit fees based on valuation shall be collected according to the following schedule:

**TABLE A**

Total Valuation	Cost
\$500 or less	10% of the permit valuation
\$500.01 to \$2,000	\$92.15 for the first \$500 plus \$3.40 for each additional \$100 or fraction hereof, up to and including \$2,000
\$2,000.01 to \$25,000	\$146.46 for the first \$2,000 plus \$16.17 for each additional \$1,000 or fraction hereof, up to and including \$25,000
\$25,000.01 to \$50,000	\$518.17 for the first \$25,000 plus \$11.26 for each additional \$1,000 or fraction thereof, up to and including \$50,000
\$50,000.01 to \$100,000	\$799.61 for the first \$50,000 plus \$7.80 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,000.01 to \$500,000	\$1,189.83 for the first \$100,000 plus \$6.24 for each additional \$1,000 or fraction thereof, up to and including \$500,000
\$500,000.01 to \$1,000,000	\$3,687.17 for the first \$500,000 plus \$5.30 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
\$1,000,000.01 and up	\$6,332.84 for the first \$1,000,000 plus \$4.07 for each additional \$1,000 or fraction thereof

2. Geographic Information System (GIS) Update - Surcharge of \$.0015 x value of building levied with building permit.
3. General Plan Revision Deposit – Surcharge of 0.20% of construction valuation.
4. Technical Training deposit – Surcharge of \$1.50 on all permits.
5. Automation Deposit – Surcharge of \$10 on all permits with valuation of more than \$10,000.
6. Plan Archival Deposit (Records Management) – Surcharge of 2.0% of building permit.

7. Building Standards Administration  
Permit Valuation ..... Charge
  - a) \$1 - \$25,000.99 ..... \$1
  - b) \$25,001 - \$50,000.99 ..... \$2
  - c) \$50,001 - 75,000.99..... \$3
  - d) \$75,001 - \$100,000.99 ..... \$4
  - e) Every \$25,000 or fraction thereof above \$100,000.....Add \$1
  
8. Strong Motion Instrumentation Program
  - a) Residential, 1-3 stories ..... Valuation x 0.00013
  - b) Commercial & Residential over 3 stories ..... Valuation x 0.00028
  
9. Miscellaneous Valuation
  - a). Pool
    - 1) Swimming Pool..... \$3,121.30 + \$14.04 per sq. ft.  
+ \$572.05 for heater
    - 2) Spa ..... \$1,456.13 + \$12.01 per sq. ft.  
+ \$572.05 for heater
  - b) Patio
    - 1) Open..... \$11.71 per sq. ft.
    - 2) Screened ..... \$23.41 per sq. ft.
  - c) Fences & Block Walls ..... \$23.41 per linear ft.
  - d) Signs
    - 1) Free Standing ..... \$35.12 per sq. ft. (each face) + \$312.03
    - 2) Wall Signs ..... \$23.41 per sq. ft.
  - e) Roofing
    - 1) Composition & Gravel..... \$105.35 per sq. ft.
    - 2) Composition Shingles..... \$105.35 per sq. ft.
    - 3) Wood Shingles ..... \$152.16 per sq. ft.
    - 4) Wood Shakes ..... \$215.88 per sq. ft.
    - 5) Clay Tile ..... \$280.91 per sq. ft.
  
10. Plan Check
  - a) Valuation exceeds \$1,000 and a plan is required.....  
.....65% of the building permit
  - b) Mechanical, Electrical, or Plumbing when a plan or other data is  
required to be submitted for such work .....  
..... 65% of the total permit (excluding initial permit cost)
  - c) Expedited Plan Check .....  
..... Additional 50% of standard plan check
  - d) Plan check for State accessibility code compliance: Additional 5.0%  
of the building permit cost.
  - e) Plan check for State energy code compliance: Additional 5.0% of  
the building permit cost.

**EXCEPTION:** *The expedited plan check charge shall be waived by the Building Official in the case of reconstruction due to a disaster-related occurrence.*

11. Miscellaneous

- a. Swimming Pool.....Table A, Based on Valuation
- b. Spa .....Table A, Based on Valuation
  
- c. Patio .....Table A, Based on Valuation
- d. Fences and Block Walls .....Table A, Based on Valuation
- e. Sign .....Table A, Based on Valuation
- f. Roofing .....Table A, Based on Valuation
- g. Sandblasting..... \$0.06 per sq. ft. of wall face surface
- h. Tent – Up to 1,000 sq. ft..... \$42.31  
Each additional 1,000 sq. ft. or fraction thereof ..... \$14.21
- i. Renewal of Expired Permits – ½ the total amount for a new permit for such work, provided no changes have been made or will be made in the original plans and specifications for such work; and provided that such suspension or abandonment has not exceeded one full year, in which case a full charge shall be required.
- j. Temporary Certificate of Occupancy ..... \$70.52
- k. Demolition Permit - Table A, Contract price for demolition work
- l. Moving Permit - Table A, Valuation based on contract price  
(Special investigative Cost required)
- m. Contractor Business License ..... \$219
- n. Deputy Inspector Contractor Business License ..... \$66  
*(Note: each Business License is subject to an additional State-mandated charge of \$4 which must be collected by the City.)*
- o. Building permits for the following items are issued based on a flat permit charge of \$28.21 plus the issuance fee when the permit is obtained by a State licensed contractor, licensed to do the type of work:
  - 1) Water Heater Replacements (same location)
  - 2) Retrofit Windows
  - 3) Sola-Tube Installations

12. Special Services

- a. Charged for a special inspection by a City Building Inspector  
Affected Floor Area
  - 0-2,500 sq. ft. .... \$212
  - 2,501-5,000 sq. ft..... \$425
  - 5,001-7,500 sq. ft..... \$641
  - 7,501-10,000 sq. ft..... \$854
  - Each additional 10,000 sq. ft. or fraction thereof ..... \$222
- b. Non-Business Hour Inspections – requested by a permittee .....  
.....\$100 per hour plus all other charges (minimum 1 hour)
- c. Excessive Inspections – for inspections determined by the Building Official to be excessive and beyond at least 1 re-inspection of an item of work caused by faulty workmanship or work not ready for inspection at time of request..... \$100 per hour per inspection (minimum 1 hour)
- d. Additional Plan Check Review by changes, additions, or revisions to approved plans..... \$110 per hour (minimum 1 hour)



- e. Inspection for any change of occupancy classification, use type (as indicated in California Building Code) or certification of compliance with Building Codes and ordinances not otherwise provided for above.....\$112 per inspection
- f. Inspections for which no charge is specifically indicated.....\$56 per ½ hour (minimum ½ hour)
- g. Plan review of soils and geotechnical reports (in-house)..... \$443
  - i. Third Party Geotechnical review .....Actual Cost + Admin Charge
- h. Building Code Appeal.....\$1,530 deposit + Admin Charge

13. Electrical Code

- a. Electrical Services
  - 1) Each service switch 300 volts or less ..... \$0.02/amp.
  - 2) Each service switch 301 to 600 volts..... \$0.05/amp.
  - 3) Each service switch over 600 volts..... \$0.09/amp.
- b. Electrical Systems in new structures or building additions – the following charges shall apply to electrical systems contained within or on any new structure, including new additions to existing structures
  - 1) \$0.0069 per sq. ft.
    - a) Warehouse – that part which is over 5,000 sq. ft.
    - b) Storage garages where no repair work is done
    - c) Aircraft hangers where no repair work is done
  - 2) \$0.016 per sq. ft.
    - a) Residential accessory buildings attached or detached such as garages, carports, sheds, etc.
    - b) Garages and carports for motels, hotels, and commercial parking
    - c) Warehouses up to and including 5,000 sq. ft.
    - d) All other occupancies not listed area that is over 5,000 sq. ft.
  - 3) \$0.031 per sq. ft. – for all other occupancies not listed up to and including 5,000 sq. ft.
  - 4) \$0.0032 per sq. ft. – for temporary wiring during construction
- c. Temporary Service
  - 1) Temporary for construction service, including poles or pedestals ..... \$19 each
  - 2) Approval for temporary use of permanent service equipment prior to completion of structure or final inspection ..... \$19 each
  - 3) Additional supporting poles ..... \$6 each
  - 4) Service for decorative lighting, seasonal sales lot, etc.\$10 each
- d. Miscellaneous
  - 1) Area lighting standards up to and including 10 on a site ..... \$6 each  
Over 10 on a site ..... \$2.79 each
  - 2) Private residential swimming pools, including supply wiring, lights, motors, and bonding ..... \$38 each
  - 3) Commercial swimming pools.....\$74
  - 4) Inspection for reinstallation of idle meter (removed by utility company)..... \$14.21 each

- 5) Residential Photo Voltaic Installation.....no charge
- 6) Commercial Photo Voltaic Installation:
  - Up to 50 kW.....\$1,106
  - 51kW to 250 kW .....\$1,106 plus \$7.59 for each kW over 50
  - 251 kW and higher ....\$2,657 plus \$5.42 for each kW over 250
- e. Illuminated Signs – New, Relocated, or Altered
  - Up to and including 5 sq. ft.....\$14.21
  - Over 5 sq. ft. and not over 25 sq. ft. ....\$17.00
  - Over 25 sq. ft. and not over 50 sq. ft. ....\$22.86
  - Over 50 sq. ft. and not over 100 sq. ft. ....\$31.22
  - Over 100 sq. ft. and not over 200 sq. ft. ....\$34.01
  - Over 200 sq. ft. and not over 300 sq. ft. ....\$42.65
  - Over 300 sq. ft..... \$0.15 per sq. ft.
- f. Overhead Line Construction – poles and anchors..... \$5.42 each
- g. Alternate Cost Schedule
  - 1) Alterations, additions, and new construction where no structural work is being done or where it is impractical to use a sq. ft. schedule; convert to units as follows ..... \$4.25 each unit
  - 2) For each 5 outlets or fraction thereof where current is used or controlled..... charged – 1 unit
  - 3) For each 5 lighting fixtures or fraction thereof where current is used or controlled..... charged – 1 unit
  - 4) For multi-assembly (festoon type plug mold etc.) – each 20 ft. or fraction thereof ..... 1 unit
  - 5) Switches ..... \$4.25 each unit
  - 6) Subpanel ..... \$4.25 each unit
  - 7) Feeder ..... \$4.25 each unit
  - 8) Bathroom Exhaust Fan..... \$4.25 each unit
- h. Power Apparatus
 

For equipment rated in horsepower (HP), kilowatts (kW), or kilovolt-amperes (KVA), the charge for each motor, transformer, and/or appliance shall be:

  - 0 to 1 unit.....\$4.30
  - Over 1 unit and not over 10 units .....\$9.48
  - Over 10 units and not over 50 units .....\$18.44
  - Over 50 units and not over 100 units .....\$37.97
  - Over 100 units .....\$56.42

**NOTE:** For equipment or appliances having more than one motor or heater, the sum of the combined ratings may be used to compute the charge. These charges include all switches, circuit breakers, contractors, relays, and other directly related control equipment.

- i. Other Inspections and Charges
  - 1) Inspections outside of normal business hours..... Section 2.C.9
  - 2) Re-inspection ..... Section 2.C.9
  - 3) Additional Plan Check Review..... Section 2.C.9
  - 4) Miscellaneous apparatus, conduits, and conductors for electrical apparatus, conduits, and conductors for which a permit is required, but for which no charge is herein set forth ...  
 .....\$13.83

14. Plumbing Code

a. Miscellaneous Services

- 1) Plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping, and back flow protection) ... \$7.59 each
- 2) Building sewer and trailer park sewer..... \$16.27 each
- 3) Rainwater system – per drain (inside building)..... \$7.59 each
- 4) Cesspool (where permitted) ..... \$28.21 each
- 5) Private sewage disposal system ..... \$44.48 each
- 6) Water heater and/or vent..... \$7.59 each
- 7) Gas piping system of 1 to 5 outlets ..... \$5.42 each
- 8) Additional gas piping system per outlet ..... \$1.38 each
- 9) Industrial waste pre-treatment interceptor, including its trap and vent, except kitchen type grease interceptors functioning as fixture traps ..... \$7.59 each
- 10) Water piping and/or water treating equipment – installation, alteration, or repair ..... \$7.59 each
- 11) Main Water Line ..... \$84.02 each
- 12) Drain, vent, or piping (new) ..... \$7.59 each
- 13) Drainage, vent repair, or alteration of piping..... \$7.59 each
- 14) Lawn sprinkler system or any one meter including back flow protection devices ..... \$7.59 each
- 15) Atmospheric type not included in Item 12
  - a) 1 to 5 ..... \$7.59 each
  - b) 6 or more ..... \$1.08 each
- 16) Back flow protective devices other than atmospheric type vacuum breakers
  - a) 2 inch diameter or less ..... \$7.59 each
  - b) Over 2 inch diameter ..... \$16.27 each
- 17) Gray water system ..... \$44.48 each
- 18) Reclaimed water system initial installation and testing ..... \$33.63 per hour
- 19) Reclaimed water system annual cross-connection testing (excluding initial test)..... \$33.63 per hour

b. Other Inspections

- 1) Outside of normal business hours ..... Section 2.C.13
- 2) Re-inspection ..... Section 2.C.13
- 3) Additional plan review..... Section 2.C.13

c. Sewer connection permit ..... up to \$28.21

15. Mechanical Code Costs

a. Miscellaneous Services

- 1) Forced air or gravity-type furnace or burner, including ducts and vents attached to such appliance – each installation or relocation:  
To and including 100,000 BTU/H ..... \$14.77  
Over 100,000 BTU/H ..... \$18.12
- 2) Floor furnace, including wall heater, or floor-mounted unit heater – each installation or relocation ..... \$14.77

- 3) Suspended heater, recessed wall heater or floor mounted unit heater – each installation, relocation, or replacement .... \$14.77
- 4) Appliance vent installed and not included in an appliance permit – each installation, relocation, or replacement ..... \$7.25
- 5) Heating appliance, refrigeration unit, cooling unit, absorption unit – each repair, alteration, or addition to and including 100,000 BTU/H..... \$13.66
- 6) Boiler or compressor to and including 3 horsepower, or absorption system to and including 100,000 BTU/H – each installation or relocation..... \$14.77
- 7) Boiler or compressor over 3 horsepower to and including 15 horsepower or each absorption system over 100,000 BTU/H and including 500,000 BTU/H – each installation or relocation ..... \$27.04
- 8) Boiler or compressor over 15 horsepower to and including 30 horsepower or each absorption system over 500,000 BTU/H to and including 1,000,000 BTU/H – each installation or relocation..... \$37.07
- 9) Boiler or compressor over 30 horsepower to and including 50 horsepower or each absorption over 1,000,000 BTU/H to and including 1,750,000 BTU/H – each installation or relocation ..... \$55.19
- 10) Boiler or refrigerator compressor over 50 horsepower or each absorption system over 1,750,000 BTU/H – each installation or relocation..... \$92.27
- 11) Air-handling unit to and including 10,000 cubic feet per minute, including ducts attached thereto..... \$10.59 each

**NOTE:** This charge shall not apply to an air-handling unit that is a portion of a factory assembled appliance, cooling unit, evaporative cooler, or absorption unit for which a permit is required elsewhere in this Resolution.

- 12) Registers ..... \$10.59 each
- 13) Air handling unit over 10,000 CFM ..... \$18.01 each
- 14) Evaporative cooler other than portable type ..... \$10.59 each
- 15) Ventilation system which is not a portion of any heating or air conditioning system authorized by a permit..... \$10.59 each
- 16) Ventilation fan connected to a single duct ..... \$7.25 each
- 17) Installation or relocation of each domestic type incinerator ..... \$18.12 each
- 18) Installation of each hood that is served by mechanical exhaust, including ducts for such hood..... \$10.59 each
- 19) Installation or relocation of each commercial or industrial type incinerator..... \$74.16 each
- 20) Appliance or piece of equipment regulated by the California Mechanical Code, but not classified in other appliance categories or for which no other charge is listed in this Code.... \$10.59 each
- 21) Duct extensions, other than those attached ..... \$5.54 each
- 22) Permits for fuel-gas piping shall be as follows when Chapter 12 of the California Plumbing Code is applicable

- a) Gas piping system of 1 to 4 outlets ..... \$6.13 each
- b) Gas-piping system of 5 or more outlets .....  
..... \$6.13 each plus \$1 per outlet over 4
- b. Other Inspections
  - 1) After normal hour inspection..... Section 2.C.9
  - 2) Re-inspection ..... Section 2.C.9
  - 3) Additional Plan Reviews ..... Section 2.C.9

16. Refunds

If construction has not commenced, a refund of 80% of the permit will be returned when permits are cancelled at the request of the permittee. No permit fees will be refunded for any permit that has expired. No refund will be made of the plan check fees when the plan check service has been performed. A refund of 80% of the plan check fee will be returned if the plan check service has not been performed.

**D. Construction Excise Tax**

- 1. Rates
  - a. Residential Units – Type
    - Single Family ..... \$75
    - Duplex ..... \$65 each
    - Apartment..... \$55 each
    - Bachelor ..... \$50 each
    - Mobile Home Space ..... \$45 each
  - b. Commercial ..... \$0.01 per sq. ft.
  - c. Industrial ..... \$0.01 per sq. ft.
- 2. Delinquency Charge 25% of tax plus interest (at prime lending rate per month)

**E. Environmental Reserve Tax – For new residential living unit construction**

- 1. Conforming unit – first 3 floors..... \$1.51 per sq. ft.
- 2. Non-conforming unit – first 3 floors..... \$3.51 per sq. ft.
- 3. Delinquency Charge 25% of tax plus interest (at prime lending rate per month)

**F. Non-Subdivision Park and Recreation**

- 1. Single Family Dwelling – A charge of \$10,000 is imposed upon the construction and occupancy of each single-family dwelling, which results in a net increase to the City’s housing stock. Said fee is imposed to offset impacts to the City’s existing park and recreation facilities caused by the additional single-family dwelling.
- 2. Other Residential uses – A charge of \$5,000 is imposed upon the construction and occupancy of each residential dwelling unit, other than a single-family dwelling, which results in a net increase in the City’s housing stock. Said fee is imposed to offset impacts to the City’s existing park and recreation facilities caused by the additional dwelling unit.

**G. Recycling and Diversion of Construction and Demolition Waste Program  
(Waste Management Plan)**

- 1. Administrative charge .....\$0.05 sq. ft. of Covered Project
- 2. Deposit .....\$1 sq. ft. of Covered Project
- 3. Residential re-roofs:
  - a. Residential re-roof permits (only) deposit ..... \$500
  - b. Residential re-roof permits ..... \$45

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**SECTION 3. PLANNING**

The following charges are charged to individuals submitting the described requests to the Community Development Department. Payment in full is required before issuance of necessary Grading, Building, Plumbing, Electrical, Mechanical, or any other appropriate permit.

**A. Filing Fees**

1. Conditional Use Permit .....	\$1,550
2. Variance .....	\$1,550
3. Zone Change .....	\$3,500
4. Zone Code Amendment .....	\$3,500
5. General Plan Amendment .....	\$3,500
6. Planned Unit Development .....	\$3,082
7. Minor Use Permit .....	\$578
8. Historic Preservation Designation .....	\$578
9. Minor Site Plan Review .....	\$310
10. Major Site Plan Review .....	\$1,240
11. Radius Map Processing	
a. .500' Radius .....	\$221
b. .300' Radius .....	\$111
c. .100' Radius .....	\$56
12. Massage Establishment Operator Background Check .....	\$589
a. Background Check Renewal (Biennial) .....	\$288
13. Concept Approval (Coastal) .....	\$288
14. Specific Plan .....	\$11,200
15. Appeal - Non-Public Hearing Matters .....	\$1,600 deposit
16. Appeal - Public Hearing .....	\$1,155
17. Pre-Application Conference .....	\$231
18. Property Profile .....	\$145
19. Planning Commission Interpretation .....	\$517
20. Sober Living Investigation Cost .....	\$577
21. Temporary Banner Permit .....	\$50
a. plus \$5 if a second banner is used during same period	
22. Tentative/Final Parcel Map .....	\$1,550
23. Tentative/Final Tract Map .....	\$2,309
24. Special Events: (Other than City sponsored/co-sponsored events)	
1 event per 90 day period	
Resident .....	\$180
Non-Resident .....	\$340
a. Note: In compliance with City Council Resolution Number 5898, resident homeowner associations or resident neighborhood associations who provide proof of 501 (c)(3) shall pay 25% of the above referenced charge.	
25. Sign Application .....	\$77
26. Planned Sign Program .....	\$1,550
27. Development Agreement (New or Revision) .....	\$30,000 deposit
28. Maps (Zoning, General Plan Land Use) .....	\$8.00 per sheet

**B. Environmental Fees/Deposits**

- 1. Minor Environmental Assessment (Categorical Exemption)..... \$1,100 deposit
- 2. Major Environmental Assessment (Initial Study) ..... \$1,800 deposit
- 3. Negative Declaration ..... \$2,000 deposit
- 4. Environmental Impact Report ..... \$30,000 deposit

**C. Transportation Facilities and Programs Development  
(Traffic Impact Fees)**

- 1. Shopping Center (up to 175,000 sq. ft.)..... \$12.24 per sq. ft. of gross leasable area
- 2. Shopping Center (over 175,000 sq. ft.)..... \$3.79 per sq. ft. of gross leasable area
- 3. General Office Building..... \$4.15 per sq. ft. of gross leasable area
- 4. Quality Restaurant..... \$9.40 per sq. ft. of gross floor area
- 5. Hotel ..... \$866.95 per room or suite
- 6. Single Family Detached Housing..... \$1,462.81 per dwelling unit
- 7. Multi Family Attached Housing (Apartment) ..... \$959.95 per dwelling unit
- 8. Multi Family Attached Housing (Condominium). \$788.72 per dwelling unit
- 9. City Park ..... \$4,789.53 per acre
- 10. Other Land Use Types .....\$1,588.76 per PM peak hour trip generated

**D. Transportation Facilities and Programs Development Application Fee**

- 1. Shopping Center (up to 175,000 sq. ft.)..... \$1.82 per sq. ft. of gross leasable area
- 2. Shopping Center (over 175,000 sq. ft.)..... \$0.55 per sq. ft. of gross leasable area
- 3. General Office Building..... \$0.59 per sq. ft. of gross leasable area
- 4. Quality Restaurant..... \$1.40 per sq. ft. of gross floor area
- 5. Hotel ..... \$122.40 per room or suite
- 6. Single Family Detached Housing..... \$218.20 per dwelling unit
- 7. Multi Family Attached Housing (Apartment) ..... \$143.06 per dwelling unit
- 8. Multi Family Attached Housing (Condominium). \$119.45 per dwelling unit
- 9. City Park ..... \$711.37 per acre
- 10. Other Land Use Types .....\$216.78 per PM peak hour trip generated



**E. Main Street Specific Plan Zone In-lieu Parking Fees**

The following per space in-lieu parking fee is hereby established for uses on commercially zoned parcels located within the Main Street Specific Plan Zone.

1. \$3,500 feet per deficient space for all such uses established on or after September 1, 1996. Such fee shall be calculated by multiplying the number of parking spaces required, for the use that is not provided either on-site or within 300 feet of the parcel on which the use is situated, by \$3,500.
2. An annual fee of \$100 per deficient space for all such uses established prior to September 1, 1996 which are currently operating under an existing land-use entitlement wherein, as a condition of approval, the applicant agreed to participate in the City's in-lieu parking program, except for those uses governed by Section 3 hereinafter. Such annual fee shall be calculated by multiplying the number of parking spaces required, for the use that is not provided either on-site or within 300 feet of the parcel on which the use is situated, by \$100.
3. For all such uses established prior to September 1, 1996 pursuant to a development agreement wherein the applicant agreed to participate in the City's in-lieu parking program, the fee per deficient space shall be specified in the applicable development agreement for the subject property.

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**SECTION 4. POLICE**

**A. Alarm System Application**

The following will be charged for alarm system applications (July 1<sup>st</sup> - June 30<sup>th</sup>):

- 1. Indirect Alarm – Business Permit..... \$43
- 2. Indirect Alarm – Resident Permit..... \$33
- 3. False Alarm – penalties will be assessed in the event of the following:
  - 1<sup>st</sup> and 2<sup>nd</sup> false alarms calls..... No Charge
  - 3<sup>rd</sup> false alarm call ..... \$124
  - 4<sup>th</sup> false alarm call..... \$182
  - 5<sup>th</sup> false alarm call..... \$289
  - 6 or more false alarm calls ..... \$405 each

*(This program is coordinated through a third-party administrator)*

**B. Animal Control**

- 1. Animal licenses pursuant to Municipal Code § 7.05.040.A.
  - a. Dog..... unaltered \$103; altered \$31
  - b. Senior Citizen Discount (65 or older) 48% (rounded to nearest dollar)
- 2. Impound of small animals (cats, dogs, etc.): Seal Beach Animal Care Center
  - a. Impound ..... \$33
  - b. Daily Care and Feed..... \$11 per day
- 3. Quarantine of small animals
  - a. Impound ..... \$62
  - b. Daily Care and Feed..... \$16 per day
- 4. Quarantine on owner's property ..... \$33 per incident
- 5. Veterinary Services
  - a. Rabies Vaccination..... Actual Cost
  - b. Relative Value unit..... Actual Cost
  - c. Other procedures (x-ray, lab, etc.)..... Actual Cost
  - d. Medical or surgical care..... Actual Cost
  - e. Euthanasia (request by owner)..... \$31 plus Actual Cost
- 6. Dog Park
  - a. Non-resident use – annual – altered dog..... \$21
  - b. Non-resident use – annual – unaltered dog..... \$41
  - c. Failure to lock gate ..... \$62
  - d. Exceeding 3 dog limit in park – per additional dog ..... \$33
  - e. Attack/bite or attempt on any person or dog..... \$41
  - f. Vicious animal by definition ..... \$62
  - g. A quarantined animal..... \$91
  - h. Failure to remove feces ..... \$41
- 7. Non-domestic Animal
  - a. Permit..... \$62

**C. Beach Parking Services (pay and display of pay by plate)**

- 1. Beach parking lots daily rates
  - a. Automobiles/motorcycles (under 20 ft.) ..... \$18

- b. Rates for automobiles/motorcycles parking after 6:00 p.m.....\$4
  - c. Automobiles/motorcycles two hour maximum before 6:00 p.m. ....\$4
2. Annual parking passes, for day use only, entitles the holder to daily parking in any beach lot and valid 12 months from date of purchase
- a. Seal Beach residents..... \$117
  - b. Non-residents ..... \$180
  - c. Resident senior citizen with annual gross income less than \$35,000 annual beach pass ..... \$70
  - d. Non-resident senior citizen with annual gross income less than \$35,000 annual beach pass ..... \$108

Senior citizens age 65 must provide proof of annual income.

3. Disabled parking - any disabled person displaying special identification license plates issued under California Vehicle Code Section 5007 or a distinguishing placard issued under California Vehicle Code Section 22511.55 or 22511.59 shall be allowed to park in the 1<sup>st</sup>, 8<sup>th</sup>, and 10<sup>th</sup> Street ocean-front Municipal Parking Lots without being required to pay parking fees. The vehicles must be parked in the marked Handicapped Parking stalls (unless all stalls are full at the time of entry into the lot). The disabled parking exemption is only for vehicles under 20 ft. in length and does not cover trailers, campers, and/or fifth wheelers attached to the vehicle. If more than one (1) parking space is used the regular daily beach user charge must be paid for the 2<sup>nd</sup> space used.
4. Miscellaneous Rate Information:
- a. The City Manager is authorized to charge amounts less than the rates specified, for certain days or certain times of day, if he or she determines that a lower rate is appropriate.
  - b. Beach rates may fluctuate seasonally and may vary with times of the day. In no event shall the rates exceed \$33.00 per vehicle per space.
  - c. Use and fees for beach parking for special events are subject to arrangements through Community Services.
  - d. Electric Vehicle charging station ..... 3.44 per hour

**D Metered City Municipal Lots (pay and display or pay by plate).**\$1 per hour

**E. Citation Sign-off.....** \$21 per sign-off

**F. Repo Receipt (CGC 41612) .....** \$10 per receipt

**G. Fingerprint Cards**

- 1. FBI .....\$15
- 2. State of California .....\$32

**H. Parking Permits**

The following rates are charged for annual parking permits:

- 1. Resident ..... \$20
- 2. Guest (limit 2 per residence) ..... \$30
- 3. Business (Merchant)..... \$50
- 4. Contractor..... \$60
- 5. Replacement Sticker/Permit ..... \$5
- 6. Replacement Windshield Sticker ..... \$10
- 7. Oil Platform Worker/Sub-Contractor (Overnight Parking) . \$300 per month

*NOTE: Resident Permits are issued each year (November 1<sup>st</sup> through October 31<sup>st</sup>) and are not prorated. Merchant Permits are issued each fiscal year (July 1<sup>st</sup> to June 30<sup>th</sup>) and not prorated.*

**I. Passport (Clearance Letter)**

A \$45.00 fee will be charged for the preparation of a letter attesting to an individual's lack of criminal contact with the Seal Beach Police Department that will be used to obtain a passport.

**J. Photographs**

- 1. Digital reprints or digitally scanned photos ..... \$47
- 2. Digital audio file reproduction ..... \$47
- 3. Video file reproduction..... \$47
- 4. Reprints of 35 mm photos ..... \$47

**K. Traffic Collision Reports**

The following fees will be charged for copies of all investigative reports performed on traffic collisions:

- 1. Non-resident..... \$52
- 2. Resident ..... \$22
- 3. Miscellaneous Police Reports (Resident) ..... \$22

**L. Vehicle Storage (No checks accepted)**

- 1. Signed vehicle storage release form ..... \$120 per copy
- 2. Signed vehicle impound release and administrative overhead associated with a 30 day impound..... \$220 per copy

**M. Parking Violations**

Section	Violation	Cost
21113 (A) CVC	SCHL/PUB PROP-FAIL OBEY RSTRCT	\$52
21211 (A) CVC	PARKED IN BIKE LANE	\$52
22500.1 CVC	FIRE LANE	\$52
22500 (A) CVC	PARKED IN INTERSECTION	\$52
22500 (B) CVC	PARKED ON CROSSWALK	\$52
22500 (E) CVC	BLOCKING DRIVEWAY	\$52
22500 (F) CVC	PARKED ON/ACROSS SIDEWALK	\$52
22500 (H) CVC	DOUBLE PARKING	\$52
22500 (I) CVC	PRKD IN BUS STOP/LOADING ZONE	\$336
22500 (K) CVC	PKG PROHIB-STATE HIWAY BRIDGE	\$52
22502 (A) CVC	PARALLEL AND/OR WITHIN 18"	\$52
22505 (B) CVC	NO PARKING - STATE HIGHWAY	\$52
22507.8(A) CVC	HANDICAPPED PARKING ONLY	\$336
22507.8 (B-C)CVC	OBSTRUCTION OF DISABLED SPACE	\$336
22507.8 (C) CVC	OBSTRUCTION OF DISABLED SPACE	\$336
22514 CVC	FIRE HYDRANT	\$82
22515 (A) CVC	UNAT VEH W/ENGINE RUNNING	\$52
22522 CVC	PARKING - ACCESS RAMP	\$336
22523 CVC	ABANDONED VEHICLE	\$124
26708 (A) CVC	OBSTRUCTED VIEW THRU WNDSHLD	\$52
26710 CVC	DEFECTIVE WINDSHIELD	\$42
27155 CVC	GAS CP RQ/\$10 PRF OF CO	\$52
27465 (B) CVC	UNSAFE TIRES-\$10 W/PRF 21 DAYS	\$42
4000 (A) CVC	EXP REG/\$10 W/PRF CORR	\$82
4462.5 CVC	PRESENTING FALSE REGISTRATION	\$82
4462 (B) CVC	DISPLAY FALSE REGISTRATION	\$124
4464 CVC	ALTERED LICENSE PLATE	\$82
5200 CVC	MSG PLT-\$10 W/PRF CORR	\$52
5201 (E) CVC	PLT COV/\$10 W/PRF CORR	\$52
5204 (A) CVC	MISSING TAB-CORR AND PYMT REQ	\$52
8.15.010 (C) SBMC	FAILURE TO OBEY PSTD SIGNS	\$52
8.15.010 SBMC	NO PARKING CERTAIN AREAS	\$52
8.15.010 (D & F) SBMC	PKD OVER WHITE LINE-TRAFF HAZ	\$52
8.15.020 SBMC	FAIL TO PARK IN MARKED STALL	\$52
8.15.025 SBMC	72 HOUR PARKING	\$52
8.10.105 SBMC	PKG/DRIVING ON PRIVATE PROP	\$52
8.15.055 SBMC	SHORT TERM PARKING ZONES	\$52
8.15.065 SBMC	CITY PROPERTY	\$52
8.15.070 SBMC	CURB MARKINGS	\$52
8.15.080 SBMC	PKD IN OR OBSTRUCTING ALLEY	\$52
8.15.085 SBMC	PRKNG OF OVERSIZED VEH	\$52
8.15.090 SBMC	ILLEGAL COMM VEH PKG	\$82
8.15.100 SBMC	SURFSIDE COLONY FIRE HYDRANT	\$52
8.15.105 SBMC	PARKING METER ZONES	\$52
8.15.115 SBMC	DIAG PKG/FRT WHEEL XCS OF 6"	\$52
8.20.010 (b)SBMC	PARKED WITHOUT PAYING	\$52
8.20.010 (c)SBMC	PERMIT MUST BE DISP PROPERLY	\$52
8.20.015(A) SBMC	NO PKG MARINA W/O PERMIT	\$52
8.20.015(B) SBMC	NO CMPR/REC VEH/BOAT MARINA	\$52

<b>N. Late Payment Penalty – per citation</b> .....	\$28
<b>O. Court Fees per Citation</b> .....	\$12
<b>Parking Violation Corrected Citation (CVC 40225)</b> .....	\$10 per equipment violation
(Note: Handicap Corrected Violation (CVC 40226) - \$25)	
<b>Q. Firearm Storage (Annual)</b> .....	\$125
<b>R. Booking Fee</b> .....	\$375
<b>S. Blood Collection Cost Recovery</b> .....	Actual Cost
<b>T. Day Witness Fee Deposit (Subpoena Fee)</b>	
1. Peace Officer.....	\$275
2. City Employees.....	\$275
<b>U. Detention Center Services</b>	
1. Pay-to-stay (per day) .....	\$135
2. Pay-to-stay – work release (per day).....	\$155
3. Pay-to-stay Weekend .....	\$185
<b>V. Jail Application Fee (Non-refundable)</b> .....	\$155
<b>W. Evidence Collection Cost Recovery</b> .....	\$30 plus Actual Cost

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**SECTION 5. PUBLIC WORKS**

**A. Plot Copies**

- 1. Black & White (24" x 36")..... \$15 per sheet
- 2. Color (24" x 36") ..... \$25 per sheet

**B. General Permits**

- 1. Temporary Street/Sidewalk Closure Permit
  - a. Metered Space .....\$15/day/space
  - b. Street Obstruction (up to 45 days)..... \$55
- 2. Banner Permit ..... \$50
- 3. Non-Standard Improvement Agreement ..... \$250
- 4. Street Tree Removal Permit..... \$150
- 5. Oversized Vehicle Transportation Permit..... \$35

**NOTE:** Banner Permit fee does not include installation. Applicant must hire a licensed contractor to install the banner upon issuance of the permit and signing of the agreement.

**C. Plan Check & Permits**

**The following items noted in this section are subject to the following fees in addition to the plan check/permit review fees**

- Permit Application Fee ..... \$100
- Plan Archival Fee .....2% of total permit cost
- Administration Fee .....20% of total permit cost

**NOTE:** Administration Fee is for the overhead management of contract plan check/permit review.

**NOTE:** All minimum deposits must be paid at the time of submittal of applications. The deposits shall cover the actual cost including, but not limited to review, plan check, administration, coordination and construction administration, inspection, and engineering by City, private consulting firms, and/or outside contractors. Additional deposits will be collected if initial deposits are insufficient to cover actual costs. Any excess deposits over minimum amount will be returned to the applicant once the project is complete.

**Grading/Drainage Plan Check**

- 1. Single-Family Residential Unit ..... \$1,500 minimum deposit
- 2. Multi-Family Residential Unit..... \$2,000 minimum deposit
- 3. Commercial/Industrial - I (<3,000 SF) ..... \$3,000 minimum deposit
- 4. Commercial/Industrial – II (>3,000 SF)..... \$5,000 minimum deposit

**NOTE:** Minimum deposit to cover cost of reviewing plans, hydrology, and hydraulics for construction of noted development. Additional deposits are required for applicant changes, revisions, additions to the plans, or if more than minimum deposit shall be established by the City Engineer based upon size and scope of project.

**WQMP Plan Check**

- 1. Single-Family Residential Unit ..... \$1,500 minimum deposit

- 2. Multi-Family Residential Unit.....\$2,000 minimum deposit
- 3. Commercial/Industrial - I (<3,000 SF) .....\$3,000 minimum deposit
- 4. Commercial/Industrial- II (>3,000 SF) .....\$5,000 minimum deposit

**NOTE:** Plan checks will be billed on time and material basis. A minimum deposit will be collected from the applicant in advance of any work performed and shall be established by City Engineer based upon size and scope of project.

Subdivision Plan Check

- 1. Lot Line Adjustment .....\$1,000 minimum deposit
- 2. Record of Survey .....\$1,000 minimum deposit
- 3. Parcel Map .....\$2,500 minimum deposit
- 4. Tract Map .....\$6,000 minimum deposit
- 5. City Map Filing Fee .....\$185
- 6. Certificate of Compliance .....\$270

**NOTE:** If a revised map is substituted for an approved or conditionally approved map, the deposit shall be increased for processing the revised maps. Following staff review, the City may require an additional cash deposit estimated by the City Engineer or Director of Community Development to sufficiently cover the actual cost of any private consulting firm used by the City in the technical review of the tentative map submittals or in preparation of the EIR.

The deposit shall cover all actual costs for plan check, construction engineering, management, and inspection for all required public improvements by City and/or private consulting firms. All deposits must be paid before the City Council approves the final map. All actual costs must be paid before acceptance of the public improvement and release of the subdivision bonds.

Encroachment Permits Review

- 1. Encroachment Permit - Type A .....\$150 each  
(no plan check)
- 2. Encroachment Permit - Type B .....\$500 minimum deposit  
(plan check required)

**NOTE:** Minimum deposit to cover costs for only sidewalk, curb and gutter, driveway approach, dirt excavations in parkways, and street cuts. Encroachment Permit Type A valuation of all work performed shall not exceed \$5,000 as determined by the City Engineer. A cash deposit will be collected as determined by the City Engineer for the approximate value of the work as guaranty that the work is performed properly.

Utility Company Permit Review.....\$1,000 minimum deposit

**NOTE:** Plan checks will be billed on time and material basis. Unless otherwise arranged, a minimum deposit will be collected from the applicant in advance of any work performed and shall be established by City Engineer based upon size and scope of project.

Traffic Control Plan Review .....\$150 per sheet

**NOTE:** Traffic Control Plan review fee assumes two interactions (original submittal + one recheck). Additional fee, as determined by the City Engineer will be required for additional reviews.



**NOTE:** Applicants will need to hire their own traffic control contractor to supply and place barricades as well as post for no parking for street closures. City barricades may be used only upon written permission from the Public Works Department in specific instances. There will also be replacement charge for each non-returned or damaged barricade (actual cost). For any street closure at a signalized intersection or that directly affects traffic on an arterial roadway, a traffic plan review will be required.

**D. Inspections**

- 1. Water Quality/Pollution Prevention Inspection ..... \$200 minimum deposit
- 3. Grading Permit Inspection (SFR)..... \$350 minimum deposit
- 4. Grading Permit Inspection (MFR)..... \$500 minimum deposit
- 5. Grading Permit Inspection (C/I Type I) ..... \$1,000 minimum deposit
- 6. Grading Permit Inspection (C/I Type II) ..... \$3,000 minimum deposit
- 7. Encroachment Permit Inspection (Type A) ..... \$300 minimum deposit
- 8. Encroachment Permit Inspection (Type B) ..... \$500 minimum deposit
- 9. Utility Company Permit Inspection..... TBD on Scope

**NOTE:** Inspections will be billed on time and material basis + 20% Administrative Fee for contract overhead management. Unless otherwise arranged, a minimum deposit will be collected from the applicant in advance of any work performed and shall be established by City Engineer based upon size and scope of project. Minimum deposits for inspection types not listed above will be determined by the City Engineer based upon the size and scope of service required.

**E. Sewer Utility Services**

- Inspection for sewer work for new developments .....
- .....\$ 476 minimum to cover time and materials

**NOTE:** For other than one single family residence, inspection will be billed on a time and material basis. A minimum deposit will be collected from the developer in advance of any work performed and shall be established by the City Engineer based upon size and scope of project.

- 1. Sewer Service Connection Inspection ..... \$ 238 minimum deposit  
per application to cover time and materials
- 2. Sewer Service Connection Charge – "Buy In"  
The fee is determined based on the size of the water service meter as applied to the sewer rates. Sewer rates are calculated using the value of the existing system that is not subject to replacement through the existing Capital Improvement Project (CIP) program and the total annual water use by sewer system customers in billing units. Beginning July 1, 2002 and every July 1<sup>st</sup> thereafter, the fee will automatically increase by an amount calculated using the following formula – multiply the most recent fee in effect by the percentage increase over the previous 12 months immediately preceding the most recent publication of the Engineering News Record of Construction Cost Index existing on July 1<sup>st</sup> of the year of the increase. The previous ENR Construction Cost Index was 8293. The ENR Construction Cost Index for June 2009 is 8578. Fees shall not decrease below the level of rates existing on July 1, 2002.

<u>Service Size</u>	<u>Residential</u>	<u>Commercial, Industrial, Gov't</u>
5/8", 3/4"	\$2,754	\$2,754
1"	\$3,273	\$5,293
1.5"	\$6,701	\$11,931
2"	\$9,393	\$21,629
3"	\$54,556	\$53,907
<u>Service Size</u>	<u>Residential</u>	<u>Commercial, Industrial, Gov't</u>
4"	\$80,223	\$136,051
6"	N/A	\$157,003
8"	N/A	\$550,117

3. Fats, Oils & Grease (FOG) Wastewater Discharge Permits
  - a. Permit issuance ..... \$51 each
  - b. Plan Review ..... \$229 each
  - c. FOG Material Fee.....Actual Cost
  - d. Grease control device lid inspection ..... \$31 each
  - e. Best Management Practices (BMP) program inspection .....  
 ..... \$61 each  
 .....1 inspection per FSE per year
  - f. Grease Disposal Mitigation/Waiver .....  
 ..... \$510 each annually (Sewer cleaning
  - g. Non-compliance grease control device lid inspection  
 \$31 each return visit
  - h. Non-compliance BMP inspection .....\$61 each return visit
  - i. Non-compliance sewer cleaning .....\$184 per hour
  - j. Non-compliance sewer video inspection .....\$306 per hour

**NOTE:** Any cost increases to the City, additional services, and materials provided by the City not listed above, such as spill response or additional sewer main line cleaning due to accumulation of FOG, will be billed directly to the responsible party for actual costs incurred on a time and material basis. Any delinquencies, penalties, appeals, hearings, suspensions, revocations, violations, and enforcements are established by the FOG Ordinance. FSE's requesting a permit within a calendar year shall have the fees prorated on a month end basis.

**F. Water Utility Services**

1. Water Service Connection \$238 minimum deposit  
 per application to cover time and materials
2. Water Service Connection Materials .....Actual Cost  
 of any required materials and miscellaneous  
 equipment for meter plus 20% administration
3. Main Line Connection  
 ..... \$476 Minimum deposit to cover time and materials

**NOTE:** For other than one single family residence, inspection will be billed on a time and material basis. A minimum deposit will be collected from the developer in advance of any work performed and established by the City Engineer based upon size and scope of project.

4. Meter Testing Deposit ... \$102 per test (refundable if meter is inaccurate)
5. Hydrant Water Meter Installation ..... \$130  
 to cover cost for labor, materials, and  
 equipment per each move or location

- 6. Hydrant Water Meter Daily Rental Rate .....\$10
- 7. Hydrant Water Meter Deposit .....\$1,500
- 8. Replacement of Damaged Hydrant Meter .....Actual Cost

**NOTE:** Water shall be billed (at the current commercial commodity rate) against deposit. If cash balance drops below \$500 an additional deposit will be required.

- 9. Fire Hydrant Flow Test .....\$714  
     per each application plus time and materials
- 10. New Water Service Connection Charge – “Buy In”

For services that have never been connected or paid into the system, fees are calculated using the value of the existing system that is not subject to replacement through the existing Capital Improvement Project (CIP) program and the total annual water use by system customers in billing units. Beginning July 1, 2002 and every July 1<sup>st</sup> thereafter, the fee will automatically increase by an amount calculated using the following formula – multiply the most recent fee in effect by the percentage increase over the previous 12 months immediately preceding the most recent publication of the Engineering News Record of Construction Cost Index existing on July 1<sup>st</sup> of the year of the increase. The previous ENR Construction Cost Index was 8293. The ENR Construction Cost Index for June 2009 is 8578. fees shall not decrease below the level of rates existing on July 1, 2002.

<u>Water Service Size</u>	<u>Residential</u>	<u>Commercial, Industrial, Gov't</u>
5/8", 3/4"	\$4,595 .....	\$4,595
1"	\$5,307 .....	\$8,488
1.5"	\$13,053 .....	\$20,430
2"	\$13,988 .....	\$37,319
3"	\$97,730 .....	\$63,617
4"	\$257,670 .....	\$340,659
6"	NA .....	\$375,670
Greater than 6"	Connection charges shall be determined by the City Engineer and approved by City Council at the time of development or request.	

**G. Call Outs**

- City Crew Charge ..... \$250 minimum charge + Time & Material

**H. Additional Staff Time**

- 1. City Staff..... Current Fully Burden Rate
- 2. Contract Staff ..... Current Hourly Rate + 20%

**I. Publications**

- 1. Public Works Standard Conditions of Approval for Vesting  
     Tentative and Tentative Subdivision Maps ..... \$20 each
- 2. Standard Plans for Water Facilities ..... \$15 each
- 3. Standard Plans for Sewer Facilities ..... \$15 each
- 4. Design Criteria for Sewer Facilities ..... \$15 each

- 5. Standard Plans for Streets ..... \$15 each
- 6. Grading and Stormwater Pollution Prevention  
Implementation Manual ..... \$15 each

**J. News Racks**

- 1. Off60News rack Permit – Non-Lottery Locations ..... \$75 every 3 years
- 2. News rack Permit – Lottery Locations ..... \$115 every 3 years
- 3. News rack Summarily Impound ..... \$126 every 3 years
- 4. News rack Non-Summarily Impound ..... \$64 every 3 years
- 5. News rack Non-Summarily Impound after Required ..... \$105 every 3 years

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**SECTION 6. RECREATION**

**A. Community Center Facilities**

Resident groups shall be those groups with at least 60% of their active membership residing within the City of Seal Beach. Resident groups have preference over non-resident groups. Youth resident groups shall be those groups with at least 60% of their active membership residing within the City of Seal Beach or having students attending a school within the Los Alamitos Unified School District. Youth groups are also defined as being groups with all persons being age 18 years and under. The following group categories are listed in order of priority use.

- 1. Non-Profit/Resident meetings of civic or service organizations.....  
..... \$155 annual cleaning fee  
Note: Limited to two (2) meetings per month, additional meetings would be charged \$13 per hour.
- 2. Resident activities
  - a. Large Room .....\$36 per hour
  - b. Small Room .....\$26 per hour
  - c. Cleaning .....\$75 to \$150 based on usage
  - d. Staff .....\$ 20-\$40 per hour per staff person
  - e. Security Deposit .....\$250 or \$500
- 3. Non-resident activities
  - a. Large Room .....\$57 per hour
  - b. Small Room.....\$41 per hour
  - c. Cleaning .....\$ 75 to \$150 based on usage
  - d. Staff .....\$20-\$40 per hour per staff person
  - e. Security Deposit .....\$250 or \$500
- 4. Commercial or profit-making activities
  - a. Large Room .....\$113 per hour
  - b. Small Room .....\$57 per hour
  - c. Cleaning .....\$150
  - d. Staff .....\$20-40 per hour per staff person
  - e. Security Deposit .....\$250 or \$500
- 5. Liability /special event insurance .....  
..... proof of certificate of insurance with City additionally insured

**NOTE:** Rentals of more than 75 people, or having alcohol present, require 2 staff members be present and a security deposit of \$500. Rentals with less than 75 people and without alcohol require a security deposit of \$250.

**B. Rental – Senior Center and Fire Station 48 Community Room**

To qualify for use of the Senior Center facility on a regular reservation basis, a group must have the majority of participants be residents. Resident groups shall be those groups having at least 60% of their active membership residing within the City of Seal Beach. Resident groups have preference over non-resident groups. Any requests for waiver of fees by a group will require City Council approval. The following group categories are listed in order of priority use.

1. Recreation sponsored or co-sponsored activities/meeting ..... No rental
  - a. Key Deposit ..... \$100
2. Resident non-fundraising activities of civic or service organizations
  - a. Annual cleaning charge ..... \$155
  - b. Key Deposit ..... \$100
3. Resident fundraising activities of civic or service organizations
  - a. Per hour ..... \$36
  - b. Cleaning charge ..... \$75 to \$150 based on usage
  - c. Key Deposit ..... \$100
4. Non-resident non-fundraising activities of civic or service organizations
  - a. Per hour ..... \$49
  - b. Cleaning charge ..... \$50 to \$150 based on usage
  - c. Key Deposit ..... \$100
5. Non-resident fundraising activities of civic or service organizations
  - a. Per hour ..... \$57
  - b. Cleaning charge ..... \$75 to \$150 based on usage
  - c. Key Deposit ..... \$100
6. Alcoholic beverages served at non-city functions ..... \$35 additional
7. Liability/special event insurance .....  
 ..... proof of certificate of insurance with City additionally insured

**C. Swimming Pool**

Resident groups shall be those groups having at least 60% of their active membership residing within the City of Seal Beach. Resident groups have preference over non-resident groups. The following group categories are listed in order of priority use.

1. Recreation and Family Swim Summer Pass (up to 6 people) .....  
 ..... \$30 per family – Resident  
 ..... \$60 per family – Non-resident  
 (valid only for the summer purchased)
2. Adult Lap Swim  
 Youth Swim Pass (16 swims) \$40 per pass
  - a. 16 Swim Pass ..... \$80 per pass
  - b. 34 Swim Pass ..... \$136 per pass
  - c. Annual Swim Pass ..... \$300 per pass
  - d. Lost Pass Replacement ..... \$10 per lost pass
3. Swim Instruction
  - a. Resident ..... \$75
  - b. Non-resident ..... \$100
  - c. Competitive Instruction Pool Use ..... \$55 per hour
4. Weekend Pool Party Rentals – 2 hour supervised pool parties at the following rental rates
  - a. Resident rental – 40 participants or less ..... \$220
  - b. Non-resident rental – 40 participants or less ..... \$240
5. Aquatics Class ..... \$155
6. Liability/special event insurance .....  
 ..... proof of certificate of insurance with City additionally insured

**D. Recreation Program**

The City of Seal Beach shall establish fees for the various recreation programs. These fees shall be based on type of program; number of participants and instructors, officials, etc. required in the program; and shall be based on full cost recovery where feasible, including administrative costs.

**E. Use of Municipal Athletic Facilities**

The following rates shall be in effect for all reservations made through the Recreation Office. Youth Resident Groups are defined as a group having 60% of its membership residing in Seal Beach or having a student attending a Los Alamitos Unified School District. Youth Resident Groups are defined as persons age 18 and under. The following group categories are listed in order of priority use.

1. All community parks, no use of lights
  - a. Youth resident groups with non-profit status .....\$16 per hour
  - b. Youth non-resident groups .....\$26 per hour
  - c. Adult resident groups.....\$36 per hour
  - d. Adult non-resident groups .....\$46 per hour
  - e. Business Use .....\$88 per hour
2. All Community Parks, including use of lights
  - a. Youth resident groups with non-profit status .....\$36 per hour
  - b. Youth non-resident groups .....\$46 per hour
  - c. Adult resident groups .....\$57 per hour
  - d. Adult non-resident groups .....\$67 per hour
  - e. Business Use .....\$114 per hour
3. Maintenance of Zoeter ball diamond ..... \$46 a day per field
4. Rental of Bases ..... \$27 per day – \$125 minimum deposit
5. Gymnasium
  - a. Youth resident groups with non-profit status .....\$17 per hour
  - b. Youth non-resident groups with non-profit status .....\$29 per hour
  - c. Youth resident groups for private use.....\$29 per hour
  - d. Adult resident groups.....\$39 per hour
  - e. Adult non-resident groups .....\$57 per hour
  - f. Business Use .....\$67 per hour
6. Heather and Marina Tennis Courts
  - a. Youth resident groups .....\$17 per hour
  - b. Youth non-resident groups .....\$22 per hour
  - c. Adult resident groups.....\$33 per hour
  - d. Adult non-resident groups .....\$38 per hour
  - e. Business Use .....\$67 per hour
7. Outdoor Basketball Courts
  - a. Youth Resident Groups with Non-profit Status .....\$13 per hour
  - b. Youth Non-resident Groups .....\$17 per hour
  - c. Adult Resident Groups .....\$27 per hour
  - d. Adult Non-resident Groups .....\$37 per hour
  - e. Business Use .....\$64 per hour

**F. Edison Community Garden**

To qualify for the use of a plot in the Edison Garden a gardener must be able to prove that they are a resident in the City of Seal Beach. If a gardener moves out of the City of Seal Beach, they must relinquish their plot by February 16<sup>th</sup>. Rental of a garden plot is for one calendar year. Applications must be returned with payment to the Community Services/Recreation Department prior to January 16<sup>th</sup> of each year in order to be renewed. After the renewal deadline, any remaining plots will be assigned to those on the waiting list.

- 1. Rental of Garden Plot..... \$75 per year per plot

**G. Tennis Center**

The Seal Beach Tennis Center provides a wide range of amenities which include a pro shop, fitness center, locker rooms, and the following services:

- 1. Single membership.....\$110 per month / \$1,210 annually
- 2. Couple membership .....\$130 per month / \$1,430 annually
- 3. Family membership .....\$140 per month / \$1,540 annually
- 4. Junior membership .....\$ 60 per month / \$660 annually  
with a \$135 one-time administration fee
- 5. Fitness membership .....\$25 per month / \$275 annually  
with a \$55one-time administration Cost
- 6. Single Pickleball Membership.....\$45 per month / \$495 annually
- 7. Couple Pickleball Membership.....\$65 per month / \$715 annually
- 8. Guest fee with member .....\$13 (once per month)
- 9. Guest fee during general public hours..... \$10 per day
- 10. Court fee.....\$12 per hour per court  
during the hours of 12:00 p.m. to 5:00 p.m.
- 11. Court fee.....\$15 per hour per court  
during the hours of 5:00 p.m. to 9:30 p.m.
- 12. Ball machine .....\$20 per hour  
.....\$10 per hour for members
- 13. Junior Use (under 17 years).....\$8 per hour

**NOTE:** . Special event charges are imposed by the management and are not governed in this Cost resolution.

**H. Special Activity Request Application**

All Special Activities proposed on City property, not identified in this Cost Recovery Schedule, are subject to the following fees. Costs are charged in one hour increments. When applicable, a Special Event Permit Application and fee, as specified in Section 3(A)(19), must be submitted to the Community Services Department in addition to the fee for use of City property.

- 1. Weddings and wedding receptions, memorial services, and other group activities involving 25 persons or more (including, but not limited to, City Hall Courtyard and public beach) – outdoor ceremonies are subject to City scheduling
  - a. Resident .....\$134 per hour



- b. Non-resident.....\$268 per hour
- c. Commercial .....\$438 per hour
- 2. Banner Placement Activities ..... Actual Costs plus \$100 deposit
- 3. Booth space for special events sponsored by the Community Services Department:
  - a. Non-profit Group..... \$57
  - b. For-profit Group..... \$113
- 4. Special Event Public Noticing ..... \$108

**I. Special Event Reserved Parking .....**

- a. \$25 per space from September 16<sup>th</sup> through May 14<sup>th</sup>
- b. \$33 per space from May 15<sup>th</sup> through September 15<sup>th</sup>

**NOTE:** Application fee for certain charitable events, banner placement requests, etc. may be waived upon determination by the City Council.

- 1. Street Closure (Refundable Guaranty) .....\$750 minimum deposit for each block of street closed to cover clean up and/or damage costs
- 2. Park Damage (Refundable Guaranty) .....\$750 minimum deposit for use of parks or beach for special events. Larger deposits may be conditioned depending upon the size and the scope of the event
- 3. Special Events
  - a. Power Turn On for Special Events (each location)..... \$60
  - b. Pier Restroom Cleaning (each occurrence)..... \$100
  - c. Building Facility Cleaning (each occurrence)..... \$100
  - d. Street Sweeping (after Special Events 2 hr. /minimum) ..... \$210

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**SECTION 7. FILMING AND PHOTOGRAPHY**

**A. Commercial Still Photography**

- 1. Permit application
  - a. Student (need instructor verification) ..... \$25
  - b. Professional Commercial Film and/or Video Production..... \$75
- 2. Business license.....\$219 per fiscal year  
*(Additionally each Business License is subject to an additional State-mandated charge of \$4 which must be collected by the City.)*
- 3. Location fee – general ..... \$125 per day

**B. Motion Picture, Including Video**

- 1. Permit application
  - a. Student (need instructor verification)..... \$100
  - b. Professional Commercial Film and/or Video Production ..... \$175
- 2. Expedited film permit..... \$350
- 3. Business license.....\$219 per fiscal year  
*(Additionally each Business License is subject to an additional State-mandated charge of \$4 which must be collected by the City.)*
- 4. Location - general..... \$450per day

**C. Use of City Property – in addition to general location**

- 1. Beach, Pier, and/or Park Area ..... \$350 per day
- 2. Lifeguard Station - interior ..... \$215 per day
- 3. City Hall ..... \$215 per day
- 4. City Jail..... \$525 per day
- 5. Deposit (Staff time and/or property damage)..... \$500 minimum  
**Note:** Deposit will be determined based upon the scope of the production and will be inclusive of set-up and striking.

**NOTE:** Use of other City property will be charged applicable fees identified elsewhere in this Resolution or by determination of the City Manager’s Office.

**D. Use of Personnel**

- 1. City Personnel ..... Reimbursed at the fully burdened hourly rate

**E. Use of City Equipment and Vehicles ..... Market rental rates**

**F. Use of City Parking Lots**

- 1. Winter period (September 16<sup>th</sup> through May 14<sup>th</sup>)..... \$25 per space
- 2. Summer period (May 15<sup>th</sup> through September 15<sup>th</sup>) ..... \$33 per space

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**SECTION 8. UTILITY BILLING**

- A. Water Connection** (new customers) ..... \$22
- B. Late Payment:** Penalty for water bills paid after 35 days is 10% of total water bill
- C. Water turn off/turn on**
  - 1. Service Charge (before 5:00 pm) ..... \$119
  - 2. Service Charge (after 5:00 pm) ..... \$238
- D. Water Tampering :**
  - 1. Meter Pull
    - a. 1" < ..... \$119
    - b. 1 1/2" - 2" ..... \$238
    - c. >3" ..... \$714
    - d. >4" ..... \$952
  - 2. Meter Re-install ..... Actual Cost
  - 3. Lock-off..... \$85
  - 4. Replacement of cut off lock ..... \$85

**Note:** All of the above fees will be charged at the actual cost of providing the service at the fully burdened hourly rate.

**E. Water Conservation Enforcement – penalties applied per Municipal Code Section 9.3.170.**

**F. Emergency Call Out** ..... \$250 minimum  
plus time and materials will be charged

**NOTE:** After a customer's door is tagged 2 times in a 12 month period, for failure to pay water bill, a \$30 charge will be added to the customer's water bill each time door is tagged.

Additionally, such customer that is assessed the tag charge may be required to pay a deposit equal to 1.5 times the highest bill in the last 12 month period.

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**SECTION 9. UNSPECIFIED COSTS**

Whenever Costs are charged for services provided by the City and no method for the calculation is specified through this Resolution, other City Council resolutions, the Municipal Code of the City of Seal Beach, or other state or federal statutes, the Costs shall be the actual cost (fully burdened), including the proportionate part of the salaries, wages, or other compensation of any deputy or employee, material and equipment costs and the cost, of overhead at 40.0% of the total.

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**SECTION 10. FINGERPRINTING**

The charge for taking fingerprints is \$79. This charge covers the cost of what the Department of Justice charges for processing the fingerprints.

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**SECTION 11. BUSINESS LICENSE TAX AND PERMITS**

**NOTE:** Per the City Municipal Code section 5.10.030, the business license tax amount for all businesses other than those based on gross receipt taxes shall be adjusted annually on July 1<sup>st</sup> of each year in accordance with the increase in the Consumer Price Index. Additionally, the business license tax imposed by this Chapter shall not apply to any business which has gross annual receipts of \$25,000 or less in the one year period immediately preceding the issuance of a business license.

To establish eligibility for this exemption, the business shall provide such financial documentation as requested by the Director of Finance including, without limitation, tax returns, and financial documentation. The Director of Finance shall establish such policies and procedures as are necessary to implement the exemption granted herein. Any business operating in the City with gross receipts of more than \$25,000 annually shall pay the full amount of the applicable business license tax.

**A. Business license tax (Base Tax) for all businesses except the businesses listed below is \$219 per fiscal year. (Note: each Business License is subject to an additional State-mandated fee of \$4 which must be collected by the City.)**

1. Advertising services; amusement parks; entertainment cafes; live or stuffed animal, fish and reptile shows; commission merchants or brokers; and tattooing business license tax..... \$438
2. Aircraft for hire .....\$219 for 1 aircraft;  
each additional aircraft ..... \$41.75
3. Beach umbrella and equipment rental stand, for first stand or place . \$219  
each additional stand or place ..... \$42
4. Billiards and bowling alleys..... \$219  
if more than 10 units .....\$20.25/unit (alley or table)
5. Boat rental for each boat less than 25 ft. in length ..... \$219  
plus for each boat exceeding 25 ft. in length ..... \$17.50 per ft.
6. Bottled water sales, excluding eating establishment, confectionery stores or similar businesses for the first delivery vehicle..... \$219  
each additional delivery vehicle ..... \$52.75
7. Boxing matches (professional contest or exhibition)..... \$2,191.25
8. Carnivals and fairs, excluding those operated by nonprofit organizations for charitable purposes ..... \$12.25 per day per each game, exhibition, show, recreational device, or booth including concession.
9. Circus .....\$1,534.50 for the first day and \$875.75 for each day thereafter
10. Fortune telling, psychic reading, for first year of operation ..... \$1,645.50  
each year thereafter ..... \$1,096.50
11. Grocery bus ..... \$2,193.25
12. Herb doctors ..... \$329.25 plus \$42.25 for each additional partner
13. Milk distribution.....\$219 for first delivery vehicle  
each additional delivery vehicle ..... \$20.25
14. Money lenders ..... \$329.25
15. Motion picture, production, or photoplay filming ..... \$25.50 per day;  
except persons with a fixed place of business in the City;  
If fixed place of business is in the City, the tax rate is ..... \$329.25
16. Peddlers and itinerant vendors:
  - a. For sale of foodstuffs ..... \$219 which includes the use of 1 vehicle,  
each additional vehicle ..... \$127.25

- b. For sale of medicine ..... \$1,314
- c. All others, unless otherwise required to be licensed.....  
.....\$219 which includes the use of 1 vehicle  
for each additional vehicle ..... \$219
- 17. Sanitariums, including rest home, convalescent home, or home for the aged which provide care for more than 3 persons at one time ..... \$219 plus \$5 for each patient in excess of 3, based on the average number of patients per day, computed monthly.
- 18. Selling club plans, including sale of membership in any club or cooperative association and sale of discount coupon books ..... \$877
- 19. Soliciting, canvassing, or taking orders for goods or advertising, excluding representatives of an established or fixed place of business in the City who submits an affidavit to the collector not less than 49 hours before such solicitation is .....\$437.50 plus \$20.25 per day
- 20. Vehicles for hire:
  - a. Seating less than 16 people .....\$219 per vehicle
  - b. Seating more than 16 people .....\$469 per vehicle
  - c. Designed or used primarily for transportation of property where available for lease or rental without the driver .....  
.....\$109.50 (first vehicle)  
each additional vehicle ..... \$42.25
  - d. Ambulances or invalid coaches .....\$109.50 (first vehicle)  
each additional vehicle ..... \$42.25
  - e. Motor scooters..... \$219 for first scooter  
each additional scooter in excess of 5 scooters ..... \$10
- 21. New and used car sales, a license which also authorizes the holder to repair such vehicles and sell motor vehicle parts and accessories.....  
..... \$329.25
- 22. Vending machines:
  - a. Merchandise dispensing ..... \$42.25 per machine
  - b. Jukebox, amusement, electronic games and pinball machines .....  
..... \$63 per machine
  - c. Photographic and voice recording machine..... \$219  
each additional machine after the first 5 machines ..... \$41.25
- 23. Wrestling ..... \$1,314
- 24. Country Club golf courses ..... \$0.40 per \$1,000 of total gross receipts
- 25. Manufacturing, including every person, firm, corporation, firm or partnership, manufacturing, processing, fabricating, designing, engineering and product, commodity, airplane, ship, selling any such product at wholesale or to jobbers, or selling any such product at retail, or selling any such product at retail, or selling any such product at both wholesale and at retail, or any and every person contracting for or agreeing to manufacture, process, fabricate, design or engineer product, commodity, airplane, ship, machine, vehicle, instrumentality, tool or other thing for fee, charge, valuable consideration, or otherwise agreed upon sum of money ..... \$0.40 per \$1,000 of total gross receipts
- 26. Massage establishment..... \$219
- 27. Massage Technician..... \$109.50
- 28. One Day Special Event Permit ..... \$25

29. Home Occupation/Cottage Food Industry Permit .....\$219

**Senior Citizen exception:** All persons 65 and over engaged in any home occupation shall pay 50% of the annual flat rate tax in the first year. In subsequent years, provided that the annual income derived from such home occupation does not exceed \$10,000 in any calendar year, the licensee shall be exempt from paying the annual flat tax rate but will be subject to the Exempt Business License Processing fee. In order to qualify for this reduced rate, licensees shall submit a copy of their most recent tax return to substantiate that the annual income derived from the home occupation does not exceed \$10,000 per year.

Expedited Business License Processing .....\$75

Exempt (Annually) and Business License Processing .....\$25

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**SECTION 12. LIFEGUARD**

**A. Junior Lifeguard Program**

- 1. Resident ..... \$575  
     Second and subsequent Sibling ..... \$550
- 2. Non-resident ..... \$600  
     Second and Subsequent Sibling ..... \$575
- 3. City of Seal Beach Employee (Dependent) ..... 50% Discount
- 4. City of Seal Beach Employee, Junior Lifeguard Instructor (Dependent) Free
- 5. Preparation swim class ..... \$150
- 6. Conditioning swim class ..... \$150
- 7. Last Chance swim class ..... \$75

**SECTION 13. STATEMENT OF RESOLUTION**

The restatement of this Resolution of existing rates and amounts for previously imposed taxes, fees, and charges is for the purpose of administrative convenience and is not intended, and shall not be construed, as the imposition, extension, or increase of any such tax, fee, or charge.

**SECTION 14. EFFECTIVE DATE**

This Resolution shall be effective **June 24, 2019** except for any agreements, contract contracts, plans and specifications submitted to the City prior to the date of adoption.


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A painting of a pier extending into the ocean at sunset. The sky is a mix of orange, yellow, and light blue. The pier is a long wooden structure with a control tower at the end. The water is dark with reflections of the sky and the pier. The overall style is impressionistic with visible brushstrokes.

The City of Seal Beach provides  
excellent city services to  
enhance the quality of life and to  
preserve our small town  
character.

The City of Seal Beach Values:

Excellent Customer Service

Mutual Respect

Teamwork

Professionalism

Honest & Ethical Behavior